

COUNTY OF TAZEWELL, ILLINOIS

COUNTY BOARD PROCEEDINGS

AUGUST 28, 2013



DAVID ZIMMERMAN, COUNTY BOARD CHAIRMAN

CHRISTIE A. WEBB, COUNTY CLERK/RECORDER

Proceedings of the Tazewell County Board of Tazewell County, Illinois were held in the Justice Center Community Room in the City of Pekin on Wednesday, August 28, 2013.

Board members were called to order at 6:02 p.m. By Chairman David Zimmerman presiding with the following members present: Ackerman, Connett, Crawford, Donahue, B. Grimm, D. Grimm, Graff, Harris, Hillegonds, Imig, Meisinger, Neuhauser, Palmer, Proehl, Redlingshafer, Rinehart, Sinn, Stanford, Sundell, Vanderheydt, and VonBoeckman.

Invocation was given by Chairman Zimmerman,
Followed by Chairman Zimmerman leading the Pledge of
Allegiance.

INDEX
AUGUST 28, 2013

Circuit Clerk Update: by Linc Hobson.....1

In Place Meetings...2

CONSENT AGENDA 1-17...4
PULLING 2, 3, 4, 6, 10, 11, 17

TRANSPORTATION

1. Approve the low bid (with trade in) of Koenig Body and Equipment, Inc. for a new rear cradle 22 foot broom with 50 inch rotary mower.....5

PROPERTY

2. Approve the contract with Golf Green Lawn Care and Landscaping for installation of an irrigation system at the Courthouse/McKenzie Building at the recommendation of the Ad-Hoc Property Committee.....33-39

3. Approve the auction of surplus property.....40-41

FINANCE

4. Approve the transfers for FY13 salaries for Department Heads.....42-44

5. Approve transfer request for County Board.....6

- 6. Approve the transfers for FY13 salaries for Department Heads – GIS.....45-46
 - 7. Approve transfer request for Jury Commission.....47-48
-

HUMAN RESOURCES

- 8. Approve filling a vacant position for Sales Analyst/Office Manager within the Assessments Office.....7
 - 9. Approve filling a vacant position for Elections Clerk in the County Clerk/Recorder Office.....8
 - 10. Approve allowing the County Administrator to develop and use a Performance Evaluation form the follows the Tazewell County Board Policy Statement.....49-98
 - 11. Approve filling a vacant position at the ROE.....99-100
-

EXECUTIVE

- 12. Approve the resolution opposing any unfunded mandate due to the adoption of the 2012 NFPA 101 Life Safety Code.....9-10
- 13. Approve the County Delinquent Tax resolutions.....11-25
- 14. Approve the support of the CEDS Strategy Committee and per capita match for Tazewell County.....26-27
- 15. Approve authorization for the Board Chairman to execute a service agreement from the lowest responsible bidder for the supply of electricity.....28-29
- 16. Approve the contract amendment with Noble Americas Energy Solutions for county facilities.....30-34

17. Approve emergency declaration to waive the bidding process to provide the Tremont campus with hi-speed internet.....101-104

COMMUNICATIONS...3

APPOINTMENTS/REAPPOINTMENTS...105-112

Reappointment of Darel Knaak to the Cincinnati Drainage and Levee District.

Reappointment of J.D. Proehl to the Hickory Grove Drainage and Levee District

Reappointment of Gene C. Nafziger to the West Fork Drainage District.

Reappointment of Mark Weyhrich to the Union Drainage District No. 1.

Reappointment of Terry Hillegonds to the Tri-County Regional Planning Commission.

Reappointment of Ken Wehr to the Lake Arlann Drainage District.

Reappointment of Joseph Wuellner to the Lake Arlann Drainage District.

APPROVAL OF BILLS...113-165

APPROVAL OF CALENDAR OF MEETINGS FOR
SEPTEMBER, 2013...166-168

RECESS TO SEPTEMBER 25, 2013...169

Circuit Clerk, Linc Hobson attended the meeting to update members on the changes made in the Circuit Clerk.

Property In Place Committee Meeting at 6:12 P.M.
Property In Place Committee Meeting adjourned at 6:13 P.M.

Finance In Place Committee Meeting at 6:13 P.M.
Finance In Place Committee Meeting adjourned at 6:15 P.M.

Human Resources In Place Committee Meeting at 6:15 P.M.
Human Resources In Place Committee Meeting adjourned at
6:18 P.M.

Executive In Place Committee Meeting at 6:18 P.M.
Executive In Place Committee Meeting adjourned at 6:28 P.M.

Member Ackerman questioned why Administrator was given verbal evaluation before given to Board members.

Evaluation should have been presented draft to the Board.

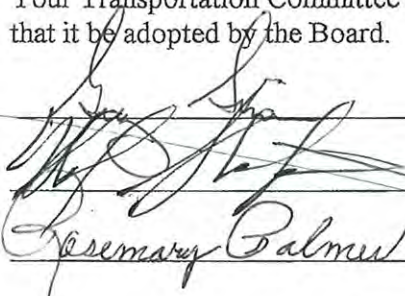

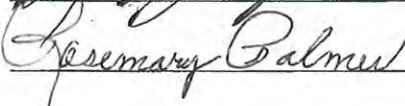
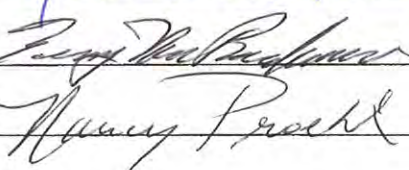

September 1st is Keith Haning day in Boynton Township.

On September 9th, Little Mackinaw meeting for the review of Strington Road.

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, the Transportation Committee received bids for one new Rear Cradle 22 foot Boom with 50 inch Rotary Mower;

WHEREAS, subject to the approval of the County Board and review by the County Engineer, accepted the low bid (with Trade In), of *Koenig Body and Equipment Inc.* in the amount of \$33,241.00 for a new Rear Cradle 22 foot Boom with 50 inch Rotary Mower to be paid from County Highway Tax Funds, New Equipment Line Item (202-311-544-000);

THEREFORE BE IT RESOLVED, that the County Board award the contract as recommended by the Transportation Committee;

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, Chairman of the Transportation Committee and the County Engineer of Highways of this action.

ADOPTED this 28th day of August, 2013.

ATTEST:


TAZEWELL COUNTY CLERK


TAZEWELL COUNTY BOARD CHAIRMAN

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a Budget Line Transfer for County Board:

- Transfer \$46,000.00 from Contingency Line Item (100-913-566-000) to Consulting Fee Line Item (100-111-533-150)

WHEREAS, the transfer is needed to pay the upfront costs for the professional consulting services for our Fee Analysis and Cost Allocation Plan; and

WHEREAS, the participating Departments will reimburse their portion of the cost which will be included in the fee calculation.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:



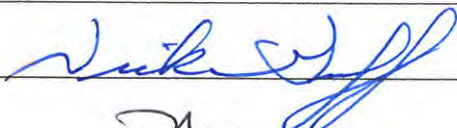
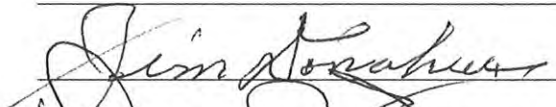



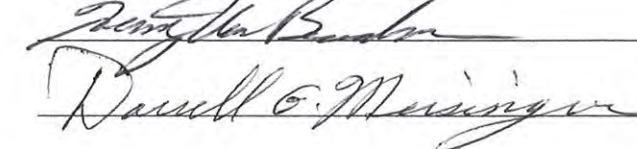
 County Clerk



 County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve filling a vacant position for Sales Analyst/Office Manager within the Assessments office; and

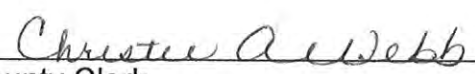
WHEREAS, the Sales Analyst/Office Manager position is a Grade 9 union position with a hiring range of \$12.450 to \$12.933; and

THEREFORE BE IT RESOLVED by the County Board that the Supervisor of Assessments be authorized to hire a Sales Analyst/Office Manager.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Supervisor of Assessments and the Payroll Division of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.


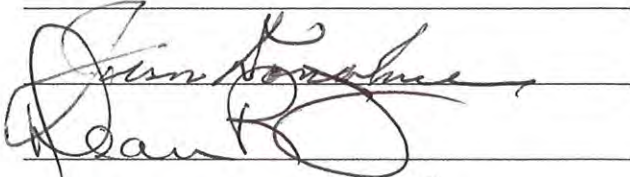
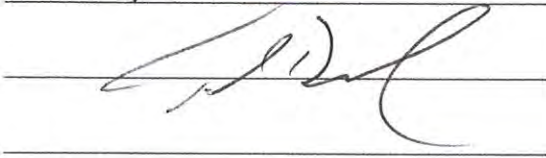
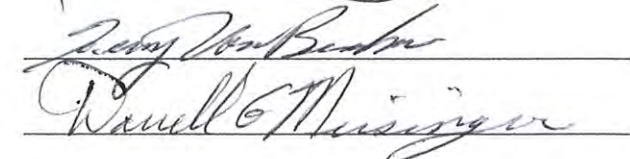
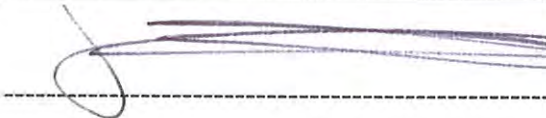

ATTEST:


County Clerk


County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve filling a vacant position for an Elections Clerk in the County Clerk/Recorder office; and

WHEREAS, the Elections Clerk is a Grade 11 union position with a hiring range of \$10.270 to \$10.669; and

THEREFORE BE IT RESOLVED by the County Board that the County Clerk be authorized to hire an Elections Clerk.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the County Clerk and the Payroll Division of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


County Clerk


County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to approve the resolution opposing any unfunded mandate due to the adoption of the 2012 NFPA 101 Life Safety Code; and

WHEREAS, the Office of the State Fire Marshal has submitted on June 28, 2013 a proposed rule adopting the 2012 NFPA 101 Life Safety Code; and

WHEREAS, the current adopted code is the 2000 NFPA 101 Life Safety Code; however, modifications were included to lessen the financial burden on homeowners; and

WHEREAS, the Office of the State Fire Marshall wants to adopt a rule that includes a requirement for the installment of fire sprinkler systems in new one and two family dwellings and the retro-fitting of sprinklers in high rises and areas of assembly; and

WHEREAS, the cost of building a new house or living in a high rise will significantly increase impacting the real estate market, the new housing market, the ability to create affordable housing and the ability for municipalities to continue to grow; and

WHEREAS, the Office of the State Fire Marshal has stated that it is the duty of all local jurisdictions to enforce the NFPA Life Safety Code as adopted by the Office of the State Fire Marshal; and

WHEREAS, the adoption of the 2012 NFPA 101 Safety Code will lead to various other unfunded state mandates escalating costs for local governments; and

WHEREAS, the County of Tazewell believes that local officials have the best knowledge of what building requirements should be adopted and enforced within their community.

NOW, THEREFORE, BE IT RESOLVED, that the County of Tazewell urges the rejection of any attempt by the Office of the State Fire Marshal to adopt the 2012 NFPA 101 Life Safety Code in any such manner that undermines local control and adds substantial financial costs associated with the imposition of the code.


BE IT FURTHER RESOLVED that the County Clerk notify the County Board Office and Community Development of this action.

PASSED THIS 28TH DAY OF AUGUST, 2013.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

08/01/2013

Tazewell County Monthly Resolution List - August 2013

RES#	Account	Type	Account Name	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
08-13-001	0613006J	SAL	PHILLIP E URBAN	651.10	0.00	0.00	35.75	350.00	265.35
08-13-002	0613010J	SAL	ROBERT L STOUT	700.00	0.00	0.00	35.75	350.00	314.25
08-13-003	0613029J	SAL	ROBERT UNDERWOOD	1,010.00	0.00	0.00	35.75	350.00	624.25
08-13-004	0613036J	SAL	MICHAEL D GARRISON	2,027.72	0.00	0.00	35.75	497.99	1,493.98
08-13-005	0613037J	SAL	CONNIE DOVER	2,019.40	0.00	0.00	35.75	495.91	1,487.74
08-13-006	0613046J	SAL	TERRY D OLTMAN	635.76	0.00	0.00	35.75	350.00	250.01
08-13-007	0613047J	SAL	TERRY D OLTMAN	635.76	0.00	0.00	35.75	350.00	250.01
08-13-008	0613048J	SAL	TERRY D OLTMAN	635.76	0.00	0.00	35.75	350.00	250.01
08-13-009	0613069J	SAL	EDWARD J LODL	4,001.00	0.00	0.00	35.75	991.31	2,973.94
08-13-010	0613070J	SAL	JOSEPH A YOUNG	1,500.00	0.00	0.00	35.75	366.06	1,098.19
08-13-011	0613071J	SAL	JOSEPH A YOUNG	1,200.00	0.00	0.00	35.75	350.00	814.25
08-13-012	0613075J	SAL	CHRIS R PETSAS	751.00	0.00	0.00	35.75	350.00	365.25
08-13-013	0613077J	SAL	FLOYD R GREEN	951.00	0.00	0.00	35.75	350.00	565.25
Totals				\$16,718.50	\$0.00	\$0.00	\$464.75	\$5,501.27	\$10,752.48

[Handwritten signatures and scribbles]

Committee Members

Clerk Fees \$0.00
 Recorder/Sec of State Fees \$464.75
 Total to County \$11,217.23

**Tazewell County August 2013 Resolutions
Future Taxes for Properties Sold at Auction**

ROUTE TO TREASURER

Dear Treasurer,

Please ensure the properties listed below receive tax bills no sooner than the payable date listed. Please direct any questions to our office.

<u>Item #</u>	<u>Date Sold</u>	<u>Purchaser</u>	<u>Future Taxes Due Beginning</u>
0613006J <i>Parcel(s) Involved: 01-01-32-114-003</i>	06/28/2013	Phillip E Urban	January 1, 2014 payable 2015
0613010J <i>Parcel(s) Involved: 01-01-32-410-006</i>	06/28/2013	Robert L Stout	January 1, 2014 payable 2015
0613029J <i>Parcel(s) Involved: 04-04-01-406-008</i>	06/28/2013	Robert Underwood	January 1, 2014 payable 2015
0613036J <i>Parcel(s) Involved: 04-10-02-315-003</i>	06/28/2013	Michael D Garrison	January 1, 2014 payable 2015
0613037J <i>Parcel(s) Involved: 04-10-02-433-019</i>	06/28/2013	Connie Dover	January 1, 2014 payable 2015
0613046J <i>Parcel(s) Involved: 05-05-06-114-010</i>	06/28/2013	Terry D Oltman	January 1, 2014 payable 2015
0613047J <i>Parcel(s) Involved: 05-05-06-114-020</i>	06/28/2013	Terry D Oltman	January 1, 2014 payable 2015
0613048J <i>Parcel(s) Involved: 05-05-06-114-021</i>	06/28/2013	Terry D Oltman	January 1, 2014 payable 2015
0613069J <i>Parcel(s) Involved: 13-13-10-306-002</i>	06/28/2013	Edward J Lodi	January 1, 2014 payable 2015
0613070J <i>Parcel(s) Involved: 13-13-10-306-003</i>	06/28/2013	Joseph A Young	January 1, 2014 payable 2015
0613071J <i>Parcel(s) Involved: 13-13-10-306-004</i>	06/28/2013	Joseph A Young	January 1, 2014 payable 2015
0613075J <i>Parcel(s) Involved: 19-19-22-315-007</i>	06/28/2013	Chris R Petsas	January 1, 2014 payable 2015
0613077J <i>Parcel(s) Involved: 21-21-21-300-003</i>	06/28/2013	Floyd R Green	January 1, 2014 payable 2015

RESOLUTION



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

FONDULAC TOWNSHIP

PERMANENT PARCEL NUMBER: 01-01-32-114-003

As described in certificates(s) : 000058 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Phillip E Urban, has bid \$651.10 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$265.35 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$651.10.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$265.35 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of August, 2013

ATTEST:

Christie A. Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-001



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

FONDULAC TOWNSHIP

PERMANENT PARCEL NUMBER: 01-01-32-410-006

As described in certificate(s) : 000086 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Robert L Stout, has bid \$700.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$314.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$700.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$314.25 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of August, 2013

ATTEST:

Christie A. Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-002



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

PEKIN TOWNSHIP

PERMANENT PARCEL NUMBER: 04-04-01-406-008

As described in certificate(s) : 000329 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Robert Underwood, has bid \$1,010.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$624.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,010.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWell COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$624.25 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christina A. Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-003



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

PEKIN TOWNSHIP

PERMANENT PARCEL NUMBER: 04-10-02-315-003

As described in certificates(s) : 000529 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Michael D Garrison, has bid \$2,027.72 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,493.98 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,027.72.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,493.98 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug., 2013

ATTEST:

Christine Al Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-004



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

PEKIN TOWNSHIP

PERMANENT PARCEL NUMBER: 04-10-02-433-019

As described in certificates(s) : 000552 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Connie Dover, has bid \$2,019.40 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,487.74 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,019.40.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,487.74 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christine A. LeDabb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-005



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

GROVELAND TOWNSHIP

PERMANENT PARCEL NUMBER: 05-05-06-114-010

As described in certificates(s) : 000714 sold October 2009

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Terry D Oltman, has bid \$635.76 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$250.01 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$635.76.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.01 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christie A. LeFebvre
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-006



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

GROVELAND TOWNSHIP

PERMANENT PARCEL NUMBER: 05-05-06-114-020

As described in certificates(s) : 000680 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Terry D Oltman, has bid \$635.76 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$250.01 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$635.76.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.01 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christina A Webb
CLERK

Terry D Oltman
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-007



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

GROVELAND TOWNSHIP

PERMANENT PARCEL NUMBER: 05-05-06-114-021

As described in certificates(s) : 000681 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Terry D Oltman, has bid \$635.76 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$250.01 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$635.76.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.01 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christine A. Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-008



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

MACKINAW TOWNSHIP

PERMANENT PARCEL NUMBER: 13-13-10-306-002

As described in certificate(s) : 001136 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Edward J Lodi, has bid \$4,001.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$2,973.94 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$4,001.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,973.94 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug., 2013

ATTEST:

Christa A Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-009



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

MACKINAW TOWNSHIP

PERMANENT PARCEL NUMBER: 13-13-10-306-003

As described in certificate(s) : 001137 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Joseph A Young, has bid \$1,500.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,098.19 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,500.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,098.19 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug., 2013

ATTEST:

Christina Allevato
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-010



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

MACKINAW TOWNSHIP

PERMANENT PARCEL NUMBER: 13-13-10-306-004

As described in certificate(s) : 001138 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Joseph A Young, has bid \$1,200.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$814.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,200.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$814.25 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christina Alweiss
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-011

RESOLUTION



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

LITTLE MACKINAW TOWNSHIP

PERMANENT PARCEL NUMBER: 19-19-22-315-007

As described in certificate(s) : 001202 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Chris R Petsas, has bid \$751.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$365.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$751.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWEILL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$365.25 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of Aug, 2013

ATTEST:

Christie A Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-012



WHEREAS, The County of Tazewell, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Tazewell, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DELAVAN TOWNSHIP

PERMANENT PARCEL NUMBER: 21-21-21-300-003

As described in certificate(s) : 001235 sold October 2010

and it appearing to the Executive Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Floyd R Green, has bid \$951.00 for the County's interest, such bid having been presented to the Executive Committee at the same time it having been determined by the Executive Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$565.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$35.75 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$951.00.

THEREFORE, your Executive Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEWELL COUNTY, ILLINOIS, that the Chairman of the Board of Tazewell County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$565.25 to be paid to the Treasurer of Tazewell County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 28th day of August, 2013

ATTEST:

Christine A. Webb
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

08-13-013

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:
Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

~~_____~~
~~_____~~
~~_____~~
~~_____~~
~~_____~~

Carroll Emig
Jim [unclear]
[unclear]
[unclear]
[unclear]

RESOLUTION

WHEREAS, This Comprehensive Economic Development Strategy (CEDS) is the result of a planning process designed to enhance the economic growth of the Central Illinois Economic Development District (EDD) consisting of Mason, Tazewell, Peoria, Woodford and Logan Counties; and

WHEREAS, the purpose of the CEDS is to establish a process that will help create jobs, foster more stable and diversified economies, and improve living conditions by providing a mechanism for coordinating the efforts of individuals, organizations, local governments and private industry concerned with economic development; and

WHEREAS, EDDs, such as this 5 County Central Illinois EDD, play a key role in local economic development through the creation, approval and financial support to fund the local match requirement of the current CEDS document; and

WHEREAS, this CEDS document is made readily accessible to the economic development stakeholders in the community and there is a continuing program of communication and outreach that encourages broad-based public engagement, participation and commitment of partners; and

WHEREAS, these 5 counties have common goals and objectives with respect to economic development in the region and are collectively working on a regional economic development strategy and individually on county economic development strategies incorporated into the Focus Forward CI initiative; and


WHEREAS, this upcoming CEDS annual updates will be a transitional document for the region that will incorporate new guidelines as well as the changes this region is undergoing with respect to how regional economic development will be implemented in the future; and

THEREFORE BE IT RESOLVED by the Tazewell County Board that it fully supports:

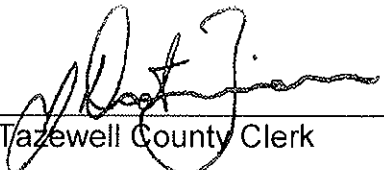
- The Proposed CEDS Strategy Committee and designates Russ Crawford as our representative on said committee and
- The Proposed Prorated per capita match of the EDA Planning Grant and commits Tazewell County's share of \$21,289/year for 2014 and 2015; this being the County's match to the EDA's three year \$191,289 Planning Grant.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Community Development Office, the Economic Development Council for Central Illinois and the Auditor of this action.

