

Minutes approved 6-13-2023



HLA SSA Commission Meeting

Chairman Mike Deluhery

Second Floor Conference Room – McKenzie Building

Wednesday, January 04, 2023 – 8:00am

Committee Members Present: Chairman Deluhery, Jim Flynn, Bonnie Lemke, Greg Menold, Brad Reed, Dan Parr

MOTION MOTION BY MENOLD, SECOND BY FLYNN to approve the minutes of the August 16, 2022 meeting.

On voice vote, **MOTION CARRIED.**

MOTION MOTION BY PARR, SECOND BY REED to review and approve the List of Property Owners for property tax assessment purposes.

Deluhery advised the County Clerk had asked for changes to be provided and Reed has created a spreadsheet removing and adding PIN's. The membership went from 605 to 607 and the amount is now \$683.69 per member.

On voice vote, **MOTION CARRIED.**

MOTION MOTION BY FLYNN, SECOND BY REED to Certify the List of Property Owners to the County Clerk.

On voice vote, **MOTION CARRIED.**

MOTION MOTION BY REED, SECOND BY FLYNN to approve the County Engineering Fees.

Dan Parr explained the standard for engineering fees for the 2022 bid documents. He stated there were three invoices totaling \$771.52.

On voice vote, **MOTION CARRIED.**

MOTION MOTION BY REED, SECOND BY FLYNN to recommend to approve bills as presented.

On voice vote, **MOTION CARRIED.**

REPORTS AND COMMUNICATIONS

Reed provided an update to the Committee on the culvert projects for 2023. They are planned replacements. It is anticipated that the cost will be between 5 and 8% of the total project for design and oversight. It should be under the \$25,000 guideline in the purchasing ordinance. There will be another meeting scheduled in late April or early May based on the Highway bidding process to review bids for the culvert project.

The meeting was recessed at 8:28 a.m.

(transcribed by S. Beeney)