

COUNTY OF TAZEWELL, ILLINOIS

COUNTY BOARD PROCEEDINGS

APRIL 25, 2012



DAVID ZIMMERMAN, COUNTY BOARD CHAIRMAN

CHRISTIE A. WEBB, COUNTY CLERK

INDEX
April 25, 2012

Approve the minutes for the February 29, 2012 meeting.....1

Consent Agenda: 1-26.....1

Pulling: 18, 19, 20, 25 and 26.....1

LAND USE:

1. Amendment to the Official Zoning Maps to change the Zoning Classification of property from an A-1 Agriculture Preservation District to an R-1 Low Density Residential District.....2-8

2. Approve Subdivision Modification of Royal Point Estates.....9-11

TRANSPORTATION:

3. Authorize appropriating funds beginning January 1, 2012 through December 31, 2012 from the Motor Fuel Tax Funds for maintenance on County or State Highways.....13

4. Approve low bid to Cargill Inc.- Deicing Technology Business Unit for 6575 tons of sodium chloride rock salt.....14

5. Approve low bid to Advanced Asphalt Co. for the improvement of Wagonseller Road/Shady Lane utilizing CDAP Funds contingent on the receipt of the grant award document.....15

6. Approve low bid to R.A. Cullinan & Son for bituminous surface treatment for Section 12-04000-00-GM.....16

7. Approve low bid to Beniach Construction Co., Inc. for bituminous surface treatment for Section 12-05000-00-GM.....17

8. Approve low bid to Beniach Construction Co., Inc. for bituminous surface treatment for Section 12-06000-00-GM...18

9. Approve low bid to Beniach Construction Co., Inc. for bituminous surface treatment for Section 12-09000-00-GM.....19

HUMAN RESOURCES:

10. Approve replacement hire for a Vital Statistics Clerk position in the County Clerk's office.....20

11. Approve position in the Treasure's Office.....21

12. Approve updates to the Personnel Policy Handbook.....22-66

13. Approve Salary Determination for the County Board Chairman.....97-98

14. Approve Salary Determination for the County Board Members.....99-100

15. Approve Salary Determination for the Coroner.....67

16. Approve Salary Determination for the Auditor.....68

17. Approve Salary Determination for the Circuit Clerk.....69

- 18. Approve replacement hire for a Jail Clerk position in the Sheriff's Department.....101-102

PROPERTY:

- 19. Approve purchase of a lawn mower for the Tremont campus.
- 20. Approve extension of the closing date on the Pekin Times Building purchase.....103-104

RISK MANAGEMENT:

- 21. Approve worker's compensation settlement.....70

EXECUTIVE:

- 22. Approve adoption of the Acceptance of the Special Warranty for We Care, Inc.....71-75
- 23. Approve ordinance amendment to the TCC Title 6- Chapter 3, Food Service Sanitation Ordinance.....76-92
- 24. Approve ordinance amendment to the TCC Title 6- Chapter 1-5, Compliance and Performance Ordinance.....93-96
- 25. Approve East Peoria TIF District III extension.....108-110
- 26. Approve committing the expenditure of County funds to finance a portion of the costs of the Wagonseller Road improvements project in conjunction with the W.S. Department of Commerce - Economic Development Administration (EDA) Grant.....111-113

- Communications**.....121
- Appointments A-F**.....114-120
- Approval of Bills**.....122-174
- Approval of Calendar of Meetings for May 30, 2012**.....175-177

** RECESS TO MAY 30, 2012**

PROCEEDINGS OF THE TAZEWELL COUNTY BOARD OF TAZEWELL COUNTY,
ILLINOIS WERE HELD IN THE JUSTICE CENTER COMMUNITY ROOM IN THE
CITY OF PEKIN ON
WEDNESDAY, APRIL 25, 2012.

BOARD MEMBERS WERE CALLED TO ORDER AT 6:01 P.M. BY CHAIRMAN
DAVID ZIMMERMAN PRESIDING WITH THE FOLLOWING MEMBERS PRESENT:
ACKERMAN, CARIUS, DONAHUE, B. GRIMM, D. GRIMM, HAHN, HARRIS,
HILLEGONDS, HOBSON, IMIG, MEISINGER, NEUHAUSER, PALMER, PROEHL,
SINN, STANFORD, SUNDELL, VANDERHEYDT, VONBOECKMAN.
ABSENT: CRAWFORD

INVOCATION WAS GIVEN BY CHAIRMAN ZIMMERMAN,
FOLLOWED BY CHAIRMAN ZIMMERMAN LEADING THE PLEDGE OF
ALLEGIANCE.

MOTION BY MEMBER HOBSON, SECOND BY MEMBER CARIUS TO APPROVE
THE FEBRUARY 29, 2012 MINUTES. MOTION CARRIED BY VOICE VOTE.

HUMAN RESOURCE IN PLACE COMMITTEE MEETING AT 6:04 P.M. HUMAN
RESOURCE IN PLACE COMMITTEE MEETING ADJOURNED AT 6:06 P.M.

PROPERTY IN PLACE COMMITTEE MEETING AT 6:06 P.M. PROPERTY IN
PLACE COMMITTEE MEETING ADJOURNED AT 6:10 P.M.

EXECUTIVE IN PLACE COMMITTEE MEETING AT 6:10 P.M. EXECUTIVE IN
PLACE COMMITTEE MEETING ADJOURNED AT 6:12 P.M.

MOTION BY MEMBER HILLEGONDS, SECOND BY MEMBER DONAHUE TO
APPROVE CONSENT AGENDA 1-26. PULLING 13, 14, 18, 19, 20, 25 & 26.
CARRIED BY VOICE VOTE.

**AN ORDINANCE AMENDING TITLE 7,
CHAPTER 1, ZONING-CODE OF TAZEWELL COUNTY
ON PETITION OF JOSEPH LAHOOD**

(Zoning Board Case No. 12-04-Z)

WHEREAS, a petition has been filed with the County Clerk of Tazewell County, Illinois, By Joseph LaHood for an Amendment to the Official Zoning Maps of Tazewell County to change the Zoning Classification of property from an A-1 Agriculture Preservation District to a R-1 Low Density Residential District; and

WHEREAS, a public hearing on said application designated as Zoning Board Case No. 12-04-Z as held by the Tazewell County Zoning Board of Appeals on April 3, 2012, following due publication of notice of said hearing in accordance with law, and the said Zoning Board of Appeals thereafter made a report to the County Board recommending approval; and

WHEREAS, said report to the Zoning Board of Appeals contained the following findings of fact:

1. *The proposed amendment shall not be detrimental to the orderly development of Tazewell County.*

POSITIVE. The subject parcel for which this amendment is proposed is bounded by residential development to the South and West and US 24 and US 24 Business Route to the North and East respectively. The general area surrounding the subject parcel is dominated primarily by single family homes and agriculture with recent commercial development in the immediate area (Menards). None of the commercial uses directly abut the subject parcel. The subject parcel is situated just outside the Northwest boundary of the City of Washington. Expansion of the existing residential neighborhoods best achieves clustered, orderly development within Tazewell County utilizing existing infrastructure.

2. *The proposed amendment shall not be detrimental to or endanger the public health, safety, morals or general welfare of Tazewell County.*

POSITIVE. The proposed amendment will allow and encourage single family residential development adjacent to existing single family residential homes. From a planning perspective it is always preferred to develop property contiguous to existing development instead of practicing “leapfrog” development. At this time, the proposed zoning amendment possesses no foreseeable danger or risk to the public health, safety, morals or general welfare of Tazewell County or its residents.

3. *The request is consistent with existing uses of property within the general area of the property in question.*

POSITIVE. The subject parcel for which this amendment is proposed is bounded by residential development to the South and West and US 24 and US 24 Business Route to the North and East respectively. The general area surrounding the subject parcel is dominated primarily by single family homes and agriculture with recent commercial development in the immediate area (Menards). None of the commercial uses directly abut the subject parcel. The subject parcel is situated just outside the Northwest boundary of the City of Washington. As such, the rezoning request is consistent with existing property uses in the general area.

4. *The request is consistent with the zoning classifications of property within the general area of the property in question.*

POSITIVE. The subject parcel is bounded entirely by R-1 Low Density Residential and A-1 Agricultural Preservation District. As such, the requested rezoning of the subject parcel to R-1 Low Density Residential is in harmony with the underlying zoning classifications of parcels within the general study area.

5. *The suitability of the property in question for the uses permitted under the existing zoning classification.*

POSITIVE. The current A-1 Agricultural Preservation District zoning designation is established to benefit and protect agricultural uses throughout the County. The intent of the Agriculture Preservation District is to protect those areas which are best suited to the pursuit of agriculture in order to ensure that agriculture will continue to be maintained as a long term land use and a viable economic activity within the County. Per the petitioner's submitted materials, the subject parcel contains soils having a productivity index rating of 120 and 125. Given the fact that the subject parcel is surrounded by established subdivisions, emerging commercial areas, and in close proximity to the limits of Washington, one could argue that the subject parcel is not currently zoned for its highest and best use.

6. *The suitability of the property in question for the uses permitted under the proposed zoning classification.*

POSITIVE. The R-1 Low Density Residential District is designed for single family and two family residential housing opportunities and to provide for the efficient use and orderly development of vacant land designated for residential uses. Given the fact that the subject parcel is surrounded by established subdivisions, emerging commercial areas, and in close proximity to the limits of Washington, one could argue that 78 acres of residential land and its allowed uses would be harmonious with the area. The subject parcel in its entirety is deemed suitable for the uses permitted in the R-1 Low Density Residential district.

7. *The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the property in question was placed in its present zoning classification.*

POSITIVE. The trend of development in the general study area is towards residential and retail commercial, although the existing adjacent residential developments appear to have been fully built out for several years. Opening up an additional 78 acres of residential land could spur a new wave of single family home construction.

8. *The length of time the property has been vacant as zoned, considered in the context of the land development in the area surrounding the subject property.*

POSITIVE. The subject parcel appears to be in crop production and has not previously been developed in any manner.

9. *The proposed map amendment is within one and one half (1 ½) miles of a municipality and consistent with an adopted Comprehensive Plan.*

POSITIVE. The subject parcel is within 1.5 miles of the City of Washington. The most recently adopted Comprehensive Land Use Plan Map for the City of Washington shows the subject parcel as rural residential.

10. *The relative gain to the public as compared to the hardship imposed upon the individual property owner.*

POSITIVE. Restricting the subject parcel to its current underlying zoning classification of A-I Agricultural Preservation District in its entirety may impose a hardship on the property owner, as it will prohibit the development of new single family residences to satisfy a more apparent land use demand. Should this rezoning request be approved, much work will need to be done at the time of subdivision platting to ensure safe and efficient vehicular ingress and egress. New residential development will bring increased tax revenues, but these revenue gains will be somewhat offset by the cost of providing services to the new residences. Typically, residential development is a loss leader, with tax revenues from commercial enterprises funding the majority of governmental operations.

11. *The proposed amendment is consistent with the goals, objectives, and policies of the Tazewell County Comprehensive Plan.*

POSITIVE. The proposed amendment is consistent with the following Tazewell County Comprehensive Plan implementation strategies:

- *Provide sufficient land to accommodate new residents and businesses in accordance with the Comprehensive Plan.*
- *Locate new development contiguous to existing development to aid police and fire protection.*
- *Locate new residential development along local roads to facilitate efficient travel and maintain public safety.*
- *Avoid leapfrog development and isolated land development to preserve contiguous tracts of productive agricultural land.*

- o *Locate new residential development in rural areas close to roadways to preserve contiguous tracts of farmland.*
- o *Minimize conflict between land uses.*

which findings of fact are hereby _____ by the County Board as the reason for _____ the Rezoning request.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS:

SECTION I. The petition of Joseph LaHood for an Amendment to the Official Zoning Maps of Tazewell County to change the Zoning Classification of property from an A-1 Agriculture Preservation District to a R-1 Low Density Residential District for the following described property:

P.I.N. 02-02-17-200-017; an approximate 78.18 acre parcel located in the central part of Section 17, Township 26 North, Range 3 West of the Third Principal Meridian, Washington Township, Tazewell County, Illinois;

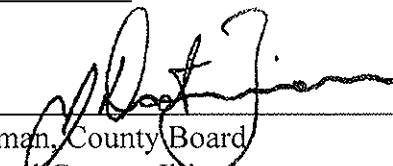
540 Spring Creek Road, Washington, Illinois.

is hereby granted.

SECTION II. This Ordinance shall be in effect upon passage.

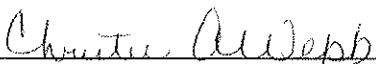
PASSED AND ADOPTED this 25th day of April, 2012.

Ayes 19 Nays 0 Absent 1



 Chairman, County Board
 Tazewell County, Illinois

ATTEST:



 County Clerk
 Tazewell County, Illinois

**REPORT OF THE
LAND USE COMMITTEE OF THE
TAZEWELL COUNTY BOARD**

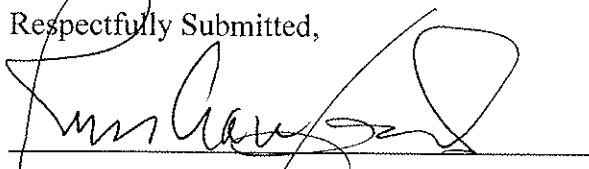
TO THE HONORABLE BOARD OF TAZEWELL COUNTY:

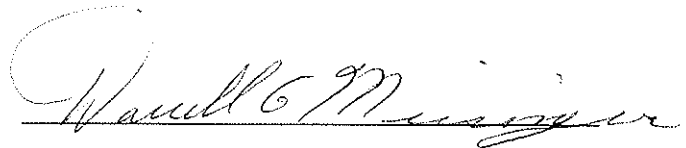
Your Committee of Land Use beg leave to report that they have examined the proposed Ordinance to amend Title 7, Chapter 1, Zoning (As adopted January 1, 1998) of the Tazewell County Code and the report of the Tazewell County Zoning Board of Appeals on said proposed Ordinance, said report being made after a public hearing on said proposed Ordinance, and including a findings of fact thereon as provided by law, your said Committee recommends that the report, and finding of fact of said Zoning Board be _____ and the petition for said Rezoning be _____ by the County Board.

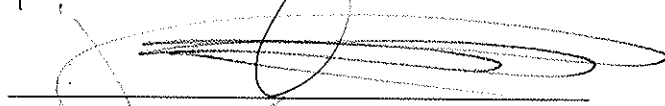
As presented this 10th day of April, 2012.

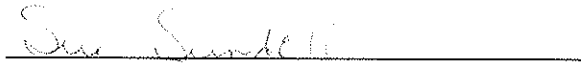
Case No. 12-04-Z Joseph LaHood

All of Which is
Respectfully Submitted,

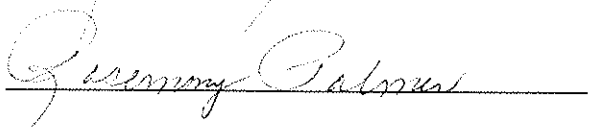


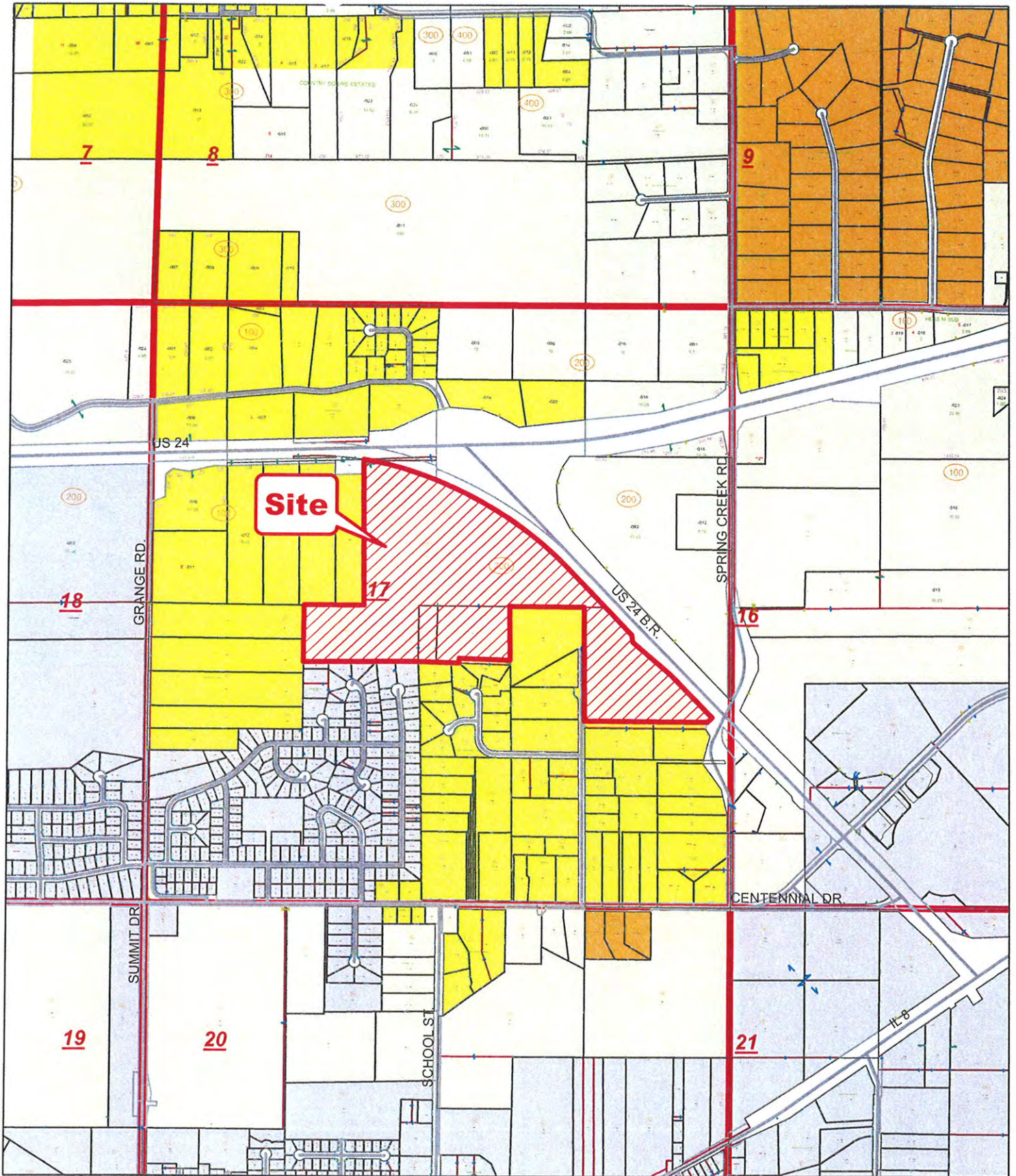












062325 650 Feet

EXHIBIT B

Proceedings from the Tazewell County Board meeting held this 25th day of April, 2012

Zoning Districts		Legend	
	<all other values>		CITY
	C-1		CONS
	AG Area		I-1
	C-2		R-R
	I-2		R-1
			R-2
			MULTI-ZONE

WEST PART WASHINGTON

T.26N.-R.3W.

WOODFORD COUNTY

1/6 SITE

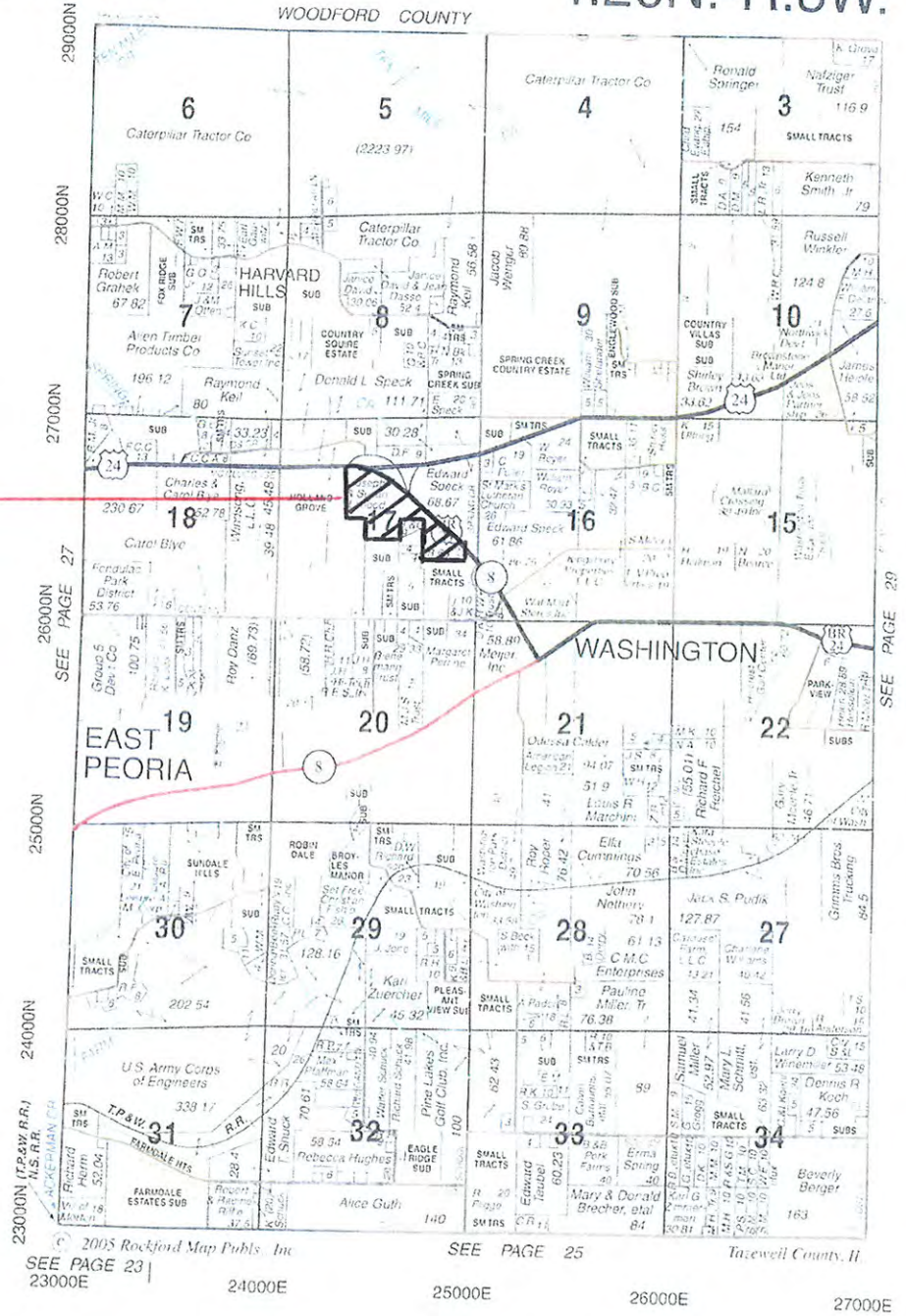
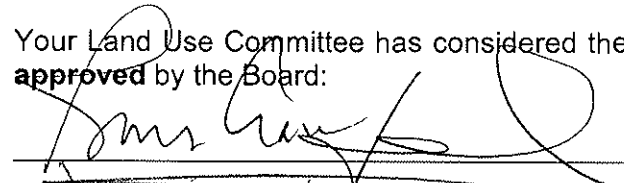

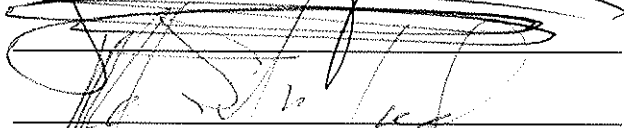

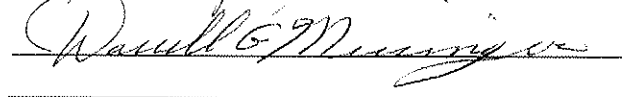


EXHIBIT C

COMMITTEE REPORT
LU-12-07

Mr. Chairman and Members of the Tazewell County Board:

Your Land Use Committee has considered the following **RESOLUTION** and recommends it be **approved** by the Board:

 _____	 _____
 _____	_____
 _____	_____
 _____	_____

RESOLUTION

WHEREAS, Jim Chianakas and Glen Gullette has submitted a Preliminary Subdivision Plat for Royal Point Estates, on property currently known as 11-11-16-200-001, located in part of the West Half of the Northeast Quarter of Section 16, Elm Grove Township, Tazewell County, Illinois; and

WHEREAS, Mr. Chianakas and Mr. Gullette are requesting a modification to the regulations of the Tazewell County Subdivision Code under 7TCC 2-6(I) (1); and

WHEREAS, the Tazewell County Land Use Committee beg leave to report that they have reviewed the request for a modification of the requirements of the Tazewell County Subdivision Code to allow the following request:

1. To waive the requirements of 7TCC 2-6 (I) (1), which states Dead-end streets designed to be so permanently shall not be longer than 600' unless limitation of site by reason of topography or existing development makes development impractical except with a longer length. To allow a dead end street (Royal Point Court) to be approximately 930' +/- in length to the cul-de-sac and for to allow a second dead end street (Lost Creek Court) to be approximately 1,167 +/- in length

WHEREAS, the Land Use Committee recommends approval of the proposed modification with the following findings of fact:

1. Due to the site characteristics of the property development is impractical to construct the new road to the Subdivision Standards with regards to length.
2. Granting the requested modification will not have the effect of nullifying the Tazewell County Comprehensive Land Use Plan or the Tazewell County Subdivision Code. Allowing the road lengths will still allow for orderly development and represents the wisest use of the property.
3. Terry Lohnes, Elm Grove Township Road Commission has no objections to the proposed road lengths for Royal Point Court and Lost Creek Court and is comfortable with the proposal as submitted due to the oversized cul-de-sacs.

4. The petitioner has proposed an oversized cul-de-sac which will provide for easier maneuverability of emergency vehicles, township vehicles and school buses.

NOW THEREFORE BE IT RESOLVED, that the County Board of Tazewell County hereby approves the request for a modification to the Tazewell County Subdivision Code.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Plat Officer is directed to approve the Final Plat for Royal Point Estates with the road lengths as proposed within the Preliminary Plat. Said plat shall be recorded in the Recorder of Deeds Office of Tazewell County.

Adopted this 25th day of April, 2012.



Chairman, Tazewell County Board

ATTEST:



Tazewell County Clerk



County Maintenance Resolution

RESOLVED, by the County board of Tazewell County, that \$300,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2012 and ending December 31, 2012, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

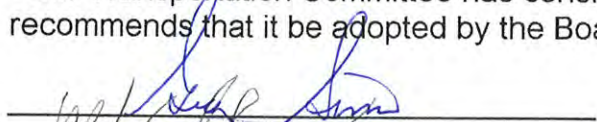
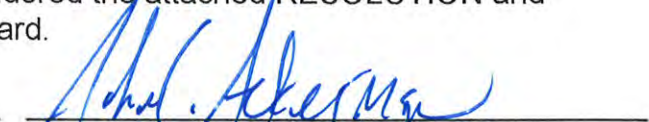

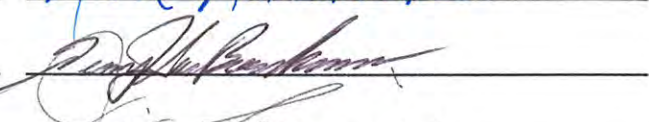
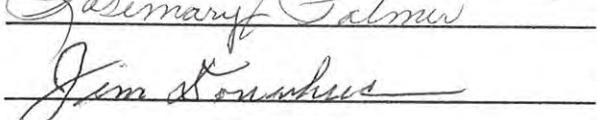
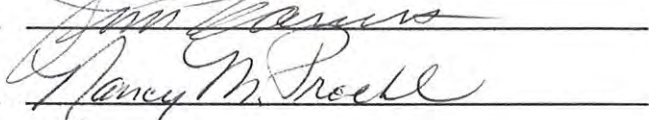


Approved	STATE OF ILLINOIS
	Tazewell County, } ss.
	I, Christie A. Webb County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of
Date	Tazewell County, at its April 25, 2012
	meeting held at Pekin, Illinois
	on April 25, 2012 Date
Department of Transportation	IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Pekin, Illinois
Regional Engineer	in said County, this 25th day of April A.D. 2012
	(SEAL) <u>Christie A. Webb</u> County Clerk.

*2012 maintenance breakdown as follows: (SUPPLEMENTAL)
12-00000-01-GM (Road Program) \$300,000.00

COMMITTEE REPORT



Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

PASSED THIS 25th DAY OF APRIL, 2012

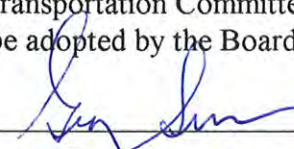
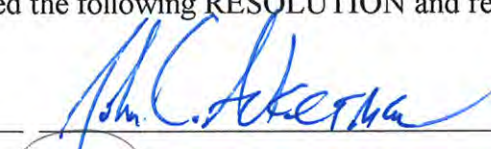




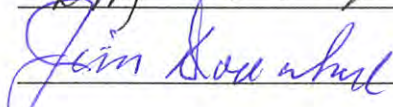
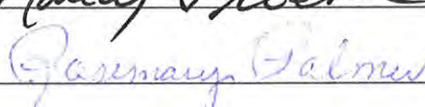
ATTEST:

 County Clerk	 County Board Chairman
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COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids; and

WHEREAS, subject to the approval of the County Board and the Illinois Department of Transportation, accepted the following low bid:

Section 12-00000-04-GM (Material Proposal for 6575 Tons of Sodium Chloride Rock Salt): To Cargill Inc. – Deicing Technology Business Unit, in the amount of \$426,783.25, (\$64.91/Ton) to be paid from County Motor Fuel Tax Funds.

THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 25th day of April, 2012

ATTEST:

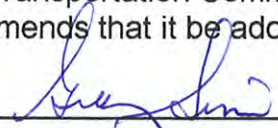




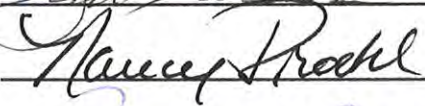
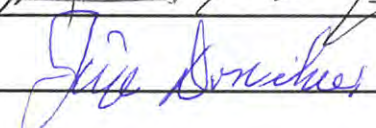
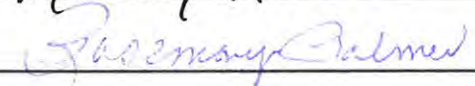

 TAZEWELL COUNTY BOARD CHAIRMAN


 TAZEWELL COUNTY CLERK

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids for the improvement of Wagonseller Road /Shady Lane (11-02122-00-WR) utilizing CDAP (Community Development Assistance Program) Funds, and

WHEREAS, the award of the contract for said improvement shall be contingent on the receipt of the grant award document, and

WHEREAS, the execution of said contract for said improvement shall not predate the "Release of Funds" (ROF), and

WHEREAS, subject to the approval of the County Board, review by the County Engineer, and the review of the Illinois Department of Transportation, accepted the low bid of Advanced Asphalt Co., in the amount of \$595,547.70, to be paid from Community Development Assistance Program (CDAP) funds through the Tazewell County Matching Tax Fund line item 206-311-544-115, and


THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee contingent on the receipt of the grant award document.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, the Chairman of the Transportation Committee, the Illinois Department of Transportation and the County Engineer of this action.

PASSED THIS 25th DAY OF APRIL, 2012

ATTEST:

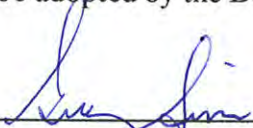
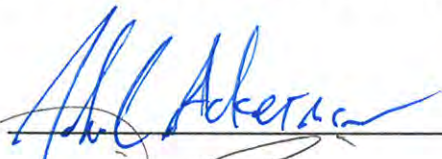
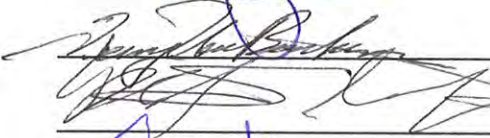

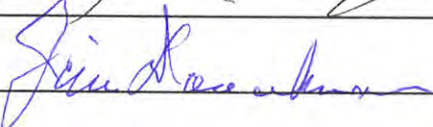

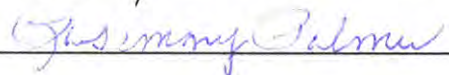

County Clerk


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids; and

WHEREAS, subject to the approval of the County Board and the Illinois Department of Transportation, accepted the following low bid:

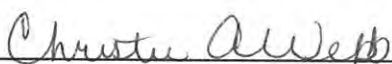
Delavan Road District, Section 12-04000-00-GM (0.979 Miles Bituminous Surface Treatment, Class A-1): To R.A. Cullinan & Son, in the amount of \$22,956.45, to be paid from Township Motor Fuel Tax Funds, Road Improvement Line Item 204-311-544-110.

THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 25th day of April, 2012

ATTEST:


County Clerk


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids; and

WHEREAS, subject to the approval of the County Board and the Illinois Department of Transportation, accepted the following low bid:

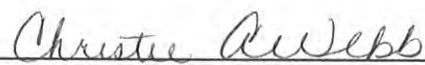
Dillon Road District, Section 12-05000-00-GM (2.089 Miles Bituminous Surface Treatment, Class A-1 and/or Class A-2): To Beniach Construction Co., Inc., in the amount of \$35,005.50, to be paid from Township Motor Fuel Tax Funds, Road Improvement Line Item 204-311-544-110.

THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 25th day of April, 2012

ATTEST:

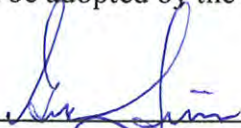







County Clerk


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids; and

WHEREAS, subject to the approval of the County Board and the Illinois Department of Transportation, accepted the following low bid:


Elm Grove Road District, Section 12-06000-00-GM (4.263 Miles Bituminous Surface Treatment, Class A-1): To Beniach Construction Co., Inc., in the amount of \$96,475.00, to be paid from Township Motor Fuel Tax Funds, Road Improvement Line Item 204-311-544-110.

THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee.

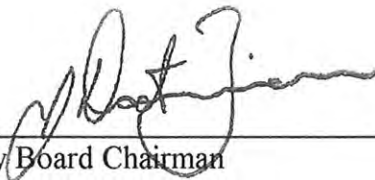
BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 25th day of April, 2012

ATTEST:



County Clerk

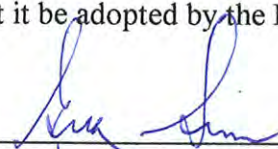
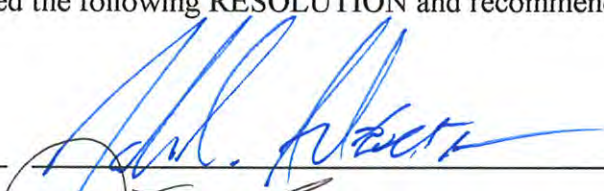
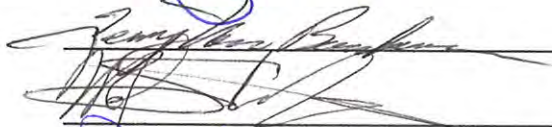
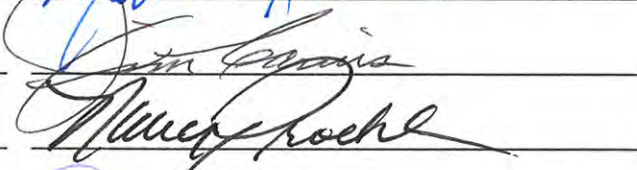

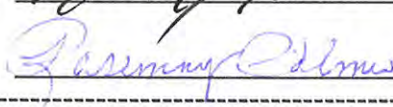


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids; and

WHEREAS, subject to the approval of the County Board and the Illinois Department of Transportation, accepted the following low bid:


Hittle Road District, Section 12-09000-00-GM (3.753 Miles Bit. Surf. Treatment, Class A-1): To Beniach Construction Co., Inc., in the amount of \$67,791.00, to be paid from Township Motor Fuel Tax Funds, Road Improvement Line Item 204-311-544-110.