Passed this 28th day of AUGUST, 2013



Tazewell County Board Chairman



Tazewell County Clerk

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-92, permits a municipality, if authorized by referendum, to adopt an ordinance by which it may operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, Tazewell County, in a referendum held on March 20, 2012 submitted the public question of whether it should operate the program as an opt-out program; and

WHEREAS, the referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, the County Board finds that the best interests of Tazewell County are served by entering into an agreement with the lowest responsible bidder , pursuant to 20 ILCS 385/1-92, to aggregate the residential and small commercial retail electric loads located within the County and to arrange for competitive electric supply to the retail electrical accounts which do not opt out of said program; and

WHEREAS, Good Energy, our energy aggregation consultant, who assists the County in obtaining bids for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program have advised us to proceed in going to the market to maximize savings for our county residents and small commercial customers; and

WHEREAS, because electricity is a commodity for which supply bids typically are submitted and expire the same day, the County must act promptly to accept and execute any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers; and

THEREFORE BE IT RESOLVED by the Tazewell County Board as follows:

Section 1. The Tazewell County Board Chairman be and the same is hereby authorized to execute and deliver to the County Clerk of Tazewell County be and the same is hereby authorized to attest to said execution of a service agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retain customers who do not opt out of such a program, said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the agreement is less than the annual average of the published default rate currently in effect, resulting in savings for the County's residential and small commercial retail customers.

Section 2. This Resolution shall be effective immediately and shall remain in effect until May 2014.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Good Energy and the Auditor of this action.

Passed this 28th day of APRIL, 2013.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

7A	

RESOLUTION

WHEREAS, Tazewell County has an electricity sales and purchase agreement with Noble Americas Energy Solutions LLC through December 31, 2013 for physical electrical energy at a fixed rate for the county's facilities; and

WHEREAS, Good Energy, as our Energy Aggregation Consultant, has secured competitive fixed supply cost per kWh from four responsible bidders and Noble Americas Energy has provided the lowest responsible bid; and

WHEREAS, by executing the attached contract amendment the County will lock in lower rates for the period January 01, 2014 through December 31, 2016.

THEREFORE BE IT RESOLVED that the Tazewell County Board approves the attached contract amendment for Electricity Sales and Purchase Agreement between Noble Americas Energy Solutions and the County of Tazewell.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Noble Americas Energy Solutions, LLC, 1901 Butterfield Road, Suite 660, Downers Grove, IL 60515, and the Auditor of this action.

Passed this 28th day of AUGUST, 2013.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tiered Price, Fixed Volume Electricity (MISO)

Reference:
ELECTRICITY SALES AND PURCHASE AGREEMENT
Between Noble Americas Energy Solutions LLC ("Seller")
And County of Tazewell ("Buyer")
As of July 17, 2008 ("Effective Date")
Addendum Date: August 26, 2013

This Addendum (the "Addendum") supplements the Electricity Sales and Purchase Agreement referred to above (the "Agreement"). The Parties hereby agree to the terms and conditions set forth herein for Buyer's Facilities served at the Delivery Point. As supplemented by this Addendum all other Terms and Conditions contained in the Agreement remain in full force and effect. Capitalized terms not otherwise defined in this Addendum shall have their meanings set forth elsewhere in the Agreement, including its Appendices.

1. DELIVERY POINT & DELIVERY PERIOD

Sale and Delivery of Electricity will be made to the interconnection point(s) between the RTO Transmission Grid and Buyer's Local Utility ("the Delivery Point"). Delivery to meters at Buyer's facility(ies) will be made by Buyer's Local Utility. All pricing relates to Contract Quantities, usage and demand determined at the Delivery Point. This Addendum shall be in full force and effect as of the Addendum Date. The terms set forth herein shall apply from the Start Date through the End Date ("Delivery Period"):

Market Area	Delivery Point	Utility
MISO	Ameren IL	Ameren IL

Start Date:	End Date:
January 01, 2014	December 31, 2016

2. CONTRACT PRICE

Buyer shall pay Seller both the **Usage Charges** and the **Demand Charges** as described below.

Usage Charges – Buyer shall pay (a) the *Fixed Price* per MWh for the Fixed Price Contract Quantity, (b) the *Index Price* per MWh for the Index Price Contract Quantity, and (c) the *Adder* per MWh for the Total Hourly Contract Quantity, subject to the Monthly Settlement section below. The Usage Charges reflect the value of surplus Marginal Losses allocations assigned by MISO and include electric energy and those components defined as Delivery Services in Section 3.

Fixed Price (\$/MWh)	Index Price (\$/MWh)	Adder (\$/MWh)
\$33.87	MISO Day Ahead Locational Marginal Price for AMIL.AMILSES	\$4.00

Demand Charges – Buyer shall pay the *Capacity Price* multiplied by the Capacity Obligation for every hour during the Delivery Period.

Buyer shall also pay the *Tariff Based Price* multiplied by the Tariff Based Obligation for every hour during the Delivery Period. This price includes Tariff Based Ancillary Services, and Network Transmission related charges. The Tariff Based Price set forth below reflects the MISO tariff rates applicable on the Addendum Date. Seller may pass through increases in such rates without markup.

Capacity Price	Tariff Based Price
\$PT	\$PT

3. DELIVERY SERVICES

Delivery Services shall include all of the components which are indicated below by an "☒". Seller shall pass through to Buyer all other charges associated with Electricity delivery to the Delivery Point, including Buyer's Local Utility charges, Revenue Neutrality Uplift, Revenue Sufficiency Guarantee, Transmission Expansion Planning charges (MISO Schedule 26 A), and System Support Resources charges.

<input type="checkbox"/>	Ancillary Services/ISO Fees/Operational Charges
<input type="checkbox"/>	State mandated renewable energy charges

4. MONTHLY SETTLEMENT

Each monthly billing cycle, Seller shall calculate Buyer's invoice based on Buyer's usage, which shall be adjusted for losses determined at the Delivery Point, and as described below.

Excess Quantity: If Buyer's usage (expressed in MWh) during any hour of delivery exceeds the Total Hourly Contract Quantity (the "Excess Quantity"), Buyer shall pay Seller for this Excess Quantity at the *Real Time* market energy price during that hour of excess usage plus related delivery costs, as assessed or defined by the RTO controlling the area where Buyer's Facilities are located, plus \$4.00 per MWh.

Deficit Quantity: If Buyer's usage (expressed in MWh) during any hour of delivery is less than the Total Hourly Contract Quantity as set forth above (the "Deficit Quantity," calculated by subtracting Buyer's usage from Buyer's Contract Quantity), Seller shall credit Buyer's account by an amount equal to the Deficit Quantity multiplied by the *Real Time* market energy price during that hour of deficit usage less any applicable RTO charges as assessed or defined by the RTO controlling the area where Buyer's Facilities are located.

5. CONTRACT QUANTITY

The Contract Quantities for this Transaction are set forth below. The Tariff Based Obligation is based on Buyer's historic peak demand. If Buyer's actual monthly peak demand adjusted for Line Losses exceeds the monthly Tariff Based Obligations, Seller may charge Buyer for additional costs that result from the deviation. The Capacity Obligation is based on Buyer's peak load contribution and reflects the appropriate scalar adjustments. If Buyer's actual Capacity Obligation exceeds the Capacity Obligation in effect as of the Addendum Date, Seller may pass through any additional costs that result from the deviation. The Total Hourly Contract Quantity shall be equal to the Fixed Price Contract Quantities plus the Index Price Contract Quantities. Buyer's Baseline Monthly Quantity set forth below shall be included in the Contract Quantity for the purposes of calculating any termination payments owed pursuant to the Agreement.

Contract Quantities							
Month	Hourly On Peak Quantities		Hourly Off Peak Quantities		Buyer's Baseline Monthly Quantity (MWh)	Tariff Based Obligation (MW)	Capacity Obligation (MW)
	Fixed Price Contract Quantity (MW)	Index Price Contract Quantity (MW)	Fixed Price Contract Quantity (MW)	Index Price Contract Quantity (MW)			
1/2014	.37	.04	.28	.03	267	.53	.92
2/2014	.36	.04	.28	.03	238	.48	.92
3/2014	.36	.04	.28	.03	261	.58	.92
4/2014	.39	.04	.29	.03	270	.69	.92
5/2014	.49	.05	.35	.04	339	.74	.92
6/2014	.58	.06	.42	.05	395	.86	.92
7/2014	.67	.07	.51	.06	483	.95	.92
8/2014	.60	.07	.45	.05	431	.88	.92
9/2014	.51	.06	.37	.04	349	.88	.92
10/2014	.42	.05	.30	.03	296	.70	.92
11/2014	.35	.04	.28	.03	250	.53	.92
12/2014	.35	.04	.27	.03	255	.54	.92
1/2015	.37	.04	.28	.03	266	.53	.92
2/2015	.36	.04	.28	.03	237	.48	.92
3/2015	.36	.04	.28	.03	261	.58	.92
4/2015	.40	.04	.29	.03	273	.69	.92
5/2015	.49	.05	.35	.04	338	.74	.92
6/2015	.57	.06	.42	.05	396	.85	.92
7/2015	.67	.07	.51	.06	488	.95	.92
8/2015	.62	.07	.46	.05	438	.95	.92
9/2015	.55	.06	.39	.04	372	.87	.92
10/2015	.43	.05	.31	.03	306	.70	.92
11/2015	.36	.04	.28	.03	253	.53	.92
12/2015	.35	.04	.27	.03	256	.54	.92
1/2016	.37	.04	.28	.03	266	.53	.92

2/2016	.36	.04	.28	.03	246	.48	.92
3/2016	.36	.04	.27	.03	262	.58	.92
4/2016	.40	.04	.29	.03	274	.69	.92
5/2016	.50	.06	.35	.04	345	.74	.92
6/2016	.58	.06	.42	.05	399	.86	.92
7/2016	.67	.07	.51	.06	479	.95	.92
8/2016	.61	.07	.45	.05	439	.95	.92
9/2016	.53	.06	.39	.04	366	.87	.92
10/2016	.43	.05	.31	.03	300	.70	.92
11/2016	.36	.04	.28	.03	252	.53	.92
12/2016	.36	.04	.27	.03	257	.54	.92

6. CHANGE IN CIRCUMSTANCES

The Contract Price and all other terms and conditions of this Addendum are established in reliance on the accuracy of information provided to Seller concerning Buyer's load requirements. Any incremental costs incurred by Seller as a result of inaccuracies in any such information provided to Seller or due to a change in how Buyer's usage is metered may be passed through to Buyer.

The Contract Price and all other terms and conditions of this Addendum are established in reliance on the existing Laws, rates, charges, Capacity and Tariff Based Obligations, RTO operations, market structure, congestion zone design and protocols that are in effect as of the Addendum Date. The Contract Price may also include costs for RTO provided services. In the event of changes in the above that cause additional costs to Seller, Seller may pass through such costs to Buyer.

7. DEMAND RESPONSE

If Buyer participates in any demand response programs, Buyer shall notify Seller and reimburse Seller for any costs incurred by Seller as a result of Buyer's participation.

BROKER FEES. Buyer hereby acknowledges that a third party broker has been used for this transaction and that the pricing set forth in this Addendum includes the compensation paid to the broker by Seller on Buyer's behalf.

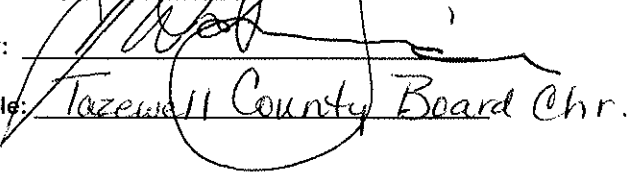
This Addendum is subject to the Schedule(s) identified below and that are attached hereto:

NOBLE AMERICAS ENERGY SOLUTIONS LLC

By: 

Title: Ilana Varadzhakova
Portfolio Manager

COUNTY OF TAZEWELL

By: 

Title: Tazewell County Board Chr.

Customer Name:	Tazewell County
Contract Type	Commercial
Utility Territory:	Ameren - IL
ESID Count:	15
Pricing - Product Type:	Electric, All-in fixed
Est. Annual Usage (kWh):	3,570,614

Good Energy Rep:	Jerod McMorris
Contact Phone:	866-955-2677
Contact Email:	jerod@goodenergy.com
Pricing Date:	June 21, 2013

Market Information



Competitive Electricity Pricing

Contract Term Options

Start Month	Dec-13	Dec-13	Dec-13	Dec-13
End Month	Dec-14	Dec-15	Dec-16	Dec-17
Term (Months)	12	24	36	48

Competitive Fixed Supply Cost per kWh

Liberty Power	\$0.04356	\$0.04474	\$0.04594	N/A
Direct Energy	\$0.05152	\$0.05393	\$0.05519	N/A
Noble Americas Energy*	\$0.03440	\$0.03559	\$0.03682	N/A
Constellation	\$0.04473	\$0.04768	\$0.04913	N/A

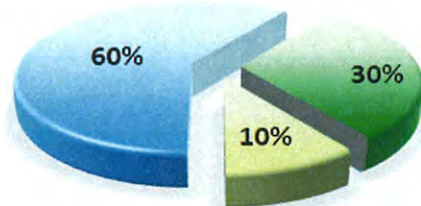
*Product is 90% Fixed, 10% Index. Capacity is not fixed.

Best Supplier Offer - Fixed

Retail Electric Provider	Offer Term (Months)	Supply Rate
Noble Americas	36	\$0.03682
Noble Americas	vs Current Contract Rate	\$0.05792
	Savings per kWh	\$0.02110
	Estimated ANNUAL Savings	\$75,339.96

Summary of Costs

Cost Analysis	
Est. Supply %	60%
Est. Delivery %	30%
Est. Taxes & Fees %	10%



The chart shown above is based on a standard load profile and may not reflect exact percentages. Transmission and delivery charges are calculated by the local utility, and taxes & fees are billed by the state and county. These charges will vary each month based on the load profile and aggregated costs for each account. For a more detailed report, please contact your Good Energy representative so that we may provide you with information pertaining specifically to your meter(s) usage.

Motion by member Sinn, Second by member Vanderheydt to
Approve Resolution 2. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

Nancy Proke

Jerry Vanda Kayolt

Paul Akers

Jim Donahue

Daniel G. Meisner

Mark May

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to accept the low bid from Golf Green for the irrigation system for the Courthouse and McKenzie Building lawns; and

WHEREAS, this project will also include the installation of drip hoses to six large planters at the Courthouse; and

WHEREAS, the project will be at a cost not to exceed \$22,180.00 and funds were allocated in the FY13 Building Construction and Remodeling Line item; and

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Building and Grounds Superintendent and the Auditor of this action

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:

Christie A. Webb

County Clerk

Paul Akers

County Board Chairman

AGREEMENT FOR COUNTY OF TAZEWELL

THIS AGREEMENT entered into by and between the County of Tazewell, Illinois, a body politic and corporate, hereinafter referred to as "Owner", and Golf Green Lawn Care & Landscaping; hereinafter referred to as "Contractor", **effective the 29th day of August, 2013.**

WHEREAS, previous heretofore quotes were received for the performance and completion of the installation of an irrigation system at the Courthouse & McKenzie Building; and

WHEREAS, the bid of Twenty Two Thousand One Hundred Eighty Dollars (\$22,180) was received and approved, subject to the execution of this Agreement by the parties hereto.

NOW, THEREFORE, in consideration of the herein stated mutual covenants, promises and undertakings by the parties to this Agreement, it is agreed by and between the parties as follows:

1. The contract documents consist of this Agreement, contract drawings, specifications, and all addenda issued prior to the execution of this Agreement and all modifications issued subsequent thereto. These form the contract and are fully a part of this contract as if attached to this agreement or repeated herein. Additionally, and specifically, there is made a part of this Agreement the RFP issued May 8, 2013, all specifications contained therein, as well as all drawings contained or referred to in the above referenced manual, and all addenda and other documents incorporated in the above referenced contract documents.

2. The Contractor shall perform all work required by the contract documents as above described for the installation of an irrigation system at the Courthouse & McKenzie Building as described in the above referenced contract documents and in accordance with the said documents, and it is contemplated that the work to be performed under this contract with Tazewell County, Illinois covers and includes, in general, the requirements for the furnishing of all labor, equipment, materials, and services and all other work associated therewith.

a. Contractor shall provide the Sheriff and Buildings and Grounds Superintendent with a list of its employees prior to any work being performed. The list shall provide the name, date of birth, social security number, and date of hire for each employee. Contractor shall immediately notify Sheriff of any additions or deletions to such list.

b. Contractor shall comply with all Tazewell County Security Procedures as established by the Sheriff or Presiding Judge. Any breach of such security procedures shall constitute cause to terminate this agreement immediately.

3. It is agreed by and between the parties hereto that time is of the essence in the performance of the obligations required hereunder.

4. The consideration, herein called the "Contract Price" to be paid by the Owner and accepted by the Contractor for the performance of the work contemplated herein is the lump sum of Twenty Two Thousand One Hundred Eighty Dollars (\$22,180). Prior to payment, contractor shall present an invoice to the Tazewell County Auditor, such payment will be made through the normal County billing cycle.

5. All federal, state and local taxes of all types, included, but not limited to, any excise taxes, taxes upon personal property and sale and use taxes, where applicable, are included in the price as stated herein and whenever required by law, are separately stated.

6. Contractor is and shall be an independent contractor for all purposes, solely responsible for the results to be obtained and not subject to the control or supervision of the Owner insofar as the manner and means of performing the services and obligations of this contract.

7. In the event the Owner's machinery or equipment is used by the Contractor or any subcontractor in the performance of work called for by the contractor, such machinery or equipment shall be considered as being under the sole custody and control of the Contractor during the period of such use by the Contractor or by any subcontractor, and if any person or persons in the employ of the Owner shall be used to operate such machinery or equipment during the period of such use, such person or persons shall be deemed during such period of operation to be an employee or employees of the Contractor.

8. Contractor shall be responsible for damage inflicted by himself or his agents to existing buildings, equipment, or completed new

work, which damage results from the performance of Contractor's requirements under this Agreement. Repair or replacement of all such damaged work shall be done by Contractor at his own expense.

9. Contractor shall at all times keep the site, Owner's premises, and adjoining premises, driveways and streets clean of rubbish resulting from such work. At the conclusion of the work, Contractor shall remove all rubbish from and about the premises, as well as all tools, equipment, surplus material, and shall leave the premises clean and ready for use. No burning of rubbish will be permitted on the premises. If Contractor does not perform such cleaning with reasonable promptness or upon request, Owner may cause such cleaning to be done by others and charge the cost of same to Contractor.

10. Contractor warrants that all work provided for herein shall be done in a workmanlike manner and all materials provided for herein shall be free from defects and Contractor shall promptly repair or replace any items which are defective in workmanship or materials.

11. Contractor shall maintain insurance which will insure the performance by Contractor of the obligations to indemnify and hold harmless, and protect Owner from claims under Workman's Compensation, Occupational Disease Act, Employer's Liability Insurance, Comprehensive General Liability Insurance including bodily injury and property damage and Automobile Liability Insurance including bodily injury and property damage. Contractor shall provide to the Tazewell County Auditor, certificates of insurance in a form and amount acceptable to the Tazewell County Auditor which evidences the existence and continuation of the above required insurance.

12. Contractor and all subcontractors working on the project at the job site during the term of this Agreement shall comply with all the rules and regulations as given in the Williams-Steiger Occupational Safety Health Act of 1970 and all amendments to the Act. Further, Contractor and all subcontractors on the project at the job site during the term of this Agreement shall comply with the Prevailing Wage requirements of the Davis-Bacon Act and its regulations, 29 CFR Parts 1, 3, 5, and 7. Further, Contractor shall pay prevailing wages in accordance with the State of Illinois Prevailing Wage Law, latest revision. All work to be performed hereunder shall be performed in strict accordance with the latest adopted edition of applicable codes and regulations.

13. Contractor shall save and hold harmless Owner, including its officials, agents and employees, free and harmless from all liability, public or private, penalties, contractual or otherwise, attorneys fees, expenses, causes of action, claims or judgments, resulting from claimed injury, damage, loss or loss of use to or of any person, including natural persons and any other legal entity, or property of any kind (including, but not limited to, choses in action) arising out of or in any way connected with the performance of work or work to be performed under this contract, whether or not arising out of the partial or sole negligence of Owner, its officials, agents, or employees, including protection against any claim of the Contractor or any subcontractor for any payments under any Workman's Compensation Insurance carried on behalf of said Contractor or subcontractor and shall indemnify Owner for any costs, expenses, judgments and attorneys fees paid or incurred, by or on behalf of the Owner, and/or its agents and employees, whether or not by or through insurance provided by Owner.

14. This Contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provision of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated herein by reference.

15. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other breach or further breach of this contract or any provision hereof.

