

Minutes approved on 9.14.23



Rules Committee Meeting

James Carius Community Room
Monday, August 14, 2023 – 4:00 p.m.

Committee Members Present: Chairman Atkins, Mike Harris, Nancy Proehl, Sierra Smith and Russ Crawford

Committee Members Absent: None

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER SMITH** to approve the minutes of the July 10, 2023 meeting.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION **Recommendation to record all committee meetings**

County Clerk John Ackerman stated that for County Board meetings, they purchased a camera five years ago, and it is their practice to post the video on YouTube. He stated that there is no cost to the County.

County Administrator Deluhery stated that IT is working on the best option for the County and recommended using a phone to livestream on YouTube.

The members expressed unanimous support for the option determined by the IT department, with language to be presented at the next meeting.

MOTION **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER SMITH** to approve language presented by Chairman Atkins amending Section 33.08 Committees' General Functions and Responsibilities.

Chairman Atkins stated that it is his opinion that a single individual from each of the different areas should be deputized by the County Clerk to take minutes. He stated that it would be Land Use, Transportation, Health Services, and then every other committee. He stated that if any of those deputized individuals from each area are not available to take minutes, then another deputized person would step in to take the minutes. He stated that if none of those individuals were available, someone from the County Clerk's office would step in to take minutes.

Member Crawford confirmed that the only change is that someone from the County Clerk's Office will be the back up to take minutes when other deputized individuals are not available.

County Administrator Deluhery stated from a legal standpoint, the County does not need someone deputized to take meeting minutes. He stated that it is his opinion to leave it to the Chairman or himself, someone with authority, to designate an alternate person.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER HARRIS** to approve language presented by Chairman Atkins amending Section 33.12 Expenditures.

Chairman Atkins stated that he did not think this was necessary until he was notified that a nearby county allows multiple per diems per day which he believes is against state law.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION To approve language presented by County Administrator Deluhery amending Section 33.02(H)(4) – Appointments – removing roll call requirement.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER ATKINS** to approve a Motion to Reconsider the County Clerk addition to the Executive Committee.

Member Crawford stated that he was misinformed and was told that all elected officials were ex-officio members. He stated that they are ex-officio members of the Risk Management Committee, not the Executive Committee. He stated that he would like to rescind his vote in favor of the County Clerk addition to the Executive Committee.

Chairman Atkins stated that it was the State's Attorney's opinion that this was not something that could be done due to there being a conflict.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER HARRIS, SECOND BY MEMBER CRAWFORD** to approve the County Clerk addition to the Executive Committee.

On voice vote, **MOTION FAILED UNANIMOUSLY**

MOTION **MOTION BY CRAWFORD, SECOND BY HARRIS** to approve recommendation to discontinue committee members signing resolutions.

County Administrator Deluhery stated he called the five counties larger and small than us and we are the only county still physically signing resolutions. He stated that with technology, there was no need for the board members to physically sign resolutions.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY HARRIS, SECOND BY CRAWFORD** to approve recommendation to amend term limits of the committee chairs.

Chairman Atkins stated that it was his opinion that the Chairman should make the decision as to the term of board members. He does not believe it should be the call of the County Board.

County Clerk Ackerman stated that the County Board starts a new term every other year by state statute.

County Administrator Deluhery stated that he would draft language and it will be addressed at a later meeting.

MOTION **MOTION BY CRAWFORD, SECOND BY PROEHL** to approve recommendation for Rules Committee becoming a standing committee.

Chairman Atkins stated that in our current rules, the Rules Committee is a subcommittee that is specifically authorized to be in existence permanently. He questioned whether the Rules Committee would report to the County Board directly or still continue to be a subcommittee reporting directly to executive committee.

Member Harris stated that he believes it should be a standing committee that reports directly to the County Board. Chairman Atkins and Member Crawford agreed.

On voice vote, **MOTION CARRIED UNANIMOUSLY** to have the language presented at the next meeting

DISCUSSION **Recommendation for attendance at meetings by other means other than physical presence.**

Member Proehl stated that it would be very hard to interact during a meeting if a member appeared via video or audio conference and believes it would be inefficient. Chairman Atkins agreed.

County Administrator Deluhery stated that Page 8 of the packet outlines a member's ability to attend a meeting by video or audio if they give advance notice, have a personal illness, disability, employment purposes, or a family or other emergency. He stated that meetings also must have a physically present quorum.

Member Smith stated that she believes you should physically have to be there or you do not receive a per diem.

The members unanimously agreed not to move forward with this recommendation.

MOTION

MOTION BY HARRIS, SECOND BY CRAWFORD to approve recommendation for committee removal due to frequent absences amending Section 33.07 Committees' Number, Designation, and Membership.

Chairman Atkins stated that committee members who have frequent absences without reasonable cause may at the discretion of the Board Chairperson and committee chairperson be removed from the committee. He stated that frequent absences are hereby defined as three consecutive unexcused absences or a total of six absences within a 12 month period.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

DISCUSSION

Recommendation to approve amendments to the Tazewell County Board Rules

County Administrator Deluhery stated that a Resolution will be drafted and proposed at the next meeting.

RECESS

Chairman Atkins recessed the meeting at 5:13 p.m.

(transcribed by S. Gullette)