THEREFORE BE IT RESOLVED that the County Board award the contract as recommended by the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 25th day of April, 2012

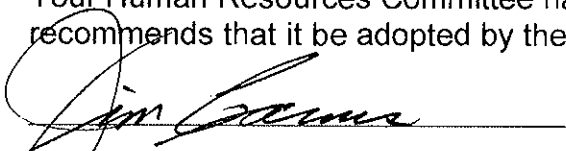
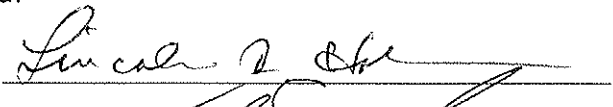

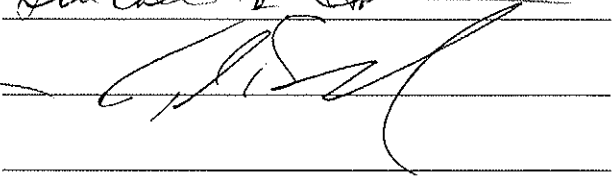

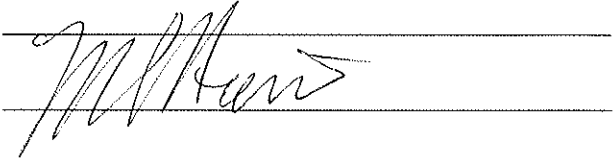
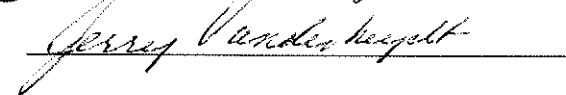
ATTEST:


County Clerk


County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a replacement hire for Vital Statistics Clerk position in the County Clerk's office; and


WHEREAS, the Vital Statistics Clerk position is a union position with an hourly range of \$10.044 - \$10.434.

THEREFORE BE IT RESOLVED by the County Board that the County Clerk be authorized to hire a Vital Statistics Clerk.


BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the County Clerk and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:



 County Clerk

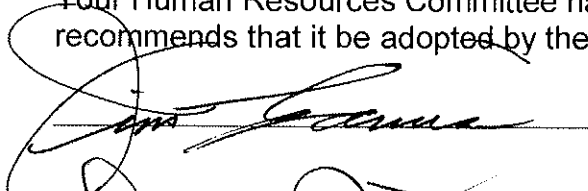
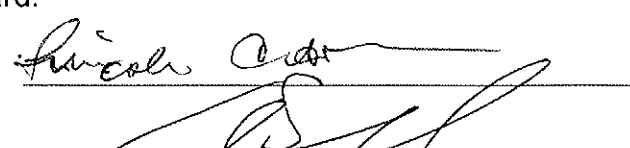
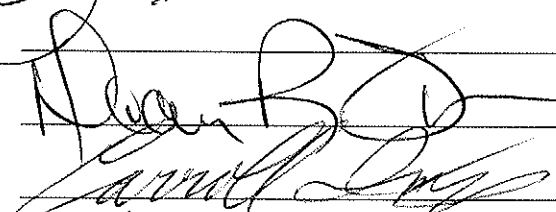
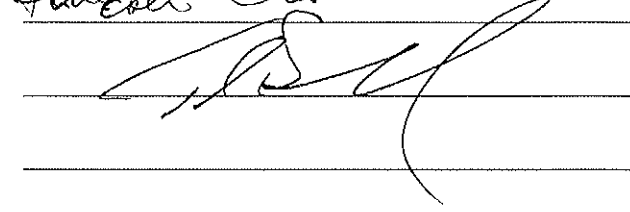
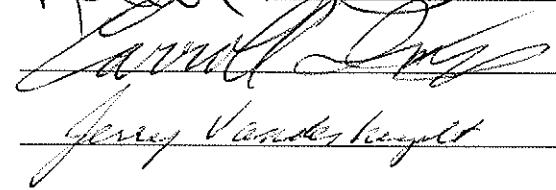
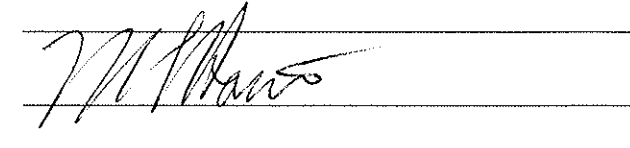


 County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Position Evaluation Committee recommends to the Human Resources Committee to recommend a reclassification of the Mail Courier position in the Treasurer's Office; and

WHEREAS, the Mail Courier position is currently a Grade 12 and the job duties are that of a Grade 11 position ; and

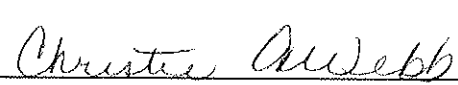
WHEREAS, the Treasurer is requesting a Grade 12 position be eliminated and requesting the addition of a Grade 11 position utilizing current staff.

THEREFORE BE IT RESOLVED by the County Board that the proposed reclassification for the Accounting Technician/Mail Courier position to a Grade 11 be approved.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Treasurer and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

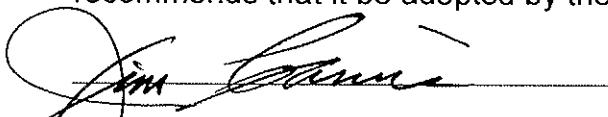

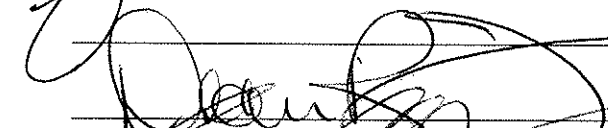
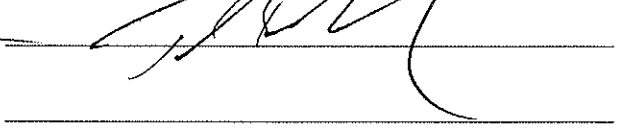
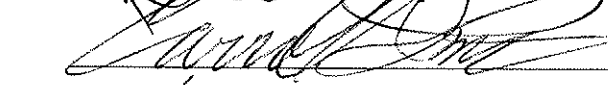

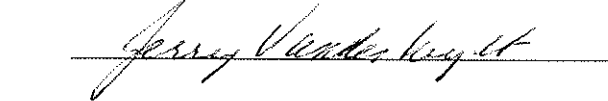
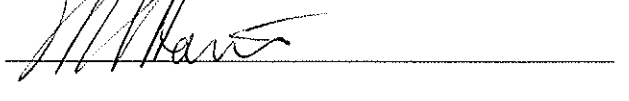
ATTEST:


County Clerk


County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve an update to the 1998 Personnel Policy Handbook; and

WHEREAS, items have been removed from the Personnel Policy Handbook that are no longer applicable; and

WHEREAS, the updates to the Personnel Policy Handbook reflect how policies are currently being administered in Tazewell County; and

WHEREAS, the update will be included in the Tazewell County Code Title 11 Chapter 4; and

THEREFORE BE IT RESOLVED the County Board approves updates to the Personnel Policy Handbook with updated information through April 25, 2012; and

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Payroll Division and all Elected and Appointed officials of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:



 County Clerk



 County Board Chairman

DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*DRAFT*

TAZEWELL COUNTY
EMPLOYEE'S PERSONNEL POLICIES HANDBOOK

***DRAFT contains Original provisions adopted December 1, 1985, Revisions adopted January, 1998. Proposed amendments are underlined and proposed deletions are indicated by strikeout to reflect personnel policy changes from January 1998 to present.**

WELCOME

The difference is you! It is a pleasure to welcome you as an employee of Tazewell County.

You are the most important ingredient in the service that our County provides to the public. Through your efforts, caring, and enthusiasm, you will make the County a better place to work.

This Employee Handbook is provided for your personal use. It clearly outlines benefits and procedures, and defines what you can expect from us and what we can expect from you. Please note that changes due to legal, social, or economic forces may necessitate future adjustments or modifications of these benefits and procedures.

The following Employee Handbook is not a contract and should not be considered as a contract of employment for employees of Tazewell County. The policies and procedures provided for herein, unless otherwise covered by a Collective Bargaining Agreement, shall be subject to unilateral modification with or without notice from the County to the employee. If an Employee is covered by a Collective Bargaining Agreement which conflicts with any provision of this handbook then the Collective Bargaining Agreement prevails.

One of the goals of the County is to provide all employees the opportunity to fulfill their jobs in a manner which is rewarding. Our primary aim at the County is to serve the public. We are proud of Tazewell County and the services we provide.

Thank you for joining us as we continue to improve our services.

MANAGEMENT PHILOSOPHY

Tazewell County is a unit of local government, established under the laws of the State of Illinois, to provide services to the public. Within the limits of the authority delegated to the County, the County Board and Elected Officials must have exclusive rights to exercise the customary functions of management, including but not limited to the following: to manage and control the premises and equipment; to select, hire, promote, suspend, **dismiss with or without cause**, assign, supervise, and discipline employees; to determine and change starting times, quitting times, and shifts; to transfer employees within the department or into other departments and other classifications; to determine and change the size of, composition of, and qualifications of the work force; to establish, change, and abolish its' policies, rules, and regulations; to determine and modify position descriptions, position evaluations, and position classifications; to determine and change methods and means by which its' operations are to be carried on; to assign duties to employees in accordance with the needs and requirements determined by the County Board and Elected Officials; and to carry out all ordinary functions of management.

EFFECTIVE DATE, AMENDMENTS, AND COVERAGE

The policies in this Employee's Personnel Policies Handbook are promulgated by the Tazewell County Board and shall be effective December 1, 1985. These policies may be amended from time to time by a two-thirds (2/3) vote of the members of the Tazewell County Board present and voting.

These policies will control unless Illinois law, or Federal law, employment agreement or a Collective Bargaining Agreement provides otherwise. ~~Examples of specific areas in which Illinois law controls are: hiring, promotion, discipline, and discharge of Sheriff's Deputies and Correctional Officers, which are governed by the Tazewell County Sheriff's Office Merit Commission pursuant to Ill. Rev. Stat., c. 125, 151 et seq.; and appointment, discipline, and discharge of Probation Officers which are governed by Ill. Rev. Stat., c. 38, 204-1 et seq. An example of an area in which Federal law may control is overtime compensation; minimum requirements for are set by the Fair Labor Standards Act, United States Code, title 29, 201 et seq.~~

These policies are also subject to the Tazewell County Board's overriding authority for the budget. For example, the amount of money appropriated for a particular department will determine the number of employees in that department. Moreover, by promulgating these policies, the County Board does not obligate itself to make any particular appropriations.

"Under our design for government, the legislature, executive and judicial branches are to be separate and equal. The public interest requires that they work in harmony." People ex rel. Bier v. Scholz, 77 Ill.2d 12, 19, 31 Ill.Dec. 780, 782, 394 N.E.2d 1157, 1159 (1979). Illinois law provides that grants many Elected Officials many prerogatives regarding are responsible for the internal administration of their offices. Relevant citations are: Auditor, 55 ilcs 5/3-1004; State's Attorney Ill. Rev. Stat., c. 14, 5(a) 55 ILCS 5/3-9006; Circuit Clerk, Kotche v. County Board of Winnebago County, 87 Ill. App. 3d, 409 N.E. 2d 501 (2d Dist. 1980); Coroner, Ill. Rev. Stat., c. 31, 1-2 55 ILCS 5/3-3003; County Clerk, Ill. Rev. Stat., c. 35, 1-2b 55 ILCS 5/3-2003.2; Treasurer, Ill. Rev. Stat., c. 36, 4-1 55 ILCS 5/3-10005.1; Recorder, Ill. Rev. Stat., c. 115, 4-2; and Sheriff, Ill. Rev. Stat., c 125, 14a 55 ILCS 5/3-6018. Consequently, whether some of these policies govern in a given situation will depend on applicability of these provisions. future legal definitions of these prerogatives.

Some County employees may be subject to rules and regulations promulgated by a division of State government, for example, the Administrative Office of the Illinois Courts or the State Board of Education. For such employees if a conflict exists between these policies and such state rules and regulations, the state rules and regulations shall control.

Employees working directly under the control of the County Board (~~Director of Administrative Services; Secretaries, and Maintenance Supervisor~~) shall be treated as employees of an Elected Department Head and the elected County Board Chairman shall be considered the Department Head.

Finally, although these policies are written primarily for employees, some sections will also apply to County Board Members, Elected Officials, and Appointed Department Heads. For example, the rules on Travel Reimbursement, Sec. II, Part O, would apply to all.

SECTION I. EMPLOYMENT POLICIES

A. Selection of Employees

Inquiries regarding employment may be made directly to the Elected Official, the Appointed Department Head, or the County Board Office. Applicants for Deputy Sheriffs and Correctional Officers positions will be selected according to procedures outlined by the Tazewell County Merit Commission. Probation Officers will be hired pursuant to statutory procedures and rules of the Administrative Office of Illinois Courts. Available positions are posted (along with instructions as to how to apply) on employee bulletin boards located in County buildings.

The elected Official, Appointed Department Head, or the County Board Office screens applicants for positions, both from within and without the County. This includes a review of records, a written application, a personal interview, consulting references, and verification of registration and licensure and degree indicated.

Candidates meeting the requirements of the job description will be interviewed by the Elected Official or Appointed Department Head who has the responsibility for making the final employment decision.

Employees are selected on the basis of their qualifications to fulfill established specifications for the job. General criteria include education, experience, training, skills, and willingness to work in a specified environment.

No person is discriminated against in employment, placement, or promotion because of sex, religion, race, citizenship, national origin, age, disability, marital status, or responsibility for service in the armed forces.

Former employees re-employed by the County shall assume the status of a new employee and shall not receive credit for previous length of service and fringe benefits. The only exception will be former employees re-employed within one hundred eighty (180) days if requested by the Elected Official or Appointed Department Head and concurred with the County Board. These employees will be reinstated with credit for prior service as it existed prior to termination.

Leave of absence returnees may not always be able to return to the same position or department, unless otherwise provided for by law. They will, however, be given first preference as to position for which they are qualified. (See Section III, Part I.)

Members of an employee's immediate family (father, mother, mother-in-law, father-in-law, brother, sister, spouse, son, or daughter) are eligible for employment with the County. However, employees ~~should~~ shall not be directly supervised by a family member. Family members of current employees shall not be given special consideration when applying for County jobs. Additionally, an Appointed Department Head shall not employ immediate family within their department except for such family that is/was a full time employee within their department on June 1, 1985. The County Board recommends that Elected Officials not hire members of their immediate families.

B. Nature of Employment

All employees of Tazewell County working under the supervision of an Appointed Department Head in an appointed department shall continue his or her employment with the County at the discretion of the Appointed Department Head or the County Board. Unless otherwise provided for herein, employees are considered at will and may be dismissed with or without cause.

All employees of Tazewell County employed by an Elected Official shall continue his or her employment with the County at the discretion of said Elected Official. Unless otherwise provided for herein, employees are considered at will and may be dismissed with or without just cause.

C. Classification of Employment

Employees are grouped into two of five classifications at the time of employment:

Exempt - Employees in executive, administrative and professional positions who receive an annual salary and do not qualify for overtime, pursuant to the Fair Labor Standards Act (FLSA)

OR

Non-exempt - Employees who do not perform executive, administrative, or professional work and are scheduled for either a thirty-five (35), thirty-seven and one half (37.5), or forty (40) hour work week,

AND

Full-time - Employees who are scheduled for a regular thirty-seven and one half (37.5) or forty (40) hour work week, for an indefinite period,

OR

Part-time - Employees who are scheduled less than thirty-seven and one half (37.5) hours per week,

OR

Temporary - Employees hired for a specific length of time (usually less than 180 days) ~~and may work up to thirty-five (35) hours per week.~~

D. Classification of Position

All positions are described, evaluated, and placed into a pay grade commensurate with the required job knowledge, job responsibility, and job accountability. It is the responsibility of each individual Elected Official or Appointed Department Head to review position descriptions annually to make certain they are accurate. When the position content changes significantly, the Elected Official or Appointed Department Head should request a position evaluation from the ~~County Board Office~~ Position Evaluation Committee to determine possible changes. Consideration for revisions will be on an annual basis, prior to seceding year's budget. Any resultant changes will be effective with the start of the new fiscal year. Position titles will be selected with the purpose of describing the position in a few words.

Whenever a new position is established and approved, or duties of an existing position change substantively, department heads shall submit a comprehensive job description to the Position Evaluation Committee.

Proposed changes to position descriptions will be drafted by the Elected Official or Appointed Department Head and submitted to the Position Evaluation Committee ~~County Board Office~~ at the designated time. ~~An interview will be scheduled by the County Board Designee~~ to review and/or refine the position description with the Elected Official or Appointed Department Head.

Recommendations regarding any needed changes to the position descriptions and/or position classifications including compensation will be sent to the Human Resources Committee ~~by the Designee~~ at the conclusion of the annual review. The Committee will act upon the recommendations and forward resolutions to the County Board for final consideration.

E. Seniority

Seniority is the length of continuous full-time service from date of hire.

Seniority should be a determining factor in vacation priority providing it is scheduled prior to department deadlines.

Seniority should be considered, along with other factors, in the event of layoffs, shift changes, and all other personnel actions, when all other things are equal.

Seniority shall be cancelled and the employee's length of service broken if:

- a. The employee resigns,
- b. The employee is discharged,
- c. The employee is absent three days without notice to the Elected Official or Appointed Department Head, or
- d. The employee fails to return from a leave of absence (without just cause) on the prescribed date
- e. Injury off-the-job and inability to return to work within six (6) months unless otherwise provided for by law.
- f. Injury on-the-job and inability to return to work within twelve (12) months unless otherwise provided for by law.

F. Performance Review

All employees hired prior to June 1st of each year or transferred to a position prior to June 1st may receive a written and associated oral performance review at least annually. The Elected Official or Appointed Department Head will complete the performance evaluation for the period August 1st through July 31st of each year. The employee is to acknowledge the review by dating and signing the form. If the employee is not satisfied with the review or does not receive his/her review, the employee should contact the Elected Official or Appointed Department Head. A copy of the completed and signed Performance Review Form should be included in the employee's personnel file.

G. Promotions and Transfers

There are, and will continue to be, opportunities for promotion and transfers in Tazewell County Government. It is in the best interest of both the County and the employee to have the most qualified individual in each job. Consideration for promotions and transfers is given to employees who have the seniority, experience, skill, training, and ability to fill the job vacancies. No one factor in and of itself is sufficient to require the Employer to give an applicant a promotion or transfer.

~~Employees desiring either a promotion or transfer for a posted position must contact their Elected Official or Appointed Department Head. The Elected Official or Appointed Department Head who has the opening, will then be given the employee's personnel file for review.~~

If a present employee is accepted for a new position in another department, a transfer will take place. The date of the transfer will be agreed to by both the Elected Official or Appointed Department Head losing the employee and the Elected Official or ~~Appointed~~ Appointed Department Head gaining the employee.

H. Temporary and Permanent Staff Reductions and Recall

When it becomes necessary to reduce staffing, either on a temporary or permanent basis, due to general economic conditions, changes in technology, or other reasons, employees may be temporarily or permanently laid off.

Criteria used by the Elected Official or Appointed Department Head as to what classifications and who is to be temporarily or permanently laid off will be based on the following seven (7) criteria:

1. Qualifications - review education and training and continuing education records
2. Skills - review level of ability to deliver service
3. Past Performance - review performance evaluations

4. Attendance - review the employee calendar and time sheets
5. Attitude - review the personnel file and performance evaluations
6. Seniority - review length of service - adjusted date of hire
7. Type of Service Terminated

No one factor is solely determinative of the layoff.

Employees temporarily laid off will be laid off for an initial period of thirty (30) days. This period may be extended by the Elected Official or Appointed Department Head for up to an additional sixty (60) days. These employees will be able to maintain health insurance and life insurance benefits on a self-pay basis (pay total cost at group rate) during the period of temporary layoff. Prior to temporary layoff, those employees will be paid all accrued vacation benefits. During a temporary layoff, employees will not accrue vacation, holiday, seniority, sick leave, or retirement service credit. Employees on temporary layoff will be subject to recall by the Elected Official or Appointed Department Head. It is the employee's responsibility to keep the Elected Official or Appointed Department Head informed of any address changes. Failure to respond to notice of recall letters will result in loss of recall privileges.

Employees to be permanently laid off ~~must~~ shall receive ~~either~~ two weeks' termination pay or all accrued vacation, and at the employee's option, their contributions to the pension In. These employees will be able to maintain their health, life and dental insurance benefits on a self-pay basis (total cost at a group rate) for ~~perpetuity~~ pursuant to the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA). These employees do not have recall privileges.

I. Abuse of Power/Discrimination/Sexual Harassment

a. The County will not condone any unlawful discrimination or harassment. The objective of this policy is that every employee accord every other individual the respect, equal treatment and dignity that they would themselves expect, and to remove any occurrences of prejudice and intolerance or handicap based on sex, race, religion, national origin, age, or handicap.

b. Harassment includes any verbal, written, visual, or physical acts or conduct which are offensive, intimidating, insulting, degrading, or unwelcome in the sense of being harmful to the individuals well-being and detrimental to the receiving employee's ability to perform their work. Sexual harassment means any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of substantially

interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. Such conduct constitutes sexual harassment and is illegal.

Sexual Harassment may involve the behavior of a person of either sex against a person of the opposite or same sex, when that behavior falls within the above definition. Other prohibited behaviors include, but are not necessarily limited to, inappropriate touching, inappropriate language, and displays of sexually suggestive objects or pictures.

c. Prevention of harassment must begin at an early stage in the occurrences. It should begin with the affected employee indicating clearly that the conduct is unwelcome, and a request by the affected employee that such conduct cease.

Failing in the first step, the next step is for the employee to make a complaint to the offending employee's supervisor except as provided in paragraph (d). The supervisor shall act promptly to investigate and take appropriate action to prevent further occurrences, and advise the complainant of the action taken. If the offending actions continue, the employee being affected should utilize the "chain of command" to achieve remedial action.

d. In the event that the affected employee determines, in his or her sole discretion, that filing the complaint with the supervisor would be ineffective, the affected employee shall file the complaint with the Risk Manager or alternate person designated by the Risk Manager.

The Risk Manager shall designate a person of the opposite gender of the Risk Manager as an alternate person to whom a complaint may be filed. Such alternate person shall work with the Risk Manager, State's Attorney, and appropriate supervisor in properly investigating the complaint, taking appropriate action, and advising the complainant of the action taken. Upon receiving a complaint, the Risk Manager shall notify the appropriate supervisor and provide any recommendations.

If the person complained of is an Elected Official, then the Risk Manager shall consult with the State's Attorney.

e. Violations of this section may result in disciplinary action consistent with applicable collective bargaining agreements other applicable employment agreements or as otherwise provided by law.

f. In the event the above internal complaint procedures are unsatisfactory, the affected employee may contact the State of Illinois agencies listed below.

Illinois Department of Human Rights
222 South College Room, Rm 101 A
Springfield, Illinois 62704
(217) 785-5100

Illinois Human Rights Commission
Stratton Office Building, Rm 404 A
Springfield, Illinois 62706
(217) 785-4350

Investigative and complaint process available through the Illinois Department of Human Rights and Illinois Human Rights Commission:

Within 180 days after the date that a civil rights violation allegedly has been committed, a charge in writing under oath or affirmation may be filed with the Department by an aggrieved party. The Department will conduct a full investigation of the allegations of the charge which shall then be reported to the Director. Further actions may be taken by the Department including dismissal, conciliation efforts and filing a complaint with the Commission. If the Department fails to either file a complaint or order that no complaint be filed within 300 days of the filing of the charge, the aggrieved party may file his or her own complaint. For a complete explanation of the process, an aggrieved party should contact the Illinois Department of Human Rights.

Retaliation

It is also a civil rights violation for a person, or two or more persons to conspire to retaliate against a person because he or she has opposed that which he or she reasonably and in good faith believes to be unlawful discrimination, sexual harassment in employment, or sexual harassment in higher education, or because he or she has made a charge, file a complaint, testified, assisted, or participated in an investigation, proceeding or hearing.

J. Dignity in the Workplace

The County Board has established a procedure for addressing employee complaints and initiated management training to improve communication and the establishment of a plan to address the needs of Elected Officials and Appointed Department Heads in managing County employees. Violations of the above policy create great potential for liability on the part of Tazewell County taxpayers and the County Board is determined that proper enforcement of said policy is not optional but is a condition of employment. The County Board agrees to and will follow the following:

1. That any violation of said policy shall be grounds for appropriate disciplinary action up to and including discharge for all employees of Tazewell County.
2. That failure to manage a workplace or to supervise employees according to this policy, or to in any manner tolerate such violations shall be grounds for appropriate disciplinary action up to and including discharge.

3. That all employees of Tazewell County shall be notified of this "zero tolerance" position by Tazewell County.
4. That it supports the ongoing educational and training programs designed to protect dignity in the workplace.
5. That it supports the management training sessions presently being implemented and agrees to participate in such programs to better enable County officials to serve the needs of the County.
6. That it supports County officials in enforcement of the policies and procedures implemented to protect dignity in the workplace.

K. Alcohol and Drug Testing

Section 1 - Statement of Policy:

- a. It is the policy of Tazewell County and its elected and appointed officials that the public has the absolute right to expect persons employed in Tazewell County to be free from the effects of drugs and alcohol. Tazewell County, its elected and appointed officials, as Employers, have the right to expect their employees to report to work fit and able for duty and to set a positive example for the jurisdiction they serve.
- b. For purposes of this policy "drugs" or "illegal drugs" shall mean any controlled substance as defined in the Illinois Controlled Substances Act, or the Illinois Cannabis Control Act.

Section 2 - Prohibitions:

Employees shall be prohibited from:

- a. Abusing prescribed medication, or consuming or being under the influence of or possessing alcohol at any time during or just prior to the beginning of the workday or anywhere on any of the Employer's premises or job sites, including the Employer's building, vehicles, or the employee's own vehicles while engaged in Employer business, except as may be necessary in the performance of job duties.
- b. Possessing, using, selling, purchasing, or being under the influence of, or delivering any illegal drug at any time and at any place while on the Employer's premises or job site including the Employer's buildings, vehicles, or the employee's own vehicle while engaged in Employer business, except as may be necessary in the performance of job duties.

c. Failing to notify the Employer, on a form to be supplied by the Employer, of any prescribed or non-prescription medication being taken by the employee which has known adverse side effects which might impair the employee's ability to perform his/her job duties.

Section 3 - Testing:

Where the Employer has reasonable suspicion to believe that (a) an employee is being effected by the use of alcohol; or (b) has abused prescribed medication; or (c) has used illegal drugs, the Employer shall have the right to require the employee to submit to alcohol or drug testing as set forth in this Section. The foregoing shall not limit the right of the Employer to conduct any tests it may deem appropriate for persons seeking employment prior to their date of hire, or upon promotion to another position with the Employer. Reasonable suspicion is presumed when the employee is involved in a motor vehicle accident while on the job.

Section 4 - The Order to Submit:

a. For employees of elected officials, the elected official or his/her designee may give the order to test. For employees of the Tazewell County Board, the Board Chairman or his/her designee may give the order to test.

b. The failure or refusal to submit to testing authorized by this Policy will subject an employee to discipline up to and including discharge. Discipline will be imposed according to Tazewell County Policy or the Collective Bargaining Agreement as the case may be. The taking of an authorized test shall not be construed as a waiver of rights an employee may have to object to taking or not taking the test.

c. Intentionally tampering with, causing another person to tamper with, substituting for, or causing another person to substitute for a urine and/or blood specimen, whether the employee's own specimen or that of another employee, shall subject an employee to discipline in accordance with Tazewell County Policy, or the Collective Bargaining Agreement as the case may be.

d. An employee's physical inability to provide a urine specimen shall not be considered to be a refusal to provide a specimen, but such employee will be required to provide a blood sample for laboratory testing.

e. Within seventy-two (72) hours of the time an employee is ordered to testing authorized by this Section, the Employer shall provide the employee with a written notice setting forth the facts and inferences which form the basis of the order to test.

f. Once an employee is ordered to submit to testing as authorized by this Policy, they must do so within thirty (30) minutes or it will be deemed a refusal to submit to such testing. The employee shall be permitted to consult with a representative or attorney of their choosing prior to taking the test and no questioning of the employee shall be conducted without first affording the employee the right to consult with legal counsel or a representative of their choosing. Right to counsel or a union representative shall not delay the time in which the employee must take the test requested.

g. Orders to test will be done in as confidential a manner as is permitted under each circumstance. Confidentiality will be determined on a case by case basis. The intent being to avoid any embarrassment to the employee when being requested and ordered to submit to a test pursuant to this policy.

Section 5 - Substances Tested:

a. Controlled substances: Any drug test required by the Employer pursuant to this Policy will analyze an individual's urine and/or blood to test for the presence of illegal drugs. After detection of a controlled substance by urine, a confirmatory test will be conducted by the Employer at their expense to determine a level of concentration in the employee's blood. Both a blood and urine specimen shall be given at the time a test for controlled substance is requested.

b. Alcohol: Any alcohol test required by the Employer pursuant to this Policy will analyze an employee's breath to test for the presence of alcohol. The alcohol concentration of 0.04 or more based upon the grams of alcohol per 1,000 milliliters of blood shall be considered a positive test presumptively concluding the employee is under the influence of alcohol. Test levels below 0.04 shall not preclude the Employer from proving the employee has consumed or is under the influence of alcohol.

Section 6 - Testing Methodology:

In conducting the testing authorized in this Article, the Employer shall:

a. Use only a clinical laboratory or hospital that is licensed pursuant to the Illinois Clinical Laboratory Act and that has the capability of being accredited by the National Institute of Drug Abuse (NIDA). The facility selected must conform to all NIDA standards.

b. Establish a chain of custody procedure for both sample collection and testing that will insure the integrity of the identity of each sample and test result. No employee covered by this Agreement shall be permitted at any time to become part of such chain of custody.

c. Collect a sufficient sample of the same bodily fluid or material from an employee to allow for initial screening, a confirmatory test and a sufficient amount to be set aside and reserved for later testing if requested by the employee.

d. Collect samples in such a manner as to preserve the individual employee's right to privacy while insuring a high degree of security for the sample and its freedom from adulteration. Employees shall not be witnessed by anyone while submitting a sample except in circumstances where the laboratory or facility does not have a "clean room" for submitting samples or where there is reasonable suspicion that the employee may attempt to compromise the accuracy of the testing procedure.

e. Confirm any sample that tests positive in initial screening for drugs by testing the second portion of the same sample by gas chromatography/mass spectrometry (GC/MS) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites.

f. Provide the employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital of the employee's choosing, at the employee's expense, provided the employee notifies the Employer within seventy-two (72) hours of receiving the results of the test that he desires to have the additional sample tested.

g. Require that the laboratory or hospital facility report to the Employer that a blood or urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels provided for in Exhibit A should they choose to proceed to prove consumption and/or influence. For Sheriff's Department, State's Attorney, or Coroner's Office employees the lab or hospital will report all test results that indicate the presence of any controlled substance or alcohol, but only after the confirmatory test is made showing a positive level of drugs or alcohol.

h. Any confirmatory tests that the employee wished to have done at their own expense must be done within forty-eight (48) hours of receiving the test results from the Employer's initial and confirmatory test.

i. No adverse action may be taken against an employee prior to the receipt of the test results by the Employer and employee, except that the Employer may suspend the employee with full pay and benefits during the pendency of the testing.

Section 7 - Voluntary Request For Assistance:

With the exception of the State's Attorney Office, Sheriff's Department and Coroner's Office employees, employees who come forward and seek voluntary medical treatment for his or her substance abuse problem shall not be discharged so long as:

a. The employee agrees to appropriate treatment as determined by a physician.

b. The employee successfully completes the course of treatment prescribed by the physician, or counselor selected by the Employer, including an 'after care" group for a period of no less than twelve (12) months.

c. The employee agrees to submit to random testing for a period of two (2) years from the date of discipline provided that the employee is not randomly checked more than five (5) times a year. Nothing contained herein shall prevent additional tests pursuant to Section 3 above.

The Employer may require reassignment of the employee with pay if they are then unfit for duty as determined in the sole discretion of the Employer.

Section 8 - Discipline:

The Employer shall have the right to discipline employees or recommend discipline against employees, as may be appropriate, for any violations of this Policy. Such discipline, or recommendations for such, may include discharge. Any employee who is retained after a positive test result must comply with the provision of Section 7 herein.

Section 9 - Right to Contest:

The Union employee may file a grievance under the Collective Bargaining Agreement, or a non-union employee may file a grievance under the County Policy concerning any testing permitted by this Policy contesting the basis for the order to submit to the test, the right to test, the administration of the tests, the significance or accuracy of the tests or the results, and any other violation of this Policy. Election to proceed under the County or Collective grievance procedure shall be deemed the employee's exclusive recourse.

L. Affirmative Action Plan

The policy of Tazewell County concerning equal rights and compliance with Titles VI and VII of the Civil Rights Act of 1964, the Equal Employment Opportunity Act of 1970 and all federal executive orders on discrimination in employment will be carried out to the intent of the respective law or executive order.

Tazewell County will comply fully with nondiscrimination regulations set forth in relevant State and Federal laws and Executive orders. No person shall be discriminated against because of race, religion, color, national origin, sex, age, or physical or mental handicap when being considered for employment, training, promotion, retention, disciplinary action or other personnel transaction. It is the intent of Tazewell County to provide equality and respect to all individuals in matters of service and employment.

GOALS AND OBJECTIVES

It shall be the goal of Tazewell County to make a good faith effort in the employment of an individual from a minority group or an individual with a physical handicap.

It shall be the goal of Tazewell County to become recognized as an equal opportunity employer.

It shall be the goal of Tazewell County to provide to employees advancement within the organization to the extent those opportunities exist.

IMPLEMENTATION

Responsibility for the implementation of the Affirmative Action Program will be that of the County Administrator or Human Resources Director, along with appropriate elected officials.

Recruitment of employees will include a good faith effort to employ minorities. Included in recruitment literature shall be an indication that the County is an equal opportunity employer.

The County will utilize, when possible, the Illinois Department of Employment Security – Job Service and other such agencies who also are in compliance with the pertinent state and federal nondiscrimination regulations in employee recruitment.

As far as possible, training for advancement and classification schedules, and requirements for upward mobility with the organization will be made know to employees. Opportunities for upward mobility will be based solely on merit and ability to perform job-related activities, and fairness and impartiality shall govern the County's decisions regarding appointments, pay adjustments, promotions and discipline.

When a complaint is filed on the appropriate forms (available from the County Administrator) it will be given the immediate attention of the County Administrator and Human Resources Director and/or appropriate elected or appointed official, if applicable. An impartial investigation will follow and will be the basis for any decision. The facts will be reviewed and the resulting decision will be discussed with the complainant. The complainant will be requested to sign the appropriate written report, which will include the facts found as a result of the investigation. In the event the decision is not favorable in the view of the complainant, he will be referred to the Fair Employment Practices Commission or the Equal Opportunity Commission.

IMPEDIMENT TO EQUAL EMPLOYMENT OPPORTUNITY

Ethnic minorities make up an extremely small percentage of the total population of the County.

Total estimated 2005 Population	133,240	Percentage of Population
Hispanic	1,452	1.09%
African American	1,879	1.41%
Asian/Pacific Island	869	.65%
Native American	1,275	.96%

This factor will create problems both in making up eligibility lists and locating qualified individuals.

EVALUATION

The Affirmative Action Plan of Tazewell County will be reviewed annually by the County Administrator and elected and appointed department heads. Review of the employment practices for the past year will be evaluated against the goals of the Affirmative Action Plan. In the event the department is not meeting its objectives, changes to the employment practices will be considered. The goals will also be annually reviewed and changed as necessary to make them meaningful and to maintain a good faith effort.

SECTION II. SALARIES, HOURS, AND REIMBURSEMENTS

A. Work Schedules

The County provides some services to the public seven (7) days a week. Work schedules including weekend assignments will be arranged by the Elected Official or Appointed Department Head to provide for adequate staffing for services provided.