16. This contract is severable, and the invalidity or unenforceability of any provision of this contract, or any part hereof, shall not render the remainder of this contract invalid or unenforceable.

17. This contract may not be assigned or subcontracted by Contractor to any other person or entity without the written consent of Owner.

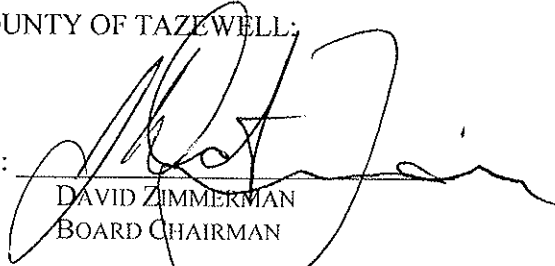
18. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.

19. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto. Owner shall not be liable to Contractor for the costs or changes or additions to the work to be performed or the materials to be supplied unless such changes or additions are accepted by Owner in writing approved by and signed by a person with lawful authority granted to execute such writing.

20. The parties agree that the foregoing document herein referenced constitutes all of the agreement between the parties and in witness thereof the parties have affixed their respective signatures.

COUNTY OF TAZEWELL:

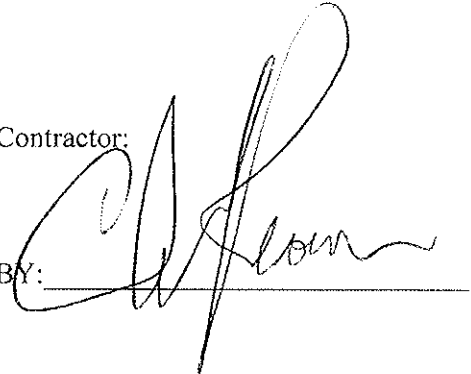
BY:


DAVID ZIMMERMAN
BOARD CHAIRMAN

Dated: Aug 28, 2013

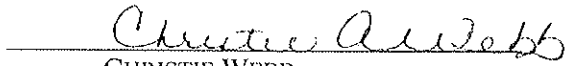
Contractor:

BY:



Dated: Sept 6, 2013

ATTEST:


CHRISTIE WEBB
COUNTY CLERK

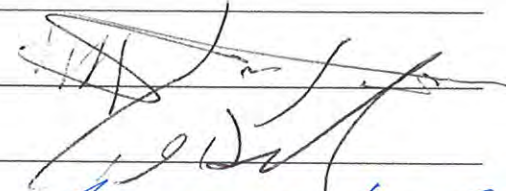
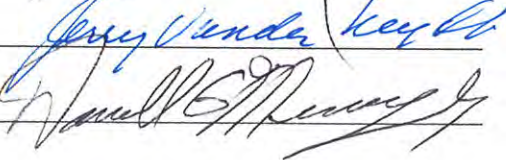
Dated: Aug 28, 2013

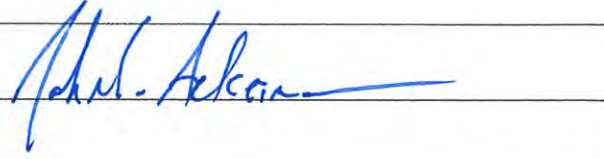
Motion by member Sundell, Second by member Stanford to
Approve Resolution 3. Motion carried by Voice Vote.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:



RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to approve the auction of surplus property; and

WHEREAS, auction is to be held on September 28, 2013; and

WHEREAS, the auction will be advertised on the Tazewell County website and with flyers throughout the County; and


WHEREAS, by resolution and proper public notice, the Tazewell County Board has ordered a public auction of surplus County property and in order to conduct said ordered sale authorizes the County Board Chairman to appoint Board members Dean Grimm and/or Carroll Imig to serve as an agent for Tazewell County and conduct the sale of Tazewell County surplus auction as an official duty of the position as a Tazewell County Board member.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Superintendent of Building and Grounds and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:



 County Clerk

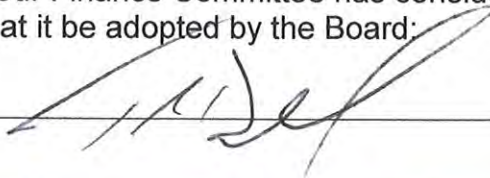



 County Board Chairman

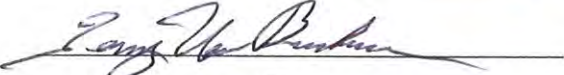
Motion by member Harris, Second by member B. Grimm to
Approve Resolution 4. Motion carried by Voice Vote.


Mr. Chairman and Members of the Tazewell County Board:

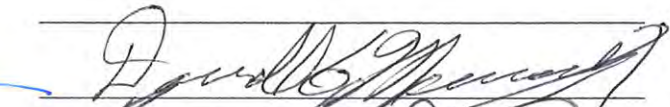
Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

















RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the following Budget Line transfers:

- Transfer \$2,313.00 from County Administration Adjustments Line Item (100-913-555-000) to Assessments Department Head Line Item (100-157-511-020)
- Transfer \$2,259.00 from County Administration Adjustments Line Item (100-913-555-000) to Community Development Department Head Line Item (100-161-511-020)
- Transfer \$2,451.00 from County Administration Adjustments Line Item (100-913-555-000) to EMA Department Head Line Item (100-213-511-020)
- Transfer \$4,576.00 from County Administration Adjustments Line Item (100-913-555-000) to Court Services Department Head Line Item (100-231-511-020)
- Transfer \$4,871.00 from County Motor Fuel Tax Fund Highway Maintenance (203-311-533-740) to County Motor Fuel Tax Fund Department Head Line Item (203-311-511-020)
- Transfer \$6,824.00 from County Administration Adjustments Line Item (100-913-555-000) to County Administration Information Technology Coordinator Line Item (100-913-511-020)

WHEREAS, these salaries were not included during the regular budgeting process as the Board needed more time to make a decision on them; and

WHEREAS, the Board did decide to approve the adjustments as attached; and

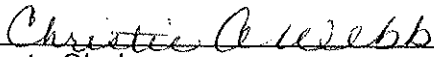
WHEREAS, there are sufficient funds in the County Administration Adjustments Line Item and the County Motor Fuel Tax Fund Maintenance Line Item for these transfers.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:



County Clerk

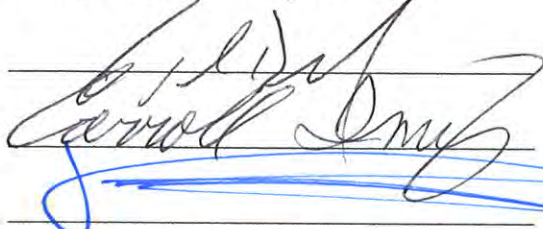


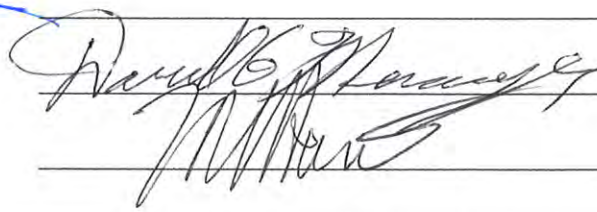


County Board Chairman

Motion by member Hillegonds, Second by member Sundell to
Approve Resolution 6. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the following Budget Line transfers:

- Transfer \$578.00 from Contractual Services Line Item (260-913-533-000) to GIS Department Head (S of A) Line Item (260-913-511-020)
- Transfer \$565.00 from Contractual Services Line Item (260-913-533-000) to GIS Department Head (Zoning) Line Item (260-913-511-021)

WHEREAS, these salaries were not included during the regular budgeting process as the Board needed more time to make a decision on them; and

WHEREAS, the Board did decide to approve the adjustments as attached; and


WHEREAS, there are sufficient funds in the GIS Contractual Services Line Item for these transfers.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:

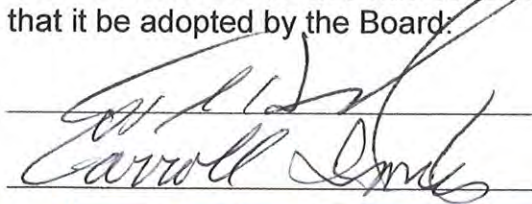
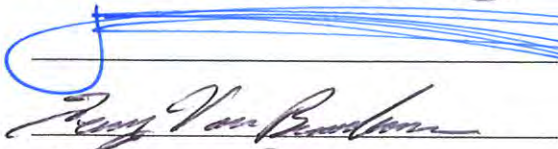
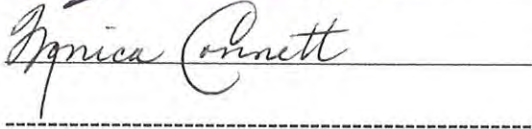
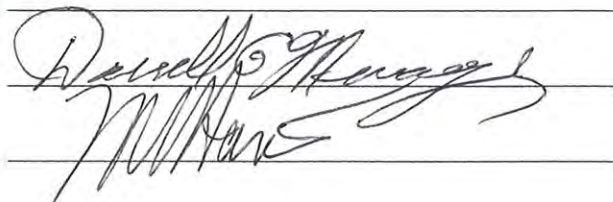

 County Clerk


 County Board Chairman

Motion by member Vanderheydt, Second by member Connett to
Approve Resolution 7. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

	_____
	_____
	_____
	_____

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a Budget Line Transfer for Jury Commission:

Transfer \$1,200.00 from Juror Fees Line Item (100-125-511-130) to Office Supplies Line Item (100-125-522-010); and

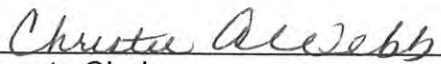
WHEREAS, the transfer of funds is needed to cover the cost of ordering of Jury Summons.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:



County Clerk



County Board Chairman

Motion by member Redlingshafer, Second by member Stanford to Approve Resolution 10. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

[Signature]

[Signature]

[Signature]

Monica Connett

[Signature]

[Signature]

[Signature]

[Signature]

RESOLUTION

WHEREAS, the Human Resources Committee recognizes that Employee Performance Evaluation Policy Statement has changed to focus on those top performing employees; and

WHEREAS, the existing evaluation instrument is no longer consistent with our Employee Performance Evaluation Policy Statement which was revised in January 2013; and

WHEREAS, the Human Resource Department, with the approval of the County Administrator, developed the attached Performance Evaluation Forms for position classes with input and consultation of Elected Officials and Department Heads which has been completed.

THEREFORE BE IT RESOLVED by the County Board that the Board allows the County Administrator to develop the Performance Evaluation of his choice that follows the policy approved by the County Board.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Human Resource Department of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:

Christie Alzebb

 County Clerk

[Signature]

 County Board Chairman



**Tazewell County
PERFORMANCE EVALUATION FORM
Management/Supervisor**

Review Period From:	To:
Review Date:	

Employee Name:	Employee ID Number:
Title:	
Department Office:	
Supervisor:	
Evaluated By:	

Employment Category: Non-Exempt Exempt

GENERAL INFORMATION

The basic purpose of the Individual Development and Performance system is to let employees know how they are doing, to motivate them, to improve their performance and to justify administrative personnel decisions.

The system attempts to minimize subjective judgments by utilizing a work planning concept of objective setting and feedback. Thus, it helps employees control and evaluates their progress towards personal as well as organizational objectives.

INSTRUCTIONS

Employee: The employees will self rate themselves first and comment on each performance categories below. Comments can be made before the evaluation or during the evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box.

Supervisor: Describe the employee’s contribution in each of the performance categories below. It is imperative that the evaluator illustrate specific, detailed examples since the last performance evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box and follow the Performance Evaluation Procedures as follows:

1. Upon completion of the evaluation instrument, the supervisor will submit the evaluation to his/her respective Department Head. The Department Head shall review, amend, or clarify the evaluation, as appropriate.
2. In the event the overall evaluation for the employee is “Exceeds Standards” or “Outstanding”, the Department Head shall forward the evaluation instrument to the County Administrator prior to the performance review meeting with the employee and prior to the evaluation score being communicated to the employee. Evaluations tentatively scored as “Exceeds Standards” or “Outstanding” submitted to the County Administrator shall include attachments that support the “Exceeds Standards” or “Outstanding” rating, including the mean evaluation score for the office or department. The County Administrator will review the evaluation for completeness, review the content of the written comments to assure the instrument has been prepared in conformance with the intent of the Employee Performance Evaluation Policy Statement and to ensure that the number of awards do not exceed the overall percentage limits. Once the evaluation instrument has been approved by the County Administrator, the evaluation instrument will be forwarded to the Department Head.
3. The Department Head will sign off on the evaluation instrument and return the instrument to the supervisor to conduct a performance review meeting with the employee. The employee may make comments either verbally or in writing in support of or objection to the evaluation. These comments shall be noted either on the evaluation form, or as an attachment.

4. The completed form with attachments, if any, shall be signed by the supervisor and employee and submitted to the Department Head. If, after reviewing the evaluation and any employee comments, the Department Head elects to modify the evaluation, and the modification results in a change in Overall Performance Rating to “Exceeds Standards” or “Outstanding” Steps 2 and 3 shall be repeated. The employee will be given the opportunity to review the modification with the Department Head and to respond in writing to the changes.
5. In order for an employee to be eligible to receive the merit compensation adjustment associated with “Exceeds Standards” or “Outstanding”, the evaluation instrument must cite specific examples, or reasons for such rating on the individual performance factor ratings and for the Overall Performance Rating.

Merit Compensation Eligibility

A. All employees who serve in positions that are classified and assigned a Pay Grade according to the Hay Group Internal Equity Study are eligible for annual merit compensation adjustments in accordance with their overall rating on their annual performance evaluation, provided their date of hire in their current position was no later than June 1st of the evaluation year.

B. Employees who meet all eligibility requirements, including a date of hire for their current position of no later than June 1st of the evaluation year, shall be advanced in their Pay Grade, as follows:

- I. An overall evaluation of Meets Expectations = a one Step advancement, or 2.5% for nonunion employees working under a Pay Plan without a step system, up to the mid-point for the assigned pay grade.
- II. An overall evaluation of Exceeds Standards = a one Step advancement or 2.5% for nonunion employees working under a Pay Plan without a step system.
- III. An overall evaluation of Outstanding = a two Step advancement or 5.0% for nonunion employees working under a Pay Plan with a step system.

C. Employees whose base compensation is set above the Maximum Step in their designated Pay Grade shall receive a Merit Bonus*, as follows:

- I. An overall evaluation of Meets = a 0.0% Bonus
- II. An overall evaluation of Exceeds = a 1.0% Bonus
- III. An overall evaluation of Outstanding = a 2.5% Bonus

*Such Bonus shall not become a part of the employee’s Base Pay. Employees who are performing at a minimum of a “Meets Expectations” level who would experience a pay decrease in years when there is no general wage or cost-of-living increase to the pay plan or one whose size also would cause a pay decrease, shall receive compensation at the previous year’s level subject to all other conditions of this policy, including affordability.

6. A Personnel Action Form (PAF) shall be completed to reflect the change in salary and performance bonus awarded based on the Performance Evaluation Instrument and distributed as follows:
 - I. The Original to the employee’s permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head
7. The completed evaluation will then become a part of the employee’s permanent personnel file and distributed as follows.
 - I. The Original to the employee’s permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head

Performance Evaluation Interview Guidelines: Ensure that the employee has completed his/her appraisal before the interview or during the evaluation; Emphasize the positive, but be candid; Support statements about performance/behavior with examples; Set realistic goals; Ensure adherence to proposed work plans, goals, and job descriptions; Beware of: Personal biases; Criticism of personality traits/attitudes; Comparison to another specific employee; False standards.

RATINGS DEFINITION

U- UNSATISFACTORY (1): Performance generally failed to meet the expectation or required responsibilities, close supervision and/or the redoing of work. The employee did not perform at the level expected for employees doing this type of work. Unacceptable job performance was due to the employee's lack of effort or skills and needs immediate attention.

B- BELOW EXPECTATIONS (2): Performance met some of the job expectations but did not fully meet the remainder. The employee generally performs at a minimal level and improvement is needed to fully meet expectations. Performance deficiencies were due to the employee's lack of effort or skills.

M – MEETS EXPECTATION (3): Performance fully met the established job expectation of the organization and the department and is limited to the top 90% of the County workforce. The employee generally performs well and requires little additional guidance.

E- EXCEEDS EXPECTATIONS (4): Performance generally falls above organizational/departmental expectations and is limited to the top 20% of the County workforce. The employee performs well and requires no or little guidance.

O- OUTSTANDING (5): A preponderance of the employee's work exceeded expectations on all or nearly all performance factors and is limited to a maximum of the top 5% of the County workforce. The employee consistently did outstanding work, regularly going far beyond what is expected of employees doing this type of work. Performance that exceeded expectations was due to the effort and skills of the employee.

To qualify for a rating of Outstanding the employee must have specific performance in one of the following:

- I. FSLA Exempt (Exempt) employees who assume additional duties without additional compensation that require an average of 8 hours of additional work per pay period for a minimum of 15 weeks.
- II. FSLA Non-exempt employees who assume duties of a higher job classification, without additional compensation, for a period of time in excess of 15 weeks.
- III. Any employee who voluntarily returns to work while on a scheduled paid leave of absence to assist in the resolution of an issue that they have not contributed to.

PERFORMANCE FACTORS

Knowledge of Work	Score <input style="width: 40px; height: 20px;" type="text"/>															
O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory																
Understands assigned duties and responsibilities; establishes priorities and plans work, uses appropriate procedures, tools, equipment, and materials for assigned work. Working knowledge of other jobs' responsibilities within the Department. Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions. Follows policies and procedures; Completes administrative tasks correctly and on time; Supports organization's goals.	Employee Rating															
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O	1	2	3	4	5					
	U	B	M	E	O											
	1	2	3	4	5											
Supervisor Rating																
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O	1	2	3	4	5						
U	B	M	E	O												
1	2	3	4	5												

Employee Comments:

Supervisor Comments:

Professionalism

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.

Employee Rating

U 1	B 2	M 3	E 4	O 5

Supervisor Rating

U 1	B 2	M 3	E 4	O 5

Employee Comments:

Supervisor Comments:

Organizational Support/Performance

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Follows policies and procedures; Completes administrative tasks correctly and on time; Achieves work plan within the mutually agreed time frames; Supports organization's strategic goals.

Employee Rating

U 1	B 2	M 3	E 4	O 5

Supervisor Rating

U 1	B 2	M 3	E 4	O 5

Employee Comments:

Supervisor Comments:

Initiative	Score <input style="width: 30px; height: 20px;" type="text"/>															
O – Outstanding; E– Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory																
Recognizes opportunities and initiates actions to capitalize on them. Looks for new and productive ways to make an impact. Uses sound judgment about when to take action and when to seek guidance and permission. Does not remain idle – hard working and self motivated. Takes advantage of training opportunities and progresses through work stations at an acceptable rate. Takes independent action. Adapts to changes in the work environment; Able to deal with frequent change, delays, or unexpected events.	Employee Rating															
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="text-align: center;">U</td> <td style="text-align: center;">B</td> <td style="text-align: center;">M</td> <td style="text-align: center;">E</td> <td style="text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	U	B	M	E	O	1	2	3	4	5					
	U	B	M	E	O											
	1	2	3	4	5											
	Supervisor Rating															
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="text-align: center;">U</td> <td style="text-align: center;">B</td> <td style="text-align: center;">M</td> <td style="text-align: center;">E</td> <td style="text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	U	B	M	E	O	1	2	3	4	5						
U	B	M	E	O												
1	2	3	4	5												

Employee Comments:

Supervisor Comments:

Teamwork/Cooperation	Score <input style="width: 30px; height: 20px;" type="text"/>															
O – Outstanding; E– Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory																
Projects a positive work attitude; effectively exchanges ideas and contributing skills that complement other members on the team, expresses opinions and gives feedback.; uses tact and diplomacy/acts professionally at all times; Fulfills commitments to team members.	Employee Rating															
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="text-align: center;">U</td> <td style="text-align: center;">B</td> <td style="text-align: center;">M</td> <td style="text-align: center;">E</td> <td style="text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	U	B	M	E	O	1	2	3	4	5					
	U	B	M	E	O											
	1	2	3	4	5											
	Supervisor Rating															
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="text-align: center;">U</td> <td style="text-align: center;">B</td> <td style="text-align: center;">M</td> <td style="text-align: center;">E</td> <td style="text-align: center;">O</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> <td style="text-align: center;"> </td> </tr> </table>	U	B	M	E	O	1	2	3	4	5						
U	B	M	E	O												
1	2	3	4	5												

Employee Comments:

Supervisor Comments:

Problem Solving

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Demonstrates the ability to gather information, to critically evaluate options, seeking alternative perspectives to identify root causes and develop solutions.

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

Planning and Organizing

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Establishes and manages work priorities; efficiently allocates time and utilizes available resources appropriately; effectively handles multiple assignments.

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

Communication

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively expresses self in individual or group situations in a tactful, professional, and constructive manner; Oral and written communications are complete, clear, concise, accurate and understood by others; listens carefully, empathetic, caring, and demonstrates an interest and responsiveness to others.

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

Use of Time

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Dependable, present at work and on time; absences are properly scheduled and reported; uses available time wisely

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

Leadership

Score

5 O –Outstanding; E– Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively accomplishes work through others; inspires confidence, provides clear direction, communicates constructive feedback, provides on-the-job training; recognizes and resolves problems.