B. Pay Periods

The fiscal year for Tazewell County begins December 1st of each year and is divided into twenty-six (26) pay periods. A pay period is the fourteen (14) day period beginning at 12:01 AM on Sunday and ending at 12:00 PM on Saturday fourteen (14) days later.

The work week for Tazewell County is the seven (7) day period beginning on Sunday at 12:01 AM and ending on Saturday at 12:00 PM.

The work day for a majority of employees is seven and one-half (7.5) hours. Those employees shall have hours determined by the Department unless otherwise provided for by a Collective Bargaining Agreement. ~~These employees shall have in their personnel file a signed work agreement outlining their work day which is based on the service demands of the department.~~

C. Rest Periods

The County will attempt to provide at least one (1) but not more than two (2) 15 minute rest periods on each seven and one-half (7.5) hour shift. Rest periods are not cumulative and may be taken only if the workload permits. The employee's Elected Official or Appointed Department Head will schedule the rest periods so there will be no break in the continuity of service provided by the department. As rest periods are paid time, they cannot be used to leave early or arrive late.

D. Time Records (non-exempt employees)

Daily records of time worked or benefit time taken will be prepared by each employee for the work period and submitted to the Elected Official or his designee or Appointed Department Head. A summary sheet regarding hours worked and paid will be maintained by the Elected Official or Appointed Department Head. The summary sheet will be certified by the Elected Official or Appointed Department Head and submitted to payroll on the Monday following the end of a pay period. The summary sheet indicates the basis on which an employee is paid. Questions which arise regarding paychecks should be directed to the employee's Elected Official or Appointed Department Head.

E. Pay Plan

At Tazewell County, all non-exempt full-time employees are paid a monthly salary. The monthly salary is based on a forty (40) hour week even though many non-exempt employees are only scheduled ~~thirty-five~~ seven and one-half (357.5) hours per week. The following pay plan has been adopted by Tazewell County:

Forty Hour Pay Plan - Non-exempt employees on the forty (40) hours pay plan will receive time and one-half when working in excess of forty (40) hours in the work week. (See page 17, Item "H" Overtime (non exempt employees)).

F. Pay Day

Pay checks will be distributed on the Friday following the close of the pay period. Elected Officials, Appointed Department Heads, or their designees may pick up paychecks at 9:00 AM on pay day. Checks will be distributed by Elected Officials, Appointed Department Heads, or their designees.

G. Salary Administration

The salary administration plan at Tazewell County has ~~the two (2)~~ objectives; internal equity, i.e., of paying salaries that are equitable in relation to job responsibilities, and external equity, i.e., paying salaries that are commensurate with positions paid by other comparable county governments. The following rules are designed to achieve ~~these~~ objectives.

1. Administration - The County Board established and maintains the Salary Administration Plan (SAP) program. The Elected Officials or Appointed Department Heads are the individuals most responsible for administrating the program within their respective departments. Questions regarding salary should be first referred to the Elected Official or Appointed Department Head.
2. Employee Pay Grade - Each job is assigned a pay grade. The pay grade has a scale which indicates minimum/maximum monthly salaries. The minimum monthly salary is the starting salary and the maximum monthly salary is the maximum paid for satisfactory performance. Advancement through these scales is based on determinations by the Elected Official, Appointed Department Head, and County Board. No full-time employee may receive additional compensation from the County, whether as a part-time or temporary employee or for performing a specific task.
3. New Employee's Initial Salary - Employees will be hired at the minimum monthly salary in the pay scale. Increases approved by the County Board will occur when pre-established performance criteria established by the Elected Official or Appointed Department Head have been met, subject to budgetary constraints. Employees will be evaluated at least annually. New employees may be hired above the minimum salary when additional ~~County-based~~ experience qualifies them for credit. In these cases, no employee will be employed more than eight (8) percent above the minimum salary, or at the hiring

maximum step in the Pay Plan, whichever is greater. ~~Placement beyond the minimum salary requires the approval of the County Board. This will be based on recommendations submitted by the Elected Official or Appointed Department Head.~~

4. Promotion, Transfer, and Demotion - ~~Employees promoted, transferred, or demoted will have their annual review date changed.~~ An evaluation will be conducted and the review date will be no later than one year from the date of the promotion, transfer, or demotion. Salary will be adjusted as follows:

a. Employees promoted to a higher pay grade will be placed at the beginning of the new pay grade or at a salary which would result in at least a 6-percent pay increase. ~~If this would result in a reduction in salary, the salary assigned will be two (2) percent higher than the old salary in the new pay grade.~~

b. Employees transferred to a new position in the pay grade will receive the same rate of pay as in the former position.

c. Employees demoted to a lower pay grade will receive a reduction in salary of 6 percent for a one grade demotion and 10 percent for a two grade demotion. ~~The new salary will be an amount at the same relative position between minimum and maximum salaries for the new pay grade as the employee's prior salary was under the old pay grade.~~

H. Overtime (non-exempt employees)

Employees will be paid overtime (one and one-half times the hourly rate), for time actually worked in excess of forty (40) hours per week unless the Elected Official or Appointed Department Head elects to use compensatory time off pursuant to paragraph "I".

Only overtime pre-authorized by the Elected Official or Appointed Department Head will be paid at the one and one-half rate. Overtime as indicated and authorized will be rounded to the nearest quarter hour.

Time recorded for vacation, sick time, holiday, jury duty, military reserve duty, education or any other non-worked hours will not be considered overtime nor considered in computing hours worked.

I. Compensatory Time Off (Non-exempt Employees Only)

Non-exempt employees may be given, at the discretion of the Elected Official or Appointed Department Head, compensatory time off for each hour worked in a week in excess of thirty-five (35) hours but less than forty (40) hours.

Non-exempt employees who work more than forty (40) hours in one week may be given compensatory time off at one and one-half hours off for each overtime hour worked. The maximum number of overtime hours an employee may accumulate is forty (40). Accumulated compensatory time will be paid at termination of employment.

This compensatory time off will be in lieu of overtime pay as described in Paragraph "H", and the decision to give compensatory time off in lieu of overtime pay will be the sole decision of the Elected Official or Appointed Department Head, subject to the budgetary control of the County Board. Hours worked beyond an employee's normal work week must be pre-authorized by the Elected Official or Appointed Department Head to qualify for compensatory time off. Requests for use of compensatory time shall not be unreasonably denied.

J. Emergency Call Back (Highway Department Employees Only)

Highway Department employees, as a condition of employment, are subject to emergency call back to work due to "acts of God" caused by changes in the weather. Compensation regarding emergency call backs are outlined in the collective bargaining agreement.

K. Employee Classification Change

Employees may request a change of classification from full-time to part-time or part-time to full-time, in writing, to their Elected Official or Appointed Department Head, who will recommend approval or denial of the request on the basis of staffing needs, budgetary considerations, length of service, and qualifications. Any recommend change will be forwarded to the County Board for final consideration. Appropriate benefit changes, whether increase or decrease, will take place on the date the employee's status is changed.

L. Jury Duty

Employees who serve on a Petit Jury or Grand Jury will be compensated at their regular salary for the days they serve.

Employees who serve on a Federal Jury will be compensated at their regular salary for the period of time that they serve on a Federal Jury excluding, however, travel time to and from the Federal Court.

Upon completion of jury duty assignment, an employee must surrender to the Payroll Department his/her jury duty compensation in order to be paid under this policy. Employees should request the Court to pay them in separate checks for per diem and mileage. The employee may retain that portion paid to them by the Court for travel and mileage and that earned for jury duty service on days they were not scheduled to work.

M. Litigation/Employee Compensation

Tazewell County may, on occasion, become involved in litigation on behalf of the County which requires employees to give deposition or testify in Court. Employees contacted either by attorneys or served subpoenas in furtherance of County litigation should contact their Elected Official or Appointed Department Head. Employees, as directed by their Elected Official or Appointed Department Head, shall be granted time off to give deposition or testify. The employees will be compensated for all scheduled time lost.

Employees involved in litigation, not involving the county or a County official as a party, needing time off to give depositions or testimony, may be granted time off by making a request per departmental procedures. These employees will no be compensated for time lost, but may use personal leave time.

N. Wage Garnishment

The County is obligated by law to honor writs of garnishment. All writs of garnishment will be submitted to the Payroll Department for action. Employees are encouraged to arrange his/her financial affairs to avoid garnishment proceedings.

O. Travel Reimbursement

Travel by employees can become an excessive financial burden on County resources unless conducted in a cost-effective manner. The following guidelines re designed to assure adequate flexibility while assuring cost-effectiveness, sound financial documentation, and responsible accounting procedures. It is the policy of the County Board to reimburse employees for reasonable expenses incurred in the performance of County business. Travel per diems will be prepared in accordance with the current Federal Government Standard rates for travel, ~~effective May, 2009~~.

1. Authorized Travel - The County will pay travel costs for individuals required by the County through its Elected Official or Appointed Department Head to travel on specific County business.

2. Voucher Required - Travel costs will be reimbursed only after a competed County travel voucher (furnished by the County Auditor to County Departments) is signed by the traveler, approved by the Elected Official or Appointed Department Head, and returned to the County Auditor for processing. Travel reimbursement will be paid as part of the scheduled accounting program each month.

3. Travel costs shall be reimbursed at the rate applicable to the least expensive mode of transportation that is reasonably available, considering travel time, cost, and work requirements.

Allowable costs are:

a. Automobile mileage reimbursement. Employees who are required to travel and use their personal automobiles will be compensated for travel at the maximum rate allowed by the Federal Revenue Code (for example the maximum rate allowed as of January 1, 2012 is \$0.555 per mile). Automobile mileage will be paid only for actual miles driven and only after the employee submits a voucher stating the date(s) of travel, origin of travel, destination of travel, purpose of travel, number of miles per trip, total number of miles, and total dollar amount reimbursement requested.

b. Public transportation at the least expensive rate. All personnel shall make every effort to make public transportation plans well in advance in order to obtain the lowest rate.

c. Automobile rental or taxi costs at the destination when public transportation is not available or not sufficient to meet the needs of the individual.

d. Miscellaneous expense - Those out-of-pocket costs necessary for normal existence required by travel for the County. Examples are a charge for a local business telephone call and reasonable parking expenses.

e. Lodging, at lowest economic costs, when the employee is required to remain away from home overnight. In determining lowest economic costs, consideration shall be made to commuter cost, safety and proximity to place of County business. It is the responsibility of each employee to ask for the lowest available rate, including government and state rates when available.

f. An employee shall receive a meals and incidentals per diem according to Meals and Incidental Expenses rates established by the U.S. General Services Administration at gsa.gov ~~The actual cost of a meal, including a reasonable gratuity, will be reimbursed when it is eaten during a trip in which the employee is required to remain away from home overnight or outside of the County, subject to the following rules:~~

~~1. For meals, the maximum reimbursement shall be \$30.00 per day. For partial days travel, maximum reimbursement shall be \$7.00 for breakfast, \$8.00 for lunch, and \$15.00 for dinner.~~

~~2. Breakfast will not be reimbursed when a department employee leaves home after 7:30 AM.~~

~~3. Dinner will not be reimbursed when a returning employee returns home before 7:00 PM.~~

~~4. Cash may be advanced against anticipated meal expenses when approved by the Elected Official for employees of the Elected Official or by the appropriate County Board Committee for employees of Appointed Department Heads. In emergencies, the County Board Chairman may authorize cash advances. Any employee receiving cash in advance will have to make an accounting for funds spent and furnish the required receipts.~~

~~5. Receipts required - No reimbursement for any expense other than mileage will be paid unless a receipt is attached to the voucher.~~

SECTION III. BENEFIT EXPLANATIONS

A. Group Health Insurance (Full-time Employees Only)

During the initial orientation to the County, the group health insurance plan for employees and their dependents is explained. The group policy is a comprehensive major medical plan providing benefits to cover the fees of physicians, surgeons, and hospital charges. The benefits are more particularly described in the Summary Plan Description.

Full-time employees will be offered the County's group insurance program at the time of employment. The County's portion of the employee premium shall be paid by the County. Payment of the balance of the employee premium and a portion of the cost for family coverage (as determined by labor agreement) shall be made by the employee. Payment of the employee's portion of family coverage premiums is part of the County's Cafeteria Plan and at the employee's choice the premiums are tax exempt.

Employees declining the County's health insurance coverage and wish to enroll later, must submit evidence of insurability. Forms may be obtained from the Payroll Department.

Employees wishing to change their coverage from single to family, or from family to single, should contact the Payroll Department. The Payroll Department is available to assist employees in resolving health insurance claims.

B. Sick Days (Full-time Employee's Illness Only)

Beginning upon full-time employment, ~~full-time employees accrue sick days at the rate of one day per month~~ sick leave will be accumulated to 12 days per year. Accruals will be credited each pay period , with the exception of the 13th and 26th pay periods in an amount of 3.75 hrs for 37.5 hour employees and 4.00 hrs for 40.00 hour employees. ~~Employees become eligible to be paid for accrued sick leave after completion of ninety (90) days of service.~~ Sick days may be accumulated to a maximum of ~~sixty (60)~~ two hundred and forty (240) days.

Sick days are provided only in order to furnish employees with help to weather the hardships of prolonged illnesses for themselves or an immediate family member as defined in Paragraph J below. ~~Up to three (3) sick days per year may be used for time lost due to illness of dependents.~~ Sick days may not be transferred from one employee to another. Accrued sick days will be paid starting with the first day of illness.

Employees going on leaves of absence for medical purposes must use all accrued sick days and other paid time accumulated benefits prior to commencement of the leave, unless otherwise provided for by law.

Accrued sick day benefits may be used by an employee to cover the three (3) day waiting period of a workers' compensation injury. If the recovery from the injury exceeds the three (3) days and the injury is to be covered by workers' compensation, employees who have received sick pay from the County for those three(3) days and are receiving worker's compensations shall reimburse the County the sick pay paid and the employee's sick pay accrual will be reinstated. In no case will sick leave be paid for lost time covered by workers' compensation.

Payment for sick days will not be made unless authorized by the Elected Official or Appointed Department Head. Elected Officials or Appointed Department Heads will monitor utilization of sick days on a pay period by pay period basis. Employees who abuse the use of sick days are subject to corrective discipline. Employees may be required to submit a doctor's note upon return to work. If any employee resigns or is terminated, no lump sum payment of accrued sick pay benefits will be due or paid.

Upon retirement, an employee may apply all accrued sick leave toward retirement in accordance with ~~Public Act 84-812~~ the Illinois Municipal Retirement Fund, 40 ILCS 5/7-101 et seq. The maximum amount to accrue beyond sixty (60) days is stated in each labor agreement. Exempt employees may accrue an additional 240 days for retirement purposes under ~~Public Act 84-812~~ 40 ILCS 5/7-139(a)(8).

C. Personal Days (Full-time Employees Only)

Tazewell County provides all full-time employees with three (3) personal days each fiscal year. Personal days are not cumulative, ~~and~~ may not be carried over from one fiscal year to another, and must be approved in advance by the Elected Official of Appointed Department Head.

~~Employees wanting to utilize personal days must schedule the time off with their Elected Official or Appointed Department Head.~~

D. Life Insurance (Life & Accidental Death)

The County provides (at no cost to the employee) a fixed amount of life insurance coverage. The benefits are more particularly described in the Summary Plan Description. Additional supplemental life insurance is available through the County's Cafeteria Benefit Plan. Details regarding the life insurance coverage are explained when new employees are processed on payroll.

E. Dental Insurance (Full-time Employees Only)

Single dental insurance is available at no cost to all full-time employees. The policy is designed to provide preventive benefits for dental care. The benefits are more particularly described in the Summary Plan

Description. Family dental coverage premiums may be paid by employees through the County's Cafeteria Benefit Plan. Detailed information regarding cost is available in the Payroll Department.

F. Workers' Compensation

Workers' Compensation is provided by the County to employees for medical expense and loss of income due to work-related accidents or injuries.

All injuries or accidents to employees must be reported within ~~forty-eighty (48)~~ twenty-four (24) hours through your elected Official or Appointed Department Head to the Board Office for filing of "Notice of Claim."

All questions regarding workers' compensation will be answered by the County Board Office. No employee may accrue any paid time off while on Worker's Compensation Leave unless otherwise provided for by law.

G. Vacations (Full-time Employees)

Annual vacations with pay are granted in recognition of accrued services so that employees may be free from duties of employment to enjoy a period of rest and relaxation.

All full time employees are eligible to earn paid vacation. ~~All full-time employees become eligible for one week of vacation upon completion of six (6) months continuous service. Another week of vacation will be earned for the second six (6) months completed service giving the employee two (2) weeks vacation for the year. Vacations after the first year are given as follows:~~

<u>Length of Employment</u>	<u>Vacation</u>
After 1 year	2 weeks per year
After 5th year	3 weeks per year
After 10th year	4 weeks per year
After 18th year	5 weeks per year

Vacation shall be accrued and earned according to the following schedule:

1. Ten (10) working days after completion of one year of service. Vacation is accrued at the rate of 2.885 hours per pay period for employees working a 37 ½ hour week and 3.09 hours per pay period for employees working a 40-hour week
2. Fifteen (15) working days after five (5) years of service. Beginning the first day of the fifth year of the fifth year of service, vacation is accrued at the rate of 4.327 hours per pay period of employees working a 37 ½ hours week and 4.620 hours per pay period for employees working a 40 hour week.
3. Twenty (20) working days after ten (10) years of service. Beginning the first day of their tenth year of service, vacation is accrued at the rate of 5.769 hours per pay period for employees working a 37 ½ hour week and 6.154 hours per pay period for employees working a 40 hour week.
4. Twenty-five (25) working days after eighteen (18) years of service. Beginning the first day of their eighteenth year of service, vacation is accrued at the rate of 7.212 hours per pay period for employees working a 37 ½ hours week and 7.692 hours per pay period for employees working a forty hour week.

Vacations may be scheduled (after eligibility requirements are met) with the approval of the Elected Official or Appointed Department Head. It is also essential that vacations be scheduled as far in advance as possible so that the normal work routine will not be disrupted.

The maximum amount of vacation an employee may accumulate is two weeks more than the maximum allowed that employee in one year. However, if the County Administrator or Elected Official determines that an employee's work responsibilities precluded utilization of sufficient vacation time then the County Administrator or Elected Official may authorize the carryover of additional accrued vacation benefits. In other words, the employee may carryover one week from fiscal year to fiscal year. If an employee resigns, a lump sum payment for accrued vacation time will be included in the final paycheck.

H. Paid Holidays (Full-time Employees Only)

The County pays full-time employees for eleven holidays each year.

The holidays normally are New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving and the day after, Christmas Eve, and Christmas Day.

Employees will be paid for holidays only if they work the entire day before and the entire day after a holiday, or have an excused absence. Temporary employees do not receive holiday pay.

I. Unpaid Leaves of Absence

Leaves of Absence without pay may be granted for health, educational, personal, or military reserve purposes. Leaves of absence may only be granted by the Elected Official or Appointed Department Head, who must immediately notify the Director of Administrative Services County Administrator and the Payroll Department. Leaves may be granted with the following understanding between the County and the employees:

Personal Reasons - A leave of absence may be granted by the Elected Official or Appointed Department Head to employees who have six (6) months of service for personal reasons, serious in nature (i.e., illness in family, marital problems, etc.). The length of leave will not exceed six (6) months.

Workers' Compensation - A leave of absence conforming to applicable state regulations shall be granted by the Elected Official or Appointed Department Head to employees who have been injured while performing their work assignment for the County.

Family and Medical Leave Policy

It is the intent and purpose of this policy that all County employees are eligible for all benefits provided by the Family and Medical Leave Act of 1993, hereinafter referred to as the "Act."

Notwithstanding any other provision of the Personnel Policies Handbook, an employee, who meets the requirements of the Act, may take up to twelve (12) weeks, during any twelve (12) month period, of unpaid leave for one or more of the following reasons:

1. To care for the employee's child within the first twelve months after birth, adoption, or foster placement of the child.
2. To care for the employee's spouse, child, or parent who has a serious health condition.
3. For a serious health condition that makes the employee unable to perform the employee's job.

Employees are eligible for leave under the Act if they have been employed for at least twelve (12) months and worked at least 1250 hours during the previous twelve (12) months. Employees must exhaust all accrued ~~vacation and sick~~ paid leave prior to being granted leave under this section.

If the reason for leave is foreseeable, employees must submit a written request for leave at least thirty (30) days in advance (together with a medical certification) and make a reasonable effort to schedule the leave so as not to disrupt unduly the operations of the employer. In the event the reason for leave is not foreseeable, then the medical certification shall be submitted within fifteen (15) days.

Medical certification shall include the date on which the serious health condition commenced, the probable duration of the condition, the appropriate medical facts with the knowledge of the health care provider. Intermittent leave shall not be granted unless the medical certification states that there is a medical necessity to intermittent leave or by agreement of the employer.

Employees may continue their medical insurance, under the same terms as if not on leave, for up to twelve (12) weeks. The employer may recover from the employee the cost of medical insurance premiums if the employee fails to return to work for reasons other than serious health condition or other circumstances beyond the control of the employee.

If leave is granted as a result of the employee, then the employee shall provide employer with a medical certification that that employee is able to resume work. Upon return to work, the employee shall be returned to the former position or its equivalent.

Unless otherwise provided by law the decision of whether the position is held open is a determination to be made by the Elected Official or Appointed Department Head. In cases where the position is held open, the position may be filled with a temporary employee. In cases where the position is not held open, employees on leave wishing to return will be considered for the first position open of like pay and classification.

During a leave of absence, unless otherwise provided for by law, an employee does not accrue credit for benefits or seniority. Both evaluation dates and benefit dates are adjusted to reflect the time off during the leave of absence.

Employees taking any type of leave other than health care may wish to continue health, dental, and life insurance during the leave. The employee must make arrangements for payment of full premiums with the Payroll Department prior to going on the leave. Employees on health leave will be responsible for their normal contribution toward premiums. Nonpayment will result in loss of coverage. Contribution amounts shall be in accordance with the law.

The date the leave is to begin will be the day after vacation and sick leave benefits are exhausted. The exceptions to this regulation are employees on leave for a workers' compensation injury who will have vacation and sick leave accruals frozen since they receive workers' compensation payments.

Thirty days prior to the end of the leave, employees wanting to return to work must contact their Elected Official or Appointed Department Head. If a position is not available, employees will have the option to extend the leave until a comparable position is available or terminate their employment with the County. Extensions may be granted providing they are approved by the Elected Official or Appointed Department Head.

The following types of leaves may be granted:

Health Leave - A health leave may be granted by the Elected Official or Appointed Department Head to employees with six (6) months of service or more. The employee must present a written statement from a licensed physician to their Elected Official or Appointed Department Head, stating the need for such a leave. The length of the leave will be determined by the Elected Official or Appointed Department Head, giving consideration to the physician's recommendation. The maximum period of time a health leave will be granted for is one (1) year. Employees returning to work from a health leave must present a written release from their physician. When the employee requests Family and Medical Leave Act leave, the Employer will notify the employee of any requisite medical certifications at the time the FMLA commences.

Education Leave - An educational leave may be granted by the Elected Official or Appointed Department Head to employees with one (1) year of service when the education program is of mutual

benefit to both the County and the employee. The length of leave will be determined in accordance with the type of program attended. (Educational leave should not be confused with education benefits.)

Active Call to the Armed Services - A leave of absence shall be granted by the Elected Official or Appointed Department Head to employees who are called to active service in the armed forces. The employee's service date and resulting benefits will remain intact. The employee will be taken back in a position of like pay and classification if he/she returns within ninety (90) days of discharge, unless otherwise provided for by law.

The employer may require the employee to comply with any other conditions as may be allowed by the Act.

J. Bereavement Leave Paid

Should a death occur in the immediate family (spouse, son, daughter, father, mother, mother-in-law, father-in-law, brother, sister, grandparent) of an employee, the Elected Official or Appointed Department Head shall give the employee up to three (3) paid days off, as requested by the employee. To qualify for pay as outlined above, the County reserves the right to require that the employee must present satisfactory evidence of death and relationship to their Elected Official or Appointed Department Head.

K. Social Security

All employees and employers are required by Federal Law to participate in the Federal Social Security Program. Benefits are prescribed by law and consist of a retirement program, a disability program, and a Medicare Health Insurance program. Contributions (tax) for benefits for this program are paid equally by the employee and the County. For detailed information, contact the Payroll Department or the local office of the Social Security Administration.

L. Unemployment Compensation

The County reimburses the State of Illinois to pay benefits to employees who become unemployed through no fault of their own. Further information regarding benefits may be obtained from the County Board Office or the Job Service Center.

M. Retirement Program (IMRF)

The County provides a retirement program through the Illinois Municipal Retirement Fund for employees who work a minimum of 1000 hours per year. The cost of this plan is shared by both the employee and the County. Details of this Plan will be furnished during initial payroll processing and in the form of a Summary Plan Description to all participants of the Plan.

N. Credit Union

Employees may be eligible to join the Construction Equipment Federal Credit Union (CEFCU) or other financial institution, which provides financial services to its members, including loans or savings on a payroll deduction basis. Additional benefits of the credit union are insurance and social activities. Information on credit union membership may be obtained from the Payroll Department.

O. Employee Assistance Program

The Employee Assistance Program (E.A.P.) at Tazewell County is a counseling and referral service offered to all Tazewell County employees and their families. Personal problems, such as drug and alcohol abuse, legal or financial problems, and family or emotional upsets can seriously impair an employee's job performance. The E.A.P. will offer counseling and referrals to successfully resolve these problems.

Tazewell County recognizes alcoholism and chemical dependency as diseases which are treatable. No employee with alcoholism or chemical dependency will have his or her job security or promotional opportunities jeopardized by a request for help. No information will be shared with anyone in the County or any agency without the employee's written consent.

For further information regarding the E.A.P., contact the Director of Administrative Services in the County Board Office.

P. School Conferences

Pursuant to the Illinois School Visitation Rights Act, all employees who have been employed at least six (6) consecutive months shall be allowed up to a total of eight (8) hours unpaid leave of absence during any school year, of which no more than four (4) hours may be taken on any given day, to attend school conferences or classroom activities related to the employee's child, if such conference or activity cannot be scheduled during nonworking hours. However, no such leave may be taken by the employee unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave and any other leave granted to the employee except sick leave and disability leave.

Before arranging attendance at the conference or activity, the employee must provide the employer with a written request for leave at least seven (7) days prior to the time the employee intends to use the visitation leave, however, in emergency situations a twenty-four (24) hour notice may be given.

Upon return to work from a school visitation, the employee must provide a written verification from the school that provides the time and date the visitation occurred and ended.

The employee will not lose any employment benefits for taking a leave of absence under this policy.

Q. Employee Recognition and Awards

- a. The County will, in either November or December of each year, hold an awards ceremony at a regular County Board meeting, including a brief meet and greet

reception prior to the meeting. The County Board will annually consider a resolution honoring employees who have at least 10 years of continuous service as a part or full time County employee. Only employees celebrating employment anniversaries of five year increments will be included.

b. The Employee Awards will be provided as follows:

10 – Year employees: Employees will have the choice of the 10 year Tazewell County pin or an approximately \$25 (retail value) gift from a catalog provided by the County.

15 – Year employees: Employees will have the choice of the 15 year Tazewell County pin or an approximately \$35 (retail value) gift from a catalog provided by the County.

20 – Year employees: Employees will have the choice of the 20 year Tazewell County pin or an approximately \$50 (retail value) gift from a catalog provided by the County.

25 – Year employees: Employees will have the choice of the 25 year Tazewell County pin or an approximately \$75 (retail value) gift from a catalog provided by the County .

30 – Year employees: Employees will have the choice of the 30 year Tazewell County pin or an approximately \$150 (retail value) gift from a catalog provided by the County.

35 – Year employees: Employees will have the choice of the 35 year Tazewell County pin or an approximately \$200 (retail value) gift from a catalog provided by the County.

The County will make special provisions, including offering a pin or catalog gift of increasing value, for employees at the 40 year and subsequent five – year increments.

While every effort will be made to continue this program the County’s continued participation as outlined above is contingent on the County’s ability to fund the award program as outline above.

SECTION IV. RULES AND REGULATIONS

A. Absences and Tardiness

County government work requires that employees attend regularly and report promptly for duty as scheduled. An employee must arrive for duty in sufficient time to be at the assigned work station at the scheduled hour.

If an employee is unable to be on duty as scheduled, the employee is ~~expected to~~ shall notify the Elected Official or Appointed Department Head, or immediate supervisor at least one hour in advance of scheduled starting time. If the Elected Official or Appointed Department Head cannot be reached, the employee should contact his/her Elected Official, ~~or~~ Appointed Department Head, or immediate supervisor at ~~9:00~~ 8:30 AM.

Unless the employee's Elected Official or Appointed Department Head is notified according to the above regulations, the Elected Official or Appointed Department Head must consider the employee's absence to be unauthorized. Repeated unauthorized absences or tardiness disrupts County services and presents grounds for dismissal.

Employees must not leave their assigned duties until their scheduled employment day is completed without approval of his/her Elected Official or Appointed Department Head, unless reasonable excuse is offered and accepted by the Elected Official or Appointed Department Head, is considered to have abandoned his/her job.

B. Lunch Periods

Tazewell County employees are entitled to a one-half (½) or one (1) hour unpaid lunch hour.

C. Bulletin Boards

Official employee bulletin boards are located in each department. Employees should check the board regularly for pertinent information regarding County activities, opportunities for advancement, and other announcements. No notice is to be posted on the County bulletin boards without express approval of the Elected Official or Appointed Department Head. (See Solicitation and Distribution of Literature Policy, item "I").

D. Confidential Information

In the employee's work at the County, the employee may have occasion to learn things which are confidential. It is the employee's ethical obligation to consider all information about the public as privileged and to shall keep such knowledge in strict confidence. Violations of this rule will result in disciplinary action up to and including ~~may lead to~~ termination of employment.

F. Safety

Accident prevention in the County is an important concern. To reduce the possibility of accidents, the County tries to provide safe working conditions and equipment for all employees, and to promote safe practices and procedures at all times.

The employee can help by being alert to unsafe conditions, equipment, or methods of operation, and by reporting those hazards so they may be eliminated.

Employees ~~are expected to~~ shall perform their jobs in a safe and sensible way and to avoid running and rapid movement of equipment through the corridors. Employees who violate safety regulations are subject to corrective discipline procedures, including possible discharge.

If an accident does occur and involves an employee or visitor, it must be reported immediately to the Elected Official or Appointed Department Head, as well as the County Board Office. This is important so that others may be safeguarded and so that proper care is obtained for the injury. However minor the injury may seem, reporting it may result in precautions being taken which would prevent a more serious injury in the future.

F. Fire Protection

A Fire Manual and Disaster Manual, which outlines what each employee must do in case of a fire or disaster, is located in each department. An initial outline of the employee's duties and response is covered periodically by the Elected Official or Appointed Department Head. Employees have the responsibility to read both the Fire and Disaster Manuals and to know what their duties are in case either ever occurs. Employees, upon hearing an alarm or disaster announcement, should proceed immediately to the areas assigned to them under the fire and Disaster Manual instructions.

G. Use of County Property

County property should be treated with due care. Economical and careful use of County equipment and supplies will prevent unnecessary operating costs and result in savings, which will ultimately benefit the public. Occasionally, County property will be used by an employee to accomplish County work at home. This requires the approval of the Elected Official or Appointed Department Head in advance. Use of County property or services for personal benefit is prohibited. ~~and constitutes a violation of the criminal law.~~

H. Telephone

Good telephone habits will give the callers the feeling that we are interested in showing them that we are friendly, helpful, and considerate. Employees should observe the following:

1. Answer the telephone promptly,
2. Give department and name, and
3. Give accurate and careful answers.

Toll calls for personal matters are prohibited.

I. Solicitation and Distribution of literature

In order to prevent disruptions in the operation of the County, the following rules will apply to solicitation and distribution of literature on County property. Violations may result in disciplinary action leading to termination of employment.

Outsiders: Persons not employed by the County may not solicit or distribute literature on County property for any purpose at any time, except for bona fide County-related purposes. This prohibition includes survey or questionnaire activity or any form of solicitation or distribution.

Employees of Tazewell County: Employees may not solicit for any purpose during working time. During non-working time such as lunch and break periods, reasonable forms of solicitation and contact between employees is permitted in recognized non-working areas such as an employee lounge. Employees may not distribute literature for any purpose during working time of both the employee doing the solicitation or distribution and the employee to whom it is directed.

Bulletin Boards: Use of County bulletin boards for announcements or use of County premises for meetings of any purpose, other than County's own business, requires advance arrangement and specific approval of the County Board Chairman for use of County premises, and Elected Official or Appointed Department Head for bulletin boards.

J. Grooming

Clothing should always be neat and clean. Employees should dress in good taste, and according to the requirements of his/her individual position. Employee's appearance reflect County standards.

K. Gifts and Gratuities

The County recognizes that employees may encounter on occasion situations in which gifts or gratuities are offered in connection with their employment from organizations, business concerns, or individuals outside County government. Employees are prohibited from accepting such gifts or gratuities. Should such an occasion arise, the employee ~~should~~ shall immediately contact their Elected Official or Appointed Department Head.

L. Political Activity

Tazewell County employees are encouraged to support their individual political beliefs so long as these opinions are not represented as the official viewpoint of the County.

The County requires that:

1. Employees may not use their positions with the County to promote any specific political action, candidate, or belief.
2. Employees may not use official County or Department letterhead for personal or political correspondence.

3. Supervisory or managerial employees shall not attempt, through any means, to coerce other employees into working for or accepting their political beliefs or candidates.
4. County or Department funds and/or time may not be used for any political purpose.

SECTION V. COMPLAINT PROCEDURE/GRIEVANCES

A. Employees of Appointed Department Heads Only

Tazewell County deems it essential that the employee be given the fullest opportunity to bring complaints and problems to the attention of the County officials, to be heard, and to receive full, fair, and sympathetic hearing and fair disposition of their complaints.

A complaint is defined as a dissatisfaction with anything in these personnel policies or their administration that the employee feels is unjust, unfair, or incorrect.

The County Board's Director of Administrative Services will act as a consultant to employees and the Appointed Department Head regarding formal complaint handling and disposition.

Oral Discussion with Appointed Department Head

If an employee feels he/she has a complaint, the employee should present the complaint to his/her Appointed Department Head so that the problem can be quickly settled. All complaints must be raised within ten (10) days from the date event occurred, or they shall be time barred. Most complaints can be settled by the Appointed Department Head by an examination and discussion of the facts.

Written Complaint: (Steps to be followed by employee in a formal complaint)

Step One - If an employee is dissatisfied with answers received from the informal method, he/she may seek resolution of his/her complaint through a formal method. This may be accomplished by reducing the complaint to writing and submitting it to the Appointed Department Head within four (4) working days of the event causing the complaint. The Appointed Department Head shall give an answer in writing within four (4) working days from the receipt of the written complaint. If the complaint is against the Appointed Department Head, the employee may immediately proceed to Step Two.

Step Two - If not settled satisfactorily, the employee may present the complaint, in writing, to the County Board's Human Resources Committee, four (4) working days after receiving the unsatisfactory answer outlined in Step One. The Appointed Department Head supervising the area where the complaint originated and the County's Director of Administrative Services will be Ad Hoc members with no vote. The Human Resources Committee will answer the complaint, in writing, within five (5) working days after the next regularly scheduled committee meeting.

Step Three - If the employee is unsatisfied with the decision rendered by the Human Resources Committee, the employee may present the complaint to the County Board, by submitting the complaint, in writing, through the County Board Chairman, within five (5) working days of receipt of the Human Resources Committee's decision. The County Board Chairman will schedule the time, place, and date for the review. The decision of the County Board will be final.

Employees do not earn additional pay or lose pay for their time spent in conferences or meetings with County Officials in connection with any complaint.

An employee filing a complaint under this procedure will not be prejudiced or discriminated against. A copy of the written complaint and corresponding replies at various levels will be filed in the employee's personnel file.

Should an employee fail to follow the time limitations provided for herein, the grievance shall be resolved in favor of the Employer. Should the Employer fail to follow the time limits provided for herein, it shall automatically advance to the next Step.

B. Employees of Elected Officials Only

As used in these Personnel Policies, "Elected Official" means Auditor, Circuit Clerk, County Clerk, Coroner, Recorder of Deeds, Regional Superintendent of Schools, Sheriff, State's Attorney, Treasurer, County Board Chairman and Presiding Circuit Judge.

Elected Officials are responsible for the application of these Personnel Policies within their departments; and, by the nature of their elected positions, they have prerogatives not available to Appointed Department Heads. They recognize, however, that employee dissatisfaction with these Personnel policies and their administration could seriously impair the working of their departments. Accordingly, the Elected officials have each agreed to the following procedures for dealing with employee complaints about the administration of, and the content of, these Personnel Policies. The Elected Officials encourage all employees to communicate any complaints to their Elected Official.

If the complaint concerns the administration of these Personnel Policies by the Elected Official, the Elected Official will review his or her actions or positions and make a final decision about whether the complaint is justified. The decision will be communicated to the employee and shall be final.

If the complaint is about the administration of these Personnel Policies by someone other than the Elected Official, and if the Elected Official determines that the complaint is justified, the Elected Official will assist the employee in working with other Elected Officials, Appointed Department Heads, and/or the County Board Office to rectify the complaint.

If the complaint is about the content of these Personnel Policies, and if the Elected Official determines that these Personnel Policies should be changed, the Elected Official will take the complaint and the requested change to the appropriate committee of the County Board.

The Elected Officials recognize that the County Administrator ~~Director of Administrative Services to the County Board~~ stands ready to assist and counsel the Elected Officials regarding any questions they have about the proper administration of these Personnel Policies.

SECTION VI. CORRECTIVE DISCIPLINARY PROCEDURE AND TERMINATION PRACTICES

A. Employees of Appointed Department Heads Only

Employees of Tazewell County are expected to conduct themselves on duty in a manner that promotes the safety and welfare of visitors and employees, encourage congenial work habits, and protect personal and County property. Misconduct may result in disciplinary action ranging from oral to written warnings to discharge.

Discipline will be conducted on an instructional basis designed to encourage an employee to improve performance and/or become more aware of the need to adhere and conform with established County policies.

Employees may be suspended without pay while incidents involving performance or violation of County policy are under investigation. Each employee, unless covered by a Collective Bargaining Agreement is an at will employee who may be terminated with or without cause, except in cases where the Employer determines that discipline is the appropriate action to be taken with the employee.

Verbal Warning

A verbal warning will be given as an initial communication of lack of satisfaction with work performed or of the first infraction of established County policy. A written record of the warning shall be made by the Appointed Department Head.

Written Warning

If an employee fails to correct his/her performance or commits an additional infraction of County policies, a written warning detailing the employee's name, the date, and nature of the infraction will be issued to the employee.

Written Warning and/or One to Three Days Suspension

If, following the receipt of a verbal and written warning, an employee continues his/her poor performance or commits an additional infraction of County policies, the employee will be issued a second written warning and/or a one to three day suspension without pay.

Termination

If, following the receipt of either a second written warning/suspension, the employee continues his/her performance or commits another infraction of County policy, his/her disciplinary record will be reviewed and he/she will be terminated.

Written warnings will be maintained for a period of not more than one year from the date of issuance.

If no additional written warnings are issued to the employee within one year, any and all records of the written warnings maintained by the Appointed Department Head will be destroyed in the presence of the employee.

In extraordinary circumstances, such as, but not limited to, drunkenness, dishonesty, insubordination, selling of controlled substances to employees, verbal and/or physical abuse to staff, the public, employees, or

supervisors, or abusive disregard for County policies, an employee may be terminated without recourse to the provisions of these policies.

All data concerning warnings, suspensions, and terminations will be filed in the individual's personnel file. Should an employee receive a suspension (Step 3) for repeated misconduct within one year, the next such act must result in termination. The employee may file a complaint, under Article V, if he/she feels that the discipline was unfair.

B. Employees of Elected Officials Only

Corrective discipline for Sheriff's Deputies ~~and Correctional Officers~~ will be administered according to procedures outlined by the Tazewell County Merit Commission and Collective Bargaining Agreement. Corrective discipline for Probation Officers will be administered according to statute. Corrective discipline for all other employees of Elected Officials is, by law, within the discretion of the Elected Official, subject to legal constraints.

Elected Officials are urged to adopt an office policy similar to Part A of this section. It is imperative that employee misconduct be thoroughly documented in the event that a discharge is contested in the courts. Elected Officials are also urged to consult with the State's Attorney's Office before discharging any employee. Any Elected official incurring liability because of failure to follow such procedures should not expect action by the County Board to accept such liability as that of the County.

SECTION VII. RESIGNATIONS AND TERMINATIONS

A. Types of Resignations or Terminations

1. Voluntary Resignation - To remain in good standing, an employee should give two weeks written notice of resignation and actually work the period of notice. The supervisory County Official can waive the period of notice due to extenuating circumstances. Exempt employees should re-to give thirty (30) days written notice.
2. Involuntary Resignation - This occurs when the employee is requested to resign. The effective date of such a resignation will be decided by the Elected Official or Appointed Department Head.
3. Discharge with Prejudice - This term will be used when the employee is discharged after all corrective discipline has failed and the employee was cautioned that failure to correct the problem would result in discharge.
4. Terminations (Other reasons) - This term will be used when an employee is being released for failure to return from leave of absence or layoff, absence from work without notifying the Elected Official or Appointed Department Head for three (3) days, completion of temporary work, or termination **with or without cause** for any other just cause. These employees may or may not be eligible for rehire, depending on the circumstances of termination.

B. Exit Interview

All Some departing employees will be ^{Required} ~~expected~~ to have an exit interview with the County Administrator ~~Board's Director of Administrative Services~~. One purpose of this interview is to make sure the reasons for the employee's termination are not based on any misunderstandings or conditions which could be remedied by either the County or the employee. The County is also interested in obtaining any information that can lead to the improvement of working conditions.

The employee is requested to leave a forwarding address for his/her W-2 tax form with the Payroll Supervisor at the time of the exit interview.

C. Final Pay Checks

Employees resigning from Tazewell County may make arrangements through the Payroll Department for forwarding final pay checks. Final pay checks will not be released prior to a normal payday. The employee resigning may leave a self-addressed envelope with the Payroll Department and the resigning employee's final check will be mailed.

EMPLOYEE ACKNOWLEDGMENT

By my signature below, I acknowledge that I have received a copy of the TAZEWELL COUNTY EMPLOYEE'S PERSONNEL POLICIES HANDBOOK and that it is my responsibility to read and understand the policies outlined in this employee handbook. I understand that this handbook does not constitute a contract and that the terms and conditions of employment may be affected by other policies, rules, laws, and agreements.

I acknowledge that I have been advised to retain this book, including any updates, in my possession during my term of employment.

I understand that each handbook is the property of Tazewell County and I agree to return the book upon terminating my employment with Tazewell County.

I also understand Tazewell County employment practices operate under the legal doctrine known as "employment at will". Subject to state and federal employment law, Tazewell County has the right to terminate an employee at any time without cause.

Employee Signature

Date

Print Employee Name:

TABLE OF CONTENTS

WELCOME 1

MANAGEMENT PHILOSOPHY 2

EFFECTIVE DATE, AMENDMENTS, AND COVERAGE 3

SECTION I. EMPLOYMENT POLICIES 4

 Selection of Employees 4

 Nature of Employment 4

 Classification of Employment 5

 Classification of Position 5

 Seniority 6

 Performance Review 6

 Promotions and Transfers 7

 Temporary and Permanent Staff Reductions and Recall 7

 Abuse of Power/Discrimination/Sexual Harassment 8

 Dignity in the Workplace 10

 Alcohol and Drug Testing 10

SECTION II. SALARIES, HOURS, AND REIMBURSEMENTS 15

 Work Schedules 15

 Pay Periods 15

 Rest Periods 15

 Time Records (non-exempt employees) 15

 Pay Plan 15

 Pay Day 16

 Salary Administration 16

 Overtime (non-exempt employees) 17

 Compensatory Time Off (Non-exempt Employees Only) 17

 Emergency Call Back (Highway Department Employees Only) 17

 Employee Classification Change 18

 Jury Duty 18

 Litigation/Employee Compensation 18

 Wage Garnishment 18

 Travel Reimbursement 18

SECTION III. BENEFIT EXPLANATIONS 21

 Group Health Insurance (Full-time Employees Only) 21

 Sick Days (Full-time Employee's Illness Only) 21

 Personal Days (Full-time Employees Only) 22

 Life Insurance (Life & Accidental Death) 22

 Dental Insurance (Full-time Employees Only) 22

 Workers' Compensation 22

 Vacations (Full-time Employees) 23

 Paid Holidays (Full-time Employees Only) 23

Unpaid Leaves of Absence.....	23
Family and Medical Leave	24
Bereavement Leave Paid.....	26
Social Security.	26
Unemployment Compensation.....	26
Retirement Program (IMRF).....	26
Credit Union.....	26
Employee Assistance Program.....	26
School Conferences.	27
SECTION IV. RULES AND REGULATIONS.....	28
Absences and Tardiness	28
Lunch Periods.	28
Bulletin Boards.	28
Confidential Information	28
Safety.	29
Fire Protection.....	29
Use of County Property.....	29
Telephone.....	29
Solicitation and Distribution of literature.	30
Grooming.....	30
Gifts and Gratuities.....	30
Political Activity.....	30
SECTION V. COMPLAINT PROCEDURE/GRIEVANCES.....	32
Employees of Appointed Department Heads Only.....	32
Employees of Elected Officials Only.....	33
SECTION VI. CORRECTIVE DISCIPLINARY PROCEDURE AND TERMINATION PRACTICES.....	34
Employees of Appointed Department Heads Only.....	34
Employees of Elected Officials Only.....	35
SECTION VII. RESIGNATIONS AND TERMINATIONS.....	36
Types of Resignations or Terminations.	36
Exit Interview.....	36
Final Pay Checks.....	36

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

David R. ...

David R. ...

Paul ...

David ...

Carroll ...

...

...

...

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the salary for the Coroner for the next four (4) years; and

WHEREAS, the County's Human Resources Committee recommends to the County Board a 2% salary increase for fiscal years 2013, 2014, 2015 and 2016.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Coroner and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

Christie ...




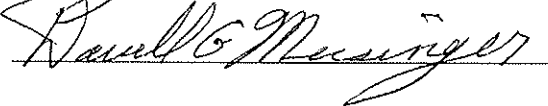
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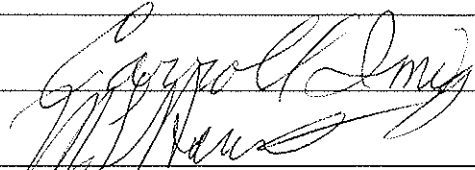
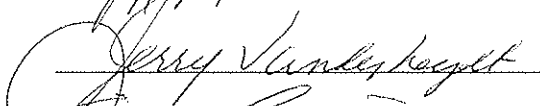
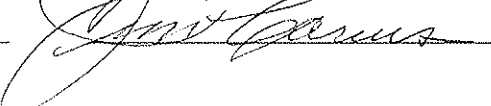
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 County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the salary for the Auditor for the next four (4) years; and


WHEREAS, the County's Human Resources Committee recommends to the County Board a 2% salary increase for fiscal years 2013, 2014, 2015 and 2016.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

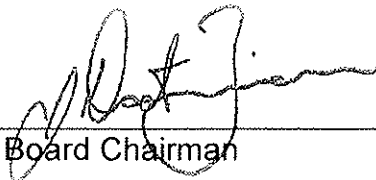
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Auditor and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:



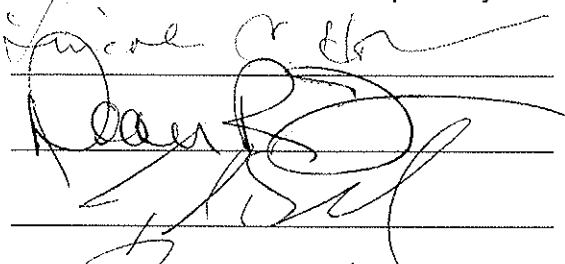
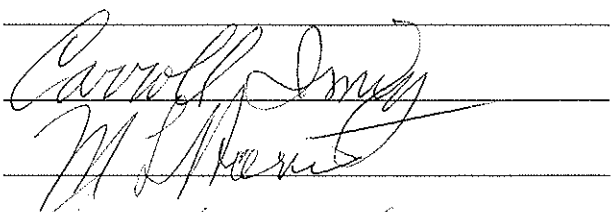
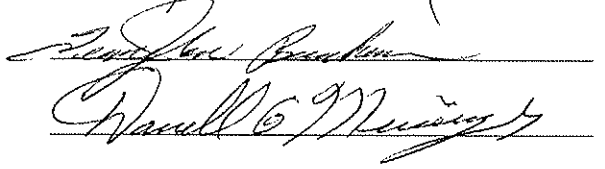
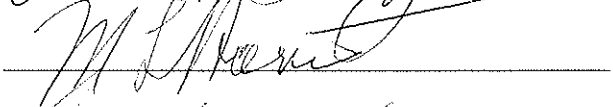
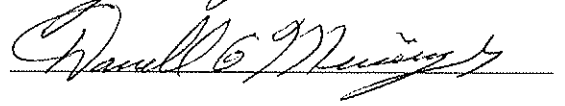
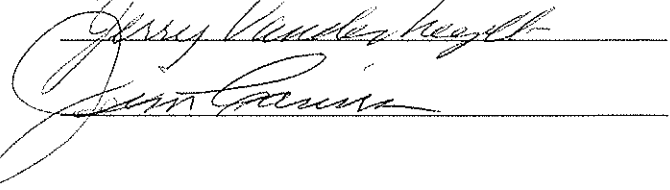
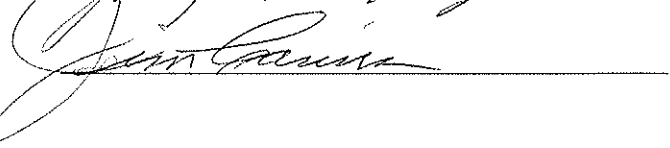
 County Clerk



 County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the salary for the Circuit Clerk; and

WHEREAS, the County's Human Resources Committee recommends to the County Board that the salary will be \$72,846.00 commencing December 01, 2012.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Circuit Clerk and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:



County Clerk



County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Risk Management Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

Jin Donahue

Paul [unclear]

Carroll [unclear]

[Signature]

Jin [unclear]

[Signature]

RESOLUTION

WHEREAS, the County's Risk Management Committee recommends to the County Board to approve the worker's compensation settlement case WC-12-02; and

WHEREAS, the County's Worker's Compensation Third Party Administrator Gallagher Bassett has recommended the settlement of WC-12-02 to the Risk Management Committee for an amount not to exceed \$25,000.00.

THEREFORE BE IT RESOLVED that the County Board concurs with the Risk Management Committee and grants settlement authority for case WC-12-02 for an amount not to exceed \$25,000.00.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

Christie A. Webb

County Clerk


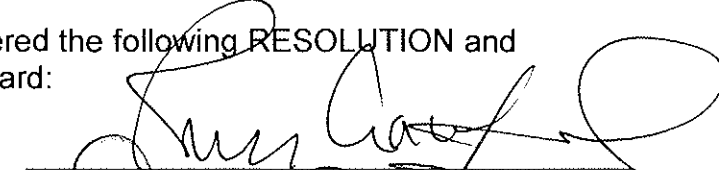
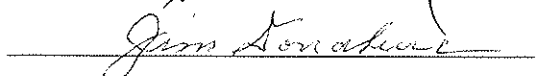

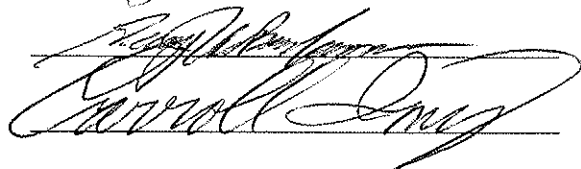
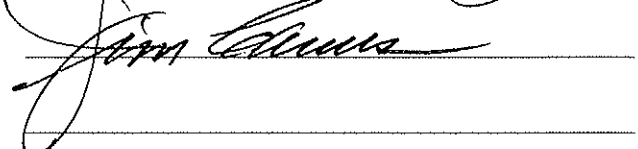
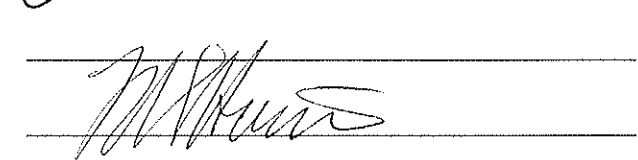
[Signature]

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committees have considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Executive Committee recommends the adoption of the attached Acceptance of the Special Warranty for We Care, Inc.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Executive Director Jim Thompson, We Care, Inc. and the Auditor of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF TAZEWell COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, Tazewell County Board hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the Tazewell County Board on the 25th day of April, 2012.

Officer or Official of Applicant



Signature of Authorized Official

Chairman, Tazewell County Board
Title

April 25, 2012
Date

Exhibit E

**SPECIAL SECTION 5333(b) WARRANTY FOR
APPLICATION TO THE
SMALL URBAN AND RURAL PROGRAM**

TAZEWELL COUNTY

**SPECIAL SECTION 5333(b) WARRANTY FOR APPLICATION TO THE
SMALL URBAN AND RURAL PROGRAM**

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under 49 U.S.C. Section 5311:

A. General application

The Public Body ("Tazewell County") agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project ("Recipient"), and the transportation related employees of any other surface public transportation providers in the transportation service area of the Project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Section 5311 funding in the absence of a finding of non-compliance by the Department of Labor.

B. Standard Terms and Conditions

(1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient and any other legally responsible party designated by the Public Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project," as used herein, shall not be limited to the particular facility, service or operation assisted by Federal funds, but shall include any changes, whether organizational, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement. An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project, discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model agreement or applicable provisions of substitute comparable arrangements.

(2) (a) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect.

(7) In the event any employee covered by these arrangements is terminated or laid off as a result of the Project, he shall be granted priority of employment or reemployment to fill any vacant position within the control of the Recipient for which he is, or by training or retraining within a reasonable period, can become qualified. In the event training or retraining is required by such employment or reemployment, the Recipient or other legally responsible party designated by the Public Body shall provide or provide for such training or retraining at no cost to the employee.

(8) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under 49 U.S.C. Chapter 53 and has agreed to comply with the provisions of 49 U.S.C. Section 5333(b). This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration, and enforcement of these arrangements and to the proper determination of any claims arising thereunder.

(9) Any labor organization which is the collective bargaining representative of employees covered by these arrangements, may become a party to these arrangements by serving written notice of its desire to do so upon the Recipient and the Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organization shall participate shall be determined by the Secretary of Labor.

(10) In the event the Project is approved for assistance under 49 U.S.C. Chapter 53, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

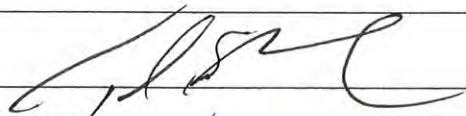
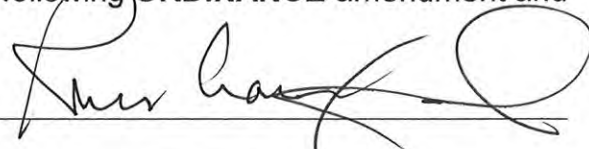

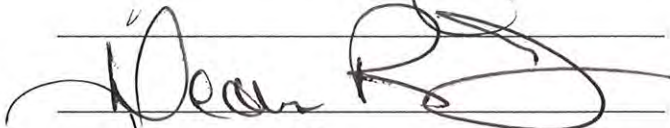
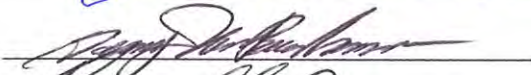

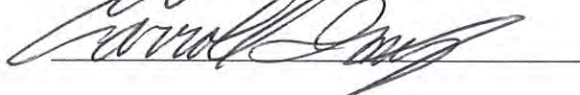

C. Waiver

As part of the grant approval process, either the Recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required protections. The Secretary will waive these protections in cases, where at the time of the requested waiver, the Secretary determines that there are no employees of the Recipient or of any other surface public transportation providers in the transportation service area who could be potentially affected by the Project. A 30-day notice of proposed waiver will be given by the Department of Labor and in the absence of timely objection, the waiver will become final at the end of the 30-day notice period. In the event of timely objection, the Department of Labor will review the matter and determine whether a waiver shall be granted. In the absence of waiver, these protections shall apply to the Project.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following **ORDINANCE** amendment and recommends that it be adopted by the Board:

ORDINANCE

WHEREAS, the County's Executive Committee recommends to the County Board to approve the requested amendments to the TCC Title 6 – Chapter 3, Food Service Sanitation Ordinance; and

WHEREAS, the amendments to the Ordinance are:

- The addition of definitions
- Combining Health Department rules and regulations into the document
- Adding current adopted fees into the document
- Adding currently approved Board of Health enforcement procedures
- Incorporating new provision for variances

WHEREAS, the amendments to the TCC Title 6 – Chapter 3, Food Service Sanitation Ordinance will be effective upon adoption by the County Board.


BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Health Department, the Auditor and the State's Attorney of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

Christie A. Webb

County Clerk



County Board Chairman

TITLE 6 – CHAPTER 3 – FOOD SERVICE SANITATION

6 TCC 3-1.	Definitions
6 TCC 3-2.	Applications Laws and Regulations
6 TCC 3-3.	Plan Submission and Approval
6 TCC 3-4.	Enforcement Provisions
6 TCC 3-5.	Penalties
6 TCC 3-6.	Repeal and Date of Effect
6 TCC 3-7.	Unconstitutionally Clause

6 TCC 3-1. Definitions

In addition to the definitions contained in the Illinois Department of Public Health Food Service Sanitation Code and Retail Food Sanitation Code the following general definitions shall apply in the interpretation and enforcement of this ordinance:

BOARD OF HEALTH shall mean the Tazewell County Board of Health or its authorized representatives.

ANNUAL PERMIT shall mean a food license good from January 1 of the current year through December 31 of the current year.

APPROVED – acceptable to the Board of Health based on its determination as to conformance with good health practices and standards.

ADULTERATED – the condition of food if it:

- a) bears or contains any poisonous or deleterious substance in a quantity which may render it injurious to health;
- b) consists in whole or in part of any filthy, putrid, or decomposed substance, or if it is otherwise unfit for human consumption

Food Service Sanitation

- c) has been processed, prepared, packed or held under insanitary conditions, whereby it may have become contaminated with filth, or whereby it may have been rendered injurious to health; or
- d) is in whole or in part of the product of a diseased animal which has died otherwise than by slaughter.

CATEGORY I FACILITY means a food service establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility.

CATEGORY I facilities include those where the following occur:

- a. Cooling of potentially hazardous foods occurs as part of the food handling operation at the facility;
- b. Potentially hazardous foods are prepared HOT or cold and held hot or cold for more than 12 hours;
- c. Potentially hazardous foods cooked and cooled must be reheated;
- d. Potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding, and service are relevant;
- e. Complex preparation of foods, extensive handling of raw ingredients with hand contact of ready-to-eat foods occurs as part of the food operations at the facility;
- f. Vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or
- g. Immuno-compromised individuals are served, where these individuals compromise the majority of the consuming population.

CATEGORY II FACILITY means a food service establishment that presents a medium relative risk of causing foodborne illness based upon few food-handling operations typically implicated in foodborne illness outbreaks. Category II facilities include those where the following operations occur:

- a. Hot or cold foods are held at proper temperature for no more 12 hours and are restricted to same day services;
- b. Foods prepared from raw ingredients use only minimal assembly; or

Food Service Sanitation

- c. Foods that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from approved food processing plants, Category I **Retail Food Service Establishment or a Retail Food Service Store**.

CATEGORY III FACILITY means a food service establishment that presents a low relative risk of causing foodborne illness based upon few or no food handling operations typically implicated in foodborne illness outbreaks. Category III facilities include those where the following operations occur:

- a. Only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved processing plant;
- b. Only limited preparations of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages, occurs at the facility; or
- c. Only beverages (alcoholic or non-alcoholic) are served at the facility.

CERTIFIED FOOD SERVICE MANAGER OR SUPERVISOR – a person certified in compliance with Section 750.540 of the Illinois Department of Public Health Food Service Sanitation Rules and Regulations, 1987 and any subsequent amendments or revisions thereto.

EQUIPMENT – stoves, ovens, ranges, hoods, slicers, mixers, meat blocks, tables, counters, refrigerators, sinks, dishwashing machines, steam tables, and similar items other than utensils, used in the operation of a food service establishment.

EXEMPT are those organizations that are not required to pay an annual retail food service establishment permit fee.

EXEMPT ORGANIZATIONS include schools, churches, veteran/military organizations and governmental taxing bodies such as park districts, libraries, fire districts, police departments and townships.

FOOD – any raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption.

HACCP PLAN - where this ordinance explicitly refers to a HACCP plan, it shall be defined in Section 6-3-3(c).

LOCAL HEALTH DEPARTMENT – The Tazewell County Health Department

Food Service Sanitation

MISBRANDED shall mean the presence of any written, printed, or graphic matter upon or accompanying food or containers of food which is false or misleading.

PERSON – any individual, partnership, corporation, association, or other legal entity.

POTENTIALLY HAZARDOUS FOOD – any food that contains in whole or in part of milk or milk products, eggs, meat, poultry, fish, shellfish, edible crustacean, or other ingredients, including synthetic ingredients, in a form capable of supporting rapid and progressive growth of infections or toxigenic micro-organisms. The term does not include foods which have a pH level of 4.6 or below or a water activity (aw) value of 0.85 or less.

RETAIL FOOD SERVICE ESTABLISHMENT – any place where food is prepared and intended for, though not limited to, individual portion service, and includes the site at which individual portions are provided. The term includes any such place regardless of whether consumption is on or off the premises and regardless of whether there is a charge for the food. The term also includes delicatessen type operations that prepare foods intended for individual portion service. The term does not include lodging facilities serving only a continental breakfast, (a continental breakfast is one limited to only coffee, tea, and/or juice and commercial prepared sweet baked goods), private homes or a closed family function where food is prepared or served for individual family consumption, Retail Food Service Stores or the location of food vending machines.

RETAIL FOOD SERVICE STORE – any establishment or section of an establishment where food and food products are offered to the consumer and intended for, though not limited to, off-premise consumption. The term includes delicatessens that offer prepared food in bulk quantities only. The term does not include establishments that handle only pre-packaged spirits; roadside markets that offer only fresh fruits and fresh vegetables for sale; food service establishments; food and beverage vending machines.

SANITATION SCORE shall mean the Illinois Department of Public Health method for determining the number of debit points. This method is patterned after the United States Food and Drug Administration Model. A perfect score is 100 points. Each violation is categorized and has a corresponding value which is deducted from the 100 point score. (IL Adm. Code 750.20)

SANITIZED – effective bactericidal treatment by a process that provides enough accumulative heat or concentration of chemicals for enough time to reduce the bacterial count, including pathogens, to a safe level (when those disease organisms which may be present are destroyed so as to prevent transfer) on cleaned food-contact surfaces of utensils and equipment.

Food Service Sanitation

SEASONAL FOOD SERVICE ESTABLISHMENT shall mean a food service operation, other than a mobile food service operation, that is operated for not more than six months in a licensing period.

SINGLE SERVICE UTENSILS – cups, containers, lids, closures, plates, knives, forks, spoons, stirrers, paddles, straws, napkins, wrapping materials, toothpicks, and similar articles for one-time, one-person use and then discarded.

TEMPORARY FOOD ESTABLISHMENT – a food service establishment or a retail food store that operates at a fixed location for a period of time of not more than 14 consecutive days in conjunction with a single special event or celebration.

TEMPORARY FOOD PERMIT is issued to any facility meeting the temporary food service guidelines provided from the Tazewell County Health Department. Category III facilities who wish to provide food for a special event requiring activities that are not permitted under their current retail food service establishment permit must apply for a temporary food permit. A temporary food permit must be obtained if any food service establishment operates offsite from where their food service establishment permit is issued.

UTENSIL – any implement used in the storage, preparation, transportation, or service of food.

WHOLESOME – in sound condition, clean, free from contamination, and otherwise suitable for use as human food.

6 TCC 3-2. Applicable Laws and Regulations

The administrative rules adopted by the Illinois Department of Public Health pertaining to **Retail Food Service Establishments or Retail Food Service Stores** found at 77 IL Adm. Code 750 “Food Service Sanitation Code” and 77 IL Adm. Code 760 “Retail Food Store Sanitation Code” and all subsequent amendments are hereby adopted by reference. The Board of Health is authorized to adopt rules to carry out the purpose of this ordinance. Three certified copies of each shall be on file in the office of the Tazewell County Clerk’s Office.

6 TCC 3-3. Plan Submission and Approval

- (a) When a food service establishment or retail food service store is constructed or the areas in which food is prepared and stored are extensively remodeled, or an existing structure is converted for use as a food service establishment, the plans and specifications for such construction, remodeling, or alteration shall be submitted to the Board of Health in a

Food Service Sanitation

manner prescribed by the Board of Health for approval before such work is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, and construction materials of work areas where food is prepared and stored and the location, size, and type of equipment and facilities. When a facility is classified as a Category I facility, a menu of food items expected to be prepared at the establishment must be submitted with the plans including a Hazardous Analysis Critical Control Point (HACCP) Plan. Nothing in this section shall be construed to require the Board of Health approval of changes in the menu.

- (b) Whenever plans and specification are required to be submitted to the Board of Health, the Board of Health's authorized representative shall inspect the Retail Food Service Establishment or the Retail Food Service Store prior to the start of operations, to determine compliance with the approval plans and specifications, and with the requirements of this ordinance.
- (c) For a food service establishment that is required to have a HACCP plan, the plan specifications shall indicate:
 - 1. Description of the product formulation and intended use;
 - 2. Flow diagram or operational procedures for the food preparation process indicating critical control points.
 - 3. Hazards associated with each critical control point and preventative measures.
 - 4. Monitoring systems.
 - 5. Corrective action plans for deviations from the critical limits.
 - 6. Record keeping procedures.
 - 7. Procedures for verifications of HACCP system.
- (d) The Board of Health shall treat as confidential in accordance with the law information relating to trade secrets and recipe formulation.

6 TCC 3-4. Enforcement Provisions

Food Service Sanitation

- (a) **PERMITS:** It shall be unlawful for any person to operate a Retail Food Service Establishment or a Retail Food Service Store within the County of Tazewell who does not possess a valid permit which shall be issued annually by the Board of Health. Only a person who complies with the requirements of this ordinance shall be entitled to receive and retain such a permit. Permits shall not be transferable from one person and place to another person and place. A valid permit shall be posted in conspicuous view of the public in every food establishment. Permits for permanent Retail Food Service Establishment or the Retail Food Service Stores shall expire on December 31st of the year issued. Permits for temporary retail food service establishments and temporary retail food service stores shall be issued for a period of time not to exceed 14 consecutive days.
1. Issuance of Permits: Any person desiring to operate a food service establishment or retail food store or renew an expired permit shall make a written application for a permit at least one week prior to the date of opening or expiration of permit on forms provided by the Board of Health. All Category I facilities must have a HACCP plan. Such application shall be completed and signed by the owner or his/her representative and shall include the following:
- i. The applicant's full name, address, and whether such an applicant is an individual, firm, corporation. If a partnership, the names of partners and their addresses;
 - ii. The full name(s), address, State of Illinois food service sanitation certificate ID number(s), and the State of Illinois food service sanitation certificate expirations date(s) of the full time managerial staff person(s) designated as the certified food handler(s);
 - iii. The address of the Retail Food Service Establishment or the Retail Food Service Store;
 - iv. The billing address of the Retail Food Service Establishment or the Retail Food Service Store;
 - v. The type of food service or retail food service;
 - vi. Whether the facility has changed its menu items or food handling practices in the last year;
 - vii. The appropriate fee(s).
 - viii. Such fees shall be non-refundable and payable upon receipt of an invoice issued by the Board of Health.

Food Service Sanitation

- ix. Fees for permits issued after June 30 shall be prorated with a monthly fee based on the annual renewal fee.
 - x. Prior to opening a new retail food service establishment all employees must attend a food service sanitation training approved by the Board of Health.
 - xi. At least one owner/manager who works at the facility must obtain a Food Service Sanitation Manager Certification from the Illinois Department of Public Health as defined in Section 750.540 of the Illinois Department of Public Health Food Service Sanitation Code.
 - xii. Upon receipt of such an application, the Board of Health shall determine compliance with the provisions of this ordinance.
 - xiii. When satisfied that the applicable requirements of this ordinance have been met, a permit shall be issued to the applicant by the Board of Health.
 - xiv. Permits for permanent retail food service establishment and Retail Food Service Store shall expire on December 31st of the year issued.
2. Renewal of Permits: Whenever the review of the inspections for the previous year reveals repeated critical violations, the permit will not be issued and the Board of Health shall notify the applicant immediately thereof. Such notice shall state the reasons for not renewing the permit. Such notice shall also state that an opportunity for a hearing shall be provided for the applicant at a time and place designated by the Board of Health. Such a hearing shall be scheduled not later than 10 days from the date of notice. The notice referred to in this paragraph shall be delivered to the applicant in person by the Board of Health or may be sent by registered mail, return receipt requested. A permit which has expired shall be removed from the establishment by the Board of Health.

3. Food Permit Fees. The annual fees for food permits shall be:

FOOD PERMITS (Initial & Renewal):

Category I Food Permit	350.00
Category II Food Permit	\$250.00
Category II Food Permit	\$150.00

SEASONAL FOOD PERMIT FEES:

Food Service Sanitation

Category I Food Permit	\$175.00
Category II Food Permit	\$125.00
Category III Food Permit	\$ 75.00

PLAN REVIEW FEES (NEW):

Category I Food Permit	\$250.00
Category II Food Permit	\$200.00
Category III Food Permit	\$150.00

PLAN REVIEW (REMODEL):

Category I Food Permit	\$100.00
Category II Food Permit	\$ 75.00
Category III Food Permit	\$ 50.00

TEMPORARY FOOD PERMIT FEES:

Within 5 working days or more notice: - per event	\$20.00
With less than 5 working day notice – per event	\$30.00
On-Site / Day of Event – per event	\$40.00
Multiple Pre-Pay Number of events x \$18.00	

4. Penalty Fees for late renewal shall be assessed as follows:

BOTH EXEMPT AND NON-EXEMPT

LATE FEES (Beginning Jan 1 –Jan 10)
Food Permit Late Fee \$100.00

LATE FEES (Beginning Jan 11 – 31st):
Food Permit Late Fee \$100.00
Plus Per Day Surcharge Number of Days x \$5.00

LATE FEES (on February 1st)
Food Permit Terminated – License Holder Must Re-Apply

For New Food Permit (A Plan Review WILL be Required)
Late Fees Will Apply

5. Suspension of Permits: Permits may be suspended by the Board of Health for failure of the permit holder to comply with the requirements of this ordinance. A permit holder or operator shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written

Food Service Sanitation

request for a hearing is filed with the Board of Health by the permit holder. Upon suspension of the permit, the permit shall be removed from the establishment by the Board of Health and returned to the Health Department. Notwithstanding the other provisions of this ordinance, when the Board of Health finds unsanitary or other conditions in the operation of a retail food service establishment or retail food service store which in its judgment, constitutes a substantial hazard to the public health, the Board of Health may without warning, notice, or hearing, issue a written notice to the permit holder or operator citing such condition, specifying the corrective action to be taken, and specifying the time period within such action to be taken and if operations as a Retail Food Service Establishment or the Retail Food Service Store are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therewith, but upon written petition to the Board of Health shall be afforded a hearing as soon as possible.