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

Development of Staff

Score

O –Outstanding; E– Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Recognizes and develops skills and abilities of other staff in order to promote professional development and to meet departmental and organizational objectives; plans and assigns work effectively and equitably.

Employee Rating				
U	B	M	E	O
1	2	3	4	5
Supervisor Rating				
U	B	M	E	O
1	2	3	4	5

Employee Comments:

Supervisor Comments:

EMPLOYEE OVERALL PERFORMANCE RATING

Instructions: Based upon the preceding performance ratings, add the individual Factor's numerical ratings and divide the total by the number of factors used. The result is the employee's Overall Performance Rating. Indicate the Overall Performance Rating next to the appropriate box below.

Assessment		Employee Rating	Supervisor Rating
O -Consistently performs above the requirements/expectations for the position; unequaled by most individuals in this position.	O (5.00)		
E -Generally exceeds the requirements/expectations for the position.	E (4.00 - 4.99)		
M -Fully Meets all requirements/expectation; characteristic of the performance expected for the position.	M (3.00 -3.99)		
B -Requires more supervision than should be necessary and/or does not meet requirements in one or more performance areas and or performance is inconsistent.	B (2.00 -2.99)		
U -Fails to meet requirements/expectation for the position; requires substantial and immediate improvement.	U (1.00 -2.99)		

Employee Over all Comments:

Supervisor Overall Comments:

GOALS/OBJECTIVES/SPECIAL PROJECTS TO BE ACHIEVED FOR NEXT REVIEW

Goals/Objectives (Comments required for all ratings of Partially Met or Not Met)	Targeted Completion Date	Completion Date	Results		
			Met	Partially Met	Not Met
1.					
Comments:					
2.					
Comments:					
3.					
Comments:					

SEMI ANNUAL PROGRESS REVIEW

<p>Adjusted Goals/Objectives: The employee and supervisor may meet six months after the employee's performance review to review progress towards previously agreed upon objectives. If the original objectives need to be adjusted, use the space below to document the change. The employee and supervisor should date and sign the document at the time of the review.</p>
1.
Date: _____ Employee Signature: _____ Supervisor Signature: _____
2.
Date: _____ Employee Signature: _____ Supervisor Signature: _____
3.
Date: _____ Employee Signature: _____ Supervisor Signature: _____

CAREER DEVELOPMENT

<p>PART I: List training programs, conferences, and courses that should be taken to improve job skills or for career development.</p>
<p>PART II: List developmental steps to improve performance and/or prepare for future responsibilities.</p>



**Tazewell County
PERFORMANCE EVALUATION FORM
Department Head**

Review Period From:	To:
Review Date:	

Employee Name:	Employee ID Number:
Title:	
Department Office:	
Supervisor:	
Evaluated By:	

Employment Category: Non-Exempt Exempt

GENERAL INFORMATION

The basic purpose of the Individual Development and Performance system is to let employees know how they are doing, to motivate them, to improve their performance and to justify administrative personnel decisions.

The system attempts to minimize subjective judgments by utilizing a work planning concept of objective setting and feedback. Thus, it helps employees control and evaluates their progress towards personal as well as organizational objectives.

INSTRUCTIONS

Employee: The employees will self rate themselves first and comment on each performance categories below. Comments can be made before the evaluation or during the evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box.

Supervisor: Describe the employee’s contribution in each of the performance categories below. It is imperative that the evaluator illustrate specific, detailed examples since the last performance evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box and follow the Performance Evaluation Procedures as follows:

1. Upon completion of the evaluation instrument, the supervisor will submit the evaluation to his/her respective Department Head. The Department Head shall review, amend, or clarify the evaluation, as appropriate.
2. In the event the overall evaluation for the employee is “Exceeds Standards” or “Outstanding”, the Department Head shall forward the evaluation instrument to the County Administrator prior to the performance review meeting with the employee and prior to the evaluation score being communicated to the employee. Evaluations tentatively scored as “Exceeds Standards” or “Outstanding” submitted to the County Administrator shall include attachments that support the “Exceeds Standards” or “Outstanding” rating, including the mean evaluation score for the office or department. The County Administrator will review the evaluation for completeness, review the content of the written comments to assure the instrument has been prepared in conformance with the intent of the Employee Performance Evaluation Policy Statement and to ensure that the number of awards do not exceed the overall percentage limits. Once the evaluation instrument has been approved by the County Administrator, the evaluation instrument will be forwarded to the Department Head.
3. The Department Head will sign off on the evaluation instrument and return the instrument to the supervisor to conduct a performance review meeting with the employee. The employee may make comments either verbally or in writing in support of or objection to the evaluation. These comments shall be noted either on the evaluation form, or as an attachment.

4. The completed form with attachments, if any, shall be signed by the supervisor and employee and submitted to the Department Head. If, after reviewing the evaluation and any employee comments, the Department Head elects to modify the evaluation, and the modification results in a change in Overall Performance Rating to "Exceeds Standards" or "Outstanding" Steps 2 and 3 shall be repeated. The employee will be given the opportunity to review the modification with the Department Head and to respond in writing to the changes.
5. In order for an employee to be eligible to receive the merit compensation adjustment associated with "Exceeds Standards" or "Outstanding", the evaluation instrument must cite specific examples, or reasons for such rating on the individual performance factor ratings and for the Overall Performance Rating.

Merit Compensation Eligibility

A. All employees who serve in positions that are classified and assigned a Pay Grade according to the Hay Group Internal Equity Study are eligible for annual merit compensation adjustments in accordance with their overall rating on their annual performance evaluation, provided their date of hire in their current position was no later than June 1st of the evaluation year.

B. Employees who meet all eligibility requirements, including a date of hire for their current position of no later than June 1st of the evaluation year, shall be advanced in their Pay Grade, as follows:

- I. An overall evaluation of Meets Expectations = a one Step advancement, or 2.5% for nonunion employees working under a Pay Plan without a step system, up to the mid-point for the assigned pay grade.
- II. An overall evaluation of Exceeds Standards = a one Step advancement or 2.5% for nonunion employees working under a Pay Plan without a step system.
- III. An overall evaluation of Outstanding = a two Step advancement or 5.0% for nonunion employees working under a Pay Plan with a step system.

C. Employees whose base compensation is set above the Maximum Step in their designated Pay Grade shall receive a Merit Bonus*, as follows:

- I. An overall evaluation of Meets = a 0.0% Bonus
- II. An overall evaluation of Exceeds = a 1.0% Bonus
- III. An overall evaluation of Outstanding = a 2.5% Bonus

*Such Bonus shall not become a part of the employee's Base Pay. Employees who are performing at a minimum of a "Meets Expectations" level who would experience a pay decrease in years when there is no general wage or cost-of-living increase to the pay plan or one whose size also would cause a pay decrease, shall receive compensation at the previous year's level subject to all other conditions of this policy, including affordability.

6. A Personnel Action Form (PAF) shall be completed to reflect the change in salary and performance bonus awarded based on the Performance Evaluation Instrument and distributed as follows:
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head
7. The completed evaluation will then become a part of the employee's permanent personnel file and distributed as follows.
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head

Performance Evaluation Interview Guidelines: Ensure that the employee has completed his/her appraisal before the interview or during the evaluation; Emphasize the positive, but be candid; Support statements about performance/behavior with examples; Set realistic goals; Ensure adherence to proposed work plans, goals, and job descriptions; Beware of: Personal biases; Criticism of personality traits/attitudes; Comparison to another specific employee; False standards.

RATINGS DEFINITION

U- UNSATISFACTORY (1): Performance generally failed to meet the expectation or required responsibilities, close supervision and/or the redoing of work. The employee did not perform at the level expected for employees doing this type of work. Unacceptable job performance was due to the employee's lack of effort or skills and needs immediate attention.

B- BELOW EXPECTATIONS (2): Performance met some of the job expectations but did not fully meet the remainder. The employee generally performs at a minimal level and improvement is needed to fully meet expectations. Performance deficiencies were due to the employee's lack of effort or skills.

M – MEETS EXPECTATION (3): Performance fully met the established job expectation of the organization and the department and is limited to the top 90% of the County workforce. The employee generally performs well and requires little additional guidance.

E- EXCEEDS EXPECTATIONS (4): Performance generally falls above organizational/departmental expectations and is limited to the top 20% of the County workforce. The employee performs well and requires no or little guidance.

O- OUTSTANDING (5): A preponderance of the employee's work exceeded expectations on all or nearly all performance factors and is limited to a maximum of the top 5% of the County workforce. The employee consistently did outstanding work, regularly going far beyond what is expected of employees doing this type of work. Performance that exceeded expectations was due to the effort and skills of the employee.

To qualify for a rating of Outstanding the employee must have specific performance in one of the following:

- I. FSLA Exempt (Exempt) employees who assume additional duties without additional compensation that require an average of 8 hours of additional work per pay period for a minimum of 15 weeks.
- II. FSLA Non-exempt employees who assume duties of a higher job classification, without additional compensation, for a period of time in excess of 15 weeks.
- III. Any employee who voluntarily returns to work while on a scheduled paid leave of absence to assist in the resolution of an issue that they have not contributed to.

PERFORMANCE FACTORS

Knowledge of Work	Score <input style="width: 30px; height: 20px;" type="text"/>				
O –Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory					
Understands assigned duties and responsibilities; establishes priorities and plans work, uses appropriate procedures, tools, equipment, and materials for assigned work. Working knowledge of other jobs' responsibilities within the Department. Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions. Follows policies and procedures; Completes administrative tasks correctly and on time; Supports organization's goals.	Employee Rating				
	U	B	M	E	O
	Supervisor Rating				
U	B	M	E	O	

Employee Comments:

Supervisor Comments:

Professionalism

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Organizational Support/Performance

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Follows policies and procedures; Completes administrative tasks correctly and on time; Achieves work plan goals within the mutually agreed time frames; Supports organization's strategic goals.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Initiative

Score

O –Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Recognizes opportunities and initiates actions to capitalize on them. Looks for new and productive ways to make an impact. Uses sound judgment about when to take action and when to seek guidance and permission. Does not remain idle – hard working and self motivated. Takes advantage of training opportunities and progresses through work stations at an acceptable rate. Takes independent action. Adapts to changes in the work environment; Able to deal with frequent change, delays, or unexpected events.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Teamwork/Cooperation

Score

O –Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Projects a positive work attitude; effectively exchanges ideas and contributing skills that complement other members on the team, expresses opinions and gives feedback.; uses tact and diplomacy/acts professionally at all times; Fulfills commitments to team members.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Problem Solving

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Demonstrates the ability to gather information, to critically evaluate options, seeking alternative perspectives to identify root causes and develop solutions.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Planning and Organizing

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Establishes and manages work priorities; efficiently allocates time and utilizes available resources appropriately; effectively handles multiple assignments.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Communication

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively expresses self in individual or group situations in a tactful, professional, and constructive manner; Oral and written communications are complete, clear, concise, accurate and understood by others; listens carefully, empathetic, caring, and demonstrates an interest and responsiveness to others.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Leadership

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively accomplishes work through others; inspires confidence, provides clear direction, communicates constructive feedback, provides on-the-job training; recognizes and resolves problems.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Development of Staff

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Recognizes and develops skills and abilities of other staff in order to promote professional development and to meet departmental and organizational objectives; plans and assigns work effectively and equitably.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Cost Control

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Budget recommendations are based upon prioritized needs and are submitted on schedule and complete; budget recommendations are creative, well founded, and cost-effective; recommends and implements departmental improvements, which result in operational efficiencies, new or additional revenues sources, or documented cost-savings to the organization.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

EMPLOYEE OVERALL PERFORMANCE RATING

Instructions: Based upon the preceding performance ratings, add the individual Factor's numerical ratings and divide the total by the number of factors used. The result is the employee's Overall Performance Rating. Indicate the Overall Performance Rating next to the appropriate box below.

Assessment		Employee Rating	Supervisor Rating
O -Consistently performs above the requirements/expectations for the position; unequaled by most individuals in this position.	O (5.00)		
E -Generally exceeds the requirements/expectations for the position.	E (4.00 - 4.99)		
M -Fully Meets all requirements/expectation; characteristic of the performance expected for the position.	M (3.00 -3.99)		
B -Requires more supervision than should be necessary and/or does not meet requirements in one or more performance areas and or performance is inconsistent.	B (2.00 -2.99)		
U -Fails to meet requirements/expectation for the position; requires substantial and immediate improvement.	U (1.00 -2.99)		

Employee Over all Comments:

Supervisor Overall Comments:

GOALS/OBJECTIVES/SPECIAL PROJECTS TO BE ACHIEVED FOR NEXT REVIEW

Goals/Objectives <small>(Comments required for all ratings of Partially Met or Not Met)</small>	Targeted Completion Date	Completion Date	Results		
			Met	Partially Met	Not Met
1.					
Comments:					
2.					
Comments:					
3.					
Comments:					

CAREER DEVELOPMENT

PART I: List training programs, conferences, and courses that should be taken to improve job skills or for career development.
PART II: List developmental steps to improve performance and/or prepare for future responsibilities.

SIGNATURES

Employee	Supervisor (Check One of the Boxes)
* Your signature indicates only that you have read and discussed this performance review with your supervisor. It does not necessarily mean that you agree with the comments. If you disagree with your review, explain, either in the overall assessment section or on a separate page, the specific areas of disagreement. You may request a copy of the performance review from your supervisor.	I have reviewed the employee's job description: <input type="checkbox"/> It is accurate and up-to-date; <input type="checkbox"/> It needs revisions- which is my responsibility Please attach a copy of employee's job description to the evaluation form.

 *Employee Signature Date Supervisor Signature Date

I have reviewed this evaluation: _____
Department Head Signature Date

 County Administrator Date
 (Required only if Overall Performance Rating is Exceeds Standards or Outstanding)



Tazewell County PERFORMANCE EVALUATION FORM Field/Technical

Review Period From:	To:
Review Date:	

Employee Name:	Employee ID Number:
Title:	
Department Office:	
Supervisor:	
Evaluated By:	

Employment Category: Non-Exempt Exempt

GENERAL INFORMATION

The basic purpose of the Individual Development and Performance system is to let employees know how they are doing, to motivate them, to improve their performance and to justify administrative personnel decisions.

The system attempts to minimize subjective judgments by utilizing a work planning concept of objective setting and feedback. Thus, it helps employees control and evaluates their progress towards personal as well as organizational objectives.

INSTRUCTIONS

Employee: The employees will self rate themselves first and comment on each performance categories below. Comments can be made before the evaluation or during the evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box.

Supervisor: Describe the employee's contribution in each of the performance categories below. It is imperative that the evaluator illustrate specific, detailed examples since the last performance evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box and follow the Performance Evaluation Procedures as follows:

1. Upon completion of the evaluation instrument, the supervisor will submit the evaluation to his/her respective Department Head. The Department Head shall review, amend, or clarify the evaluation, as appropriate.
2. In the event the overall evaluation for the employee is "Exceeds Standards" or "Outstanding", the Department Head shall forward the evaluation instrument to the County Administrator prior to the performance review meeting with the employee and prior to the evaluation score being communicated to the employee. Evaluations tentatively scored as "Exceeds Standards" or "Outstanding" submitted to the County Administrator shall include attachments that support the "Exceeds Standards" or "Outstanding" rating, including the mean evaluation score for the office or department. The County Administrator will review the evaluation for completeness, review the content of the written comments to assure the instrument has been prepared in conformance with the intent of the Employee Performance Evaluation Policy Statement and to ensure that the number of awards do not exceed the overall percentage limits. Once the evaluation instrument has been approved by the County Administrator, the evaluation instrument will be forwarded to the Department Head.
3. The Department Head will sign off on the evaluation instrument and return the instrument to the supervisor to conduct a performance review meeting with the employee. The employee may make comments either verbally or in writing in support of or objection to the evaluation. These comments shall be noted either on the evaluation form, or as an attachment.

4. The completed form with attachments, if any, shall be signed by the supervisor and employee and submitted to the Department Head. If, after reviewing the evaluation and any employee comments, the Department Head elects to modify the evaluation, and the modification results in a change in Overall Performance Rating to "Exceeds Standards" or "Outstanding" Steps 2 and 3 shall be repeated. The employee will be given the opportunity to review the modification with the Department Head and to respond in writing to the changes.
5. In order for an employee to be eligible to receive the merit compensation adjustment associated with "Exceeds Standards" or "Outstanding", the evaluation instrument must cite specific examples, or reasons for such rating on the individual performance factor ratings and for the Overall Performance Rating.

Merit Compensation Eligibility

A. All employees who serve in positions that are classified and assigned a Pay Grade according to the Hay Group Internal Equity Study are eligible for annual merit compensation adjustments in accordance with their overall rating on their annual performance evaluation, provided their date of hire in their current position was no later than June 1st of the evaluation year.

B. Employees who meet all eligibility requirements, including a date of hire for their current position of no later than June 1st of the evaluation year, shall be advanced in their Pay Grade, as follows:

- I. An overall evaluation of Meets Expectations = a one Step advancement, or 2.5% for nonunion employees working under a Pay Plan without a step system, up to the mid-point for the assigned pay grade.
- II. An overall evaluation of Exceeds Standards = a one Step advancement or 2.5% for nonunion employees working under a Pay Plan without a step system.
- III. An overall evaluation of Outstanding = a two Step advancement or 5.0% for nonunion employees working under a Pay Plan with a step system.

C. Employees whose base compensation is set above the Maximum Step in their designated Pay Grade shall receive a Merit Bonus*, as follows:

- I. An overall evaluation of Meets = a 0.0% Bonus
- II. An overall evaluation of Exceeds = a 1.0% Bonus
- III. An overall evaluation of Outstanding = a 2.5% Bonus

*Such Bonus shall not become a part of the employee's Base Pay. Employees who are performing at a minimum of a "Meets Expectations" level who would experience a pay decrease in years when there is no general wage or cost-of-living increase to the pay plan or one whose size also would cause a pay decrease, shall receive compensation at the previous year's level subject to all other conditions of this policy, including affordability.

6. A Personnel Action Form (PAF) shall be completed to reflect the change in salary and performance bonus awarded based on the Performance Evaluation Instrument and distributed as follows:
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head
7. The completed evaluation will then become a part of the employee's permanent personnel file and distributed as follows.
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head

Performance Evaluation Interview Guidelines: Ensure that the employee has completed his/her appraisal before the interview or during the evaluation; Emphasize the positive, but be candid; Support statements about performance/behavior with examples; Set realistic goals; Ensure adherence to proposed work plans, goals, and job descriptions; Beware of: Personal biases; Criticism of personality traits/attitudes; Comparison to another specific employee; False standards.

RATINGS DEFINITION

U- UNSATISFACTORY (1): Performance generally failed to meet the expectation or required responsibilities, close supervision and/or the redoing of work. The employee did not perform at the level expected for employees doing this type of work. Unacceptable job performance was due to the employee's lack of effort or skills and needs immediate attention.

B- BELOW EXPECTATIONS (2): Performance met some of the job expectations but did not fully meet the remainder. The employee generally performs at a minimal level and improvement is needed to fully meet expectations. Performance deficiencies were due to the employee's lack of effort or skills.

M – MEETS EXPECTATION (3): Performance fully met the established job expectation of the organization and the department and is limited to the top 90% of the County workforce. The employee generally performs well and requires little additional guidance.

E- EXCEEDS EXPECATIONS (4): Performance generally falls above organizational/departmental expectations and is limited to the top 20% of the County workforce. The employee performs well and requires no or little guidance.

O- OUTSTANDING (5): A preponderance of the employee's work exceeded expectations on all or nearly all performance factors and is limited to a maximum of the top 5% of the County workforce. The employee consistently did outstanding work, regularly going far beyond what is expected of employees doing this type of work. Performance that exceeded expectations was due to the effort and skills of the employee.

To qualify for a rating of Outstanding the employee must have specific performance in one of the following:

- I. FSLA Exempt (Exempt) employees who assume additional duties without additional compensation that require an average of 8 hours of additional work per pay period for a minimum of 15 weeks.
- II. FSLA Non-exempt employees who assume duties of a higher job classification, without additional compensation, for a period of time in excess of 15 weeks.
- III. Any employee who voluntarily returns to work while on a scheduled paid leave of absence to assist in the resolution of an issue that they have not contributed to.