6. Reinstatement of Suspended Permits: Any person whose permit has been suspended may at any time make application for a reinspection for the purpose of reinstatement of the permit. Within 10 days following the receipt of written request, including a statement signed by the applicant that in his opinion the conditions causing suspension of the permit has been corrected, the Board of Health shall make a reinspection. If the applicant is complying with the requirements of this ordinance, the permit shall be reinstated.
7. Revocation of Permits: For critical or repeated violations of any of the requirements of this ordinance, or for interference with the Board of Health in the performance of its duties, the permit may be permanently revoked after an opportunity for a hearing has been provided by the Board of Health. Prior to such action, the Board of Health shall notify the permit holder in writing, stating the reasons for which the permit is subject to revocation and advising that the permit shall be permanently revoked at the end of five days following service of such notice, unless a request for a hearing is filed with the Board of Health, by the permit holder, within such 5 day period. A permit may be suspended for a cause pending its revocation or a hearing relative thereto.
8. Hearing: The hearings provided for in the ordinance shall be conducted by the Board of Health at a time and place designated by it. Any oral testimony given at a hearing shall be reported verbatim, and the presiding officer shall make a provision for sufficient copies of the transcript. The Board of Health shall make a final finding based upon the complete hearing record and shall sustain, modify, or rescind any notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit by the Board of Health within 10 Days.

Food Service Sanitation

9. Application after Revocation: Whenever a revocation of a permit has become final, the holder of the revoked permit may make a written request for a new permit.

(b) INSPECTIONS

1. Frequency of Inspections: Facilities shall be inspected at least as often as prescribed by the following schedule:
 - i. Category I Facilities shall receive a minimum of three inspections per year, or two inspections per year if all the following conditions are met:
 1. A certified food service manger is present at all time the facility is in operation within one year of adoption of this ordinance (Incidental absences of the certified food service manager due to illness, short errands, off the premises, etc. shall not constitute a violation of this section, provided there is documentation that a certified food service sanitation manager was scheduled to work at that time.);
 2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation; and
 3. Maintaining monitoring charts;
 - ii. Category II Facilities shall receive a minimum of two inspections per year.
 - iii. Category III Facilities shall received a minimum of one inspection per year.
2. Right of Way: The Board of Health, after proper identification, shall be permitted to enter at any reasonable time any **Retail Food Service Establishment or the Retail Food Service Store** in the County of Tazewell, State of Illinois, for the purpose of making inspections to determine compliance with this ordinance. They shall be permitted to examine the records of the establishments to obtain pertinent information pertaining to food and supplies purchased, received, or used, persons employed and HACCP plan.
3. Report of Inspection: Whenever an inspection of a **Retail Food Service Establishment or the Retail Food Service Store** is made, the findings shall be recorded on an inspection report form provided for this purpose, and shall furnish a copy of such inspection report form to the permit holder or operator. Remarks from the inspection shall reference, by section number, the section of the code or ordinance violated and shall state the correction to be

Food Service Sanitation

made. Upon completion of an inspection, the Board of Health shall total the rating point values for all requirements in violation, and subtract that total from 100; the resulting total becomes the rating score for the establishment. The completed inspection form is a public document and shall be made available for public disclosure to any person who requests it under the Freedom of Information Act.

4. Correction of Violation: The timing and procedure for the correction of all violations noted shall be provided in the Tazewell County Health Department Rules.

(c) ISSUANCE OF NOTICES

1. If an imminent health hazard exists, such as a complete lack of refrigeration, no running water or sewage backup, the establishment shall immediately cease food operations. Operations shall not be resumed until authorized by the Board of Health.
2. When the rating score of the Retail Food Service Establishment or the Retail Food Service Store is 80 or above, all violations that are 4 or 5 point items, must be corrected within a period of time not to exceed 10 days, a re-inspection may be conducted within a reasonable time interval to ensure correction. All violations noted on the inspection report that are of 1 or 2 point items must be corrected as soon as possible but in any event, by the time of the next routine inspection; or
3. When the rating score of the Retail Food Service Establishment or the Retail Food Service Store is between 79 and 76, all violations that are 4 or 5 point items, must be corrected within a period of time not to exceed 10 days; and all violations of 1 or 2 point items must be corrected within a period of time not to exceed 30 days. A re-inspection shall be conducted within a reasonable time interval to ensure correction and;
4. When the rating score of the Retail Food Service Establishment or the Retail Food Service Store is 75 or less, the permit is subject to immediate suspension as provided in Section 6 TCC-3-4-4, herein. In case immediate suspension is not invoked, all 4 or 5 point items and all cleaning items shall be corrected within 48 hours of the time of inspection. Corrective action shall be initiated on all of the remaining violations. A re-inspection shall be conducted within a reasonable time interval to ensure correction. If, within the specified 48 hour time period, corrective action has not occurred, the Retail Food Service Establishment or the Retail Food Service Store shall be closed as provided for in Section 6 TCC-3-4-4, herein.
5. In some instances, and if it is determined by the Board of Health that no potential health hazard exists over extended periods of time up to one year may be allowed to correct

Food Service Sanitation

certain equipment and structural deficiencies. The Board of Health shall determine and clarify such extensions with the owner or operator in writing.

6. In case of temporary establishments, all violations must be corrected prior to operation.

(d) SERVICE OF NOTICES

Notices provided for under this section shall be deemed to have been properly served when a copy of the inspection report form or other notice has been delivered personally to the permit holder or person in charge, or such notice has been sent by registered or certified mail, return receipt requested to the last known address of the permit holder. A copy of such notice shall be filed with the records of the Board of Health.

(e) EXAMINATION AND CONDEMNATION OF FOOD AND/OR EQUIPMENT

1. Food may be examined or sampled by the Board of Health as may be necessary to determine freedom from adulteration or misbranding. The Board of Health may, upon written notice to owner or person in charge, place a hold order on any food which is determined or has probable cause to believe to be unwholesome or otherwise adulterated or disbranded. Under a hold order, food shall be permitted or be suitably stored. It shall be unlawful for any person to move or alter a hold order notice or tag placed on food by the Board of Health. Neither such food nor the containers thereof shall be relabeled, repackaged, or reprocessed, altered, disposed of, or destroyed without permission of the Board of Health, except in an order by a court of competent jurisdiction. After the owner or person in charge has had a hearing as provided in Section 6-3-4, and on the basis of evidence produced at such hearing, or on the basis of examination in the event of a written request for a hearing is not received within 10 days, the Board of Health may vacate the hold order or may, by written order, direct the owner or person in charge of food which was placed under the hold order to denature or destroy such food or bring it into compliance with the provisions of this ordinance. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within five days.
2. Where equipment used in the preparation of food products is found to be a public health hazard, unsafe, unsuitable for use, or unsanitary, such equipment shall be taken out of use and a hold order placed on said items by the Board of Health. Such equipment will not be altered, disposed of, or destroyed without permission of the Board of Health, except on an order by a court of competent jurisdiction. After the owner or person in charge had a hearing as provided in Section 6-3-4, on the basis of

evidence produced at such hearing, or on the basis of examination in the event of a written request for a hearing is not received within 10 days, the Board of Health may vacate the hold order or may, by written order, direct the owner or person in charge of the equipment that was placed under the hold order to denature or destroy such equipment or bring it into compliance with the provisions of this ordinance. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within five days.

(f) PROCEDURES WHEN INFECTION IS SUSPECTED

When the Board of Health has reasonable cause to suspect possibility of disease transmission from any food service establishment employee, it shall secure a morbidity history for the suspected employee or make other investigation as may be indicted and take appropriate action. The Board of Health may require one or more of the following measures:

1. Immediate exclusion of the employee from any food handling activities;
2. Immediate closure of the establishment until, in the opinion of Board of Health, no further danger of disease outbreaks exists.
3. Restrictions of employee's services to some area of the establishment where there will be no danger of transmitting the disease.
4. Adequate medical and laboratory examinations of the employee or other employees and of his or their bodily discharges.

(g) VARIANCES

1. Any Retail Food Service Establishment or the Retail Food Service Store may request a variance from any requirement of this Ordinance and adopted reference when such an establishment believes that the requirement results in an undue economic hardship or when it is believed a standard may not apply to the specific situation.
2. Requests shall be submitted in writing to the Board of Health's authorized representative and shall include the name and location of the business, the name of the license or prospective license when applicable, and the section for which a variance is being requested. Evidence of undue economic hardship should include estimates and costs for compliance. If it is believed that a standard may not apply to the specific situation, an explanation shall be included.

Food Service Sanitation

3. Any person who requests a variance from the provisions of these regulations shall have the burden of supplying the Board of Health's authorized representative with information that demonstrates the conditions exist which warrants the granting of a variance. All uncertainties shall be resolved in the interest of the public's health and safety.
4. The Board of Health may grant a variance if:
 - i. Such variance is consistent with the purpose and intent of the most current edition of the Illinois Food Service Code and its associated Acts and Codes and this Ordinance; and
 - ii. It is consistent with the protection of the public health; and
 - iii. In the opinion of the regulatory authority, a health hazard or nuisance will not result from the variance; and
 - iv. The circumstances of the Retail Food Service Establishment or the Retail Food Service Store are unique; and
 - v. The cost of compliance is so great that it would threaten economic viability of the Retail Food Service Establishment or the Retail Food Service Store that the facility would be in grave jeopardy if compliance were enforced; and
 - vi. The damage to the Retail Food Service Establishment or the Retail Food Service Store's economic viability is in fact caused by compliance.
5. A variance shall be revoked or expire if:
 - I. In the opinion of the Board of Health the variance results in a health hazard or nuisance; or
 - II. There is a change of circumstances from those supporting the variance; or
 - III. There is a change of ownership of the Retail Food Service Establishment or the Retail Food Service Store.
6. Any Retail Food Service Establishment or the Retail Food Service Store for which a variance has been denied may appeal such denial by requesting a hearing before the Board of Health.

(g) EQUIPMENT STANDARDS

All new and replacement equipment shall meet or be equivalent to applicable National Sanitation Foundation (NSF) standards or, equivalent food equipment standards of another

Food Service Sanitation

recognized testing agency that tests to NSF food equipment standards. If NSF food equipment standards do not exist for a piece of equipment, the equipment must be inspected and approved by this department before being placed into service.

6 TCC 3.5 Penalties

Any person who violated any of the provisions of this ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than \$500.00. In addition thereto, such persons may be enjoined from continuing such violations. Each day upon which such violation occurs shall be constitute a separate violation.

6 TCC 3-6. Repeal and Date of Effect

This ordinance shall be in full force and effect within two months upon its adoption as provided by law; **and all previous versions** of the Tazewell County Food Service Sanitation Ordinance, **adopted** by County Board of Tazewell County, is hereby repealed

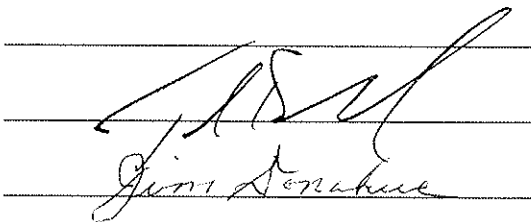
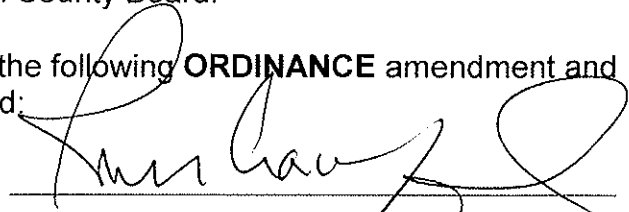



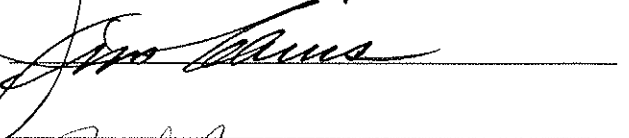
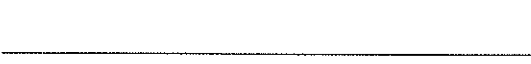
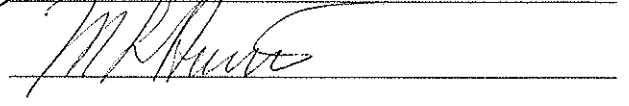
6 TCC 3.7. Unconstitutionality Clause

Should any section, paragraph, sentence, clause, or phrase of this ordinance be unconstitutional or invalid for any reason, the remainder o said ordinance shall not be affected thereby.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following **ORDINANCE** amendment and recommends that it be adopted by the Board:

ORDINANCE

WHEREAS, the County's Executive Committee recommends to the County Board to approve the requested amendments to the TCC Title 6 – Chapter 1-5 Compliance and Performance Ordinance; and

WHEREAS, the amendment to the Ordinance for 6 TCC 1-5 (i) is as follows:

When a property changes ownership, if no health department record exists for a private sewage disposal system, the Health Department may require that a licensed septic contractor verify that a functioning private sewage disposal system is present with no illegal discharges.

WHEREAS, an effective date was removed from 6 TCC 1-5 (i); and

WHEREAS, the amendment is for clarification and to remain consistent in the wording of the Ordinance.

BE IT RESOLVED that the County Clerk notifies the County Board Office, the Health Department, the Auditor and the State's Attorney of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

Christie A. Webb

County Clerk



County Board Chairman

6 TCC 1-5. Compliance and Performance.

(a) All private sewage disposal systems within the limits of Tazewell County shall be constructed, installed, maintained, and serviced by an individual with a valid private sewage disposal system installation contractor's certificate. All such systems shall be pumped, cleaned, and then the contents hauled and disposed of by individuals with a valid private sewage disposal pumping certificate; provided a homeowner may install and/or service a private sewage disposal system, which serves his own personal single-family residence.

(b) All septic tank and/or aeration units manufactured, sold, offered for sale, or delivered in Tazewell County shall comply with the provisions in this ordinance. All owners whose property is served by an aerobic unit and/or has a surface discharging system are required to have at all times an active contract to inspect the operation and ensure proper maintenance of the system. The inspection and maintenance must be done by a certified private sewage disposal installation contractor. At a minimum surface discharging systems shall be inspected and/or maintained as follows:

- 1.) Aerobic Treatment Units – once every six months. Inspection and maintenance must be performed by a manufacturer's authorized service representative.
- 2.) Sand filters – once a year, with a minimum of six months between inspections.
- 3.) Lagoons – once a year, with a minimum of six months between inspections.
- 4.) All other surface discharging systems shall be inspected at a frequency established by the health department.

The health department reserves the right to increase the frequency of inspection and/or maintenance of surface discharging systems if components within the system require a more frequent inspection or maintenance, or if the system is not operating properly.

(c) All surface discharging systems whose effluent leaves their property must meet the Illinois Department of Public Health effluent standards and be sampled a a minimum of once a year. All discharging systems shall comply with the sampling requirements and frequencies as specified in the Private Sewage Disposal Code. Sample results must be submitted to the Tazewell County Health Department within 45 days of the date the sample was collected.

(d) An operational inspection is required for any private sewage disposal system, which is part of a sale of property or an exchange of ownership, by the owner of record (seller). Any necessary repair or replacement revealed by the inspection shall be completed by, or provided for, by escrowed funds at the closing on the sale of the property. Whoever orders the inspection, must within 30 days of the issuance of the report; provide the department with a copy of the report signed by both the buyer and the seller prior to closing.

(e) An operational inspection may be conducted by a private sewage disposal installation contractor registered with the Tazewell County Health Department or an authorized representative of the Health Department. Operational inspection forms provided by the Health Department shall be completed and signed by the inspector and returned to the Health Department for review. Sufficient data shall be included to determine if the septic system is in compliance with this ordinance. When septic systems are not in compliance the Ordinance, the Tazewell County Health Department or authorized representative of the Health Department will complete additional operational re-inspections to insure compliance.

(f) Any buried sand filter or aeration system installed after the effective date of this ordinance shall not discharge any effluent directly into any body of water where full body contact activities are allowed. A discharge within 150 feet of the above shall be considered a direct discharge to the receiving body of water. Effluent from a receiving trench and/or evaporation bed shall not discharge closer than 15 feet from a body of water where full body contact activities are allowed.

(g) It shall be unlawful to discharge untreated sewage or effluent from any septic tank directly into any stream, ditch, ground surface, sink hole or abandoned well, or to allow the contents of any privy vault, septic tank, or seepage pit to emit offensive odors, to become objectionable, dangerous or prejudicial, to the public health.

(h) Private sewage disposal systems constructed prior to the effective date of this ordinance shall be exempt from the provisions of this ordinance until such time as the property is sold or in circumstances where existing systems necessitate repair or replacement due to malfunction, such repair or replacement shall be in conformance with this ordinance to the extent the lot size, soil conditions, topography, and other unalterable constraints will allow as authorized by a variance approved in accordance with this ordinance.

(i) ~~Effective June 16, 2005,~~ When a property changes ownership ~~is sold,~~ if no health department record exists for a private sewage disposal system, the Health Department may require that a licensed septic contractor verify that a functioning private sewage disposal system is present with no illegal discharges.

(j) The Board of Health or its authorized representative is hereby authorized and directed to make such inspections as are necessary to determine satisfactory compliance with this ordinance.

(k) The department shall have the authority to constitutional limitations, by its representatives after identification, to enter at reasonable times upon private or public property for the purpose of inspecting and investigating conditions relating to the administration and enforcement of this ordinance and the private sewage disposal code.

(l) If any private sewage disposal contractor or homeowner who installs a private sewage disposal system shall fill any portion of said system and/or cover the same with earth, cinders, gravel, sand, or any other material which will prevent the same from being readily viewed to determine if said system meets all requirements of the ordinance before receipt of approval by the Health Department, the Health Department may give fifteen (15) days notice in writing to such private sewage disposal contractor or homeowner so violating the provision of the ordinance, to uncover such back filled or covered portions of the system.

(m) At the end of such fifteen (15) days, if no approval for an extension has been granted, and if the private sewage disposal contractor or homeowner shall not have uncovered the individual sewage disposal system, the permit is automatically invalidated and penalty action may be taken. The Health authority may elect to have the system uncovered at the expense of the private sewage disposal contractor or homeowner. Failure of the homeowner to pay such costs within thirty (30) days shall result in the execution of a lien against the property.

Motion by Member Stanford, Second by Member Proehl to Approve Resolution #13.

Motion by Member Stanford, Second by Member Ackerman to send back to Human Resource Committee, to re-examine and bring in line from previous term. Motion Carried Roll Call Vote.

Aye: Ackerman, Donahue, Hahn, Hillegonds, Imig, Meisinger, Neuhauser, Palmer, Proehl, Sinn, Stanford, Sundell, Vanderheydt, and Vonboeckman.

Nay: Carius, B. Grimm, D. Grimm, Harris, and Hobson.

Absent: Crawford.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board that the Tazewell County Board Chairman salary be increased annually by \$1,000.00 for the next four (4) years; and

WHEREAS, the salary will be \$22,000.00 for FY13, \$23,000.00 for FY14, \$24,000.00 for FY 15 and \$25,000.00 for FY 16; and

WHEREAS, the salary of the Board Chairman will be reconsidered for FY17; and

WHEREAS, the Board Chairman is also the Liquor Commissioner for Tazewell County and the compensation for the position is \$2,000.00; and

WHEREAS, the Human Resources Committee also recommends that the Liquor Commissioner salary be fixed at \$2,000.00 through fiscal year 2016; and

WHEREAS, the Human Resources Committee also recommends that the County Board Chairman shall be entitled to mileage reimbursement at the IRS rate for County business related travel.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Payroll Division of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

County Clerk

County Board Chairman

Motion by Member Stanford, Second by Member Palmer to Approve Resolution #14.

Motion by Member Stanford, Second by Member Ackerman to return to Human Resource Committee for review. Motion Carried by Roll Call Vote.


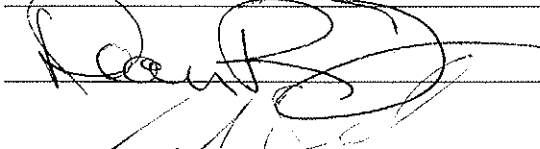

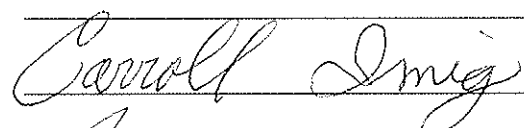
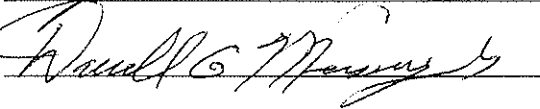
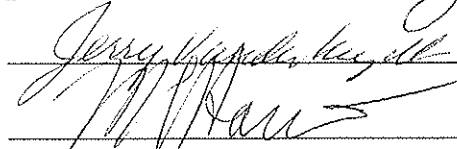
Aye: Ackerman, Donahue, Hahn, Hillegonds, Hobson, Meisinger, Neuhauser, Palmer, Proehl, Stanford, and Sundell.

Nay: Carius, B.Grimm, D.Grimm, Harris, Imig, Sinn, Vanderheydt, and Vonboeckman.

Absent: Crawford.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

	_____
	_____
	
	

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board that it establish compensation for County Board Members; and

WHEREAS, the compensation for County Board Members shall remain the same as was established by the County Board in 2002; and

WHEREAS, the annual salary shall be \$2,400.00 for each County Board Member as compensation for their preparation and attendance at regular meetings of the County Board and the regular meetings of those standing committees of the County Board to which the have been appointed excluding Executive Committee; and

WHEREAS, a per diem of \$60.00 shall be paid for days in which Board Members attend to County business outside the scope of work for which they are compensated by their annual salary;

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

County Clerk


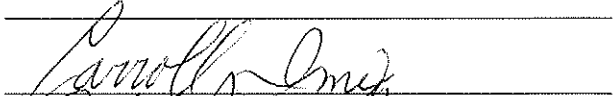
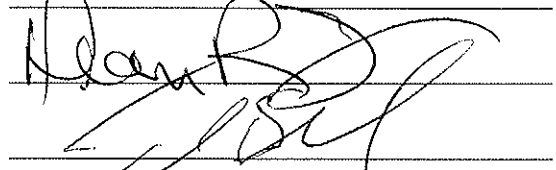
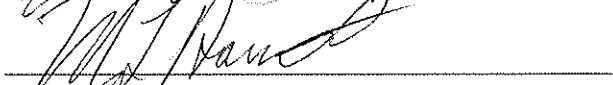

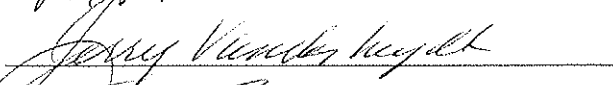
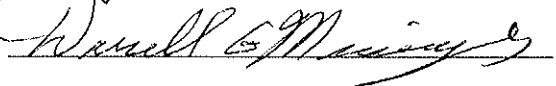
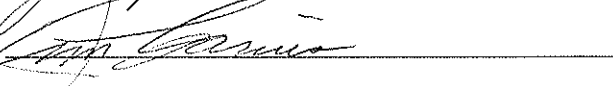
County Board Chairman

Motion by Member Proehl, Second by Member Sundell to Approve Resolution #18. Motion Carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a replacement hire for a Jail Clerk in the Sheriff's Department; and


WHEREAS, the Jail Clerk position is a Grade 11 with an hourly rate of \$10.434 plus 30 cent shift differential; and

THEREFORE BE IT RESOLVED by the County Board that the Sheriff be authorized to hire a Jail Clerk.

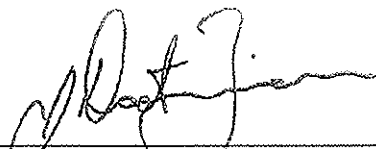
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Sheriff and the Payroll Division of this action.

PASSED THIS 25TH DAY OF APRIL, 2012.

ATTEST:



County Clerk





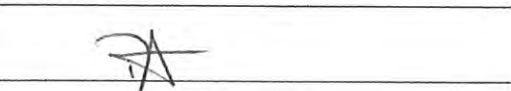
County Board Chairman


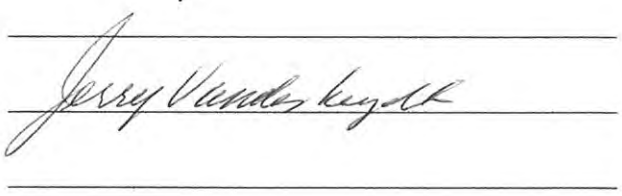
Motion by Member Vanderheydt, Second by Member Palmer to Approve Resolution #19. Motion Carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to authorize the purchase of a lawn mower for the Tremont campus; and

WHEREAS, the purchase will be at a cost not to exceed \$12,189.00; and

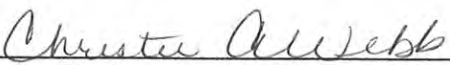
WHEREAS, the purchase cost will be split equally between the Health Department, the Highway Department and the Maintenance Department.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Superintendent of Building and Grounds and the Auditor of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:


County Clerk


County Board Chairman

Motion by Member Sundell, Second by Member Stanford to Approve Resolution #20. Motion Carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to approve a contract amendment with GateHouse Media Illinois Holdings, Inc. d/b/a Liberty Group Illinois Holdings, Inc.; and

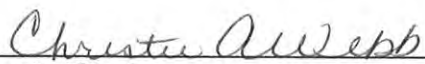
WHEREAS, the modification to Purchase Agreement extends the Closing date of the building known as the Pekin Times through August 31, 2012.

THEREFORE BE IT RESOLVED that the County Board approve the recommendation and extend the Closing date through August 31, 2012.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board office and the Auditor of this action.

PASSED THIS 25th DAY OF MAY, 2012.

ATTEST:



County Clerk



County Board Chairman

AMENDMENT TO PURCHASE AGREEMENT

This AMENDMENT TO PURCHASE AGREEMENT (this "Amendment") is dated as of _____, 2012 (the "Effective Date") by and between The County Board of Tazewell, Illinois ("Buyer") and GateHouse Media Illinois Holdings, Inc. d/b/a Liberty Group Illinois Holdings, Inc. ("Seller").

WHEREAS, Buyer and Seller are parties to that certain purchase agreement dated September 28th, 2011 for the purchase of certain real estate located at Fourth Street, in Pekin, Tazewell County, Illinois, as more particularly described in the purchase agreement, as such purchase agreement has been subsequently amended and/or extended (the "Purchase Agreement"); and

WHEREAS, Buyer and Seller wish to amend certain provisions of the Purchase Agreement as further provided herein;

NOW, THEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, Buyer and Seller hereby agree to amend the Purchase Agreement as follows.

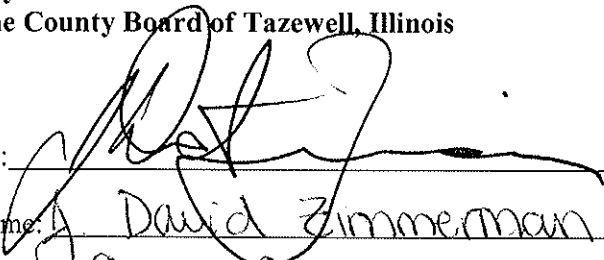
AGREEMENT

- 1. Definitions. Capitalized terms used in this Amendment shall have the same meanings ascribed to such capitalized terms in the Purchase Agreement, unless otherwise provided for herein.
- 2. Modification. Modification to Purchase Agreement:


Closing. The outside closing date referred to in Section 3.1 of the Purchase Agreement shall be extended through **August 31, 2012.**
- 3. Ratification of Purchase Agreement. Except as modified hereby, all terms and conditions of the Purchase Agreement shall remain unchanged and in full force and effect and are hereby ratified and confirmed by the parties hereto.
- 4. Entire Agreement. This Amendment, in conjunction with the Purchase Agreement, constitutes the entire agreement of Buyer and Seller with respect to the subject matter hereof and supersedes all oral and written agreements and understandings made and entered into by the parties prior to the date hereof. This Amendment shall become effective as of the Effective Date.
- 5. Multiple Counterparts. This Amendment may be executed in multiple counterparts, all of which, when taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date stated above.

Buyer
The County Board of Tazewell, Illinois

By: 
Name: David Zimmerman
Title: County Board Chairman

Seller
GateHouse Media Illinois Holdings, Inc.
d/b/a Liberty Group Illinois Holdings, Inc.

By: 
Name: Linda Smith Brown
Title: General Manager

Motion by Member D. Grimm, Second by Member B. Grimm to Approve Resolution #25. Motion Carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, Tazewell County is one of the taxing bodies within the City of East Peoria – TIF District III; and

WHEREAS, the County's Executive Committee recognizes that the City of East Peoria's TIF District III have provided significant benefits in terms of revitalizing East Peoria and that an extension of the TIF District III is in the best interests of the City of East Peoria and Tazewell County; and

WHEREAS, the City of East Peoria plans to pursue legislative action that would extend the life of the TIF District III by 12 years.

THEREFORE BE IT RESOLVED by the County Board that the Board supports the extension of the TIF District III in East Peoria through 2027; and

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, East Peoria Mayor, Dave Mingus and Tom Brimberry, East Peoria City Administrator, 100 S. Main Street, East Peoria, IL 61611, of this action.

PASSED THIS 25TH DAY OF MARCH, 2009.

ATTEST:



 Tazewell County Clerk



 Tazewell County Board Chairman



April 25, 2012

Senator Dave Koehler
13 S. Capitol Street
Pekin, IL 61554

Representative Mike Unes
19 S. Capitol Street
Pekin, IL 61554

Re: Extension of City of East Peoria TIF District III

Dear Senator Koehler and Representative Unes:

I have been advised that the City of East Peoria is seeking to extend the term of its TIF District III from 23 years to 35 years. TIF District III is located within the boundaries of Tazewell County. The Board of Tazewell County does not object to the proposed legislation granting the proposed extension. Please call with any comments or concerns.

By 
Tazewell County Board Chairman

Motion by Member Neuhauser, Second by Member Hillegonds to Approve Resolution #26. Motion Carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

A RESOLUTION COMMITTING THE EXPENDITURE OF COUNTY FUNDS TO FINANCE A PORTION OF THE COSTS OF THE WAGONSELLER ROAD IMPROVEMENTS PROJECT IN CONJUNCTION WITH THE U.S. DEPARTMENT OF COMMERCE - ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT

WHEREAS, Tazewell County recognizes the need to undertake improvements to certain road improvements in order to facilitate and support economic development projects as they become apparent; and

WHEREAS, Tazewell County has concluded that although the cost of improvements to segments of Wagonseller Road, Manito Blacktop, Townline Road and Shady Lane are beyond its means to finance and that outside assistance is needed to carry them out, it does have limited capability of contributing to the project;

NOW THEREFOR BE IT RESOLVED by the County Board of Tazewell County that County Motor Fuel Tax funds in the approximate amount of \$406,237 (in addition to \$859,553 IDOT-EDP and \$750,000 DCEO-CDAP), be committed to the road improvements cited above as identified in the EDA application; and

BE IT FURTHER RESOLVED that this resolution shall be in full force and effect from and after its passage in accordance to law.

PASSED BY THE COUNTY BOARD OF THE COUNTY OF TAZEWELL, STATE OF ILLINOIS, AND APPROVED BY ITS CHAIRMAN THIS 25TH DAY OF APRIL, 2012 A.D.

Attest:



Tazewell County Clerk



Tazewell County Board Chairman

Motion by Member D. Grimm, Second by Member Sundell to Approve Appointments A-F. Motion Carried by Voice Vote.

REAPPOINTMENT

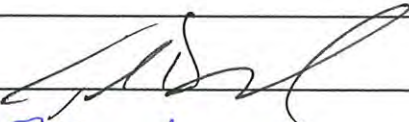
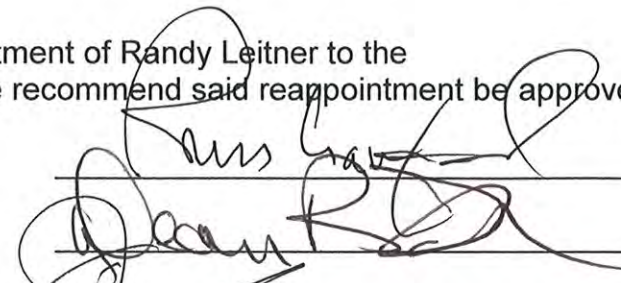



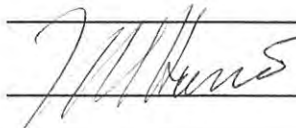
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint

Randy Leitner who resides at 2 Martin Drive, Pekin IL 61554 to the Schaeferville Fire Protection District for a term commencing May 01, 2012 and expiring April 30, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Randy Leitner to the Schaeferville Fire Protection District and we recommend said reappointment be approved.

	
	
	
_____	_____

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Randy Leitner to the Schaeferville Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify McGrath Law Office, P.C., 113 S. Main Street, PO Box 139, Mackinaw, IL 61755 of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Greg W. Keil who resides at 1604 School Street, Washington, IL 61571 to the Northern Tazewell Fire Protection District for a term commencing May 01, 2012 and expiring April 30, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Greg W. Keil to the Northern Tazewell Fire Protection District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Greg W. Keil to the Northern Tazewell Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Arthur Kingery, 416 Main St., Ste. 915, Peoria, IL 61602 of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:

Christine A. Webb
Tazewell County Clerk

David Zimmerman
Tazewell County Board Chairman

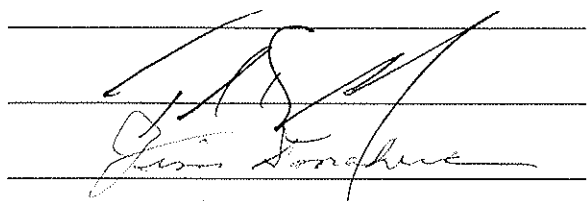
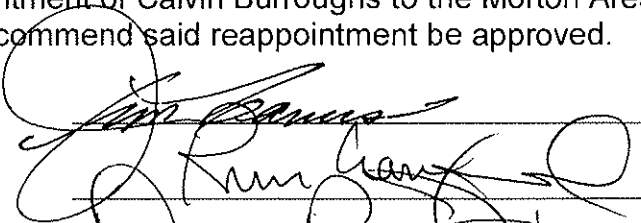
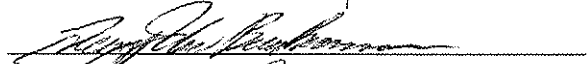
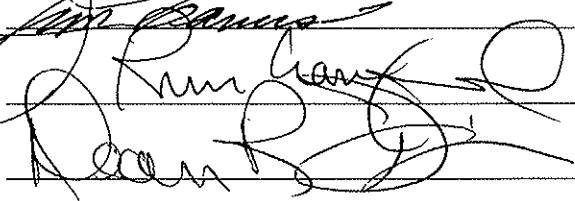

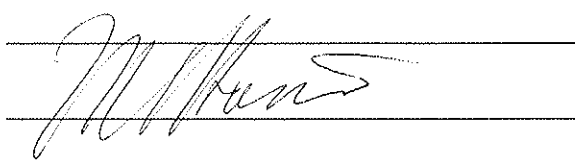
REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Calvin Burroughs, who resides at 25351 Copper Road, Morton, IL 61550 to the Morton Area Farmers Fire Protection District for a term commencing May 01, 2012 and expiring April 30, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Calvin Burroughs to the Morton Area Farmers Fire Protection District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Calvin Burroughs to the Morton Area Farmers Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Attorney Thomas E. Davies, 1600 South 4th Avenue, Suite 137, Morton, IL 61550 of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

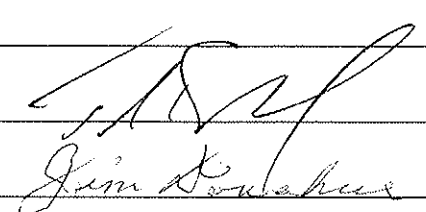
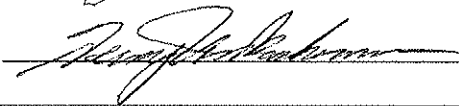
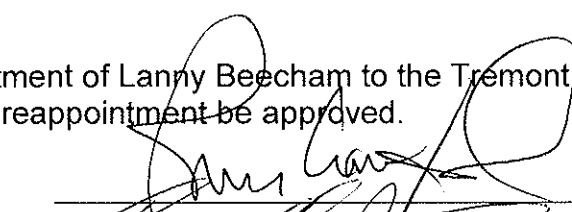

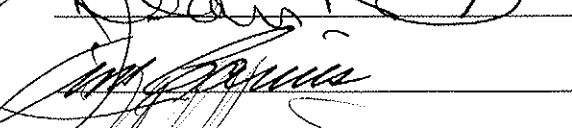
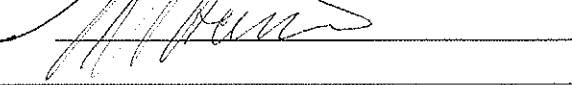
REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Lanny Beecham who resides at 11178 Ropp Road, Tremont, IL 61568 to the Tremont Fire Protection District for a term commencing May 01, 2012 and expiring April 30, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Lanny Beecham to the Tremont Fire Protection District and we recommend said reappointment be approved.