PERFORMANCE FACTORS

Knowledge of Work	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Understands assigned duties and responsibilities; establishes priorities and plans work, uses appropriate procedures, tools, equipment, and materials for assigned work. Working knowledge of other jobs' responsibilities within the Department. Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions. Follows policies and procedures; Completes administrative tasks correctly and on time; Supports organization's goals.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%;">U</td> <td style="width: 20%;">B</td> <td style="width: 20%;">M</td> <td style="width: 20%;">E</td> <td style="width: 20%;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%;">U</td> <td style="width: 20%;">B</td> <td style="width: 20%;">M</td> <td style="width: 20%;">E</td> <td style="width: 20%;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Customer Focus

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Personally demonstrates that external (or internal) customers are high priority. Identifies customer needs and expectations and responds to them in a timely and effective manner. Anticipates and prevents delays or other things that can adversely affect the customer. Keeps customers informed about the status of pending actions and inquiries about customer satisfaction with products or services. This is in sharp contrast to behavior patterns that tend to disappoint customers, leave them feeling forgotten and unimportant or that otherwise result in unmet needs or expectations.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Professionalism

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Initiative	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Recognizes opportunities and initiates actions to capitalize on them. Looks for new and productive ways to make an impact. Uses sound judgment about when to take action and when to seek guidance and permission. Does not remain idle – hard working and self motivated. Takes advantage of training opportunities and progresses through work stations at an acceptable rate. Takes independent action. Adapts to changes in the work environment; Able to deal with frequent change, delays, or unexpected events.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Quality and Quantity of Work	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Considers accuracy and the appearance of work, committed to producing a quality product and to continuous improvement efforts. Recognizes and learns from mistakes, taking appropriate actions to reduce errors. Completes all assignments within specific time limits; adjusts to unexpected changes in work demands to meet timetables. Applies feedback to improve performance.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Teamwork/Cooperation

Score

O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory

Projects a positive work attitude; effectively exchanges ideas and contributing skills that complement other members on the team, expresses opinions and gives feedback.; uses tact and diplomacy/acts professionally at all times; Fulfills commitments to team members.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Problem Solving

Score

O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory

Demonstrates the ability to gather information, to critically evaluate options, seeking alternative perspectives to identify root causes and develop solutions.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Communication	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Effectively expresses self in individual or group situations in a tactful, professional, and constructive manner; Oral and written communications are complete, clear, concise, accurate and understood by others; listens carefully, empathetic, caring, and demonstrates an interest and responsiveness to others.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Attention to Safety	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E –Exceeds Expectation; M – Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Assists in the creation of a safety culture by working in a safe manner; reports unsafe situations and accidents; follows safety procedures; requests and uses safety equipment and safety techniques; and participates in safety training.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Use of Time	Score <input style="width: 30px; height: 20px;" type="text"/>										
O --Outstanding; E --Exceeds Expectation; M -- Meets Expectation; B - Below Expectations; U – Unsatisfactory											
Dependable, present at work and on time; absences are properly scheduled and reported; uses available time wisely	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

EMPLOYEE OVERALL PERFORMANCE RATING

Instructions: Based upon the preceding performance ratings, add the individual Factor's numerical ratings and divide the total by the number of factors used. The result is the employee's Overall Performance Rating. Indicate the Overall Performance Rating next to the appropriate box below.

Assessment		Employee Rating	Supervisor Rating
O -Consistently performs above the requirements/expectations for the position; unequaled by most individuals in this position.	O (5.00)		
E -Generally exceeds the requirements/expectations for the position.	E (4.00 - 4.99)		
M -Fully Meets all requirements/expectation; characteristic of the performance expected for the position.	M (3.00 -3.99)		
B -Requires more supervision than should be necessary and/or does not meet requirements in one or more performance areas and or performance is inconsistent.	B (2.00 -2.99)		
U -Fails to meet requirements/expectation for the position; requires substantial and immediate improvement.	U (1.00 -2.99)		

Employee Over all Comments:

Supervisor Overall Comments:



**Tazewell County
PERFORMANCE EVALUATION FORM
Professional
FLSA EXEMPT**

Review Period From:	To:
Review Date:	

Employee Name:	Employee ID Number:
Title:	
Department Office:	
Supervisor:	
Evaluated By:	

Employment Category: Non-Exempt Exempt

GENERAL INFORMATION

The basic purpose of the Individual Development and Performance system is to let employees know how they are doing, to motivate them, to improve their performance and to justify administrative personnel decisions.

The system attempts to minimize subjective judgments by utilizing a work planning concept of objective setting and feedback. Thus, it helps employees control and evaluates their progress towards personal as well as organizational objectives.

INSTRUCTIONS

Employee: The employees will self rate themselves first and comment on each performance categories below. Comments can be made before the evaluation or during the evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box.

Supervisor: Describe the employee's contribution in each of the performance categories below. It is imperative that the evaluator illustrate specific, detailed examples since the last performance evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box and follow the Performance Evaluation Procedures as follows:

1. Upon completion of the evaluation instrument, the supervisor will submit the evaluation to his/her respective Department Head. The Department Head shall review, amend, or clarify the evaluation, as appropriate.
2. In the event the overall evaluation for the employee is "Exceeds Standards" or "Outstanding", the Department Head shall forward the evaluation instrument to the County Administrator prior to the performance review meeting with the employee and prior to the evaluation score being communicated to the employee. Evaluations tentatively scored as "Exceeds Standards" or "Outstanding" submitted to the County Administrator shall include attachments that support the "Exceeds Standards" or "Outstanding" rating, including the mean evaluation score for the office or department. The County Administrator will review the evaluation for completeness, review the content of the written comments to assure the instrument has been prepared in conformance with the intent of the Employee Performance Evaluation Policy Statement and to ensure that the number of awards do not exceed the overall percentage limits. Once the evaluation instrument has been approved by the County Administrator, the evaluation instrument will be forwarded to the Department Head.
3. The Department Head will sign off on the evaluation instrument and return the instrument to the supervisor to conduct a performance review meeting with the employee. The employee may make comments either verbally or in writing in support of or objection to the evaluation. These comments shall be noted either on the evaluation form, or as an attachment.

4. The completed form with attachments, if any, shall be signed by the supervisor and employee and submitted to the Department Head. If, after reviewing the evaluation and any employee comments, the Department Head elects to modify the evaluation, and the modification results in a change in Overall Performance Rating to "Exceeds Standards" or "Outstanding" Steps 2 and 3 shall be repeated. The employee will be given the opportunity to review the modification with the Department Head and to respond in writing to the changes.
5. In order for an employee to be eligible to receive the merit compensation adjustment associated with "Exceeds Standards" or "Outstanding", the evaluation instrument must cite specific examples, or reasons for such rating on the individual performance factor ratings and for the Overall Performance Rating.

Merit Compensation Eligibility

A. All employees who serve in positions that are classified and assigned a Pay Grade according to the Hay Group Internal Equity Study are eligible for annual merit compensation adjustments in accordance with their overall rating on their annual performance evaluation, provided their date of hire in their current position was no later than June 1st of the evaluation year.

B. Employees who meet all eligibility requirements, including a date of hire for their current position of no later than June 1st of the evaluation year, shall be advanced in their Pay Grade, as follows:

- I. An overall evaluation of Meets Expectations = a one Step advancement, or 2.5% for nonunion employees working under a Pay Plan without a step system, up to the mid-point for the assigned pay grade.
- II. An overall evaluation of Exceeds Standards = a one Step advancement or 2.5% for nonunion employees working under a Pay Plan without a step system.
- III. An overall evaluation of Outstanding = a two Step advancement or 5.0% for nonunion employees working under a Pay Plan with a step system.

C. Employees whose base compensation is set above the Maximum Step in their designated Pay Grade shall receive a Merit Bonus*, as follows:

- I. An overall evaluation of Meets = a 0.0% Bonus
- II. An overall evaluation of Exceeds = a 1.0% Bonus
- III. An overall evaluation of Outstanding = a 2.5% Bonus

*Such Bonus shall not become a part of the employee's Base Pay. Employees who are performing at a minimum of a "Meets Expectations" level who would experience a pay decrease in years when there is no general wage or cost-of-living increase to the pay plan or one whose size also would cause a pay decrease, shall receive compensation at the previous year's level subject to all other conditions of this policy, including affordability.

6. A Personnel Action Form (PAF) shall be completed to reflect the change in salary and performance bonus awarded based on the Performance Evaluation Instrument and distributed as follows:
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head
7. The completed evaluation will then become a part of the employee's permanent personnel file and distributed as follows.
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head

Performance Evaluation Interview Guidelines: Ensure that the employee has completed his/her appraisal before the interview or during the evaluation; Emphasize the positive, but be candid; Support statements about performance/behavior with examples; Set realistic goals; Ensure adherence to proposed work plans, goals, and job descriptions; Beware of: Personal biases; Criticism of personality traits/attitudes; Comparison to another specific employee; False standards.

RATINGS DEFINITION

U- UNSATISFACTORY (1): Performance generally failed to meet the expectation or required responsibilities, close supervision and/or the redoing of work. The employee did not perform at the level expected for employees doing this type of work. Unacceptable job performance was due to the employee’s lack of effort or skills and needs immediate attention.

B- BELOW EXPECTATIONS (2): Performance met some of the job expectations but did not fully meet the remainder. The employee generally performs at a minimal level and improvement is needed to fully meet expectations. Performance deficiencies were due to the employee’s lack of effort or skills.

M – MEETS EXPECTATION (3): Performance fully met the established job expectation of the organization and the department and is limited to the top 90% of the County workforce. The employee generally performs well and requires little additional guidance.

E- EXCEEDS EXPECTATIONS (4): Performance generally falls above organizational/departmental expectations and is limited to the top 20% of the County workforce. The employee performs well and requires no or little guidance.

O- OUTSTANDING (5): A preponderance of the employee’s work exceeded expectations on all or nearly all performance factors and is limited to a maximum of the top 5% of the County workforce. The employee consistently did outstanding work, regularly going far beyond what is expected of employees doing this type of work. Performance that exceeded expectations was due to the effort and skills of the employee.

To qualify for a rating of Outstanding the employee must have specific performance in one of the following:

- I. FSLA Exempt (Exempt) employees who assume additional duties without additional compensation that require an average of 8 hours of additional work per pay period for a minimum of 15 weeks.
- II. FSLA Non-exempt employees who assume duties of a higher job classification, without additional compensation, for a period of time in excess of 15 weeks.
- III. Any employee who voluntarily returns to work while on a scheduled paid leave of absence to assist in the resolution of an issue that they have not contributed to.

PERFORMANCE FACTORS

Knowledge of Work	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Understands assigned duties and responsibilities; establishes priorities and plans work, uses appropriate procedures, tools, equipment, and materials for assigned work. Working knowledge of other jobs’ responsibilities within the Department. Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions. Follows policies and procedures; Completes administrative tasks correctly and on time; Supports organization’s goals.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Customer Focus	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Personally demonstrates that external (or internal) customers are high priority. Identifies customer needs and expectations and responds to them in a timely and effective manner. Anticipates and prevents delays or other things that can adversely affect the customer. Keeps customers informed about the status of pending actions and inquiries about customer satisfaction with products or services. This is in sharp contrast to behavior patterns that tend to disappoint customers, leave them feeling forgotten and unimportant or that otherwise result in unmet needs or expectations.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Professionalism	Score <input style="width: 30px; height: 20px;" type="text"/>										
O –Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Organizational Support/Performance

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Follows policies and procedures; Completes administrative tasks correctly and on time; Achieves work plan goals within the mutually agreed time frames; Supports organization's strategic goals.

Employee Rating

U	B	M	E	O

Supervisor Rating

U	B	M	E	O

Employee Comments:

Supervisor Comments:

Initiative

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Recognizes opportunities and initiates actions to capitalize on them. Looks for new and productive ways to make an impact. Uses sound judgment about when to take action and when to seek guidance and permission. Does not remain idle – hard working and self motivated. Takes advantage of training opportunities and progresses through work stations at an acceptable rate. Takes independent action. Adapts to changes in the work environment; Able to deal with frequent change, delays, or unexpected events.

Employee Rating

U	B	M	E	O

Supervisor Rating

U	B	M	E	O

Employee Comments:

Supervisor Comments:

Quality and Quantity of Work

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Considers accuracy and the appearance of work, committed to producing a quality product and to continuous improvement efforts. Recognizes and learns from mistakes, taking appropriate actions to reduce errors. Completes all assignments within specific time limits; adjusts to unexpected changes in work demands to meet timetables. Applies feedback to improve performance.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Teamwork/Cooperation

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Projects a positive work attitude; effectively exchanges ideas and contributing skills that complement other members on the team, expresses opinions and gives feedback.; uses tact and diplomacy/acts professionally at all times; Fulfills commitments to team members.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Problem Solving	Score <input style="width: 30px; height: 20px;" type="text"/>										
O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Demonstrates the ability to gather information, to critically evaluate options, seeking alternative perspectives to identify root causes and develop solutions.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
	Supervisor Rating										
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Planning and Organizing	Score <input style="width: 30px; height: 20px;" type="text"/>										
O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Establishes and manages work priorities; efficiently allocates time and utilizes available resources appropriately; effectively handles multiple assignments.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
	Supervisor Rating										
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%; text-align: center;">U</td> <td style="width: 20%; text-align: center;">B</td> <td style="width: 20%; text-align: center;">M</td> <td style="width: 20%; text-align: center;">E</td> <td style="width: 20%; text-align: center;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Communication

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively expresses self in individual or group situations in a tactful, professional, and constructive manner; Oral and written communications are complete, clear, concise, accurate and understood by others; listens carefully, empathetic, caring, and demonstrates an interest and responsiveness to others.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Leadership

Score

O – Outstanding; E – Exceeds Expectation; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively accomplishes work through others; inspires confidence, provides clear direction, communicates constructive feedback, provides on-the-job training; recognizes and resolves problems.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

EMPLOYEE OVERALL PERFORMANCE RATING

Instructions: Based upon the preceding performance ratings, add the individual Factor's numerical ratings and divide the total by the number of factors used. The result is the employee's Overall Performance Rating. Indicate the Overall Performance Rating next to the appropriate box below.

Assessment		Employee Rating	Supervisor Rating
O -Consistently performs above the requirements/expectations for the position; unequaled by most individuals in this position.	O (5.00)		
E -Generally exceeds the requirements/expectations for the position.	E (4.00 - 4.99)		
M -Fully Meets all requirements/expectation; characteristic of the performance expected for the position.	M (3.00 -3.99)		
B -Requires more supervision than should be necessary and/or does not meet requirements in one or more performance areas and or performance is inconsistent.	B (2.00 -2.99)		
U -Fails to meet requirements/expectation for the position; requires substantial and immediate improvement.	U (1.00 -2.99)		

Employee Over all Comments:

Supervisor Overall Comments:

GOALS/OBJECTIVES/SPECIAL PROJECTS TO BE ACHIEVED FOR NEXT REVIEW

Goals/Objectives (Comments required for all ratings of Partially Met or Not Met)	Targeted Completion Date	Completion Date	Results		
			Met	Partially Met	Not Met
1.					
Comments:					
2.					
Comments:					
3.					
Comments:					

CAREER DEVELOPMENT

PART I: List training programs, conferences, and courses that should be taken to improve job skills or for career development.

PART II: List developmental steps to improve performance and/or prepare for future responsibilities.

SIGNATURES

Employee	Supervisor (Check One of the Boxes)
<p>* Your signature indicates only that you have read and discussed this performance review with your supervisor. It does not necessarily mean that you agree with the comments. If you disagree with your review, explain, either in the overall assessment section or on a separate page, the specific areas of disagreement. You may request a copy of the performance review from your supervisor.</p>	<p>I have reviewed the employee's job description:</p> <p><input type="checkbox"/> It is accurate and up-to-date;</p> <p><input type="checkbox"/> It needs revisions- which is my responsibility</p> <p>Please attach a copy of employee's job description to the evaluation form.</p>

*Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

I have reviewed this evaluation: _____
 Department Head Signature _____ Date _____

 County Administrator Signature _____ Date _____
 (Required only if Overall Performance Rating is Exceeds Standards or Outstanding)



**Tazewell County
PERFORMANCE EVALUATION FORM
Office/Clerical**

Review Period From:	To:
Review Date:	

Employee Name:	Employee ID Number:
Title:	
Department Office:	
Supervisor:	
Evaluated By:	

Employment Category: Non-Exempt Exempt

GENERAL INFORMATION

The basic purpose of the Individual Development and Performance system is to let employees know how they are doing, to motivate them, to improve their performance and to justify administrative personnel decisions.

The system attempts to minimize subjective judgments by utilizing a work planning concept of objective setting and feedback. Thus, it helps employees control and evaluates their progress towards personal as well as organizational objectives.

INSTRUCTIONS

Employee: The employees will self rate themselves first and comment on each performance categories below. Comments can be made before the evaluation or during the evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box.

Supervisor: Describe the employee’s contribution in each of the performance categories below. It is imperative that the evaluator illustrate specific, detailed examples since the last performance evaluation. Ratings must support and be substantiated by narrative comments. Put a check mark in the appropriate rating box and follow the Performance Evaluation Procedures as follows:

1. Upon completion of the evaluation instrument, the supervisor will submit the evaluation to his/her respective Department Head. The Department Head shall review, amend, or clarify the evaluation, as appropriate.
2. In the event the overall evaluation for the employee is “Exceeds Standards” or “Outstanding”, the Department Head shall forward the evaluation instrument to the County Administrator prior to the performance review meeting with the employee and prior to the evaluation score being communicated to the employee. Evaluations tentatively scored as “Exceeds Standards” or “Outstanding” submitted to the County Administrator shall include attachments that support the “Exceeds Standards” or “Outstanding” rating, including the mean evaluation score for the office or department. The County Administrator will review the evaluation for completeness, review the content of the written comments to assure the instrument has been prepared in conformance with the intent of the Employee Performance Evaluation Policy Statement and to ensure that the number of awards do not exceed the overall percentage limits. Once the evaluation instrument has been approved by the County Administrator, the evaluation instrument will be forwarded to the Department Head.
3. The Department Head will sign off on the evaluation instrument and return the instrument to the supervisor to conduct a performance review meeting with the employee. The employee may make comments either verbally or in writing in support of or objection to the evaluation. These comments shall be noted either on the evaluation form, or as an attachment.

4. The completed form with attachments, if any, shall be signed by the supervisor and employee and submitted to the Department Head. If, after reviewing the evaluation and any employee comments, the Department Head elects to modify the evaluation, and the modification results in a change in Overall Performance Rating to "Exceeds Standards" or "Outstanding" Steps 2 and 3 shall be repeated. The employee will be given the opportunity to review the modification with the Department Head and to respond in writing to the changes.
5. In order for an employee to be eligible to receive the merit compensation adjustment associated with "Exceeds Standards" or "Outstanding", the evaluation instrument must cite specific examples, or reasons for such rating on the individual performance factor ratings and for the Overall Performance Rating.

Merit Compensation Eligibility

A. All employees who serve in positions that are classified and assigned a Pay Grade according to the Hay Group Internal Equity Study are eligible for annual merit compensation adjustments in accordance with their overall rating on their annual performance evaluation, provided their date of hire in their current position was no later than June 1st of the evaluation year.

B. Employees who meet all eligibility requirements, including a date of hire for their current position of no later than June 1st of the evaluation year, shall be advanced in their Pay Grade, as follows:

- I. An overall evaluation of Meets Expectations = a one Step advancement, or 2.5% for nonunion employees working under a Pay Plan without a step system, up to the mid-point for the assigned pay grade.
- II. An overall evaluation of Exceeds Standards = a one Step advancement or 2.5% for nonunion employees working under a Pay Plan without a step system.
- III. An overall evaluation of Outstanding = a two Step advancement or 5.0% for nonunion employees working under a Pay Plan with a step system.

C. Employees whose base compensation is set above the Maximum Step in their designated Pay Grade shall receive a Merit Bonus*, as follows:

- I. An overall evaluation of Meets = a 0.0% Bonus
- II. An overall evaluation of Exceeds = a 1.0% Bonus
- III. An overall evaluation of Outstanding = a 2.5% Bonus

*Such Bonus shall not become a part of the employee's Base Pay. Employees who are performing at a minimum of a "Meets Expectations" level who would experience a pay decrease in years when there is no general wage or cost-of-living increase to the pay plan or one whose size also would cause a pay decrease, shall receive compensation at the previous year's level subject to all other conditions of this policy, including affordability.

6. A Personnel Action Form (PAF) shall be completed to reflect the change in salary and performance bonus awarded based on the Performance Evaluation Instrument and distributed as follows:
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head
7. The completed evaluation will then become a part of the employee's permanent personnel file and distributed as follows.
 - I. The Original to the employee's permanent personnel file
 - II. One copy to the Human Resource unit
 - III. One copy to the payroll unit
 - IV. One copy to the Employee
 - V. One copy to the Evaluator/Elected Official or Department Head

Performance Evaluation Interview Guidelines: Ensure that the employee has completed his/her appraisal before the interview or during the evaluation; Emphasize the positive, but be candid; Support statements about performance/behavior with examples; Set realistic goals; Ensure adherence to proposed work plans, goals, and job descriptions; Beware of: Personal biases; Criticism of personality traits/attitudes; Comparison to another specific employee; False standards.

RATINGS DEFINITION

U- UNSATISFACTORY (1): Performance generally failed to meet the expectation or required responsibilities, close supervision and/or the redoing of work. The employee did not perform at the level expected for employees doing this type of work. Unacceptable job performance was due to the employee's lack of effort or skills and needs immediate attention.

B- BELOW EXPECTATIONS (2): Performance met some of the job expectations but did not fully meet the remainder. The employee generally performs at a minimal level and improvement is needed to fully meet expectations. Performance deficiencies were due to the employee's lack of effort or skills.

M – MEETS EXPECTATION (3): Performance fully met the established job expectation of the organization and the department and is limited to the top 90% of the County workforce. The employee generally performs well and requires little additional guidance.

E- EXCEEDS EXPECTATIONS (4): Performance generally falls above organizational/departmental expectations and is limited to the top 20% of the County workforce. The employee performs well and requires no or little guidance.

O- OUTSTANDING (5): A preponderance of the employee's work exceeded expectations on all or nearly all performance factors and is limited to a maximum of the top 5% of the County workforce. The employee consistently did outstanding work, regularly going far beyond what is expected of employees doing this type of work. Performance that exceeded expectations was due to the effort and skills of the employee.

To qualify for a rating of Outstanding the employee must have specific performance in one of the following:

- I. FSLA Exempt (Exempt) employees who assume additional duties without additional compensation that require an average of 8 hours of additional work per pay period for a minimum of 15 weeks.
- II. FSLA Non-exempt employees who assume duties of a higher job classification, without additional compensation, for a period of time in excess of 15 weeks.
- III. Any employee who voluntarily returns to work while on a scheduled paid leave of absence to assist in the resolution of an issue that they have not contributed to.

PERFORMANCE FACTORS

Knowledge of Work	Score <input style="width: 30px; height: 20px;" type="text"/>										
O --Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory											
Understands assigned duties and responsibilities; establishes priorities and plans work, uses appropriate procedures, tools, equipment, and materials for assigned work. Working knowledge of other jobs' responsibilities within the Department. Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions. Follows policies and procedures; Completes administrative tasks correctly and on time; Supports organization's goals.	Employee Rating										
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%;">U</td> <td style="width: 20%;">B</td> <td style="width: 20%;">M</td> <td style="width: 20%;">E</td> <td style="width: 20%;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O					
	U	B	M	E	O						
Supervisor Rating											
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 20%;">U</td> <td style="width: 20%;">B</td> <td style="width: 20%;">M</td> <td style="width: 20%;">E</td> <td style="width: 20%;">O</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	U	B	M	E	O						
U	B	M	E	O							

Employee Comments:

Supervisor Comments:

Customer Focus

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Personally demonstrates that external (or internal) customers are high priority. Identifies customer needs and expectations and responds to them in a timely and effective manner. Anticipates and prevents delays or other things that can adversely affect the customer. Keeps customers informed about the status of pending actions and inquiries about customer satisfaction with products or services. This is in sharp contrast to behavior patterns that tend to disappoint customers, leave them feeling forgotten and unimportant or that otherwise result in unmet needs or expectations.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Initiative

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Recognizes opportunities and initiates actions to capitalize on them. Looks for new and productive ways to make an impact. Uses sound judgment about when to take action and when to seek guidance and permission. Does not remain idle – hard working and self motivated. Takes advantage of training opportunities and progresses through work stations at an acceptable rate. Takes independent action. Adapts to changes in the work environment; Able to deal with frequent change, delays, or unexpected events.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Quality and Quantity of Work

Score

O –Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Considers accuracy and the appearance of work, committed to producing a quality product and to continuous improvement efforts. Recognizes and learns from mistakes, taking appropriate actions to reduce errors. Completes all assignments within specific time limits; adjusts to unexpected changes in work demands to meet timetables. Applies feedback to improve performance.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Teamwork/Cooperation

Score

O –Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Projects a positive work attitude; effectively exchanges ideas and contributing skills that complement other members on the team, expresses opinions and gives feedback.; uses tact and diplomacy/acts professionally at all times; Fulfills commitments to team members.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Communication

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Effectively expresses self in individual or group situations in a tactful, professional, and constructive manner; Oral and written communications are complete, clear, concise, accurate and understood by others; listens carefully, empathetic, caring, and demonstrates an interest and responsiveness to others.

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

Use of Time

Score

O – Outstanding; E – Exceeds Expectations; M – Meets Expectation; B – Below Expectations; U – Unsatisfactory

Dependable, present at work and on time; absences are properly scheduled and reported; uses available time wisely

Employee Rating				
U	B	M	E	O
Supervisor Rating				
U	B	M	E	O

Employee Comments:

Supervisor Comments:

EMPLOYEE OVERALL PERFORMANCE RATING

Instructions: Based upon the preceding performance ratings, add the individual Factor's numerical ratings and divide the total by the number of factors used. The result is the employee's Overall Performance Rating. Indicate the Overall Performance Rating next to the appropriate box below.

Assessment		Employee Rating	Supervisor Rating
O -Consistently performs above the requirements/expectations for the position; unequaled by most individuals in this position.	O (5.00)		
E -Generally exceeds the requirements/expectations for the position.	E (4.00 - 4.99)		
M -Fully Meets all requirements/expectation; characteristic of the performance expected for the position.	M (3.00 -3.99)		
B -Requires more supervision than should be necessary and/or does not meet requirements in one or more performance areas and or performance is inconsistent.	B (2.00 -2.99)		
U -Fails to meet requirements/expectation for the position; requires substantial and immediate improvement.	U (1.00 -2.99)		

Employee Overall Comments:

Supervisor Comments:


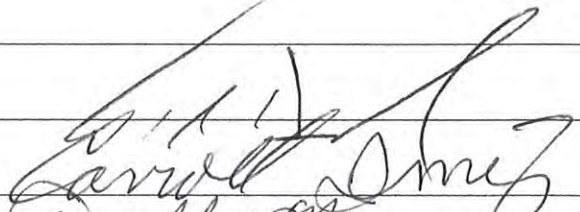
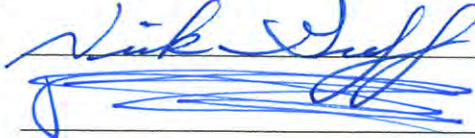
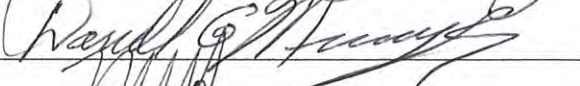

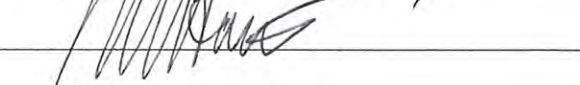
GOALS/OBJECTIVES/SPECIAL PROJECTS TO BE ACHIEVED FOR NEXT REVIEW

Goals/Objectives (Comments required for all ratings of Partially Met or Not Met)	Targeted Completion Date	Completion Date	Results		
			Met	Partially Met	Not Met
1. Comments:					
2. Comments:					
3. Comments:					

Motion by member Graff, Second by member Rinehart to
Approve Resolution 11. Motion carried by Voice Vote.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve filling a vacant position at the Regional Office of Education; and

WHEREAS, a vacancy will occur due to the retirement of an Administrative Assistant; and

WHEREAS, the ROE Superintendent has requested that the Administrative Assistant position be eliminated at this time; and

WHEREAS, the hiring of a Clerical/Receptionist position (non-union) with a Pay Grade 3 with a starting hourly wage of \$11.603 - \$12.190 per hour will currently fulfill the needs of the vacancy; and

THEREFORE BE IT RESOLVED by the County Board that the Regional Superintendent of Education be authorized to hire Clerical/Receptionist.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Regional Office of Education and the Payroll Division of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


County Clerk


County Board Chairman

Motion by member Hillegonds, Second by member Palmer to Approve Resolution 17. Motion carried by Roll Call Vote.

Aye: Ackerman, Connett, Crawford, Donahue, B. Grimm, D. Grimm, Graff, Harris, Hillegonds, Imig, Meisinger, Neuhauser, Palmer, Proehl, Redlingshafer, Rinehart, Sinn, Sundell, Vanderheydt, VonBoeckman.

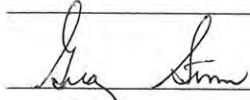
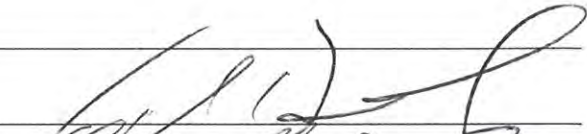




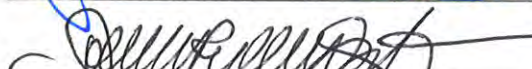

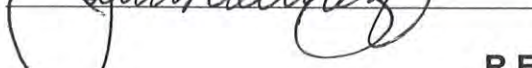
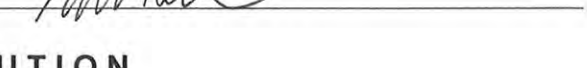
Nay: Stanford.

Board made discussion on why this became an emergency.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, a request from the Health Services Committee was received to proceed with the high speed internet service to the Tremont campus; and

WHEREAS, the Tazewell County Health Department was notified by the State of Illinois that if they do not have a proposed plan, including any necessary agreements for services, by mid September 2013 to achieve adequate bandwidth by the end of calendar year 2013 they will be discontinued as a W.I.C. agent which is a nutritional assistance program for young families serving over 2000 Tazewell families each month; and

WHEREAS, because of time constraints the County Board Chairman declared an emergency and waived the formal bidding requirements in order to complete this project; and

WHEREAS, the County's Executive Committee recommends to the County Board to approve the emergency declaration under 1 TCC 4-13 which provides the Chairman of the Board the power to act on behalf of the Board; and

WHEREAS, the County Board provides authorization and empowers the Board Chairman to execute any agreement necessary to rectify this situation.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation declaring an emergency, waiving the formal bidding requirements and authorizing the County Board Chairman to execute any agreement in order to complete this project.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Tazewell County Health Department and the Auditor of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:



Tazewell County Clerk



Tazewell County Board Chairman



August 23, 2013

Christie Webb
Tazewell County Clerk
Via hand delivery

Dear Christie:

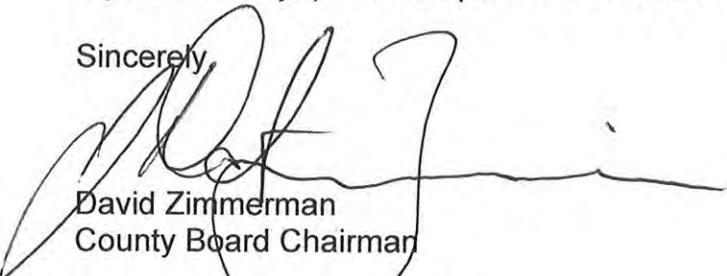
I wish to declare an emergency under 1 TCC 4-13 to authorize Tazewell County to proceed with the project to provide our Tremont campus with hi-speed internet.

The purpose of the emergency declaration is to waive the formal bidding requirements in order to complete this project. The Tazewell County Health Department has to provide a proposed plan to the State of Illinois for an adequate high speed source for internet to support web based applications by the middle of September 2013. If this is not done, it will affect over 2000 families per month who receive nutritional assistance through the W.I.C. program.

Per the requirements of 1 TCC-4-13, the Board will consider a resolution approving this contract at the August 28, 2013 meeting.

If you have any questions, please let me know.

Sincerely,



David Zimmerman
County Board Chairman

Pc: County Board Members
Michael Freilinger, County Administrator
Amy Tippey, TCHD Administrator
Vicki Grashoff, County Auditor

FILED

AUG 26 2013

Christie A. Webb
COUNTY CLERK
TAZEWELL COUNTY, ILLINOIS

Motion by member D. Grimm, Second by member Crawford to
Approve Appointments/Reappointments. Motion carried by
Voice Vote.

REAPPOINTMENT





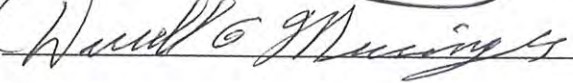
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint

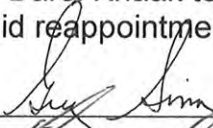

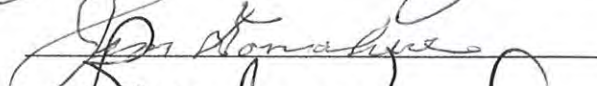
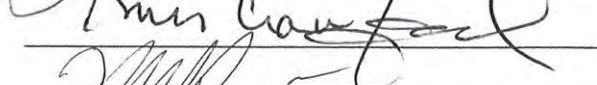
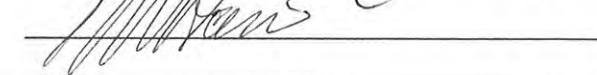
Darel Knaak, who resides at 13538 Cedar Street, Manito, IL 61546 to the Cincinnati Drainage and Levee District for a term commencing September 01, 2013 and expiring September 06, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Darel Knaak to the Cincinnati Drainage and Levee District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Darel Knaak to the Cincinnati Drainage and Levee District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Louis Miller, Bagley & Miller, PO Box 669, Pekin, IL of this action.

PASSED THIS 28th OF AUGUST, 2013.

ATTEST:


 Tazewell County Clerk


 Tazewell County Board Chairman

REAPPOINTMENT





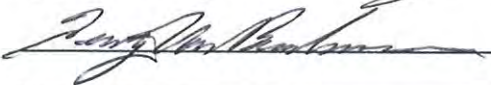
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint





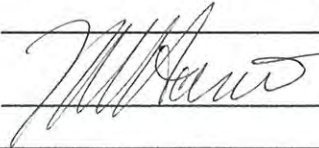
J.D. Proehl, who resides at 9776 Warner Road, Manito, IL 61546, to the Hickory Grove Drainage & Levee District for a term commencing September 01, 2013 and expiring August 31, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of J.D. Proehl to the Hickory Grove Drainage & Levee District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of J.D. Proehl to the Hickory Grove Drainage & Levee District.

The County Clerk shall notify the County Board Office and the County Board Office will notify William H. Knuppel, 124 West Market Street, Havana, IL 62644 of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


 Tazewell County Clerk


 Tazewell County Board Chairman


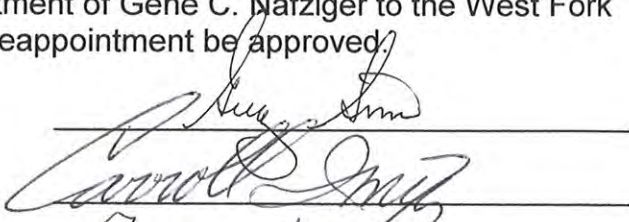


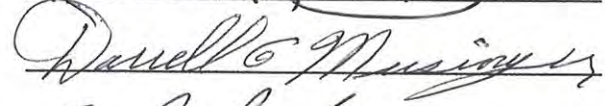
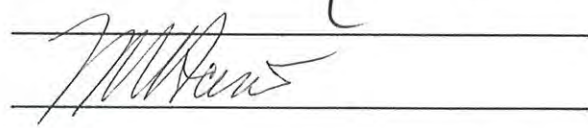
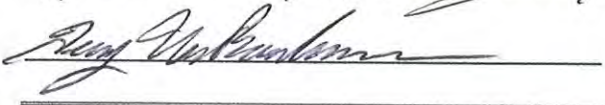
REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Gene C. Nafziger, who resides at 31740 Lagoon Road, Minier, IL 61759 to the West Fork Drainage District for a term commencing September 02, 2013 and expiring September 06, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Gene C. Nafziger to the West Fork Drainage District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Gene C. Nafziger to the West Fork Drainage District.

The County Clerk shall notify the County Board Office and the County Board Office will notify W. Thad Kuhfuss, Kuhfuss & Proehl PC, 342 Elizabeth Street, Pekin, IL 61554 of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

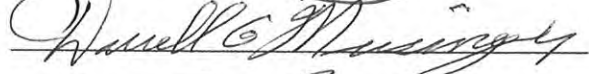

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Mark Weyhrich, who resides at 15190 Christmas Tree Road, Green Valley, IL to the Union Drainage District No. 1 for a term commencing September 02, 2013 and expiring September 06, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Mark Weyhrich to the Union Drainage District No. 1 and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Mark Weyhrich to the Union Drainage District No. 1.

The County Clerk shall notify the County Board Office and the County Board Office will notify W. Thad Kuhfuss, Kuhfuss & Proehl PC, 342 Elizabeth St., Pekin, IL 61554 of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

APPOINTMENT




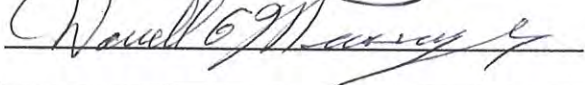

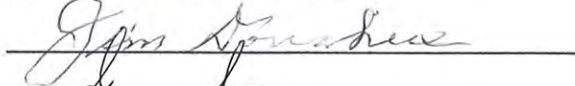
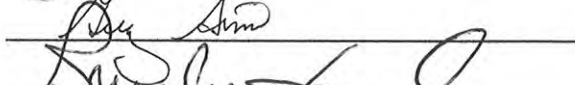

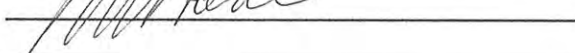
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint

Terry Hillegonds of 1304 Oakleaf Lane, Washington, IL 61571 to the Tri-County Regional Planning Commission Board for a term commencing August 28, 2013 and expiring November 30, 2013.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Terry Hillegonds to the Tri-County Regional Planning Commission and we recommend said appointment be approved.

<p>FA</p> <hr/>  <hr/>  <hr/>  <hr/> 	 <hr/>  <hr/>  <hr/>  <hr/> 
---	---

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Terry Hillegonds to the Tri-County Regional Planning Commission.

The County Clerk shall notify the County Board Office and the County Board Office will notify TCRPC, 211 Fulton, Suite 207, Peoria, IL 61602.

PASSED THIS 28th DAY OF AUGUST, 2013

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

REAPPOINTMENT


I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Ken Wehr who of 109 S. Fourth Street, Pekin, IL to the Lake Arlann Drainage District for a term commencing September 01, 2013 and expiring August 31, 2016.


COMMITTEE REPORT


TO: Tazewell County Board
FROM: Executive Committee


This Committee has reviewed the reappointment of Ken Wehr to the Lake Arlann Drainage District and we recommend said reappointment be approved.

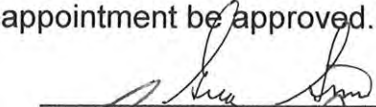
~~FA~~

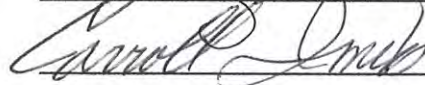


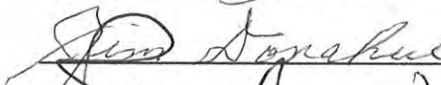





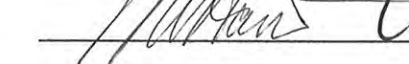












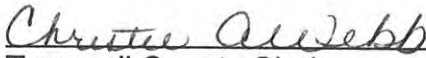
RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Ken Wehr to the Lake Arlann Drainage District.

The County Clerk shall notify the County Board Office and the County Board Office will notify J. Scott Kriegsman at 109 S. Fourth Street, Pekin, IL of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman


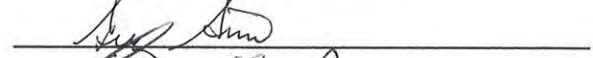



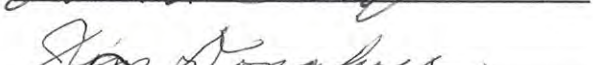
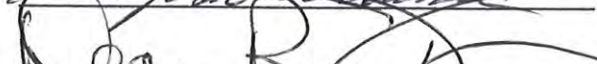
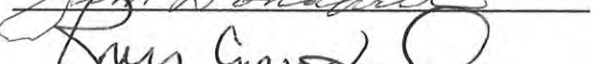

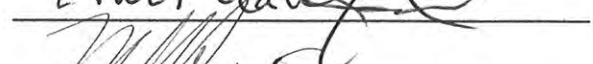
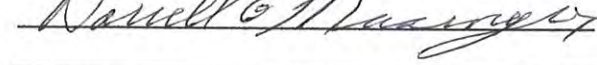

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Joseph Wuellner who of 305 Spruce Street, Pekin, IL to the Lake Arlann Drainage District for a term commencing September 01, 2013 and expiring August 31, 2016.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Joseph Wuellner to the Lake Arlann Drainage District and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Joseph Wuellner to the Lake Arlann Drainage District.

The County Clerk shall notify the County Board Office and the County Board Office will notify J. Scott Kriegsman at 109 S. Fourth Street, Pekin, IL of this action.

PASSED THIS 28th DAY OF AUGUST, 2013.

ATTEST:


Tazewell County Clerk


Tazewell County Board Chairman

Motion by member Proehl, Second by member Stanford to
Approve Bills. Motion carried by Roll Call Vote.

Aye: Ackerman, Connett, Crawford, Donahue, B. Grimm, D.
Grimm, Graff, Harris, Hillegonds, Imig, Meisinger, Neuhauser,
Palmer, Proehl, Redlingshafer, Rinehart, Sinn, Stanford, Sundell,
Vanderheydt, VonBoeckman.