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RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Lanny Beecham to the Tremont Fire Protection District.

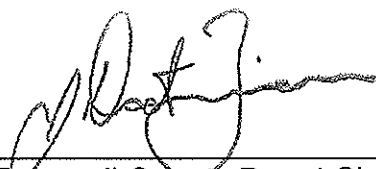
The County Clerk shall notify the County Board Office and the County Board Office will notify McGrath Law Office, P.C., 113 S. Main, PO Box 139, Mackinaw, IL 61755 of this action.

PASSED THIS 25th DAY OF MARCH, 2012.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

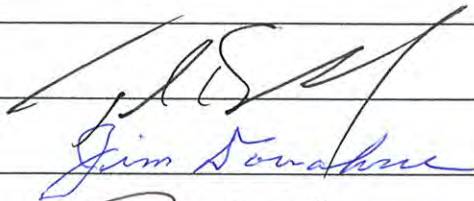
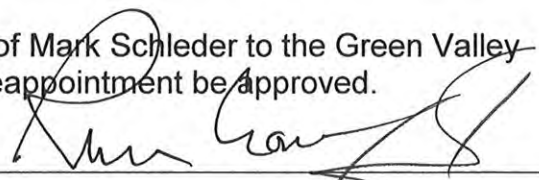
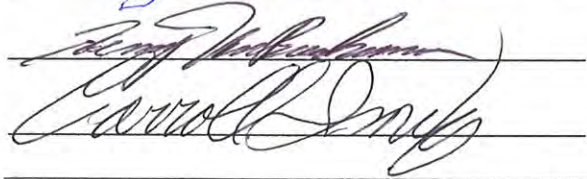

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Mark Schleder, who resides at 16930 Christmas Tree Road, Green Valley, IL 61534 to the Green Valley Fire Protection District for a term commencing May 01, 2012 and expiring April 30, 2015.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Mark Schleder to the Green Valley Fire Protection District and we recommend said reappointment be approved.

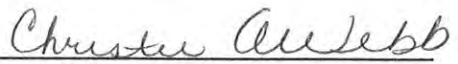
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Mark Schleder to the Green Valley Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify W. Thad Kuhfuss, Atty., 342 Elizabeth St., Pekin, IL 61554 of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

REAPPOINTMENT

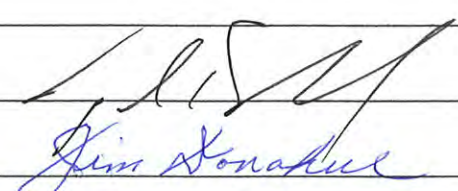
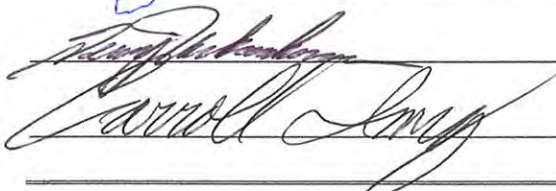
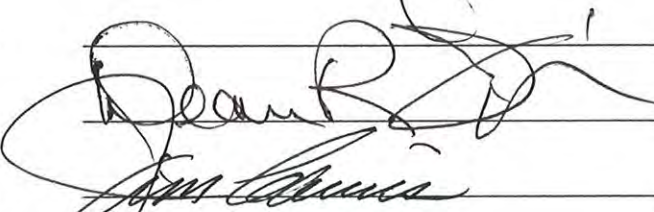

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint

Donald R. Gronewold, who resides at 1006 Kingsbury Road, Washington, IL 61571 to the Sheriff's Merit Commission for a term commencing May 01, 2102 and expiring April 30, 2018.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Donald R. Gronewold to the Sheriff's Merit Commission and we recommend said reappointment be approved.

 	 
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RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Donald R. Gronewold to the Sheriff's Merit Commission.

The County Clerk shall notify the County Board Office and the County Board Office will notify Sheriff Robert Huston of this action.

PASSED THIS 25th DAY OF APRIL, 2012.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

Board Member Sinn wanted to discuss the non-payment of EDC from December, 2011- May, 2012. The discussion pertained to what work EDC did for Tazewell County during the non-paid term. Sinn stated he would like to see the full Board vote on the issue once again.

Board Member Ackerman wanted to Thank Members Hobson, Crawford and the State's Attorney Stewart Umholtz for there hard work on the IT policy. Even though it wasn't up for vote tonight it will be next meeting. Ackerman also thanked them for working long hard hours sending emails and negotiating what should and should not be in there.

Before the meeting was Recessed, Hahn brought up how he had been passing through Bloomington and noticed there turbine wind generator. His question to the Board was we have a County farm in Tremont, if they would want to put up towers on County property to pay them, the County what we normally would be paying the farmers. Hahn stated if they put up one, two or even three of the wind towers, pay an x-amount of dollars a year and for every dollar we generate from the wind tower would be a dollar we don't have to increase taxes. Board Member Hahn also said he would just like to see how we can make money as a County. Chairman Zimmerman responded by saying it could be something that could be looked into.

Motion by Member Donahue, Second by Member Hillegond to Approve the Bills. Motion Carried by Roll Call Vote.

Aye: Ackerman, Carius, Donahue, B.Grimm, D.Grimm, Hahn, Harris, Hillegonds, Hobson, Imig, Meisinger, Neuhauser, Palmer, Proehl, Sinn, Stanford, Sundell, Vanderheydt, Vonboeckman.

Nay: 0

Absent: Crawford.

EXPENSE REPORT



**SUBMITTED BY:
VICKI E. GRASHOFF
TAZEWELL COUNTY AUDITOR**

**SUBMITTED TO:
TAZEWELL COUNTY BOARD**

**Wednesday, April 25, 2012
Board Meeting**

PAGE	REPORT:	FUND:	DEPT:	EXPENDITURES:
1	County Board (Spec Per Diem)	100	111	\$4,500.00
2	County Board (Mo. Salary)	100	111	\$4,200.00
3,4	County Board	100	111	\$8,585.11
5	Circuit Clerk	100	121	\$179.97
6	Public Defender	100	123	\$350.00
7	States Attorney	100	124	\$3,795.94
8	Jury Commission	100	125	\$285.50
9,10	County Clerk/Elections	100	152	\$30,280.69
11	County Recorder of Deeds	100	153	\$1,852.23
12	County Treasurer	100	155	\$757.97
13	Assessment	100	157	\$143.64
14	ZBA Per Diem	100	161	\$480.00
15	Community Development	100	161	\$707.07
16,19	Building Administration	100	181	\$57,227.75
20,21	Justice Center	100	182	\$40,347.29
22	Sheriff Merit Commision	100	211	\$180.00
23,26	Sheriff	100	211	\$244,619.47
27	E.M.A.	100	213	\$1,737.77
28	Court Security	100	214	\$2,313.93
29,30	Crt Serv Probation Upgrade	100	230	\$23,601.22
31	Court Services	100	231	\$22,763.96
32	Coroner	100	252	\$6,905.78
33	R.O.E.	100	711	\$855.26
34	Courts	100	800	\$1,213.62
35,37	County General	100	913	\$39,500.69
*****County General Expenditures*****				\$497,384.86
38,40	County Highway Fund	202	311	\$104,406.90
41	County Motor Fuel Tax Fund	203	311	\$114,322.25
42	Bridge Fund	205	311	\$25,887.58
43	Matching Tax	206	311	\$15,783.82
44,45	Veterans Assistance	208	422	\$8,963.20
46,47	Animal Control	211	411	\$10,478.12
48	Health Internal Service	249	914	\$25,906.85
49	Treasurer's Automation	252	155	\$208.73
50	Solid Waste	254	112	\$12,912.48
51	Court Services Grant Fund	262	231	\$2,500.00
*****Special Fund Expenditures*****				\$321,369.93
*****TOTAL EXPENDITURES*****				\$818,754.79

Expenditure Report:

To: The Tazewell County Board

Fund 100

Department: 111

March, 2012

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim	Amount	Account:
49	Ackerman, John	Spec Per Diem	\$0.00	511-080
19	Antonini, Joyce	Spec Per Diem	\$120.00	511-080
5	Carius, James	Spec Per Diem	\$120.00	511-080
62	Crawford, K. Russell	Spec Per Diem	\$720.00	511-080
26	Donahue, James	Spec Per Diem	\$180.00	511-080
68	Grimm, Brett	Spec Per Diem		511-080
8	Grimm, Dean	Spec Per Diem		511-080
67	Hahn, Paul	Spec Per Diem	\$60.00	511-080
36	Harris, Michael	Spec Per Diem	\$120.00	511-080
6	Hillegonds, Terry C.	Spec Per Diem		511-080
56	Hobson, Lincoln C.	Spec Per Diem	\$780.00	511-080
20	Imig, Carroll	Spec Per Diem	\$180.00	511-080
66	Meisinger, Darrell	Spec Per Diem	\$480.00	511-080
61	Neuhauser, Tim	Spec Per Diem	\$540.00	511-080
43	Palmer, Rosemary	Spec Per Diem	\$60.00	511-080
13	Proehl, Nancy	Spec Per Diem		511-080
16	Sinn, Greg	Spec Per Diem	\$240.00	511-080
48	Stanford, Mel	Spec Per Diem	\$120.00	511-080
54	Sundell, Sue	Spec Per Diem	\$180.00	511-080
50	Vanderheydt, Jerry	Spec Per Diem	\$300.00	511-080
44	VonBoeckman, Terry	Spec Per Diem	\$300.00	511-080
	Auditor's Total:		\$4,500.00	

Expenditure Report:

2

To: The Tazewell County Board

Fund 100

Department: 111

March, 2012

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim	Amount	Account:
49	Ackerman, John	Salary	\$200.00	511-090
19	Antonini, Joyce	Salary	\$200.00	511-090
5	Carius, James	Salary	\$200.00	511-090
62	Crawford, K. Russell	Salary	\$200.00	511-090
26	Donahue, James	Salary	\$200.00	511-090
68	Grimm, Brett	Salary	\$200.00	511-090
8	Grimm, Dean	Salary	\$200.00	511-090
67	Hahn, Paul	Salary	\$200.00	511-090
36	Harris, Michael	Salary	\$200.00	511-090
6	Hillegonds, Terry C.	Salary	\$200.00	511-090
56	Hobson, Lincoln C.	Salary	\$200.00	511-090
20	Imig, Carroll	Salary	\$200.00	511-090
66	Meisinger, Darrell	Salary	\$200.00	511-090
61	Neuhauser, Tim	Salary	\$200.00	511-090
43	Palmer, Rosemary	Salary	\$200.00	511-090
13	Proehl, Nancy	Salary	\$200.00	511-090
16	Sinn, Greg	Salary	\$200.00	511-090
48	Stanford, Mel	Salary	\$200.00	511-090
54	Sundell, Sue	Salary	\$200.00	511-090
50	Vanderheydt, Jerry	Salary	\$200.00	511-090
44	VonBoeckman, Terry	Salary	\$200.00	511-090
	Auditor's Total:		\$4,200.00	

A20300
04/11/2012

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY BOARD (100-111)	Invoice-Numb	Expense-Amount
	100-111-522-010		OFFICE SUPPLIES		
	78218	LAWSON*VERONICA A	REIMB RCPTN FOR ADM 100-111	78218-0412	39.41
	91154	WILKINSON*PAUL D	PHOTOSHOOT CO. BRD 100-111	00029	50.00
	100-111-522-140		DUES & SUBSCRIPTIONS		
	69050	PEKIN MAIN STREET*	FY12 MEMBERSHIP DUES 100-111	MO21	300.00
	100-111-533-152		BOARD CHAIRMAN TRAVEL		
	46	ZIMMERMAN*J DAVID	MILEAGE FOR MARCH 100-111	42-0412	405.71
	89506	VISA*	BAGGAGE DC 100-111	40974	120.00
	100-111-533-154		RECRUITMENT/RELOCATION EXP		
	83506	VISA*	LODGING CO ADM 100-111	3103-0412	144.48
	100-111-533-300		MILEAGE		
	29	CARIUS*JAMES	MILEAGE FOR MARCH 100-111	25-0412	49.40
	28	CRAWFORD*K RUSSELL	MILEAGE FOR MARCH 100-111	26-0412	302.47
	31	IMIG*CARROLL	MILEAGE FOR MARCH 100-111	31-0412	133.20
	30	SINN*GREG	MILEAGE FOR MARCH 100-111	39-0412	67.60
	1815	PALMER*ROSEMARY	MILEAGE FOR MARCH 100-111	155-0412	27.54
	2841	STANFORD*MELVIN	MILEAGE FOR MARCH 100-111	2041-0412	94.35
	5916	HARRIS*MICHAEL	MILEAGE FOR MARCH 100-111	5716-0412	78.81
	17957	VONBOECKMAN*TERRY	MILEAGE FOR MARCH 100-111	17957-0412	76.59
	68636	ACKERMAN*JOHN C	MILEAGE FOR MARCH 100-111	64636-0412	43.29
	77339	SUNDELL*SUE	MILEAGE FOR MARCH 100-111	74339-0412	78.81
	75298	HOBSON*LINCOLN C	MILEAGE FOR MARCH 100-111	75298-0412	161.51
	78953	MEISINGER*DARRELL G	MILEAGE FOR MARCH 100-111	77953-0412	215.34
	78594	NEUHAUSER*TIMOTHY D	MILEAGE FOR MARCH 100-111	78594-0412	123.21
	87928	HAHN*PAUL	MILEAGE FOR MARCH 100-111	87928-0412	55.50
	98450	DONAHUE*JAMES	MILEAGE FOR MARCH 100-111	94450-0412	33.30
	100-111-533-400		LEGAL NOTICES		
	108	PEKIN DAILY TIMES*	LGL NTC ENERGY AGG 100-111	115314	109.40
	100-111-533-152		BOARD CHAIRMAN TRAVEL		
	42	DAVID ZIMMERMAN	TAXI & M&IE		408.50
	100-111-533-154		RECRUITMENT/RELOCATION EXP		
	98779	ED GREEN	REIMB FOR ADM INTERVIEW EXP		973.36
	98780	DAVID BENDA	REIMB FOR ADM INTERVIEW EXP		895.00
			TOTAL:		2,709.92

408.50 check# 3565 03-16-12
973.36 check# 3897 03-23-12
895.00 check# 3896 03-23-12

TAZEWELL COUNTY

Claims Docket

Expenditure Accounts

Comty Vend-No	Vend-Name	COUNTY BOARD (100-111)	RECRUITMENT/RELOCATION EXP REIMB FOR ADM INTERVIEW EXP	STRATEGIC PLANNING MARKET ANALYSIS	Invoice-Number	Expense-Amount
100-111-533-154 98781	JAMES C. PAYNE					598.33 check# 3603 03-30-12
100-111-533-155 98653	HAY GROUP, INC.					3,000.00 check# 3609 04-02-12
					MANUAL TOTAL:	5,875.19
					GRAND TOTAL:	8,585.11

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

County	Vend-No	Vend-Name	CIRCUIT CLERK (100-121)	Invoice-Numb	Expense-Amount
	100-121-522-010		OFFICE SUPPLIES		
	4532	STAPLES CREDIT PLAN*	3 BOXES OF LABELS 100-121	PO53484	179.97
			TOTAL:		<u>179.97</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	PUBLIC DEFENDER (100-123)	Invoice-Numb	Expense-Amount
	100-123-533-910		EDUCATION & TRAINING GRANT		
	89522	PALUSKA*LARRY G	REIMB FOR PD SEMINAR 100-123	5409	175.00
	92603	HOPPOCK*MATTHEW	REIMB FOR PD SEMINAR 100-123	519	175.00
			TOTAL:		<u>350.00</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	STATES ATTORNEY (100-124)	Invoice-Numb	Expense-Amount
	100-124-522-010	OFFICE SUPPLIES			
20	WILL HARMS COMPANY INC.*	LABELS 100-124	31188	72.00	
	100-124-522-030	BOOKS & RECORDS			
43	WEST PAYMENT CENTER*	LAWBOOKS 100-124	824621075	152.50	
43	WEST PAYMENT CENTER*	WESTLAW 3/12 100-124	824697708	617.68	
116	JOURNAL STAR*	PAPER 100-124	66066668-0412	15.00	
	100-124-522-140	PROF. DUES AND INSURANCE			
342	CENTRAL ILLINOIS POLICE TRAINING C DUES FOR 2013 S/A 100-124		362-0412	120.00	
	100-124-533-050	LEGAL SERVICES			
986	STATE'S ATTORNEYS APPELLATE PROS*	UNION 100-124	15528	570.00	
60151	CLAUDON KOST BEAL & WALTERS LTD*	CONTROL ROOM 100-124	60151-0412	150.00	
60151	CLAUDON KOST BEAL & WALTERS LTD*	FOP GRIEVANCE 100-124	60151-0412A	25.00	
	100-124-533-140	COURT REPORTING FEES			
2302	HARRIS*E SCOTT	GRAND JURY 03-29-12 100-124	032912	599.00	
2302	HARRIS*E SCOTT	TRANSCRIPT 100-124	11CF676	56.10	
2302	HARRIS*E SCOTT	TRANSCRIPT 100-124	11DT616	15.00	
4529	LEE CSR*DONNA M	APPEAL 100-124	11-TR-7913	21.00	
70750	WINN CRS*LORI	GRAND JURY 3/15/12 100-124	031512	487.50	
70750	WINN CRS*LORI	APPEAL 100-124	11-TR-7913A	27.00	
	100-124-533-330	EXTRADITION			
956	PTS OF AMERICA LLC*	EXTRADITION 100-124	59480	400.00	
	100-124-533-400	LEGAL NOTICES			
116	JOURNAL STAR*	12-JD-38 100-124	IN493812	53.04	
116	JOURNAL STAR*	12-JD-6 100-124	IN493817	53.82	
116	JOURNAL STAR*	12-JD-55 100-124	IN496567	53.04	
146	JOURNAL STAR*	09-JA-91 100-124	IN496570	208.26	
130		TOTAL:		3,695.94	
100-124-533-170	WITNESS FEES				
96971	CADDO PARISH COUNTY SHERIFF DEPT.	SVC ON 12-JA-26		60.00	check# 3573 03-16-12
98798	SHERIFF OF OKALOOSA COUNTY	SVC ON SCHUBERT CASE # 12-J-3		40.00	check# 3614 04-05-12
	MANUAL TOTAL:			100.00	
	GRAND TOTAL:			3,795.94	

A20300
 04/11/2012

TAZEWELL COUNTY

Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	JURY COMMISSION (100-125)	Invoice-Numb	Expense-Amount
	100-125-522-010		OFFICE SUPPLIES		
	95341	WURTH BOTTLING CORP*	BTL WTR,CPS,EQUP RNT 100-125	10063	37.50
	100-125-533-350		JURORS PARKING		
	304	CITY OF PEKIN FINANCE DEPT*	JURORS PARKING TICKETS 100-125	9907560	112.00
	304	CITY OF PEKIN*	JURORS PARKING 100-125	9907770	136.00
			TOTAL:		<u>285.50</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY CLERK/ELECTIONS (100-152)	Invoice-Numb	Expense-Amount
	100-152-522-010		OFFICE SUPPLIES		
	95341	WURTH BOTTLING CORP*	BOTTLED WATER 100-152	10064	42.25
	100-152-522-080		ELECTION SUPPLIES		
108		PEKIN DAILY TIMES*	PRIM PUB/ERLY VOTING 100-152	114715	214.80
106		JOURNAL STAR*	PBLC TST/ABSNT VOTE 100-152	103967	35.88
106		JOURNAL STAR*	PRIMARY PUBLICATIONS 100-152	IN486990	131.04
104		SPRING LAKE TOWNSHIP*	TWHSHP CHRGMAR 20 100-152	154-0412	50.00
105		PALMER*ROSEMARY	SPVSR CHRGMAR 20 100-152	155-0412A	93.32
106		GROVELAND TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	156-0412	1,539.00
107		DENMAN*SANDRA K	PUBLICATIONS PLNG PLC 100-152	022912	54.15
108		DEER CREEK TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	158-0412	56.00
109		FONDULAC TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	159-0412	378.86
102		DILLON TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	162-0412	185.40
103		LITTLE MACKINAW TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	293-0412	177.53
1051		COURIER NEWSPAPERS*	PRIM PUB WASH ENERGY 100-152	1043	45.90
1051		COURIER NEWSPAPERS*	PRIM PUB/DR CRK ENRGY 100-152	1044	43.35
1051		COURIER NEWSPAPERS*	PRIM PUB MORTON ENRGY 100-152	1045	43.35
1051		COURIER NEWSPAPERS*	PRIM PUB MACK ENRGY/LI 100-152	1046	58.65
1051		COURIER NEWSPAPERS*	PRIM PUB MACK TWN TAX 100-152	1047	61.20
1053		BOYNTON TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2153-0412	56.00
1054		CINCINNATI TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2154-0412	227.07
1055		DELANAV TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2155-0412	100.00
1056		ELM GROVE TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2156-0412	250.00
1057		HITTLE TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2157-0412	82.67
1058		MALONE TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2158-0412	138.73
1059		MACKINAW TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2159-0412	259.65
1060		MORTON TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2160-0412	1,120.88
1061		PEKIN TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2161-0412	1,536.20
1063		TREMONT TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2163-0412	168.00
1064		WASHINGTON TOWNSHIP*	TWNSHP CHRGMAR 20 100-152	2164-0412	1,267.75
2169		SMITH*GENE E	SUPVSR CHRGMAR 20 100-152	2169-0412	274.88
2173		HAENSEL*DAVID	SUPVSR CHRGMAR 20 100-152	2173-0412	112.75
2174		HANING*KEITH	SUPVSR CHRGMAR 20 100-152	2174-0412	67.75
1080		DEHNE*ALICE	CHARGE FOR MAR 20 ELEC 100-152	2180-0412	100.00
8130		MCCORMICK*DAN E	SPVSR CHRGMAR 20 100-152	8130-0412	255.50
9826		HOLFORD*KENNETH G	SPVSR CHRGMAR 20 100-152	9826-0412	297.68
18707		USELTON*RON	SPVSR CHRGMAR 20 100-152	18707-0412	119.40

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY CLERK/ELECTIONS (100-152)	Invoice-Numb	Expense-Amount
	61068	WIEGAND*COREY	SPVSR CHRGMAR 20 100-152	61068-0412	66.64
	64708	JORDAN*KARL	SPVSR CHRGMAR 20 100-152	64708-0412	106.07
	70057	PENNING*BONNIE	CHARGE FORMAR 20 ELEC 100-152	70057-0412	100.00
	70075	BERARDI*LEO	SPVSR CHRGMAR 20 100-152	70075-0412	310.50
	70568	DIETRICH*ROBERT L	SPVSR CHRGMAR 20 100-152	71568-0412	45.00
	70516	KOCH*GALEN	SPVSR CHRGMAR 20 100-152	73516-0412	107.75
	70509	TROUT*RICHARD	CHARGE FORMAR 20 ELEC 100-152	76509-0412	50.00
	70510	MARRON*KIMBERLY	SPVSR CHRGMAR 20 ELEC 100-152	76510-0412	72.20
	70749	B T PUBLICATIONS*	PRIM PUB OLYMPIA 100-152	74	48.00
	70043	SWAN*RICK	SPVSR CHRGMAR 20 ELEC 100-152	79043-0412	167.76
	70044	LINDENFELSER*BRUCE	SPVSR CHRGMAR 20 ELEC 100-152	79044-0412	74.97
	80419	BOTTENBERG*RICHARD L	SPVSR CHRGMAR 20 ELEC 100-152	83419-0412	108.31
	90849	KEMPER*SUSAN E	SPVSR CHRGMAR 20 ELEC 100-152	90849-0412	100.53
	100-152-533-300		MILEAGE		
	1239	WEBB*CHRISTIE A	MILEAGE/CAB FARE 100-152	1239-0412	71.78
	1239	WEBB*CHRISTIE A	MILEAGE ELEC SUPPLIES 100-152	1239-0412A	53.28
	100-152-533-410		PRINTING		
	100	MIDLAND PAPER*	PAPER SUPPLIES 100-152	35886170	1,283.88
	100	MIDLAND PAPER*	PAPER SUPPLIES 100-152	35886230	55.37
	100-152-533-720		ELECTIONS EQUIPMENT MAINT		
	1033	ELECTION SYSTEMS & SOFTWARE*	TOUCH SCREEN LICENSES 100-152	804376	17,611.20
	100-152-533-300		MILEAGE		
	704	MOIRA HARTLEY	ELECTION MILEAGE		10.93 check# 3580 03-23-12
	60724	JOHN P. WEBB	ELECTION MILEAGE		75.48 check# 3581 03-23-12
	98777	TERRY HAYES	ELECTION MILEAGE		107.12 check# 3582 03-23-12
	98778	LUCAS GIBSON	ELECTION MILEAGE		8.33 check# 3583 03-23-12
			TOTAL:		30,078.83
			MANUAL TOTAL:		201.86
			GRAND TOTAL:		30,280.69

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	RECORDER OF DEEDS (100-153)	Invoice-Numb	Expense-Amount
	100-153-522-010	OFFICE SUPPLIES			
	100	BYERS PRINTING COMPANY*	PLAT BOOK KKK/CERT 100-153	6001	363.27
	100-153-522-030	BOOKS & RECORDS			
	4026	ILLINOIS BLUE*	DIGITAL SCAN 100-153	1202-096	1,138.96
	100-153-533-720	PRINT TRACKING CONTRACT			
	82566	ATRIX INTERNATIONAL INC*	PRNT TRCKNG/COPY CNT 100-153	52688	350.00
TOTAL:					<u>1,852.23</u>

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	TREASURER (100-155)	Invoice-Numb	Expense-Amount
	100-155-522-010		OFFICE SUPPLIES		
	1203	STAMP MAN SPECIALTIES*	2 TRODAT #4727 DATERS 100-155	18500	104.80
	4532	STAPLES CREDIT PLAN*	3 STAMPERS 100-155	15838	70.97
	78820	FIVE STAR WATER*	WATER 100-155	61291-0412	22.00
	100-155-533-710		OFFICE EQUIPMENT MAINTENANCE		
	78873	HASLER INC*	RNTL 1/1-3/31 100-155	15376884	321.00
	80330	WALZ LABEL AND MAILING*	SUPPLIES/MAIL MACHINE 100-155	3429A	239.20
			TOTAL:		<u>757.97</u>

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	ASSESSMENTS (100-157)	Invoice-Numb	Expense-Amount
	100-157-522-010		OFFICE SUPPLIES		
	75820	FIVE STAR WATER*	WATER 100-157	57646-0412	39.30
	100-157-533-300		MILEAGE		
	87691	TWIST*GARY	MILEAGE REIMB 100-157	87691-0412	104.34
			TOTAL:		<u>143.64</u>

County	Vend-No	Vend-Name	COMMUNITY DEVELOPMENT (100-161)	Invoice-Numb	Expense-Amount
	100-161-522-010		OFFICE SUPPLIES		
	734	QUILL CORPORATION*	MESH DESK SORTER 100-161	1620297	24.29
	734	QUILL CORPORATION*	INDEX DIVIDERS 100-161	1720159	9.30
	1203	STAMP MAN SPECIALTIES*	NOTARY STAMP MELISSA 100-161	18620	27.85
	85341	WURTH BOTTLING CORP*	WATER DELIVERY 100-161	10065	33.75
	100-161-533-060		APPEAL BOARD		
	296	CONNETT*MONICA	APRIL MILEAGE 100-161	296-0412	3.89
	10667	NEWMAN*JAMES A	MAR/APR MILEAGE 100-161	10667-0412	44.40
	19402	MAY*SANFORD R	APRIL MILEAGE 100-161	19402-0412	2.22
	129536	ZIMMERMAN*KENNETH L	APRIL MILEAGE 100-161	19536-0412	17.76
	66724	WEBB*JOHN P	APRIL MILEAGE 100-161	66724-0412	7.77
	10579	LESSEN*DUANE	APRIL MILEAGE 100-161	70579-0412	9.99
	62736	NAUMAN CSR RMR*ARLENE H	MARCH ZBA TRANSCRIPT 100-161	030612	124.50
	100-161-533-300		MILEAGE		
	1248	DEININGER*KRISTAL	MARCH MILEAGE 100-161	148-0412	29.42
	12239	WORKMAN*JACLYNN E	MARCH MILEAGE 100-161	78239-0412	19.98
	100-161-533-400		LEGAL NOTICES		
	1208	PEKIN DAILY TIMES*	APRIL LEGAL NOTICE 100-161	114920	82.40
	1250	COURIER NEWSPAPERS*	APRIL LEGAL NOTICE 100-161	31412	94.35
	1251	COURIER NEWSPAPERS*	APRIL LEGAL NOTICE 100-161	1049	61.20
	100-161-533-980		BUILDING CODE INSPECTIONS		
	1282	CITY OF EAST PEORIA PLANNING & COM BUILDING CODE INSPECT	100-161	105	114.00

TOTAL: 707.07

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
	100-181-522-070		CLOTHING		
	95733	BIG R STORES*	CLOTHING P.LAWSON 100-181	650/13&656/13	145.94
	95733	BIG R STORES*	CLOTHING D.BRUDER 100-181	651/13	127.96
	95733	BIG R STORES*	CLOTHING J.WILLIAMS 100-181	660/13	244.93
	100-181-533-030		JANITORIAL SERVICE		
	71	TCRC INC*	CLN MCK,TAZ.EMA 100-181	013949	2,268.01
	10475	PROFESSIONAL CLEANING SVC OF CNTRL	CLEAN CRTHSE OPO 100-181	2246	4,553.77
	10481	CLEMMER JANITORIAL SERVICE*	CLEAN HARD FLOORS 100-181	1233	1,600.00
	100-181-533-200		TELEPHONE		
	102	AT&T*	SHERIFF PRIVATE LINE 100-181	6946317-0412	38.58
	102	AT&T*	EMA/DARE FAX 100-181	Z12 5457	116.20
	102	AT&T*	EMA 100-181	Z99 0747	121.31
	109	AT&T*	EMA 100-181	925 2271	250.55
	202	FRONTIER*	DARE/EMA 100-181	3470930-0412	28.04
	202	FRONTIER*	EMA/DARE FAX 100-181	477 2787-0412	69.08
	202	FRONTIER*	SUBSTATION 100-181	745 1307-0412	21.05
	202	FRONTIER*	EMA FAX 100-181	925 2271-0412	64.09
	202	FRONTIER*	EMA FAX 100-181	925 3631-0412	75.19
	202	FRONTIER*	SHERIFF 100-181	925 4107-0412	78.53
	202	FRONTIER*	EMA FAX 100-181	L002412-0412	54.86
	5411	CENTURYLINK*	SHERIFF PRIVATE LINE 100-181	304070156-0412	39.51
	100-181-533-202		CELLULAR & PAGER SERVICE		
	36	USA MOBILITY WIRELESS INC*	COUNTY PAGERS 100-181	V3528775D	32.85
	100-181-533-400		LEGAL NOTICES		
	108	PEKIN DAILY TIMES*	BID NTC LIGHTING PROJ 100-181	114767	221.00
	100-181-533-620		ELECTRIC & GAS		
	7	AMEREN ILLINOIS*	334 ELIZABETH ST 100-181	04321 20171	541.13
	7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	1030794006-0412	272.21
	7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	1329512003-0412	172.89
	7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	1606759006-0412	198.81
	7	AMEREN ILLINOIS*	19 S CAPITOL ST 100-181	2598576014-0412	96.84
	7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	3488850005-0412	119.84
	7	AMEREN ILLINOIS*	9 S CAPITOL ST 100-181	3518116027-0412	46.88

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
	7	AMEREN ILLINOIS*	28 S 4TH ST. 100-181	40892 60022	186.99
	7	AMEREN ILLINOIS*	11 S 4TH ST. 100-181	4109289052-0412	2,624.61
	7	AMEREN ILLINOIS*	28 S 4TH ST. 100-181	46779 44019	125.73
	7	AMEREN ILLINOIS*	11 S CAPITOL ST 100-181	6246615000-0412	94.18
	7	AMEREN ILLINOIS*	416 COURT ST 100-181	7027054571-0412	336.47
	7	AMEREN ILLINOIS*	17 S CAPITOL ST 100-181	7634524015-0412	89.64
	7	AMEREN ILLINOIS*	15 S. CAPITOL ST 100-181	8352035006-0412	142.73
	7	AMEREN ILLINOIS*	15 S CAPITOL ST UNT B 100-181	8984208007-0412	113.92
	7	AMEREN ILLINOIS*	416 COURT ST 100-181	9337035532-0412	112.03
	7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	9551284000-0412	47.66
	7	AMEREN ILLINOIS*	360 COURT ST. 100-181	95698 12254	380.45
	8	NOBLE AMERICAS ENERGY SOLUTIONS*	2/9-3/9 100-181	22555994	5,941.37
	100-181-533-630	WATER			
	209	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	0902079847-0412	142.49
	209	ILLINOIS AMERICAN WATER COMPANY*	360 COURT ST 100-181	0902080126-0412	234.85
	209	ILLINOIS AMERICAN WATER COMPANY*	11 S 4TH ST 100-181	0902080134-0412	177.34
	209	ILLINOIS AMERICAN WATER COMPANY*	418 COURT ST 100-181	0902080225-0412	46.97
	209	ILLINOIS AMERICAN WATER COMPANY*	EMA 100-181	0902286939-0412	16.71
	209	ILLINOIS AMERICAN WATER COMPANY*	EMA 100-181	0902286947-0412	16.71
	209	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	0902291442-0412	56.86
	209	ILLINOIS AMERICAN WATER COMPANY*	9 S CAPITOL ST 100-181	0908579824-0412	95.56
	209	ILLINOIS AMERICAN WATER COMPANY*	28 S 4TH ST 100-181	0909683146-0412	55.37
	7	FIVE STAR WATER*	WATER RENTAL 100-181	89417-0412	23.25
	100-181-533-640	PEST CONTROL			
	90	MARKLEY'S PEST ELIMINATION*	PEST CONTROL EMA 100-181	207191	30.00
	90	MARKLEY'S PEST ELIMINATION*	PEST CONTROL MCK 100-181	207384	75.00
	90	MARKLEY'S PEST ELIMINATION*	PEST CONTROL OPO 100-181	207924	45.00
	90	AMERICAN PEST CONTROL INC*	ACT#1008020 MONGE BLD 100-181	1008020-0412	35.00
	100-181-533-660	GARBAGE COLLECTION			
	66418	X WASTE INC*	GUN RANGE 100-181	170266	19.57
	66418	X WASTE INC*	MCKENZIE BLDG 100-181	170267	183.34
	66418	X WASTE INC*	OLD POST OFFICE 100-181	170268	79.72
	66418	X WASTE INC*	TAZEWELL BLDG 100-181	170269	41.20
	66418	X WASTE INC*	EMA BLDG 100-181	170270	41.20
	66418	X WASTE INC*	MONGE BLDG 100-181	170271	53.00
	100-181-533-720	BUILDING MAINTENANCE			

Proceedings from the Taxwell County Board Meeting held on 4/11/2012

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
80	MENARDS*	SUPPLIES 100-181	4010	225.09
80	MENARDS*	SUPPLIES 100-181	4353	97.54
83	THE SIGN SHOP*	MAKE/INSTL TRUCK DCLS 100-181	17746	120.00
223	KREILING ROOFING CO INC*	RPR ROOF MONGE BLDG 100-181	112446	512.00
8047	SUN-GARD WINDOW FASHIONS*	WINDOW SHADES EMA 100-181	5230	3,808.00
15161	STEVE GEBERIN WINDOW CLEANING*	MCKENZIE BLDG 100-181	2672-31A	45.00
67445	GRAYBAR ELECTRIC COMPANY INC*	RG6U COAXIL CBL/CNCTRS 100-181	959469672	499.24
67445	GRAYBAR ELECTRIC COMPANY INC*	RG6U COAXIL CBL/CNCTRS 100-181	959497305	219.10
67445	GRAYBAR ELECTRIC COMPANY INC*	COAXIL CBL/CNCTRS 100-181	959590883	163.51
67445	GRAYBAR ELECTRIC COMPANY INC*	ELECTRICAL SUPPLIES 100-181	959590884	891.34
67445	GRAYBAR ELECTRIC COMPANY INC*	COMPUTER CABLE 100-181	959641908	1,461.70
67445	GRAYBAR ELECTRIC COMPANY INC*	COMPUTER CABLE 100-181	959665042	16.02
100-181-533-731		MECHANICAL EQUIP. MAINTENANCE		
60399	G & B MECHANICAL HEATING & COOLING RPR FURNACE #7 IN OPO 100-181		7692	332.50
60399	G & B MECHANICAL HEATING & COOLING SERVER RM AC MCK 100-181		7844	225.84
100-181-533-733		ELEVATOR MAINTENANCE		
10103	KONE INC*	MONTHLY SERVICE 100-181	220878654	396.00
100-181-533-734		FIRE EXTINGUISHER MAINTENANCE		
2056	GETZ FIRE EQUIPMENT*	ANNUAL SVC PRTBLS OPO 100-181	11-624067	28.00
100-181-533-770		GROUNDS MAINTENANCE		
80	MENARDS*	LANDSCAPE MATERIAL 100-181	8960	107.52
100-181-544-000		NEW EQUIPMENT		
83017	TRUCK N' STUFF*	SUPPLIES/NEW TRUCK 100-181	2542	645.00
87079	LASER LABS INC*	WINDOW TINT METER 100-181	12344	470.00
100-181-544-001		MISC EQUIPMENT		
11452	APPLIED CONCEPTS INC*	6 RADAR UNITS 100-181	216881	8,694.00
100-181-544-200		BLDG CONST. & REMODELING		
8961	SHERWIN-WILLIAMS*	PAINT 100-181	0041-8	125.58
8961	SHERWIN-WILLIAMS*	PAINT 100-181	0247-1	251.16
100-181-533-200		TELEPHONE		
5411	CENTURYLINK	MONTHLY EXPENSES		4,429.95
68782	GREATAMERICA LEASING	MONTHLY EXPENSES		4,340.67
TOTAL:				42,599.11

check# 3586 03-23-12
check# 3604 03-30-12

TAZEWELL COUNTY

Claims Docket

Expenditure Accounts

Comty	Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Number	Expense-Amount
	100-181-533-620		ELECTRIC & GAS		
	84567	NOBLE AMERICAS ENERGY SOLUTIONS	JAN 11-FEB 9, 2012	5,858.02	check# 3585 03-23-12

MANUAL TOTAL: 14,628.64

GRAND TOTAL: 57,227.75

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	JUSTICE CENTER (100-182)	Invoice-Numb	Expense-Amount
	100-182-522-070		CLOTHING		
	62083	T-SHIRT HOUSE*	SHIRTS WITH LOGO 100-182	50013	281.20
	62083	T-SHIRT HOUSE*	SHIRTS WITH LOGO 100-182	50016	269.78
	62083	T-SHIRT HOUSE*	SHIRTS W/LOGO 100-182	50038	46.08
	100-182-522-080		CLEANING SERVICE SUPPLIES		
	52081	ATLAS SUPPLY COMPANY*	SUPPLIES 100-182	142750	985.25
	2981	AMSAN LLC*	SUPPLIES 100-182	262968597	630.73
	89011	SUNRISE SUPPLY*	SUPPLIES 100-182	24453	531.87
	100-182-522-410		LAMPS		
	62445	GRAYBAR ELECTRIC COMPANY INC*	LIGHT BULBS 100-182	959202227	17.04
	100-182-522-710		SALT		
	11377	HEART OF ILLINOIS SALT SERVICE*	SOFTENER SALT 100-182	55267	322.50
	11377	HEART OF ILLINOIS SALT SERVICE*	SOFTENER SALT 100-182	55344	322.50
	100-182-533-030		JANITORIAL SERVICE		
	11481	CLEMMER JANITORIAL SERVICE*	JANITORIAL SVC J C 100-182	1233-0412	4,100.00
	100-182-533-620		ELECTRIC/GAS		
	74567	AMEREN ILLINOIS*	JUSTICE CENTER 100-182	6141434333-0412	8,426.11
		NOBLE AMERICAS ENERGY SOLUTIONS*	2/7-3/6 100-182	2255994A	7,734.59
	100-182-533-630		WATER		
	219	ILLINOIS AMERICAN WATER COMPANY*	JUSTICE CENTER 100-182	0904974672-0412	2,037.40
	219	ILLINOIS AMERICAN WATER COMPANY*	JUSTICE CENTER 100-182	0905172862-0412	56.86
	100-182-533-640		PEST CONTROL		
	912	MARKLEY'S PEST ELIMINATION*	PEST CONTROL JC 100-182	207383	120.00
	100-182-533-660		GARBAGE COLLECTION		
	67	WASTE MANAGEMENT*	JUSTICE CENTER 100-182	23623520707	513.52
	100-182-533-720		BUILDING MAINTENANCE		
	70	TUCKER PLUMBING*	CLN DRAIN MENS BTHRM 100-182	12-587	200.00
	70	TUCKER PLUMBING*	CHECK LEAK/RESEAL SINK 100-182	12-593	135.00
	83	THE SIGN SHOP*	SIGNS FOR OFFICES 100-182	17747	84.80

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	JUSTICE CENTER (100-182)	Invoice-Numb	Expense-Amount
	87	SEICO INC*	RPR JL CLRKS INTERCOM 100-182	70651	172.50
	87	SEICO INC*	VIDEO CAMERA SPARE 100-182	73123	275.00
	87	SEICO INC*	MONITOR/LAPEL MIC 100-182	73154	52.00
	87	SEICO INC*	VIDEO CAMERA 100-182	73263	275.00
	10091	S & S BUILDERS HARDWARE CO*	KEYS 100-182	0513013	28.20
	2076	GHELARDINI INC*	CHR RL/CRNR PRTCTR 100-182	3488C	669.25
	2911	PEKIN WELDORS INC*	RPR STNLS STEEL CRT 100-182	9676	120.00
	3598	GRAINGER*	ELECTRICAL SUPPLIES 100-182	9777364200	142.22
	11161	STEVE GEBERIN WINDOW CLEANING*	JUSTICE CENTER 100-182	2672-31	95.00
	5445	GRAYBAR ELECTRIC COMPANY INC*	SUPPLIES 100-182	959202228	170.54
	70727	BOZARTH*TOBY	MEM DRVS DELTA BCKUP 100-182	70727-0412	89.98
	70762	MELTON ELECTRIC*	MARATHON MOTOR 100-182	75722	236.76
	100-182-533-731		MECHANICAL EQUIP. MAINT		
	800442	SEICO INC*	DUKANE HANDSET 100-182	73122	900.00
	800442	CUSTOMCARE EQUIPMENT SALES*	REPAIR WASHER #2 100-182	19614	200.59
	100-182-533-733		ELEVATOR MAINTENANCE		
	10103	KONE INC*	MONTHLY SERVICE 100-182	220878654A	329.00
	100-182-533-734		FIRE EXTINGUISHER MAINT		
	00696	MCDANIEL FIRE SYSTEMS LLC*	CHROME SPRINKLER HEADS 100-182	70540	1,349.00
	100-182-533-770		GROUNDS MAINTENANCE		
	3096	MCKEOWN*CHARLES R	FERTILIZER/CRBGRSS JC 100-182	502663	42.02
	3096	MCKEOWN*CHARLES R	MONTHLY ROUND-UP JC 100-182	504302	85.00
	3096	MCKEOWN*CHARLES R	SPRNG TREE/SHRB FRT JC 100-182	504600	80.25
			TOTAL:		32,127.54

100-182-533-620 ELECTRIC & GAS
 84567 NOBLE AMERICAS ENERGY SOLUTIONS JAN 7-FEB 6, 2012 8,219.75 check# 3584 03-23-12

MANUAL TOTAL: 8,219.75
 GRAND TOTAL: 40,347.29

22

EXPENDITURE REPORT

DATE: MARCH 16, 2012

TO: THE TAZEWELL COUNTY BOARD FUND: 100 DEPT: 211

THE TAZEWELL COUNTY AUDITOR REPORTS THAT THE FOLLOWING CLAIMS HAVE BEEN AUDITED AND RECOMMENDS THAT THE SAME BE ALLOWED: AND THAT ORDERS BE ISSUED TO THE SEVERAL CLAIMANTS FOR THE INDICATED AMOUNTS TO BE PAID FROM THE APPROPRIATE FUND:

SPECIAL MEETING

NO.	CLAIMANT	NATURE OF CLAIM	AMOUNT	ACCOUNT	CHECK
1	RICK SWAN	PER DIEM	\$45.00	533-960	
2	TERRY ZEIGENBEIN	PER DIEM	\$45.00	533-960	
3	DONALD GRONWOLD	PER DIEM	\$45.00	533-960	
4	JANE STAUFFER	PER DIEM	\$45.00	533-961	
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AUDITOR'S TOTAL: **\$180.00**

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT. (100-211)	Invoice-Numb	Expense-Amount
	100-211-522-010		OFFICE SUPPLIES		
	81	BRADFORD SYSTEMS CORPORATION*	JAIL JACKET LABELS 100-211	16749-1	470.53
	734	QUILL CORPORATION*	SUPPLIES 100-211	1848608	109.76
	734	QUILL CORPORATION*	BAL PO 53490 100-211	1852848	16.19
	734	QUILL CORPORATION*	SUPPLIES 100-211	1937687	692.22
	734	QUILL CORPORATION*	RPLCMNT KEYBOARD 100-211	1966296	71.99
	734	QUILL CORPORATION*	SUPPLIES 100-211	2000936	219.08
	734	QUILL CORPORATION*	SUPPLIES 100-211	2020582	14.93
	734	QUILL CORPORATION*	SUPPLIES 100-211	2160585	299.99
	734	QUILL CORPORATION*	SUPPLIES 100-211	2165668	49.99
	100-211-522-011		FIELD SUPPLIES		
	5073	PEKIN TROPHY HOUSE & ENGRAVED GIFT ENGRVNG CYCLE GAS CAP 100-211		901768	36.00
	11452	APPLIED CONCEPTS INC*	CABLE & MOUNTS 100-211	217074	127.00
	100-211-522-030		BOOKS & RECORDS		
	11195	NATIONAL PUBLIC SAFETY INFO BUREAU 2 LAW ENFORCEMENT DIR 100-211		87464	304.20
	100-211-522-050		MEDICAL SUPPLIES		
	48	PEKIN HOSPITAL*	INMATE LAB WORK 100-211	48-0412	24.40
	218	PEKIN PRESCRIPTION LAB INC*	INMATE DRUGS 3/12 100-211	238-0412	4,175.74
	215	PRAXAIR DISTRIBUTION INC-465*	JAIL OXYGEN 100-211	42586832	19.21
	100-211-522-080		CRIME PREVENTION		
	81982	CREATIVE PRODUCT SOURCING INC*	DARE SHIRTS 100-211	39671-C	987.93
	100-211-522-100		GASOLINE & OIL		
	212	BP*	SQUAD FUEL 3/12 100-211	33812740	69.91
	11631	TAZEWELL COUNTY HIGHWAY*	SHERIFF DEPT FUEL 3/12 100-211	80829	13,763.83
	11631	TAZEWELL COUNTY HIGHWAY*	STATES ATTY FUEL 3/12 100-211	80831	107.08
	81739	VISA*	SQUAD FUEL 3/12 100-211	4555-0412	146.37
	100-211-522-110		UNIFORMS & CLOTHING		
	51	LPD UNIFORMS*	PETERSON 100-211	218997	158.00
	51	LPD UNIFORMS*	M HARPER 100-211	219036	107.95
	51	LPD UNIFORMS*	PETERSON 100-211	219062	136.20
	248	SAM HARRIS UNIFORMS*	EQUH HOFFMAN JAIL SPV 100-211	79759	901.80
	248	SAM HARRIS UNIFORMS*	EQUH HARPER JAIL SPV 100-211	79856	741.35

A20300
04/11/2012

TAEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT. (100-211)	Invoice-Numb	Expense-Amount
	248	SAM HARRIS UNIFORMS*	EQUIP ULRICH JAIL SPV 100-211	79857	647.00
	248	SAM HARRIS UNIFORMS*	EQUIP POTTS JAIL SPV 100-211	79858	898.15
	248	SAM HARRIS UNIFORMS*	EQUIP STANTON JAIL SPV 100-211	79859	750.40
	248	SAM HARRIS UNIFORMS*	EQUIP ROTH JAIL SPV 100-211	80176	1,104.20
	1049	GALLS AN ARAMARK CO*	SHALLENBERGER 100-211	512059031	145.22
	1049	GALLS AN ARAMARK CO*	BOOTS 100-211	512075199	93.98
	2484	RAY O'HERRON CO INC*	UNIFORMS 100-211	1206925-IN	725.52
	15560	GT DISTRIBUTORS - AUSTIN*	STEELE 100-211	393492	149.85
	62083	T-SHIRT HOUSE*	BOLEN 100-211	49818	68.00
	80320	WALTERS BROS HARLEY DAVIDSON*	NAME PLATE CONSOLES 100-211	679704	160.50
	95125	EMBROIDME PEORIA*	UNIFORMS 100-211	E18662	214.39
	95125	EMBROIDME PEORIA*	HELMIG 100-211	E18671	146.70
	100-211-522-120	WEAPONS & AMMUNITION			
	600	PEKIN GUN & SPORTING GOODS INC*	5000 ROUNDS AMMO 100-211	108885	1,750.00
	240	SHERIFF'S PETTY CASH*	RANGE SUPPLIES 100-211	15645	17.24
	240	SHERIFF'S PETTY CASH*	RANGE SUPPLIES 100-211	54217	34.42
	4215	BLACKBURN CORPORATION*	AMMO 100-211	2885	5,740.00
	76617	TRACTOR SUPPLY CREDIT PLAN*	RANGE SUPPLIES 100-211	93641	49.95
	100-211-533-020	K-9 EXPENSES			
	76617	TRACTOR SUPPLY CREDIT PLAN*	K-9 SUPPLIES 100-211	100059181	174.95
	100-211-533-050	HEALTH PROFESSIONALS, LTD			
	3786	CORRECTIONAL HEALTHCARE COMPANIES	INMT HLTH CARE 5/12 100-211	IL0031MC0512	21,014.68
	3786	CORRECTIONAL HEALTHCARE COMPANIES	INMT MNTL HLTH CR 5/12 100-211	IL0035MC0512	2,528.02
	3786	CORRECTIONAL HEALTHCARE COMPANIES	QUARTER 4 SITE RCNCL 100-211	IL31Q411	6,998.85
	3786	CORRECTIONAL HEALTHCARE COMPANIES	QUARTER 4 SITE RCNCL 100-211	IL35Q411	237.81
	100-211-533-060	PRISONERS FOOD			
	74027	A'VIANDS LLC*	INMT MLS 3/1-3/4 100-211	51554	3,078.41
	74027	A'VIANDS LLC*	INMT MLS 3/4-3/10 100-211	51674	5,446.62
	74027	A'VIANDS LLC*	INMT MLS 3/11-3/17 100-211	51729	5,003.44
	74027	A'VIANDS LLC*	INMT MLS 3/18-3/24 100-211	51791	5,291.42
	100-211-533-700	VEHICLE MAINTENANCE			
	228	RAY DENNISON CHEVROLET INC*	REPAIR 08-3 100-211	CVCS355411	527.60
	228	RAY DENNISON CHEVROLET INC*	REPAIR 09-3 100-211	CVCS356478	327.45
	240	SHERIFF'S PETTY CASH*	2 PRINTERS/SQUADS 100-211	240-0412	58.00

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT. (100-211)	Invoice-Numb	Expense-Amount
	240	SHERIFF'S PETTY CASH*	BULB 100-211	240-0412A	5.19
	316	VELDE FORD SALES INC*	REPAIR 08 TRUCK 100-211	F0CS302074	214.71
	90195	BEST AUTOMOTIVE*	WIPER BLADES 07-10 100-211	1639	53.72
	90195	BEST AUTOMOTIVE*	MAINT SC-3 100-211	1640	42.22
	90195	BEST AUTOMOTIVE*	FILTER 09-5 100-211	1641	6.83
	90195	BEST AUTOMOTIVE*	MAINT 08-2 100-211	1642	36.95
	90195	BEST AUTOMOTIVE*	MAINT 09-3 100-211	1643	36.95
	90195	BEST AUTOMOTIVE*	OIL CHANGE 08-5 100-211	1644	29.99
	90195	BEST AUTOMOTIVE*	REPAIR 08-11 100-211	1645	240.00
	90195	BEST AUTOMOTIVE*	BALANCE TIRE 07-4 100-211	1646	26.50
	90195	BEST AUTOMOTIVE*	REPAIR 10-4 100-211	1647	339.67
	90195	BEST AUTOMOTIVE*	BATTERY 08-4 100-211	1648	176.93
	90195	BEST AUTOMOTIVE*	MAINT & BRAKE 10-6 100-211	1649	176.93
	90195	BEST AUTOMOTIVE*	BRAKES 11-5 100-211	1650	348.61
	90195	BEST AUTOMOTIVE*	MAINT & BRAKES 09-4 100-211	1651	176.93
	90195	BEST AUTOMOTIVE*	MAINT 07-9 100-211	1652	38.95
	90195	BEST AUTOMOTIVE*	FILTER 11-6 100-211	1653	8.57
	90239	FIRESTONE COMPLETE AUTO CARE*	JAIL VAN TIRES 100-211	119551	335.84
	90239	FIRESTONE COMPLETE AUTO CARE*	SQUAD TIRES 100-211	119563	1,793.04
	90311	LET IT SHINE LLC*	SQUAD WASHES 3/12 100-211	1204-2046	105.00
	100-211-533-760		RADIO MAINTENANCE		
	230	MOYER ELECTRONICS INC*	STRIP OUT 04-6 100-211	11135	200.00
	230	MOYER ELECTRONICS INC*	STRIP OUT 06-4 100-211	11138	200.00
	230	MOYER ELECTRONICS INC*	6 BATTERIES 100-211	244633	210.00
	230	MOYER ELECTRONICS INC*	4 BATTERIES 100-211	244638	140.00
	100-211-533-960		MERIT COMMISSION		
	602	CAMPION BARROW & ASSOCIATES*	DEP APP PSYCH TESTS 100-211	4029-0412	790.00
	82236	TERRENCE G MCCANN & ASSOC*	PLYGRPHS DEP APPLCNTS 100-211	1-0412	600.00
	100-211-533-982		REIMBURSEMENT		
	97078	KOLLAR*ANDREA	CIVIL OVRPYMNT REIMB 100-211	12LM150	49.50
	100-211-522-011		FIELD SUPPLIES		
	827	SECRETARY OF STATE	NEW TITLE FOR JAIL VAN		93,517.45
	100-211-522-140		DUES & SUBSCRIPTION		
	97326	ILLINOIS JUVENILE OFFICERS ASSOC. REGISTRATION			95.00 check# 3613 04-05-12
	100-211-544-300		SQUAD CARS		
	97389	GREEN CHEVROLET, INC.	7 NEW IMPALAS		150.00 check# 3593 03-23-12

TOTAL:

93,517.45

95.00 check# 3613 04-05-12

150.00 check# 3593 03-23-12

133,995.47 check# 3594 03-23-12

26

TAZEWELL COUNTY

Claims Docket

Expenditure Accounts

Comty	Vend-No	Vend-Name	Invoice-Number	Expense-Amount
	100-211-544-300	SHERIFF DEPT. (100-211)		
	97389	GREEN CHEVROLET		
		SQUAD CARS		
		JAIL VAN		
			16,861.55	check# 3589 03-23-12
			MANUAL TOTAL:	151,102.02
			GRAND TOTAL:	244,619.47

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04/11/2012

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	Invoice-Numb	Expense-Amount
		E.M.A. (100-213)		
	100-213-522-010	OFFICE SUPPLIES		
	4532	STAPLES CREDIT PLAN*	9226584982	86.98
	100-213-522-100	GASOLINE		
	10631	TAZEWELL COUNTY HIGHWAY*	80832	212.64
	100-213-533-300	MILEAGE		
	10504	COOK*DAWN M	18504-0412	52.17
	100-213-533-620	GAS & ELECTRIC		
	777	AMEREN ILLINOIS*	3468814495-0412	110.80
	777	AMEREN ILLINOIS*	5064963774-0412	149.01
	777	AMEREN ILLINOIS*	5918993212-0412	83.35
	777	AMEREN ILLINOIS*	8964336175-0412	47.18
	8567	NOBLE AMERICAS ENERGY SOLUTIONS*	120950002256006	150.75
	100-213-533-730	EQUIPMENT MAINTENANCE		
	9611	DIGITAL COPY SYSTEMS LLC*	CNIN092372	59.90
	100-213-544-000	NEW EQUIPMENT		
	220	MOYER ELECTRONICS INC*	244639	315.00
	100-213-544-004	EOC TECHNOLOGY GRANT		
	731	BRADFIELDS COMPUTER SUPPLY INC*	449773	300.00
		INSTL OF SMART BOARD 100-213		
		TOTAL:		<u>1,567.78</u>
	100-213-533-620	GAS & ELECTRIC		
	8567	NOBLE AMERICAS	EMA ACCT # 212360	169.99
		MANUAL TOTAL:		169.99
		GRAND TOTAL:		1,737.77

169.99 check# 3587 03-23-12

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COURT SECURITY (100-214)	Invoice-Numb	Expense-Amount
	100-214-533-000		CONTRACTUAL SERVICE		
230		MOYER ELECTRONICS INC*	RADIO SVC CONTR 4/12 100-214	1242	240.00
1265		RAGAN COMMUNICATIONS INC*	CORONER RADIO SVC 4/12 100-214	6036	29.38
1265		RAGAN COMMUNICATIONS INC*	SHERIFF RADIO SVC 4/12 100-214	6039	1,395.55
60609		VISA*	LG TV FOR COURTHOUSE 100-214	1011-0412	649.00
TOTAL:					<u>2,313.93</u>

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	PROBATION UPGRADE (100-230)	Invoice-Numb	Expense-Amount
	100-230-522-010	OFFICE SUPPLIES			
81	BRADFORD SYSTEMS CORPORATION*	FILE LABELS/CNVRTRS 100-230	16828-1	347.66	
100-230-522-100	GASOLINE/OIL				
15631	TAZEWELL COUNTY HIGHWAY*	FUEL FOR 3/12 100-230	80833	241.28	
100-230-533-000	CONTRACTUAL SERVICE				
6024	HUMAN SERVICE CENTER*	DRUG COURT COSTS 100-230	H02-17-20-TDC	1,733.85	
60245	MIDWEST COUNSELING SERVICES*	T4C GROUP TRTMT MEN 100-230	23100511	2,000.00	
60245	MIDWEST COUNSELING SERVICES*	T4C GROUP TRTMT WMN 100-230	24100511	2,000.00	
60245	MIDWEST COUNSELING SERVICES*	T4C GROUP TRTMT MEN 100-230	25100511	2,000.00	
70736	VISA*	MISC SPPLS/T4C GROUP 100-230	1511-0412	47.35	
70736	VISA*	PLATES/GROUP TRAINING 100-230	1511-0412A	5.26	
70736	VISA*	PIZZA/GROUP TRAINING 100-230	1511-0412B	44.00	
70736	VISA*	PIZZA/GROUP TRAINING 100-230	1511-0412C	30.00	
90122	MULTI-HEALTH SYSTEMS INC*	LSI-R REPORT 100-230	654591	2,084.00	
100-230-533-080	WORK RELEASE/ELECTRONIC MON				
383	BI INC*	MO SVC ELEC MNTR 3/12 100-230	724874	1,563.98	
90624	CAM SYSTEMS*	GPS MONITORING 2/12 100-230	13558	800.00	
100-230-533-180	MEDICAL SERVICES				
2080	ALCOPRO INC*	DRUG TESTING SUPPLIES 100-230	0157047-IN	232.00	
10816	PEORIA COUNTY JUVENILE DETENTION*	JV PHYSICALS 3/12 100-230	10816-0412A	20.00	
10867	REDWOOD TOXICOLOGY LABORATORY INC*	DRUG SCREENINGS 100-230	341720123	801.50	
10044	JOHN R DAY & ASSOCIATES LTD*	PSYCHOLOGICAL EVAL 100-230	18044-0412	690.00	
80937	AMERICAN SCREENING CORP*	DRUG TESTING SUPPLIES 100-230	239605	1,310.00	
100-230-533-220	T/PCCC				
1065	RAGAN COMMUNICATIONS INC*	MO SVC PRTBLS/MBLS 100-230	6037	470.08	
100-230-533-700	VEHICLE MAINTENANCE				
228	RAY DENNISON CHEVROLET INC*	NEW TIRE PROB 2 100-230	CVCS355598	212.22	
100-230-533-910	TRAINING				
12263	MILLS*DAVID E	MILEAGE REIMB TRAINING 100-230	12263-0412	88.80	
78680	ILLINOIS CENTRAL COLLEGE*	REGIST FEE ADB PHTSHP 100-230	2010244	305.00	
97076	AAIM EMPLOYERS ASSOCIATION*	REGIST FEE LBR RNDTBL 100-230	20950	100.00	

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

A20300
04/11/2012 11:00:2

Comty	Vend-No	Vend-Name	PROBATION UPGRADE (100-230)	Invoice-Numb	Expense-Amount
	97076	AAIM EMPLOYERS ASSOCIATION*	REGIST FEE LBR RNDTBL 100-230	21720	100.00
	100-230-533-979	CTR FOR PREVENTION OF ABUSE			
	19118	CENTER FOR PREVENTION OF ABUSE*	DV PROGRAM FEE 3/12 100-230	1218-0412	3,302.97
	100-230-544-000	COMPUTER HARDWARE/SOFTWARE			
	87	SEICO INC*	SVC FNGRPRNT SCANNER 100-230	73253	115.00
	87	SEICO INC*	MO SVC GLOBAL COMM 100-230	73282	231.00
	350	SOLUTION SPECIALTIES INC*	NETWORK MAINT UPDATES 100-230	161603126010496	924.00
	100-230-544-001	MISC EQUIPMENT			
	4332	STAPLES CREDIT PLAN*	LATEX GLOVES 100-230	9226116923	351.69
	76934	ROYAL IMAGING SUPPLIES*	DRUM FOR FAX MACHINE 100-230	3143	77.95
			TOTAL:		22,229.59
	100-230-522-030	BOOKS & RECORDS			
	827	SECRETARY OF STATE	NEW PLATES/TRANSFER		105.00 check# 3563 03-16-12
	827	SECRETARY OF STATE	NEW PLATES/TRANSFER		105.00 check# 3564 03-16-12
	100-230-533-910	TRAINING			
	16681	IPCSA	REGISTRATION FEE/CONF		127.50 check# 3568 03-16-12
	16681	IPCSA	REGISTRATION FEE MOON/SEWARD OFFICERS		295.00 check# 3605 03-30-12
	87003	JAMIE CATES	MEALS @ TRAINING		253.00 check# 3567 03-16-12
	91784	MELISSA SMITH	MEALS @ TRAINING		69.00 check# 3566 03-16-12
	95970	YOUTH SERVICE BUREAU	CONFERENCE REGISTRATION FEE		75.00 check# 3572 03-16-12
	100-230-544-000	COMPUTER HARDWARE/SOFTWARE			
	7511	VERIZON WIRELESS	LAPTOP CARDS		342.13 check# 3619 04-05-12
			MANUAL TOTAL:		1,371.63
			GRAND TOTAL:		23,601.22

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COURT SERVICES (100-231)	Invoice-Numb	Expense-Amount
	100-231-533-070		DETENTION		
	10816	PEORIA COUNTY JUVENILE DETENTION*	JV DETENTION 3/12 100-231	10816-0412	5,760.00
	100-231-533-190		PRIVATE HOMES & INSTITUTIONS		
	315	ARROWHEAD RANCH*	JV PLACEMENT 1/12 100-231	2292-IN	14,003.96
	93950	ABC COUNSELING & FAMILY SVCS*	JV SO PROGRAM 100-231	93950-0412	3,000.00
			TOTAL:		<u>22,763.96</u>

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	CORONER (100-252)	Invoice-Numb	Expense-Amount
	100-252-522-010		OFFICE SUPPLIES		
	75820	FIVE STAR WATER*	WATER FOR OFFICE 100-252	26039-0412	15.55
	100-252-522-100		GASOLINE		
	10631	TAZEWELL COUNTY HIGHWAY*	GAS FOR SQUADS 100-252	80834	181.23
	100-252-533-020		PATHOLOGY EXPENSE		
	89013	RALSTON FORENSIC NETWORK*	AUTOPSY 100-252	RFN-033-12	940.00
	89013	RALSTON FORENSIC NETWORK*	AUTOPSY 100-252	RFN-037-12	900.00
	89013	RALSTON FORENSIC NETWORK*	AUTOPSY 100-252	RFN-22-12	940.00
	92046	RALSTON*RACHEL	DIENER SERVICES 100-252	RFN-036-12&37	350.00
	92046	RALSTON*RACHEL	AUTOPSY ASSISTANT 100-252	RFN-038-12	175.00
	92046	RALSTON*RACHEL	AUTOPSY TECH SVC 100-252	RFN-040/041-12	350.00
	92046	RALSTON*RACHEL	AUTOPSIES (2) 100-252	RFN-33&35	350.00
	100-252-533-021		TOXICOLOGY LAB EXPENSE		
	9679	SLU DEPT OF PATHOLOGY*	TOXICOLOGY 100-252	T1203076	500.00
	96715	MCLEAN COUNTY CORONER'S OFFICE*	HISTOLOGY CHARGES 100-252	12-35	154.00
	100-252-533-022		MORGUE USE EXPENSE		
	332	CENTRAL ILLINOIS MORTUARY SERVICES	MORGUE USE 6X300 100-252	322-0412	1,800.00
	100-252-533-370		BODY REMOVAL		
	332	CENTRAL ILLINOIS MORTUARY SERVICES	BDY RMVL/ XRAY ST FRAN 100-252	322-0412A	250.00
TOTAL:					6,905.78

TAZEWELL COUNTY

Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	REGIONAL OFFICE OF EDUCATION (100-711)	Invoice-Numb	Expense-Amount
	100-711-533-300		MILEAGE		
	12814	OWEN*GAIL S	1/12 MILEAGE/PRKNG FEE 100-711	12814-0412	225.61
	12814	OWEN*GAIL S	2/12 MILEAGE 100-711	12814-0412A	195.36
	12814	OWEN*GAIL S	MAR MILEAGE 100-711	12814-0412B	349.93
	67086	HOUCHIN*ROBIN G	1/12 MILEAGE 100-711	67086-0412	44.40
	67086	HOUCHIN*ROBIN G	2/12 MILEAGE 100-711	67086-0412A	39.96
			TOTAL:		855.26

TAZEWELL COUNTY

A20300
04/11/2012

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COURTS (100-800)	JUROR FOOD	JURY FOOD 11/CF/676 100-800	Invoice-Numb	Expense-Amount
	100-800-522-040						
	111446	COURTYARD CAFE*				11-CF-676	123.02
	100-800-533-140						
	4529	LEE CSR*DONNA M				11-CF-486	45.00
	70750	WINN CRS*LORI				11-CF-676	99.00
	100-800-533-170						
	2182	ZAVALA*CATALINA				11-CF-600	65.00
	2182	ZAVALA*CATALINA				11-DT-518	65.00
	2182	ZAVALA*CATALINA				11TR-18573	65.00
	2182	ZAVALA*CATALINA				11TR-18872-3	65.00
	10386	CANNON*TTINA				120330	130.00
	100-800-544-000						
	909	GEORGE O PASQUEL CO*				1048031	556.60

TOTAL: 1,213.62

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY GENERAL (100-913)	Invoice-Numb	Expense-Amount
	100-913-522-010		OFFICE SUPPLIES		
	75516	OFFICE DEPOT*	SUPPLIES 100-913	603312420001	302.29
	75516	OFFICE DEPOT*	SUPPLIES 100-913	603312572001	24.08
	75516	OFFICE DEPOT*	SUPPLIES 100-913	604149036001	89.46
	900-913-522-015		SERVICE RECOGNITION AWARDS		
	5973	PEKIN TROPHY HOUSE & ENGRAVED GIFT PLAQ J ANTONINI 100-913		514372	50.00
	100-913-522-300		COMPUTER SUPPLIES		
	734	QUILL CORPORATION*	CART/FLASH DRIVES 100-913	1749422	567.69
	734	QUILL CORPORATION*	INK CARTRIDGES 100-913	2282710	328.74
	75516	OFFICE DEPOT*	CD-R'S 100-913	604150259001	39.87
	75516	OFFICE DEPOT*	CD-R'S 100-913	604150394001	40.83
	100-913-522-320		COPY MACHINE SUPPLIES		
	100	MIDLAND PAPER*	COPY PAPER 100-913	35901030	680.20
	100	MIDLAND PAPER*	COPY PAPER 100-913	35901130	507.60
	100	MIDLAND PAPER*	COPY PAPER 100-913	35902880	42.30
	100-913-533-010		COMPUTER CONTRACT		
	964	COMMUNICATION REVOLVING FUND*	INTERNET SVC 100-913	T1228120	170.00
	9140	COMCAST CABLE*	ADD'L ADAPTOR CRTHS 100-913	0047517-0412	1.99
	9140	COMCAST CABLE*	INTERNET SVC 100-913	0262223-0412	86.90
	100-913-533-011		COMPUTER MAINTENANCE		
	813	PROACTIVE TECHNOLOGY GROUP, LTD*	3/20-3/22 HELP DESK 100-913	6929	625.00
	100-913-533-013		ADMN ADJUDICATION SERVICE		
	90	HELLER P C*J BRIAN	CODE HEARINGS 3/12 100-913	10423	571.15
	100-913-533-014		TAX NOTICE HANDLING		
	150	MIDLAND PAPER*	#9 PRINTED ENVELOPES 100-913	35849050	1,586.00
	100-913-533-210		POSTAGE		
	2217	FARLEY*FRANK X	1ST CLASS PRESORT 100-913	72962	362.45
	70675	UNITED STATES POSTAL SERVICE*	MARCH POSTAGE 100-913	70675-0412	6,548.73
	100-913-533-320		COPY MACHINE MAINTENANCE/USAGE		