Nay: 0



SUBMITTED BY:

VICKI E. GRASHOFF
TAZEWELL COUNTY AUDITOR

SUBMITTED TO:

TAZEWELL COUNTY BOARD

Wednesday, August 28, 2013

PAGE	REPORT:	FUND:	DEPT:	EXPENDITURES:
1	County Board (Spec Per Diem)	100	111	\$3,420.00
2	County Board (Mo. Salary)	100	111	\$4,200.00
3	County Board Liquor Comm.	100	111	\$566.00
4,5	County Board	100	111	\$25,754.39
6	Circuit Clerk	100	121	\$230.92
7	Public Defender	100	123	\$6,724.00
8	States Attorney	100	124	\$9,939.03
9	Jury Commission	100	125	\$88.00
10	County Clerk/Elections	100	152	\$1,950.95
11	Clerk/Recorder	100	153	\$275.00
12	County Treasurer	100	155	\$1,895.00
13	Assessment	100	157	\$17,879.63
14	ZBA Per Diems	100	161	\$480.00
15	Community Development	100	161	\$3,118.13
16,19	Building Administration	100	181	\$48,036.81
20,21	Justice Center	100	182	\$46,730.13
22,24	Sheriff	100	211	\$173,609.12
25	E.M.A.	100	213	\$996.03
26	Court Security	100	214	\$3,130.93
27,28	Crt Serv Probation Upgrade	100	230	\$31,072.71
29	Court Services	100	231	\$28,171.02
30	Legal Services	100	232	\$203.63
31,32	Coroner	100	252	\$12,772.34
33	Courts	100	800	\$5,401.42
34	Farm	100	912	\$519.75
35,37	County General	100	913	\$95,369.05
*****County General Expenditures*****				\$522,533.99
38	Township Bridge Fund	201	311	\$28,626.55
39,41	County Highway Fund	202	311	\$62,104.68
42	Motor Fuel Tax	203	311	\$67,267.14
43	Township Road Fuel Tax	204	311	\$48,230.58
44	Bridge Fund	205	311	\$131,439.34
45	Matching Tax	206	311	\$93,249.58
46,47	Veterans Assistance	208	422	\$9,209.05
48,49	Animal Control	211	411	\$8,202.28
50	Health Internal Service	249	914	\$27,148.10
51	Solid Waste	254	112	\$37,321.23
				\$512,798.53

*****TOTAL EXPENDITURES*****

\$1,035,332.52

Expenditure Report:

To: The Tazewell County Board

Fund 100

Department: 111

July, 2013

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim		Amount	Account:
49	Ackerman, John	Spec Per Diem		\$60.00	511-080
63	Connett, Monica	Spec Per Diem		\$0.00	511-080
62	Crawford, K. Russell	Spec Per Diem		\$720.00	511-080
26	Donahue, James	Spec Per Diem		\$120.00	511-080
37	Graff, Nick	Spec Per Diem		\$0.00	511-080
68	Grimm, Brett	Spec Per Diem		\$0.00	511-080
8	Grimm, Dean	Spec Per Diem	June/July	\$480.00	511-080
36	Harris, Michael	Spec Per Diem		\$120.00	511-080
6	Hillegonds, Terry C.	Spec Per Diem		\$0.00	511-080
20	Imig, Carroll	Spec Per Diem		\$120.00	511-080
66	Meisinger, Darrell	Spec Per Diem		\$300.00	511-080
61	Neuhauser, Tim	Spec Per Diem		\$360.00	511-080
43	Palmer, Rosemary	Spec Per Diem		\$60.00	511-080
13	Proehl, Nancy	Spec Per Diem		\$300.00	511-080
38	Redlingshafer, John	Spec Per Diem		\$60.00	511-080
34	Rinehart, Andrew	Spec Per Diem		\$60.00	511-080
16	Sinn, Greg	Spec Per Diem		\$240.00	511-080
48	Stanford, Mel	Spec Per Diem		\$300.00	511-080
54	Sundell, Sue	Spec Per Diem		\$60.00	511-080
50	Vanderheydt, Jerry	Spec Per Diem		\$0.00	511-080
44	VonBoeckman, Terry	Spec Per Diem		\$60.00	511-080
	Auditor's Total:			\$3,420.00	

2

Expenditure Report:

To: The Tazewell County Board

Fund 100

Department: 111

July, 2013

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the several claimants for the indicated amounts to be paid from the appropriate fund:

Emp No:	Claimant	Nature of Claim	Amount	Account:
49	Ackerman, John	Salary	\$200.00	511-090
63	Connett, Monica	Salary	\$200.00	511-090
62	Crawford, K. Russell	Salary	\$200.00	511-090
26	Donahue, James	Salary	\$200.00	511-090
37	Graff, Nick	Salary	\$200.00	511-090
68	Grimm, Brett	Salary	\$200.00	511-090
8	Grimm, Dean	Salary	\$200.00	511-090
36	Harris, Michael	Salary	\$200.00	511-090
6	Hillegonds, Terry C.	Salary	\$200.00	511-090
20	Imig, Carroll	Salary	\$200.00	511-090
66	Meisinger, Darrell	Salary	\$200.00	511-090
61	Neuhauser, Tim	Salary	\$200.00	511-090
43	Palmer, Rosemary	Salary	\$200.00	511-090
13	Proehl, Nancy	Salary	\$200.00	511-090
38	Redlingshafer, John	Salary	\$200.00	511-090
34	Rinehart, Andrew	Salary	\$200.00	511-090
16	Sinn, Greg	Salary	\$200.00	511-090
48	Stanford, Mel	Salary	\$200.00	511-090
54	Sundell, Sue	Salary	\$200.00	511-090
50	Vanderheydt, Jerry	Salary	\$200.00	511-090
44	VonBoeckman, Terry	Salary	\$200.00	511-090
	Auditor's Total:		\$4,200.00	

Expenditure Report:

To: The Tazewell County Board Fund 100 Department: 111

August, 2013

The Tazewell County Auditor, Vicki Grashoff reports that the following claims have been audited and recommends that the same be allowed: and that orders be issued to the serveral claimants for the indicated amounts to be paid from the appropriate fund:

<u>No:</u>	<u>Claimant</u>	<u>Nature of Claim</u>	<u>Amount</u>	<u>Account:</u>
3	David Zimmerman	Liquor Comm.	\$566.00	511-020
Auditor's Total:			\$566.00	

TAZEWELL COUNTY

Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY BOARD (100-111)	Invoice-Numb	Expense-Amount
	100-111-522-010		OFFICE SUPPLIES		
	77755	AAA CERTIFIED CONFIDENT SECURITY*	CNFDNTL MTRL DSTRYD 100-111	47831	30.00
	100-111-533-150		CONSULTING FEES		
	13658	HAY GROUP INC.*	JOB EVAL TRAINING 100-111	321-70352	4,950.00
	10133	BELLWETHER LLC*	FEE STUDY 100-111	15	16,000.00
	100-111-533-152		BOARD CHAIRMAN TRAVEL		
	42	ZIMMERMAN*J DAVID	JULY MILEAGE 100-111	42-0813	282.50
	100-111-533-153		ADMINISTRATOR EXPENSES		
	97670	VISA*	BAGGAGE UNITED 7/20/13 100-111	9315-0813	25.00
	100-111-533-155		STRATEGIC PLANNING		
	45324	STAPLES CREDIT PLAN*	EVENT NAME TAGS 100-111	23572	8.49
	18504	COOK*DAWN M	REIMB HAY TREATS 100-111	18504-0813	32.70
	70739	VISA*	EVENT SUPPLIES 100-111	1339-0813	57.95
	70739	VISA*	EVENT SUPPLIES 100-111	1339-0813A	40.99
	70739	VISA*	EVENT SUPPLIES 100-111	1339-0813B	30.21
	100-111-533-300		MILEAGE		
	26	CRAWFORD*K RUSSELL	JULY MILEAGE 100-111	26-0813	392.67
	29	GRIMM*DEAN	JUNE/JULY MILEAGE 100-111	29-0813	337.31
	31	IMIG*CARROLL	JULY MILEAGE 100-111	31-0813	94.92
	39	SINN*GREG	JULY MILEAGE 100-111	39-0813	74.58
	155	PALMER*ROSEMARY	JULY MILEAGE 100-111	155-0813	40.68
	204	STANFORD*MELVIN	JULY MILEAGE 100-111	2041-0813	262.16
	412	GRAFF*NICK	JULY MILEAGE 100-111	4125-0813	75.17
	571	HARRIS*MICHAEL	JULY MILEAGE 100-111	5716-0813	109.61
	646	ACKERMAN*JOHN C	JULY MILEAGE 100-111	64636-0813	29.38
	67546	PROEHL*NANCY M	JULY MILEAGE 100-111	67546-0813	361.60
	74329	SUNDELL*SUE	JULY MILEAGE 100-111	74339-0813	56.50
	77923	MEISINGER*DARRELL G	JULY MILEAGE 100-111	77953-0813	371.77
	78594	NEUHAUSER*TIMOTHY D	JULY MILEAGE 100-111	78594-0813	284.76
	94450	DONAHUE*JAMES	JULY MILEAGE 100-111	94450-0813	18.08
	99917	RINEHART*ANDREW S	JULY MILEAGE 100-111	99917-0813	44.07
	100262	REDLINGSHAFFER*JOHN	JULY MILEAGE 100-111	100262-0813	30.51

Proceedings from the Tazewell County Board Meeting held this 28th day of August

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY BOARD (100-111)	Invoice-Numb	Expense-Amount
-------	---------	-----------	------------------------	--------------	----------------

100-111-533-153		ADMINISTRATOR EXPENSES			
99193	MICHAEL J. FREILINGER	LODGING/SHOCK DC FLY-IN			1,712.78 check# 4321 08-09-13

MANUAL TOTAL: 1,712.78

GRAND TOTAL: 25,754.39

TOTAL: 24,041.61

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	CIRCUIT CLERK (100-121)	Invoice-Numb	Expense-Amount
100-121-522-030 43	THOMSON REUTERS-WEST*	BOOKS & RECORDS IL COMP STATE BAR 100-121	827661509	205.92
100-121-522-140 15028	IACC ZONE 4*	DUES & SUBSCRIPTIONS DUES ZONE 4 100-121	15022-0813	25.00
			TOTAL:	<u>230.92</u>

Comty	Vend-No	Vend-Name	PUBLIC DEFENDER (100-123)	Invoice-Numb	Expense-Amount
	100-123-533-043	KNIGHT INVESTIGATIONS*	INVESTIGATOR SERVICES		
84098			INVTGNTN SVC 13CF200 100-123	13-0678	435.00
100-123-533-971			ASST. PUBLIC DEFENDER OFFICE		
12280		BODE*KIRK W	OFFICE EXP REIMB 100-123	1228-0813	622.00
12310		PALUSKA*LARRY G	OFFICE EXP REIMB 100-123	1231-0813	800.00
10092		MADISON*ANGELA	OFFICE EXP REIMB 100-123	10092-0813	500.00
11440		LONERGAN*JOHN	OFFICE EXP REIMB 100-123	11449-0813	500.00
16260		THOMAS*DALE	OFFICE EXP REIMB 100-123	16264-0813	500.00
69692		DLUSKI*AIMEE	OFFICE EXP REIMB 100-123	69692-0813	350.00
73180		TAYLOR ATTN*Y*LUKE	OFFICE EXP REIMB 100-123	73182-0813	350.00
73180		BRADSHAW*JAMES D	OFFICE EXP REIMB 100-123	73185-0813	350.00
88720		HOPPOCK*MATTHEW	OFFICE EXP REIMB 100-123	88721-0813	650.00
97670		VONACHEN LAWLESS TRAGER & SLEVIN*	OFFICE EXP REIMB WERTZ 100-123	97673-0813	500.00
99630		LYNCH ESQ*PETER J	OFFICE EXP REIMB 100-123	99638-0813	350.00
99630		BEMBENEK*JOSEPH J	OFFICE EXP REIMB 100-123	99639-0813	650.00
101204		KELLER*JULIE	OFFICE EXP REIMB 100-123	101264-0813	167.00
TOTAL:					6,724.00

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	STATES ATTORNEY (100-124)	Invoice-Numb	Expense-Amount
	100-124-522-010	WILL HARMS COMPANY INC.*	OFFICE SUPPLIES		
20			FILE FOLDERS 100-124	32454	121.69
	100-124-522-030	THOMSON REUTERS-WEST*	BOOKS & RECORDS		
43			LAW BOOKS 100-124	827667415	1,311.26
43		THOMSON REUTERS-WEST*	WESTLAW 7/13 100-124	827722025	633.36
70738		VISA*	GUIDE/ FIRE INVEST 100-124	1321-0813	124.45
	100-124-533-050	SIVERTSEN REPORTING SERVICE, PC*	LEGAL SERVICES		
4881			1/2 COST CRT RPTR 100-124	15231A	469.39
4881		SIVERTSEN REPORTING SERVICE, PC*	1/2 COST CRT RPTR ARB 100-124	15323	127.30
96861		STATE'S ATTORNEYS APPELLATE PROS*	GRIEVANCES 100-124	15655	3,105.00
60151		CLAUDON KOST BEAL & WALTERS LTD*	ARBITRATION 100-124	60151-0813	3,240.00
	100-124-533-140	HARRIS*E SCOTT	COURT REPORTING FEES		
2602			TRANSCRIPT 100-124	13-DT-180	132.00
70750		WINN CRS*LORI	GRAND JURY 7/25/13 100-124	70750-0813	295.50
	100-124-533-400	JOURNAL STAR*	LEGAL NOTICES		
146			13-JA-48 100-124	750115	54.60
146		JOURNAL STAR*	13-JD-118 100-124	750117	49.92
146		JOURNAL STAR*	11-JA-114 100-124	INV748995	219.96
146		JOURNAL STAR*	13-JA-36 100-124	INV738936	54.60
				TOTAL:	9,939.03

Proceedings from the Tazewell County Board Meeting held this 28th day of August, 2013.

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	JURY COMMISSION (100-125)	Invoice-Numb	Expense-Amount
100-125-533-350 334	CITY OF PEKIN*	JURORS PARKING JUROR PRKNG TICKETS 100-125	9909648	88.00
			TOTAL:	<u>88.00</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	COUNTY CLERK/ELECTIONS (100-152)	Invoice-Numb	Expense-Amount
100-152-522-080 7311	VERIZON WIRELESS*	ELECTION SUPPLIES ELECTION JDGS PHONES 100-152	9708129909	18.00
100-152-533-300 1239 8758	WEBB*CHRISTIE A RUDD*TINA	MILEAGE MILEAGE 100-152 MILEAGE 100-152	1239-0813 87581-0813	103.51 48.59
100-152-533-410 150 150 150 9061	MIDLAND PAPER* MIDLAND PAPER* MIDLAND PAPER* DIGITAL COPY SYSTEMS LLC*	PRINTING PAPER SUPPLIES 100-152 PAPER SUPPLIES 100-152 PAPER SUPPLIES 100-152 RISO INK 100-152	35F49100 35F51370 35F62140 ARIN039599	635.95 64.92 346.20 249.78
100-52-544-000 9220	FORTE*	MISC EQUIPMENT CREDIT CARD READER 100-152	14348	449.00

TOTAL: 1,915.95

100-152-522-030
67001

BOOKS & RECORDS
TOWNSHIP OFFICIALS OF ILLINOIS

HANDBOOK LAW & DUTIES

MANUAL TOTAL: 35.00
GRAND TOTAL: 1,950.95

35.00 check# 4311 07-31-13

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	RECORDER OF DEEDS (100-153)	Invoice-Numb	Expense-Amount
100-153-533-720	ATRIX INTERNATIONAL INC*	PRINT TRACKING CONTRACT		
84566	ATRIX INTERNATIONAL INC*	MO COPY COUNT/RNTL 100-153	64599IN	275.00
TOTAL:				<u>275.00</u>

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	TREASURER (100-155)	Invoice-Numb	Expense-Amount
100-155-533-710		OFFICE EQUIPMENT MAINTENANCE		
80330	WALZ LABEL AND MAILING*	TEST&RPR AGRMNT 100-155	212940	1,654.00
80330	WALZ LABEL AND MAILING*	SUPPLIES 100-155	5283A	241.00
		TOTAL:		<u>1,895.00</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	ASSESSMENTS (100-157)	Invoice-Numb	Expense-Amount
	100-157-533-400		LEGAL NOTICES		
108	PEKIN DAILY TIMES*		LEGAL NOTICE 100-157	123939	9,465.40
1250	COURIER NEWSPAPERS*		LEGAL NOTICE 100-157	13013	150.05
1250	COURIER NEWSPAPERS*		LEGAL NOTICE 100-157	13014	148.45
1251	COURIER NEWSPAPERS*		LEGAL NOTICE 100-157	1743	598.99
5981	TIMES NEWSPAPERS*		LEGAL NOTICE 100-157	3540188	1,368.00
5981	TIMES NEWSPAPERS*		LEGAL NOTICE 100-157	3540192	5,793.60
7774	B T PUBLICATIONS*		LEGAL NOTICES 100-157	81-0813	265.15
100-157-544-000			MISC EQUIPMENT		
734	QUILL CORPORATION*		MISC EQUIPMENT 100-157	4072578	89.99
				TOTAL:	<u>17,879.63</u>

Comty	Vend-No	Vend-Name	COMMUNITY DEVELOPMENT (100-161)	Invoice-Numb	Expense-Amount
100-161-522-030		BOOKS & RECORDS			
662	TAZEWELL COUNTY SOIL & WATER CONS*	2013 PLAT BOOKS	100-161	662-0813A	198.00
100-161-522-100		GASOLINE			
77730	CITY OF PEKIN*	JUNE GASOLINE	100-161	9909603	60.61
100-161-533-060		APPEAL BOARD			
10666	NEWMAN*JAMES A	JULY-AUG MILEAGE	100-161	10667-0813	45.20
19402	MAY*SANFORD R	AUGUST MILEAGE	100-161	19402-0813	2.26
19536	ZIMMERMAN*KENNETH L	AUGUST MILEAGE	100-161	19536-0813	18.08
63839	BAUM*JOAN K	AUGUST MILEAGE	100-161	63839-0813	12.43
66724	WEBB*JOHN P	AUGUST MILEAGE	100-161	66724-0813	7.91
70579	LESSEN*DUANE	AUGUST MILEAGE	100-161	70579-0813	20.34
82736	NAUMAN CSR RMR*ARLENE H	JULY ZEA TRANS	100-161	82736-0813	173.50
100-161-533-300		MILEAGE			
148	DEININGER*KRISTAL	JULY MILEAGE	100-161	148-0813	97.18
78239	WORKMAN*JACLYNN E	JULY/AUGUST MILEAGE	100-161	78239-0813	23.17
100-161-533-400		LEGAL NOTICES			
108	PEKIN DAILY TIMES*	AUG LEGAL NOTICE	100-161	123965	149.00
598	TIMES NEWSPAPERS*	AUG LEGAL NOTICE	100-161	03540235	97.20
100-161-533-720		NPDES			
80167	ILLINOIS EPA (NPDES)*	NPDES PERMIT	100-161	ILR400271-0813	1,000.00
100-161-533-980		BUILDING CODE INSPECTIONS			
1382	CITY OF EAST PEORIA PLANNING & COM	JUN/JULY INSP/RVW	100-161	121	413.25
100-161-533-981		ADDRESSING SERVICES			
711	HULLCRANZ*STEVE	3RD QTR CTRCT PMT	100-161	711-0813	800.00

TOTAL: 3,118.13

Comty	Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
	100-181-522-080		CLEANING SERVICE SUPPLIES		
2981	AMSAN LLC*		SUPPLIES 100-181	291586337	512.25
2981	AMSAN LLC*		SUPPLIES 100-181	292622776	607.22
	100-181-533-030		JANITORIAL SERVICE		
74	TCRC INC*		CLN MCK.TAZ.EMA 100-181	014734	2,346.76
18476	PROFESSIONAL CLEANING SVC OF CNTRL		CLEAN OPO,COURTHOUSE 100-181	2700	4,553.77
18488	CLEMMER JANITORAL SERVICE*		CLEAN HARD FLOORS 100-181	1328A	1,600.00
	100-181-533-200		TELEPHONE		
102	AT&T*		SHERIFF PRIVATE LINE 100-181	6946317-0813	55.11
102	AT&T*		EMA 100-181	Z125457-0813	139.22
102	AT&T*		EMA 100-181	Z9900747-0813	121.79
169	AT&T*		EMA 100-181	9252271-0813	134.81
222	FRONTIER*		DARE/EMA 100-181	3470930-0813	42.20
222	FRONTIER*		DARE/EMA 100-181	4772787-0813	69.35
222	FRONTIER*		SUBSTATION 100-181	7451307-0813	33.77
222	FRONTIER*		EMA FAX 100-181	9252271-0813	68.87
222	FRONTIER*		EMA FAX 100-181	9253631-0813	81.28
222	FRONTIER*		SHERIFF 100-181	9254107-0813	86.17
222	FRONTIER*		EMA FAX 100-181	L002412-0813	55.08
5411	CENTURYLINK*		SHERIFF PRIVATE LINE 100-181	304070156-0813	45.61
	100-181-533-202		CELLULAR & PAGER SERVICE		
56	USA MOBILITY WIRELESS INC*		COUNTY PAGERS 100-181	W3528775H	32.76
	100-181-533-300		MILEAGE		
70506	GILLETTE*DANIEL L		JULY MILEAGE 100-181	70505-0813	47.46
	100-181-533-620		ELECTRIC & GAS		
7	AMEREN ILLINOIS*		334 LEIZABETH ST 100-181	0432120171-0813	629.99
7	AMEREN ILLINOIS*		15 S CAPITOL ST 100-181	1030794006-0813	471.95
7	AMEREN ILLINOIS*		15 S CAPITOL ST 100-181	1329512003-0813	147.73
7	AMEREN ILLINOIS*		15 S CAPITOL ST 100-181	1606759006-0813	120.60
7	AMEREN ILLINOIS*		19 S CAPITOL ST 100-181	2598576014-0813	209.78
7	AMEREN ILLINOIS*		15 S CAPITOL ST 100-181	3488850005-0813	83.56
7	AMEREN ILLINOIS*		9 S CAPITOL ST 100-181	351816027-0813	169.06
7	AMEREN ILLINOIS*		20 S 4TH ST 100-181	3834237004-0813	110.17