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY GENERAL (100-913)	Invoice-Numb	Expense-Amount
	90611	DIGITAL COPY SYSTEMS LLC*	3/12 LEASE CONTRACT 100-913	CNIN091690	2,914.90
	90611	DIGITAL COPY SYSTEMS LLC*	3/12 MAINT CONTRACT 100-913	CNIN091691	1,380.00
	90611	DIGITAL COPY SYSTEMS LLC*	3/12 COPY COUNT 100-913	CNIN093119	765.67
	190-913-533-910		EDUCATION/TRAVEL/TRAINING		
	362	CENTRAL ILLINOIS POLICE TRAINING C	SHRFS MBRSH 6/12-7/13 100-913	362-0412A	3,660.00
	2983	UNIVERSITY OF ILLINOIS-GAR*	S.CONNER TRAINING S/A 100-913	UPIN6228	4,601.00
	8916	WRIGHT*MARY	MILEAGE REIMB ROE 100-913	8016-0412	146.38
	63179	JONES*NICOLE	MILEAGE REIMB ASSMNTS 100-913	64179-0412	97.12
	75738	VISA*	MIKE HOLLY MCLE S/A 100-913	1321-0412	20.00
	74741	VISA*	REG/TWIST SOFA 100-913	1347-0412	160.00
	75748	VISA*	CHICAGO (2) CO CLRK 100-913	1354-0412	140.00
	75781	PITTINGER*GARY	MILEAGE REIMB BOR 100-913	71781-0412	177.60
	78451	EMERY II*PHILLIP G	MILEAGE CO BOARD 100-913	78451-0412	124.88
	85632	HAHN*GAIL A	MILEAGE REIMB ASSMNTS 100-913	85632-0412	166.50
	88463	TIMIAN*PATTI	MILEAGE REIMB ASSMNTS 100-913	86463-0412	107.67
	89691	TWIST*GARY	MILEAGE REIMB ASSMNTS 100-913	87691-0412A	93.24
	190-913-544-000		TECHNOLOGY UPGRADES		
	62557	CDW GOVERNMENT INC*	MNTRS/VIDEO CARD SOFA 100-913	H085791	393.99
	62557	CDW GOVERNMENT INC*	2 MNTRS/VIDER CARD SOFA 100-91	H803548	388.99
	62557	CDW GOVERNMENT INC*	LABEL PRINTER CO CLERK 100-913	J044219	114.99
	62557	CDW GOVERNMENT INC*	2 LPTPS DOC SA/TREAS 100-913	J046848	2,792.72
	190-913-544-003		LAW ENFORCEMENT TECHNOLOGY		
	62762	SUNGARD PUBLIC SECTOR*	MUGSHOT WRKSTN PKG 100-913	48051	81.19
	62762	SUNGARD PUBLIC SECTOR*	JMS MAINT TRAINING 100-913	48845	3,840.00
	190-913-533-910		EDUCATION/TRAVEL/TRAINING		
	191	EARL HELM	M & IE SPRINGFIELD SHERIFF		30.75 check# 3616 04-05-12
	196	CRAIG CATTON	M & IE TRAINING SHERIFF		253.00 check# 3590 03-23-12
	362	CENTRAL ILLINOIS POLICE TRAINING	TAYLOR,KOUNTZ,FORCE, SHERIFF		300.00 check# 3618 04-05-12
	362	CENTRAL ILLINOIS POLICE TRAINING	REGISTRATION KYLE KLEIN SHERIFF		100.00 check# 3592 03-23-12
	1214	ILLINOIS PROPERTY ASSESSMENT INS.	VALUATION OF SELF STORAGE PITTINGER SOFA		245.00 check# 3595 03-23-12
	1416	CROWN PLAZA HOTEL	LODGING IACO CONF. TWIST SOFA		246.40 check# 3617 04-05-12
	2985	CAELYN DEEB-DIVER	M & IE UTICA S/A		115.00 check# 3622 04-05-12
	5417	MICHAEL GREEN	M & IE UTICA S/A		115.00 check# 3623 04-05-12
	8927	JEFF LOWER	M & IE SPRINGFIELD SHERIFF		30.75 check# 3615 04-05-12
	14750	ROBERT HUSTON	REIMB TRAINING REG. SHERIFF		30.00 check# 3602 03-30-12

TOTAL:

34,792.12

Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY GENERAL (100-913)	Invoice-Number	Expense-Amount
	100-913-533-910		EDUCATION/TRAVEL/TRAINING		
	64179	NICOLE JONES	M & IE ASSESSMENTS	52.50 check# 3571	03-16-12
	75298	LINC HOBSON	EXPENSES NACO CO. BOARD	1,562.33 check# 3579	03-20-12
	77990	HAWTHORNE SUITES	LODGING CATTON/BROCK SHERIFF	360.70 check# 3591	03-23-12
	789261	RICH BROCK	M & IE TRAINING SHERIFF	253.00 check# 3588	03-23-12
	84783	PATTY ROBERTS	M & IE NAPERVILLE S/A	213.50 check# 3625	04-09-12
	88494	ANDREA YERGLER	M & IE UTICA S/A	115.00 check# 3620	04-05-12
	88494	ANDREA YERGLER	REIMB LODGING S/A	77.45 check# 3606	03-30-12
	86795	ILLINOIS GIS ASSOCIATION	REGIST N. JONES SOFA	350.00 check# 3569	03-16-12
	86969	I-HOTEL & CONFERENCE CENTER	LODGING N. JONES SOFA	143.19 check# 3570	03-16-12
	88799	JON GURAUDO	M & IE UTICA S/A	115.00 check# 3621	04-05-12

MANUAL TOTAL: 4,708.57

GRAND TOTAL: 39,500.69

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
	202-311-522-010		OFFICE SUPPLIES		
	20890	QUILL CORP*	OFFICE SUPPLIES 202-311	1716964	93.25
	20890	QUILL CORP*	OFFICE SUPPLIES 202-311	1846675	51.87
	202-311-522-100		FUEL		
	20095	AG-LAND FS INC*	FUEL 202-311	10173	25,528.40
	20095	AG-LAND FS INC*	FUEL 202-311	10276	26,808.00
	20545	YODER OIL INC*	FUEL 202-311	17719	26,309.26
	202-311-522-120		ENGINEERING SUPPLIES		
	20888	BEST BUY BUSINESS ADVANTAGE ACCOUN	HARD DRIVES 202-311	845418	299.98
	202-311-522-121		FIELD ENGINEER EXPENSE		
	20172	TROXLER ELECTRONIC LABORATORIES*	CALIBRATION 202-311	22869	419.00
	20364	MENARDS*	RAIN GUAGE 202-311	3987	5.28
	202-311-522-140		DUES & SUBSCRIPTIONS		
	20851	ILLINOIS DEPT OF AGRICULTURE*	PST CNTRL LIC WILLIAMS 202-311	7235-12	20.00
	20851	ILLINOIS DEPT OF AGRICULTURE*	PEST CNTRL LIC MARTIN 202-311	9851-12	20.00
	202-311-522-720		MAINTENANCE MATERIALS		
	20031	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9300595716	261.25
	20031	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9300670802	236.02
	20031	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9300692125	358.36
	20031	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9300723278	137.24
	20041	PRAXAIR DISTRIBUTION INC-465*	CYLINDERS 202-311	42455166	12.20
	20041	PRAXAIR DISTRIBUTION INC-465*	CYLINDERS 202-311	42586834	20.95
	20064	SENTRY SAFETY SUPPLY INC*	GLOVES 202-311	0152614-IN	8.62
	20066	ATLAS SUPPLY COMPANY*	SHOP SUPPLIES 202-311	142438	591.50
	20093	MATHIS-KELLEY CONST SUPPLY CO INC*	SHOVELS 202-311	695924	41.19
	20099	RP LUMBER CO INC*	ROLLER COVER 202-311	1203-269697	5.98
	20267	ALTORFER INC*	PINK PAINT 202-311	PC080040175	35.40
	20364	MENARDS*	HEXHEAD 202-311	4279	12.98
	20364	MENARDS*	TROWEL 202-311	4302-0412	10.97
	20364	MENARDS*	HITCH & RE-BAR 202-311	4307	70.34
	20718	PURITAN SPRINGS*	MONTHLY SERVICE 202-311	1241231-0412	104.50
	202-311-533-400		PUBLICATION OF LEGAL NOTICES		

A20300
04/11/2012

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
	20084	PEKIN DAILY TIMES*	TANDEM LEGAL NOTICE 202-311	114923	86.00
	20088	JOURNAL STAR*	11-02122-00-WR/WGNSLR 202-311	IN491124	134.16
	202-311-533-720		BUILDING MAINTENANCE		
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	06010-0412	27.46
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	23006-0312A	30.05
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	27010-0412	21.16
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	48012-0412	28.40
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	49003-0412	27.46
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	58007-0412	360.76
	20013	AMEREN ILLINOIS*	MONTHLY SERVICE 202-311	92330-0412	362.40
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SERVICE 202-311	228687-0412	45.85
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SERVICE 202-311	228688-0412	22.64
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SERVICE 202-311	228689-0412	37.94
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SERVICE 202-311	561868-0412	23.92
	20208	FRONTIER*	MONTHLY SERVICE 202-311	9255532-0312	286.40
	20474	WASTE MANAGEMENT*	MONTHLY SERVICE 202-311	236539-2070-6	166.01
	20627	SCOTT*STEPHEN	MONTHLY SERVICE 202-311	0412	500.00
	20798	NOBLE AMERICAS ENERGY SOLUTIONS*	MONTHLY SERVICE 202-311	120740002214851	337.47
	20798	NOBLE AMERICAS ENERGY SOLUTIONS*	MONTHLY SERVICE 202-311	120950002255995	295.07
	20853	DAVE ROTH MECHANICAL INC*	MONTHLY SERVICE 202-311	5007	65.00
	20883	AMERICAN PEST CONTROL INC*	MONTHLY SERVICE 202-311	1451000-0312	50.00
	202-311-533-730		EQUIPMENT MAINTENANCE		
	20010	MUTUAL WHEEL CO*	SEAL KIT 202-311	2660199	8.96
	20010	MUTUAL WHEEL CO*	BAND CLAMPS 202-311	2660578	76.68
	20010	MUTUAL WHEEL CO*	AIR TANK 202-311	2660717	62.44
	20010	MUTUAL WHEEL CO*	BRAKE PARTS 202-311	2660776	549.58
	20010	MUTUAL WHEEL CO*	CAM SHAFTS 202-311	2660855	145.39
	20045	SCHAEFFER MFG CO*	GREASE 202-311	JZ1636-INV1	1,239.30
	20267	ALTORFER INC*	FILTERS/SEAL&OIL 202-311	PC020217867	204.48
	20267	ALTORFER INC*	SERVICE & PARTS 202-311	WO020029212	185.49
	20329	EAST PEORIA TIRE & VULCANIZING*	MOWER TIRE REPAIR 202-311	81879	753.00
	20555	CARQUEST AUTO PARTS STORES*	BRAKE PARTS 202-311	6607-104840	651.20
	20555	CARQUEST AUTO PARTS STORES*	FILTER 202-311	6607-105280	384.45
	20555	CARQUEST AUTO PARTS STORES*	FILTER 202-311	6607-105303	28.14
	20555	CARQUEST AUTO PARTS STORES*	FILTERS 202-311	6607-105679	144.52
	20651	HERITAGE-CRYSTAL CLEAN LLC*	16 GAL 202-311	12019183	232.90
	20724	PENCE'S AG REPAIR INC*	TRUCK INSPECTION 202-311	6400	21.50

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
	20724	PENCE'S AG REPAIR INC*	TRUCK INSPECTION 202-311	6811	32.00
	202-311-533-740		HIGHWAY MAINTENANCE		
	20003	VERIZON WIRELESS*	MONTHLY SERVICE 202-311	2715575482	464.18
	202-311-533-900		CONFERENCE & SEMINARS		
	20085	ILLINOIS ASSOC OF COUNTY ENGINEERS	ANNUAL SPRING MTG 202-311	2012	75.00
	202-311-544-000		NEW EQUIPMENT		
	20895	JOHNSON MECHANICAL SERVICE INC*	ICE MACHINE 202-311	47100	3,975.00
	202-311-544-001		TECH EQUIPMENT		
	20010	MUTUAL WHEEL CO*	BED MAT FOR F-150 202-311	2660464	65.95
	20845	VAISALA INC*	INTERFACE&CABLE KIT 202-311	30110174	234.40
	202-311-544-110		ROAD IMPROVEMENT		
	20082	MIDWEST CONSTRUCTION SERVICES INC*	OBJECT MARKER 202-311	1200186	280.80
	20082	MIDWEST CONSTRUCTION SERVICES INC*	OBJECT MARKER 202-311	1200216	280.80
	20095	AG-LAND FS INC*	WATERWAY MIX 202-311	92017	115.00
	20106	TREMONT LUMBER CO INC*	MORTAR MIX 202-311	21397	11.90
	20289	CONTECH ENGINEERED SOLUTIONS LLC*	PIPE 202-311	60-03-0078A	1,640.52
	20494	AUGSPURGER*PAUL	MILEAGE 202-311	PA-0312	13.32
	20706	ERO-TEX INC*	EROSION BLANKET 202-311	INV70960	293.00
	20706	ERO-TEX INC*	SCOUR MAT 202-311	INV71040	2,484.85
	20799	THE TRAFFIC SIGN STORE*	SIGNS 202-311	T14493	345.00
	20855	SCIORTINO*JESI	MILEAGE 202-311	JS-0312	39.41
	20893	ROGERS GROUP INC*	RR #3 202-311	705006088	1,381.04
	20893	ROGERS GROUP INC*	CA-6 202-311	705006127	473.19
	20893	ROGERS GROUP INC*	CA-6 202-311	705006128	419.55
	202-311-544-120		DEBT SERVICES - INTEREST		
	20680	CATERPILLAR FINANCIAL SVC CORP*	950 INTEREST 9 202-311	950INT9	404.53
	202-311-544-125		DEBT SERVICES- PRINCIPAL		
	20680	CATERPILLAR FINANCIAL SVC CORP*	950 PRINCIPAL 9 202-311	950PRNCPL9	1,670.71
	202-311-533-720		BUILDING MAINTENANCE		
	20474	WASTE MANAGEMENT	CONTRACT TERM FEE		
			TOTAL:		103,758.87
			MANUAL TOTAL		648.03
			GRAND TOTAL		104,406.90

check# 3607 03-30-12

648.03

104,406.90

Comty	Vend-No	Vend-Name	MOTOR FUEL TAX (203-311)	Invoice-Numb	Expense-Amount
	203-311-533-300		MILEAGE		
	20666	ANDERSON* JOHN J	MILEAGE 202-311	JA-0312	99.90
	203-311-533-740		HIGHWAY MAINTENANCE		
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900449272	4,876.74
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900451327	15,307.04
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900453625	13,773.53
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900455814	12,387.38
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900459151	3,093.18
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900460649	9,424.97
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900462945	4,631.16
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900462946	13,923.45
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900465092	11,096.26
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900467276	6,524.44
	0663	CARGILL INC*	11-00000-04-GM SALT 203-311	2900469518	8,108.98
	0663	CARGILL INC*	11-00000-04-GM-SALT 203-311	2900471754	11,075.22

TOTAL: 114,322.25

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	BRIDGE FUND (205-311)	Invoice-Numb	Expense-Amount
	205-311-533-150		ENGINEER CONSULTANT		
	20372	HLR*	07-00010-12-ES MNTD RD 205-311	20120236	3,660.23
	20372	HLR*	07-00010-12-ES MNTD RD 205-311	20120261	514.50
	20689	FEHR-GRAHAM & ASSOCIATES*	11-05135-00-BR 205-311	2	10,847.65
	205-311-544-100		BRIDGE CONSTRUCTION		
	20095	AG-LAND FS INC*	12-00025-01-DR TWNLN 205-311	92023	115.00
	20296	POLY SYSTEMS INC*	12-00025-01-DR TWNLN 205-311	6026	9,667.20
	20296	POLY SYSTEMS INC*	12-00025-01-DR TWNLN 205-311	6035	1,083.00
			TOTAL:		<u>25,887.58</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	MATCHING TAX FUND (206-311)	Invoice-Numb	Expense-Amount
	206-311-544-110		ROAD IMPROVEMENT		
	20645	AECOM USA INC*	07-00000-00-ES 206-311	37221244	1,883.82
	20894	KLIEN*RONALD H	PREP OF MONUMENT PLTS 206-311	2011-42	8,900.00
				<u>TOTAL:</u>	<u>10,783.82</u>
	206-311-544-120		SPECIAL R.O.W.		
	75169	ANNE . HUNZIKER	10-00076-00-RS/DEED		3,000.00 check# 3574 03-16-12
	20892	RICHARD D & HELEN Y RICH	10-00076-00-RS/DEED		2,000.00 check# 3575 03-16-12
				<u>MANUAL TOTAL:</u>	<u>5,000.00</u>
				<u>GRAND TOTAL:</u>	<u>15,783.82</u>

Comty	Vend-No	Vend-Name	VETERAN'S ASSISTANCE (208-422)	Invoice-Numb	Expense-Amount
	208-422-522-010	QUILL CORPORATION*	OFFICE SUPPLIES 208-422	1998545	60.24
	208-422-522-040	PEORIA AREA FOOD BANK*	FOOD PANTRY PURCHASE 208-422	AO185333-1	40.77
	87546	PEORIA AREA FOOD BANK*	FOOD PANTRY PURCHASE 208-422	AO18571-1	90.40
	87546	PEORIA AREA FOOD BANK*	FOOD PANTRY PURCHASE 208-422	AO18629-1	26.30
	87546	PEORIA AREA FOOD BANK*	FOOD PANTRY PURCHASE 208-422	AO18698-1	38.97
	208-422-533-200	CENTURYLINK*	TELEPHONE	304006043-0412	89.48
	208-422-533-300	SAAL*STEVE	MILEAGE	38-0412	187.04
	208-422-533-450	PRESTON-HANLEY*	INDIGENT BURIAL	040612	630.00
	208-422-533-970	STROPES REALTY*	EMERGENCY ASSISTANCE	19356	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19361	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19369	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19378	250.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19373	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19385	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19357	250.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19362	330.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19377	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19366	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19370	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19380	250.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19359	250.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19355	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19367	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19364	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19358	210.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19368	250.00
	208-422-533-970	STROPES REALTY*	PRTL RNTL ASST 208-422	19383	330.00

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	VETERAN'S ASSISTANCE (208-422)	Invoice-Numb	Expense-Amount
81303	KEGLEY*CHRISTOPHER C	PRTL RNTL ASST 208-422	19374	330.00
82951	KRUMHOLZ*JOAN & BILL	PRTL RNTL ASST 208-422	19375	250.00
83231	MCLAUGHLIN*PATTY	PRTL RNTL ASST 208-422	19376	210.00
83495	VICE*ANDREW	PRTL RNTL ASST 208-422	19360	330.00
83627	UPPOLE*GARY L	PRTL RNTL ASST 208-422	19379	330.00
83837	THOMPSON*DIANA	PRTL RNTL ASST 208-422	19371	210.00
83931	TEMPLE*VICTOR & LORI	PRTL RNTL ASST 208-422	19384	210.00
83906	SHELBY*KEVIN	PRTL RNTL ASST 208-422	19381	210.00
83356	DAVIS DEVELOPMENT*	PRTL RNTL ASST 208-422	19365	210.00
83095	LYNN*GREG	PRTL RNTL ASST 208-422	19382	330.00
83249	CLANCY*ERIC	PRTL RNTL ASST 208-422	19372	210.00
83554	BRAKEBILL*BTUTCH	PRTL RNTL ASST 208-422	19354	330.00
83077	SHAFFER*DELORES	PRTL RNTL ASST 208-422	19363	210.00
TOTAL:				8,963.20

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	ANIMAL CONTROL (211-411)	Invoice-Numb	Expense-Amount
211-411-522-050	MWI VETERINARY SUPPLY CO*	MEDICAL SUPPLIES		
1236	STATE OF IL DEPT OF AGRICULTURE*	1CS FATAL PLUS 211-411	4446729	704.64
12480	ATLAS SUPPLY COMPANY*	LAB TESTING 211-411	257137	85.00
211-411-522-090	SCHNUCKS*	MAINTENANCE SUPPLIES		
10130	TAZEWELL COUNTY HIGHWAY*	MAINT SUPPLIES 211-411	142437	208.80
211-411-522-100	TAZEWELL COUNTY HIGHWAY*	BLEACH 211-411	721188	96.00
17631	TAZEWELL COUNTY HIGHWAY*	MARCH GASOLINE 211-411	80826	1,545.25
211-411-522-110	T-SHIRT HOUSE*	UNIFORMS		
62083	T-SHIRT HOUSE*	4 SHIRTS JACKET 211-411	49594	51.25
62083	T-SHIRT HOUSE*	5 T SHIRTS 211-411	50126	51.25
211-411-533-160	HERM*DR ART	VETERINARIAN OFFICE SERVICE		
2110	VERIZON WIRELESS*	MAR PER A/C CONTRACT 211-411	210-0412	1,816.67
211-411-533-200	AT&T*	TELEPHONE 211-411		
202	FRONTIER*	TELEPHONE 211-411	2991013-0412	32.63
222	FRONTIER*	TELEPHONE 211-411	4772270-0412	69.08
222	FRONTIER*	TELEPHONE 211-411	9253370-0412	87.38
5411	CENTURYLINK*	TELEPHONE 211-411	304044105-0412	50.83
211-411-533-202	VERIZON WIRELESS*	CELLULAR TELEPHONE		
2311	UNITED STATES POSTAL SERVICE*	CELLS/MODEM 211-411	2722827748	137.17
211-411-533-210	UNITED STATES POSTAL SERVICE*	POSTAGE		
70675	AMERICAN ILLINOIS*	MARCH POSTAGE 211-411	70675-0412A	1,181.12
211-411-533-600	PURITAN SPRINGS WATER*	GAS, ELECTRIC & WATER		
7	ILLINOIS AMERICAN WATER COMPANY*	ELECTRIC & GAS 211-411	5201369932-0412	501.24
76	NOBLE AMERICAS ENERGY SOLUTIONS*	WATER SVC 211-411	1233147-0412	21.05
619	NOBLE AMERICAS ENERGY SOLUTIONS*	WATER SVC 211-411	0902286913-0412	57.70
88949	NOBLE AMERICAS ENERGY SOLUTIONS*	ELECTRIC SERVICE 211-411	120740002214855	299.43
88949	NOBLE AMERICAS ENERGY SOLUTIONS*	ELECTRIC SERVICE 211-411	120950002256004	260.33
211-411-533-660		GARBAGE COLLECTION		

A20300
 TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	ANIMAL CONTROL (211-411)	Invoice-Numb	Expense-Amount
	66418	X WASTE INC*	GARBAGE SVC 211-411	170272	125.66
	211-411-533-700		VEHICLE MAINTENANCE		
	336	VELDE FORD SALES INC*	REPAIR AC4 211-411	FOCS302210	289.75
	981195	BEST AUTOMOTIVE*	FILTER CHANGES 211-411	53461	13.66
	981195	BEST AUTOMOTIVE*	SERVICE DODGE 211-411	53496	534.23
	981195	BEST AUTOMOTIVE*	BRAKES AC-5 211-411	53555	332.84
	981195	BEST AUTOMOTIVE*	BRAKE JOB AC-5 211-411	53570	331.75
	211-411-533-710		OFFICE EQUIPMENT MAINTENANCE		
	1257	ANIMAL CONTROL PETTY CASH*	SURGE STRIP 211-411	1257-0412	19.99
	211-411-533-720		BUILDING & GROUNDS MAINTENANCE		
	90	MARKLEY'S PEST ELIMINATION*	FLEAS INSIDE 211-411	207187	40.00
	74	TCRC INC*	FLOOR CARE 211-411	013950	40.00
	80	MENARDS*	TABLE PLYWOOD TAPE 211-411	8573	32.18
	352	TAZEWELL COUNTY HEALTH DEPT*	YEARLY YARD CUTTING 211-411	61	450.00
	1257	ANIMAL CONTROL PETTY CASH*	LAUNDRY SOAP 211-411	1257-0412A	15.00
	88160	G & K SERVICES*	OFFICE RUGS 211-411	1018370463	38.91
	211-411-533-983		SPAY/NEUTER ASST. PROGRAM		
	211	LANGE ANIMAL CLINIC*	SPAY CAT SNICKERS 211-411	7631	154.00
	2587	TREMONT VETERINARY CLINIC*	NEUT DOG TACO 211-411	152806	134.41
	6271	PEKIN VETERINARY CLINIC*	NEUTER OTTO 211-411	157592	230.00
	88499	TENDER CARE ANIMAL HOSPITAL*	NEUT CAT 211-411	160919	213.15
	211-411-533-202		CELLULAR TELEPHONE		
	37311	VERIZON WIRELESS	CELL PHONES & MODEM		169.77 check# 3576 03-16-12
	211-411-533-210		POSTAGE		
	2050	TREMONT POSTMASTER	P.O. BOX FEE PAYMENT		56.00 check# 3558 03-09-12
				TOTAL:	10,252.35
				MANUAL TOTAL:	225.77
				GRAND TOTAL:	10,478.12

A20300
04/11/2012

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	HEALTH INTER-SERVICE (249-914)	Invoice-Numb	Expense-Amount
	249-914-533-101	HCH ADMINISTRATION, INC*	ADMINISTRATION TPA SVC 4/12 249-914	97332-0412	5,934.86
	249-914-533-533	SYMETRA LIFE INSURANCE COMPANY*	EMPLOYEE LIFE INSURANCE EMP LIFE INS 4/12 249-914	10764-0412	1,732.40
	249-914-533-534	SYMETRA LIFE INSURANCE COMPANY*	VOLUNTARY LIFE VOL LIFE INS 4/12 249-914	10764-0412A	1,479.07
	249-914-533-535	LINA*	VAD&D VOL AD&D 5/12 249-914	10825-0412	60.80
	249-914-533-611	STARLINE USA LLC*	EMPLOYEE STOP LOSS EMP STOP LOSS 4/12 249-914	96555-0412	6,028.72
	249-914-533-612	STARLINE USA LLC*	DEPENDENT STOP LOSS DEP STOP LOSS 4/12 249-914	96555-0412A	9,994.60
	249-914-533-613	STARLINE USA LLC*	AGGREGATE STOP LOSS AGG STOP LOSS 4/12 249-914	96555-0412B	676.40
TOTAL:					25,906.85

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	TREASURER'S AUTOMATION (252-155)	Invoice-Numb	Expense-Amount
	252-155-522-010		OFFICE SUPPLIES		
	90611	DIGITAL COPY SYSTEMS LLC*	LEASE CONTRACT 3/12 252-155	CNIN091693	94.00
	90611	DIGITAL COPY SYSTEMS LLC*	MAINT CONTRACT 3/12 252-155	CNIN091694	50.00
	90611	DIGITAL COPY SYSTEMS LLC*	COPY COUNT 3/12 252-155	CNIN093123	64.73
			TOTAL:		<u>208.73</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SOLID WASTE (254-112)	Invoice-Numb	Expense-Amount
	254-112-511-000		SALARIES		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MAR PERSONAL SVC 254-112	1-041	10,754.89
	254-112-511-240		HEALTH INSURANCE		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MARCH HOSPITALIZATION 254-112	2-0412	1,498.04
	254-112-522-020		EDUCATIONAL MATERIALS		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MAR PROGRAM SUPPLIES 254-112	06-0412	268.12
	254-112-533-000		CONTRACTUAL SERVICE		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MAR CONTRACTUAL 254-112	3-0412	64.72
	254-112-533-001		RECYCLING		
	50070	MIDLAND DAVIS CORP*	2/12 LANDFILL DUMP FEE 254-112	130797	300.00
	254-112-533-210		POSTAGE		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MAR POSTAGE 254-112	5-0412	14.50
	254-112-533-300		MILEAGE		
	50000	TAZEWELL COUNTY HEALTH DEPT SW*	MAR MILEAGE 254-112	4-0412	12.21

TOTAL: 12,912.48

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	COURT SERVICES GRANT FUND (262-231)	Invoice-Numb	Expense-Amount
262-231-533-000	ABC COUNSELING & FAMILY SVCS*	CONTRACTUAL SERVICES		
93950		JV SO PROGRAM 262-231	93950-0412A	2,500.00
TOTAL:				<u>2,500.00</u>

Motion by Member Stanford, Second by Member Vanderheydt to Approve the Calendar for May. Motion Carried by Voice Vote.



TAZEWELL COUNTY BOARD
May 2012 Calendar of Meetings

Zoning Board of Appeals (Newman)	Tues., May 01 6:00 p.m. - JCCR	Crawford, Hahn, Hillegonds, Imig, Meisinger, Palmer, Stanford, Sundell
We-Care Transportation (Thompson)	Tues., May 08 4:30 p.m. – Morton	Carius
Land Use (Imig)	Tues., May 08 5:00 p.m. – Jury Room	Crawford, Hahn, Hillegonds, Meisinger, Palmer, Stanford, Sundell
Mental Health Advisory Co. (Tippey and Richardson)	Wed., May 09 9:00 a.m. – East Peoria	Strand, Cates, Bash, Arity
Property Sub-Committee (Imig)	Wed., May 09 3:30 p.m. – Jury Room	Neuhauser, D. Grimm, Vanderheydt
Health Services (Hillegonds)	Thurs., May 10 5:30 p.m. - TCHD	Sundell, B. Grimm, Hahn, Harris, Sinn
ETSB Board	Wed., May 16 9:00 a.m. – JCCR	Unsicker
Emergency Preparedness (Cook/Tippey)	Thurs., May 17 2:00 p.m. – Jury Room	Attendees
Transportation (Sinn)	Mon., May 21 8:00 a.m. - Tremont	Donahue, Ackerman, Carius, Palmer, Proehl, Stanford, Von Boeckman
Board of Health (Bowen)	Mon., May 21 6:30 p.m. – TCHD	Harris
V.A.C. (Hicks)	Mon., May 21 7:00 p.m. – Tremont	Saal
Finance (Neuhauser)	Tues., May 22 3:30 p.m. – <u>Jury Room</u>	Carius, Crawford, Donahue, D. Grimm, Harris, Hobson, Imig, Meisinger, Vanderheydt, Von Boeckman
Human Resources (Hobson)	Tues., May 22 Immediately after Finance – <u>Jury Room</u>	Carius, Crawford, Donahue, D. Grimm, Harris, Imig, Meisinger, Neuhauser Vanderheydt, Von Boeckman
Property (D. Grimm)	Tues., May 22 Immediately after Human Resources – <u>Jury Room</u>	B. Grimm, Ackerman, Hobson, Neuhauser, Proehl, Vanderheydt
Risk Management (Zimmerman)	Wed., May 23 4:00 p.m. – Jury Room	Carius, Crawford, Donahue, D. Grimm, Harris, Hillegonds, Hobson, Imig, Neuhauser, Sinn, Von Boeckman *(Auditor, Treasurer, State's Attorney)*

Executive (Zimmerman)	Wed., May 23 Immediately after Risk Mgmt – Jury Room	Carius, Crawford, Donahue, D. Grimm, Harris, Hillegonds, Hobson, Imig, Neuhauser, Sinn, Von Boeckman
Tri-County Regional Planning (Executive Board)	Thurs., May 24 4:00 p.m. – Peoria	Zimmerman, Crawford, D. Grimm
Memorial Day Holiday	Mon., May 28	County offices will be closed
County Board	Wed., May 30 6:00 p.m. – JCCR	ALL COUNTY BOARD MEMBERS
Tri-County Regional Planning	Thurs., May 31 5:30 - Peoria	Crawford, D. Grimm, Hillegonds, Hobson, Jones, Meisinger, Zimmerman
Insurance Review (Zimmerman)	No May meeting	Carius, Aeilts, Johnson, McKinney, Neuhauser, Norman, Timian, Stanton, Young
Persons with Develop. Disabilities (Meehan)	No May meeting	Palmer (Best, Brewer, Campbell, Durdle, Kruse, Martin, Walker – Attendees)

Public Safety Tax Revenue

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
December	\$361,095.66	\$379,451.28	\$394,879.18	\$418,399.98	\$459,381.24	\$466,680.46	\$476,498.23	\$502,192.92	\$481,451.80	\$495,666.62	\$530,594.49
January	\$366,588.49	\$380,283.41	\$398,764.81	\$434,538.95	\$459,737.70	\$458,655.63	\$475,194.47	\$490,398.54	\$468,052.71	\$488,758.59	\$536,737.24
February	\$369,034.77	\$369,023.91	\$399,642.00	\$434,787.98	\$464,149.40	\$457,945.82	\$486,395.36	\$476,129.74	\$473,203.84	\$507,730.27	\$536,675.39
March	\$435,903.49	\$441,304.46	\$476,560.20	\$516,797.78	\$552,938.58	\$572,426.06	\$592,962.76	\$558,793.19	\$581,394.09	\$613,440.88	\$657,549.56
March				\$28,605.12				\$21,329.70			\$16,985.90
April	\$316,087.79	\$328,747.84	\$342,121.88	\$361,763.17	\$417,999.58	\$433,097.32	\$419,248.59	\$412,219.38	\$412,893.05	\$442,227.20	\$457,670.92
May	\$300,861.27	\$305,356.36	\$354,993.63	\$384,561.90	\$422,797.79	\$375,137.49	\$417,002.89	\$398,977.90	\$434,449.34	\$423,404.73	\$2,736,213.50
June	\$363,853.77	\$378,761.20	\$393,792.44	\$440,727.11	\$451,884.97	\$464,468.59	\$473,022.66	\$453,266.14	\$503,337.36	\$523,556.48	
June	\$33,809.31	\$329,789.74	\$14,070.45	\$25,449.18	\$34,273.32						
July	\$369,403.02	\$393,004.80	\$424,917.61	\$458,780.53	\$505,205.31	\$476,176.19	\$497,748.63	\$448,315.45	\$511,377.00	\$512,808.54	
August	\$399,609.32	\$408,732.57	\$443,067.45	\$448,376.43	\$519,136.53	\$540,701.41	\$566,260.66	\$514,763.50	\$526,444.61	\$561,441.94	
September	\$396,713.01	\$412,525.70	\$447,635.07	\$505,971.37	\$533,570.83	\$519,413.39	\$542,633.94	\$505,960.65	\$517,792.32	\$554,190.70	
October	\$378,270.87	\$405,380.01	\$423,911.61	\$454,179.26	\$468,238.86	\$469,971.50	\$523,941.27	\$477,768.39	\$503,828.31	\$520,906.88	
November	\$395,726.27	\$413,573.45	\$431,575.35	\$486,803.39	\$484,140.59	\$490,540.77	\$525,887.51	\$479,548.24	\$509,147.50	\$538,949.29	
YTD TOTALS :	\$4,486,957.04	\$4,945,934.73	\$4,945,931.68	\$5,381,157.03	\$5,773,454.70	\$5,753,819.75	\$6,006,796.97	\$5,739,663.74	\$5,923,371.93	\$ 6,183,082.12	

Collection & Disbursement Sample:
 sales tax paid in Dec.
 sent to state by business in Jan.
 state disburses to county in March

13th Pay/Advance Payment
 Last years total revenue (calendar), minus out two highest months and advance check
 then divide by 10 months, minus that from last years average = advancement check if higher

Public Safety Investments CD/MM

Purchased	Maturity	Rate	Bank & CD#	Beg Bal	Interest	Add / Minus	Ending Bal
11/3/2011	11/1/2012	1.01%	Herget / CDARS	\$624,499.69			\$624,499.69
7/30/2010	7/30/2013	2.00%	PKCB/533641	\$1,000,000.00			\$1,000,000.00
5/26/2011	5/24/2012	1.59%	Herget / CDARS	\$2,013,900.47			\$2,013,900.47
12/31/2011		0.70%	*MCB Prime MM	\$5,040,823.34	\$10,575.17		\$5,051,398.51
TOTAL:				\$8,679,223.50	\$10,575.17	\$0.00	\$8,689,798.67

BOARD RECESSED AT 6:35 P.M. NEXT MEETING WILL BE HELD ON MAY 30, 2012.

I, CHRISTIE A. WEBB, CLERK OF TAZEWELL COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE BOARD MINUTES AT A MEETING HELD IN THE JUSTICE CENTER COMMUNITY ROOM IN THE CITY OF PEKIN, ILLINOIS ON APRIL 25, 2012 AT 6:01 P.M. THE ORIGINALS OF WHICH ARE IN MY CUSTODY IN MY OFFICE AND THAT I AM THE LEGAL CUSTODIAN OF THE SAME.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY HAND AND AFFIXED THE SEAL OF THE SAID COUNTY AT MY OFFICE IN PEKIN, ILLINOIS THIS 25TH DAY OF APRIL, 2012.