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
7	AMEREN ILLINOIS*	11 S 4TH ST 100-181	4109289052-0813	1,821.25
7	AMEREN ILLINOIS*	28 S 4TH ST 100-181	4677944019-0813	35.60
7	AMEREN ILLINOIS*	334 ELIZABETH ST 100-181	6123448013-0813	65.93
7	AMEREN ILLINOIS*	11 S CAPITOL ST 100-181	6246615000-0813	58.61
7	AMEREN ILLINOIS*	416 COURT ST 100-181	7027064571-0813	64.49
7	AMEREN ILLINOIS*	17 S CAPITOL ST 100-181	7634524015-0813	124.81
7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	8352035006-0813	64.49
7	AMEREN ILLINOIS*	15 S CAPITOL ST UNIT B 100-181	8984208007-0813	119.35
7	AMEREN ILLINOIS*	416 COURT ST 100-181	9337035532-0813	319.74
7	AMEREN ILLINOIS*	15 S CAPITOL ST 100-181	9551284000-0813	43.63
7	AMEREN ILLINOIS*	360 COURT ST 100-181	9569812254-0813	984.92
84567	NOBLE AMERICAS ENERGY SOLUTIONS*	ACCT# 192203 100-181	13213000310349A	9,897.15
100-533-630	WATER			
219	ILLINOIS AMERICAN WATER COMPANY*	21302 IL RT 9 100-181	1081601	18.08
219	ILLINOIS AMERICAN WATER COMPANY*	21304 IL RT 9 RNG 100-181	1081632-0813	20.17
219	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	1173463-0813	69.97
219	ILLINOIS AMERICAN WATER COMPANY*	334 ELIZABETH ST 100-181	2281091-0813	136.49
219	ILLINOIS AMERICAN WATER COMPANY*	360 COURT ST 100-181	2281718-0813	181.63
219	ILLINOIS AMERICAN WATER COMPANY*	11 S 4TH ST 100-181	2281787-0813	192.96
219	ILLINOIS AMERICAN WATER COMPANY*	414-418 COURT ST 100-181	2282148-0813	51.53
219	ILLINOIS AMERICAN WATER COMPANY*	9 S CAPITOL ST 100-181	3844600-0813	75.41
758229	FIVE STAR WATER*	GROUP WATER BILL 100-181	92429-0813	194.50
100-533-640	PEST CONTROL			
9	MARKLEY'S PEST ELIMINATION*	OLD POST OFFICE 100-181	224569	45.00
9	MARKLEY'S PEST ELIMINATION*	MCKENZIE BLD 100-181	224713	75.00
9	MARKLEY'S PEST ELIMINATION*	EMA BUILDING 100-181	224789	30.00
90612	AMERICAN PEST CONTROL INC*	MONGE BUILDING 100-181	1008020-0813	35.00
100-533-660	GARBAGE COLLECTION			
66418	X WASTE INC*	GUN RANGE 100-181	207510	19.57
66418	X WASTE INC*	MCKENZIE BUILDING 100-181	207511	183.34
66418	X WASTE INC*	OLD POST OFFICE 100-181	207512	79.72
66418	X WASTE INC*	TAZEWELL BUILDING 100-181	207513	41.20
66418	X WASTE INC*	EMA BUILDING 100-181	207514	41.20
66418	X WASTE INC*	MONGE BUILDING 100-181	207515	53.00
100-533-720	BUILDING MAINTENANCE			

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	BUILDING (100-181)	Invoice-Numb	Expense-Amount
17		GRIMM ELECTRIC INC*	ELEC FOR TV CORONER 100-181	TC24-13	1,032.00
17		GRIMM ELECTRIC INC*	INSTL DATA/PHN CIR CLK 100-181	TC26-13	1,118.00
70		TUCKER PLUMBING*	RPR WATER HEATER 100-181	13-1035	255.00
80		MENARDS*	SUPPLIES 100-181	37104	192.03
80		MENARDS*	DOOR/SUPPLIES 100-181	38714	288.37
80		MENARDS*	SUPPLIES 100-181	39173	106.86
80		MENARDS*	SUPPLIES 100-181	39525	120.40
1391		S & S BUILDERS HARDWARE CO*	LOCK SET CIR CLK 100-181	0521768	149.00
2966		NATIONAL RENTAL OF PEKIN INC*	BUYING STEEL 100-181	55679	200.10
3398		GRAINGER*	SUPPLIES 100-181	9181427502	255.99
3398		GRAINGER*	SUPPLIES 100-181	9193774073	247.22
3398		GRAINGER*	SUPPLIES 100-181	9193774081	47.61
4532		STAPLES CREDIT PLAN*	BLUE PRNT MAIL TUBES 100-181	22740	282.97
1116		STEVE GEBERIN WINDOW CLEANING*	MCK WNDW CLN 100-181	3865-12	45.00
6108		TOPLESS TREE SERVICE, INC*	REMOVE BRKN LIMBS 100-181	2013 182	180.00
100-81-533-731			MECHANICAL EQUIP. MAINTENANCE		
6039		G & B MECHANICAL HEATING & COOLING RPR HVAC HR DEPT 100-181		0375	361.80
6039		G & B MECHANICAL HEATING & COOLING RPR CHILLER SYST 100-181		9966 B	475.00
100-81-533-733			ELEVATOR MAINTENANCE		
1010		KONE INC*	MAINT CVRG 7/1-7/31 100-181	221254171	529.00
1010		KONE INC*	MAINT CVRG 7/1-7/31 100-181	221254172	32.00
100-81-544-002			SECURITY/TECHNOLOGY		
87		SEICO INC*	BATTERY IN SUPERTERM 100-181	78491	258.00
87		SEICO INC*	INSTL NEW COMPUTERS 100-181	79971	805.00
87		SEICO INC*	REPAIR DVR 100-181	90361	1,493.52
100-81-544-200			BLDG CONST. & REMODELING		
1391		S & S BUILDERS HARDWARE CO*	DOOR HRDWR/CIR CLK 100-181	0234277	344.26
3398		GRAINGER*	WIRE PARTITIONS 100-181	9186285277	1,807.57
8961		SHERWIN-WILLIAMS*	SUPPLIES 100-181	5148 6	77.98
8961		SHERWIN-WILLIAMS*	SUPPLIES 100-181	5693-1	200.38
8961		SHERWIN-WILLIAMS*	SUPPLIES 100-181	5694-9	6.45
TOTAL:					<u>38,631.57</u>

Proceedings from the Tazewell County Board Meeting held on this 28th day of August, 2013.

Claims Docket

Expenditure Accounts

Comty Vend-No	Vend-Name	BUILDING (100-181)	TELEPHONE	MONTHLY SERVICE	MONTHLY SERVICE	MONTHLY SERVICE	Invoice-Number	Expense-Amount
100-181-533-200	CENTURYLINK							
5411	GREATAMERICA FINANCIAL SVC							4,965.28 check# 4303 07-26-13
68782	HEART TECHNOLOGIES, INC							4,340.67 check# 4312 07-31-13
92210								99.29 check# 4309 07-31-13
MANUAL TOTAL:								9,405.24
GRAND TOTAL:								48,036.81

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	JUSTICE CENTER (100-182)	Invoice-Numb	Expense-Amount
	100-182-522-070		CLOTHING		
95733	BIG R STORES*		CLOTHING 100-182	1658/13	144.97
100-182-522-080			CLEANING SERVICE SUPPLIES		
5	ATLAS SUPPLY COMPANY*		SUPPLIES 100-182	151643	600.35
5	ATLAS SUPPLY COMPANY*		SUPPLIES 100-182	151803	69.95
5	ATLAS SUPPLY COMPANY*		SUPPLIES 100-182	151939	1,221.35
298	AMSAN LLC*		SUPPLIES 100-182	291586345	798.45
298	AMSAN LLC*		SUPPLIES 100-182	292622784	788.76
890	SUNRISE SUPPLY*		SUPPLIES 100-182	30267	737.64
890	SUNRISE SUPPLY*		SUPPLIES 100-182	30438	687.16
100-182-522-410			LAMPS		
674	GRAYBAR ELECTRIC COMPANY INC*		LAMPS 100-182	967706313	279.26
100-182-522-710			SALT		
1837	HEART OF ILLINOIS SALT SERVICE*		SOFTENER SALT 100-182	58956	347.50
100-182-533-030			JANITORIAL SERVICE		
1848	CLEMMER JANITORIAL SERVICE*		MO CLEANING CNTRCT 100-182	1328	4,100.00
100-182-533-620			ELECTRIC/GAS		
7	AMEREN ILLINOIS*		101 S CAPITOL ST 100-182	6141434333-0813	7,086.63
84567	NOBLE AMERICAS ENERGY SOLUTIONS*		ACCT# 192203 100-182	132130003103490	14,558.89
100-182-533-630			WATER		
76	PURITAN SPRINGS WATER*		WATER MAINTENANCE 100-182	ACCT 1522002	14.24
219	ILLINOIS AMERICAN WATER COMPANY*		JUSTICE CENTER 100-182	392933-0813	1,115.77
219	ILLINOIS AMERICAN WATER COMPANY*		JUSTICE CENTER 100-182	821424-0813	69.97
100-182-533-640			PEST CONTROL		
9	MARKLEY'S PEST ELIMINATION*		JUSTICE CENTER 100-182	224712	120.00
100-182-533-660			GARBAGE COLLECTION		
67	WASTE MANAGEMENT*		JUSTICE CENTER 100-182	2496383-2070-8	513.52
100-182-533-720			BUILDING MAINTENANCE		
70	TUCKER PLUMBING*		RPR LEAKING WTR SFTNR 100-182	13 1045	565.00

Proceedings from the Tazewell County Board Meeting held this 20th day of August, 2013

Comty Vend-No	Vend-Name	JUSTICE CENTER (100-182)	Invoice-Numb	Expense-Amount
70	TUCKER PLUMBING*	RPLC WTR LINE/FAUCET 100-182	13-1055	201.00
70	TUCKER PLUMBING*	ACORN CONTROL BOXES 100-182	13-987	2,040.00
80	MENARDS*	SUPPLIES 100-182	36959	70.89
87	SEICO INC*	RPLC KYSWITCH FRNT DR 100-182	79353	295.50
87	SEICO INC*	SCRTY CMRA INVNTRY 100-182	80335	700.00
1116	STEVE GEBERIN WINDOW CLEANING*	JUSTIC CNTR WNDO CLN 100-182	3865-12A	95.00
7072	FASTENAL COMPANY*	SUPPLIES 100-182	ILPEK 77520	12.70
7138	ENTEC SERVICES INC*	FLAME RODS/PRTS BLR 100-182	S56185	125.23
8267	MAHONEY ENVIRONMENTAL*	OUTSIDE TRAP SVC 100-182	0012969514	172.00
100-82-533-731		MECHANICAL EQUIP. MAINT		
7138	ENTEC SERVICES INC*	PM RTU'S 100-182	S56138	1,428.54
8044	CUSTOMCARE EQUIPMENT SALES*	REPAIR WASHERS 100-182	21098	88.00
100-82-533-733		ELEVATOR MAINTENANCE		
1010	KONE INC*	MAINT CVRG 7/1-7/31 100-182	221454171A	329.00
100-82-533-770		GROUNDS MAINTENANCE		
3396	MCKEOWN*CHARLES R	TREE&SHRUB TRIMMING 100-182	544941	480.00
3396	MCKEOWN*CHARLES R	MONTHLY ROUND UP 100-182	547854	85.00
100-82-544-200		BLDG CONST & REMODELING		
17	GRIMM ELECTRIC INC*	INSTL NEW TVS UNITS 100-182	TC25-13	688.00
1010	M PERDUE PAINTING & COATINGS INC*	PREP/COAT SHWR 100-182	3680	800.00
1010	M PERDUE PAINTING & COATINGS INC*	SAND/REPAINT TABLES 100-182	3680A	1,000.00
6744	GRAYBAR ELECTRIC COMPANY INC*	TVS 100-182	967180174	4,200.00
TOTAL:				46,630.27

100-82-522-070 CLOTHING WORK SHOES REIMB 99.86 check# 4295 07-19-13
 10111 DANNY EARL MANUAL TOTAL: 99.86
 GRAND TOTAL: 46,730.13

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT (100-211)	Invoice-Numb	Expense-Amount
	100-211-522-010		OFFICE SUPPLIES		
87	SEICO INC*	HARD DRIVE FOR DVR 100-211	79964	210.00	
240	SHERIFF'S PETTY CASH*	LAPTOP CASE 100-211	86717	29.99	
734	QUILL CORPORATION*	SUPPLIES 100-211	4073537	58.42	
734	QUILL CORPORATION*	RECD DATE STAMP 100-211	4111223	32.84	
734	QUILL CORPORATION*	SHREDDER 100-211	4182820	269.99	
734	QUILL CORPORATION*	LAPTOP CASE BAL 100-211	4186692	26.99	
734	QUILL CORPORATION*	SUPPLIES 100-211	4353489	428.01	
734	QUILL CORPORATION*	FILE DRAWER 100-211	4448462	42.54	
734	QUILL CORPORATION*	INK 100-211	4494480	122.25	
1203	STAMP MAN SPECIALTIES*	STAMP 100-211	20078	29.85	
4532	STAPLES CREDIT PLAN*	HP CC530 INK CARTRIDGE 100-211	88068	124.99	
	100-211-522-011		FIELD SUPPLIES		
6255	CDW GOVERNMENT INC*	KEYBOARD 100-211	DR18810	348.45	
70573	P F PETTIBONE & CO*	TRAFFIC CITATIONS 100-211	28379	715.95	
90609	VISA*	CAMERA 100-211	1011-0813B	399.99	
10132	SAUL MINEROFF ELECTRONICS INC*	2 RECORDING INTERFACE 100-211	96638	80.00	
	100-211-522-050		MEDICAL SUPPLIES		
238	PEKIN PRESCRIPTION LAB INC*	INMATE DRUGS 7/13 100-211	238-0813	3,880.03	
245	PRAXAIR DISTRIBUTION INC-465*	JAIL OXYGEN 100-211	46823880	21.05	
1394	ADVANCED MEDICAL TRANSPORT*	MISCALCULATED 100-211	1319502A	14.04	
1394	ADVANCED MEDICAL TRANSPORT*	INMATE TRANSPORT 100-211	1326624	127.38	
6916	MOBILE DIAGNOSTIC INC*	INMATE XRAYS 7/13 100-211	3002	425.00	
91958	STINAUER FAMILY DENISTRY INC*	INMT DNTL WRK 7/13 100-211	JA0030-0813	92.00	
	100-211-522-100		GASOLINE & OIL		
240	SHERIFF'S PETTY CASH*	SQUAD FUEL 100-211	83412	50.00	
17631	TAZEWELL COUNTY HIGHWAY*	ST ATTY FUEL 7/13 100-211	80960	118.55	
17631	TAZEWELL COUNTY HIGHWAY*	SHRFF DEPT FUEL 7/13 100-211	80965	14,862.36	
90609	VISA*	SQUAD FUEL 100-211	1011-0813	54.65	
99369	VISA*	SQUAD FUEL 7/13 100-211	4555-0813	385.15	
	100-211-522-110		UNIFORMS & CLOTHING		
62	PEKIN GUN & SPORTING GOODS INC*	T. JOHNSON 100-211	121864	510.00	
1249	GALLS/QUARTERMASTER*	ROBISON 100-211	793158	24.99	
2184	RAY O'HERRON CO INC*	EQUIP NEW HIRES 100-211	1321597-IN	267.18	

Proceedings from the Tazewell County Board Meeting held this 28th day of August 2013.

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT (100-211)	Invoice-Numb	Expense-Amount
	2184	RAY O'HERRON CO INC*	EQUIP NEW HIRE 100-211	1322491-IN	270.22
	2184	RAY O'HERRON CO INC*	SHALLENBERGER 100-211	1323243-IN	491.13
	2184	RAY O'HERRON CO INC*	EQUIP NEW HIRE 100-211	1323472-IN	15.24
	2184	RAY O'HERRON CO INC*	DWUIP NEW HIRE 100-211	1324033-IN	165.01
	2184	RAY O'HERRON CO INC*	EQUIP NEW HIRE 100-211	1324056-IN	41.85
	15566	GT DISTRIBUTORS - AUSTIN*	MAHR 100-211	457852	11.90
	15566	GT DISTRIBUTORS-AUSTIN*	SHALLENBERGER 100-211	459837	121.93
	7661	TRACTOR SUPPLY CREDIT PLAN*	STRINGER 100-211	200166517	649.99
	9060	VISA*	UNIFORMS 100-211	1011-0813A	989.93
	9060	VISA*	BOOTS 100-211	1011-0813C	99.99
	100-111-522-140		DUES & SUBSCRIPTIONS		
	43	THOMSON REUTERS-WEST*	INFO SVC 1/30 100-211	826540370	9.09
	100-111-533-020		K-9 EXPENSES		
	4133	CANINE TRAINING INSTITUTE*	BOARD/CARE BRACO 100-211	1384	270.00
	100-111-533-060		PRISONERS FOOD		
	74027	A'VIANDS LLC*	INMT MLS 7/1-7/6 100-211	64014	5,550.07
	74027	A'VIANDS LLC*	INMT MLS 7/7-7/13 100-211	64084	6,812.45
	74027	A'VIANDS LLC*	INMT MLS 7/14-7/20 100-211	64197	6,739.73
	74027	A'VIANDS LLC*	INMT MLS 7/21-7/27 100-211	64198	6,648.91
	74027	A'VIANDS LLC*	INMT MLS 7/28-7/31 100-211	64341	3,774.61
	74027	A'VIANDS LLC*	FORKS/PLATES/SPOONS 100-211	64588	90.71
	100-111-533-220		TPCCC		
	217	TAZEWELL/PEKIN COMMUNICATIONS*	COM SVC SEPT-NOV 100-211	217-0813A	107,199.00
	100-111-533-700		VEHICLE MAINTENANCE		
	83	TAYLOR*CHARLES	STRIPE 13-2 100-211	18293	227.00
	228	RAY DENNISON CHEVROLET INC*	ACCT#2503 RPR 12-6 100-211	CVCS376592	99.90
	2594	TAZEWELL TOWING INC*	TOW 90-30 100-211	179661	65.00
	8505	E & S COMMUNICATIONS INC*	RMV CMPNTS TARBY VEH 100-211	13-351	450.00
	90195	BEST AUTOMOTIVE*	PRESSURE SWITCH 10-6 100-211	2030	170.00
	90195	BEST AUTOMOTIVE*	MAINT/MNT TIRE 13-3 100-211	2033-A	64.48
	90195	BEST AUTOMOTIVE*	MAINT 10-6 100-211	2034-A	39.98
	90195	BEST AUTOMOTIVE*	MAINT 12-1 100-211	2035-A	39.98
	90195	BEST AUTOMOTIVE*	ALLINATOR 08-5 100-211	2036-A	469.19
	90195	BEST AUTOMOTIVE*	MAINT S90-27 100-211	2037-A	39.98

Proceedings from the Tazewell County Board Meeting held this 28th day of August

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	SHERIFF DEPT (100-211)	Invoice-Numb	Expense-Amount
	90195	BEST AUTOMOTIVE*	HEADLIGHT 11-8 100-211	2038	31.99
	90195	BEST AUTOMOTIVE*	HUB ASSEMBLY 8-11 100-211	2039	249.08
	90195	BEST AUTOMOTIVE*	BRAKES&TIRES 12-2 100-211	2040	557.74
	90195	BEST AUTOMOTIVE*	BRAKES 08-5 100-211	2041	475.94
	90195	BEST AUTOMOTIVE*	MAINT 07-3 D-2 100-211	2042	66.03
	90195	BEST AUTOMOTIVE*	MAINT 11-4 100-211	2043	88.98
	90195	BEST AUTOMOTIVE*	OIL 100-211	2045	9.98
	90195	BEST AUTOMOTIVE*	BRAKES 100-211	2046	199.96
	90195	BEST AUTOMOTIVE*	MOUNT TIRE 100-211	2047	27.50
	90195	BEST AUTOMOTIVE*	BRAKES&TIRES 10-3 100-211	2048	762.38
	90195	BEST AUTOMOTIVE*	MAINT 13-6 100-211	2049	39.98
	90239	FIRESTONE*	TIRES 100-211	135574	1,965.16
	90239	FIRESTONE*	TIRES 100-211	136761	589.00
	91311	LET IT SHINE LLC*	SQUAD WASHES 7/13 100-211	1308-2046	125.00
	100-111-533-760		RADIO MAINTENANCE		
	230	MOYER ELECTRONICS INC*	LPTP MNT/HNGRS 08-7 100-211	11427	130.90
	230	MOYER ELECTRONICS INC*	STROBE TUBES 100-211	11431	107.50
	230	MOYER ELECTRONICS INC*	REPLACE REAR CASE 100-211	11434	47.45
	230	MOYER ELECTRONICS INC*	BATTERIES 100-211	245130	144.95
	85058	E & S COMMUNICATIONS INC*	SET UP NEW SQUAD 13-9 100-211	13-339	1,138.69
	85058	E & S COMMUNICATIONS INC*	RPR RADIO 11/8 100-211	13-346	195.00
	100-111-533-960		MERIT COMMISSION		
	63602	CAMPION BARROW & ASSOCIATES*	PSY TEST CO APPLICANTS 100-211 10517		1,185.00
	100-211-522-011		FIELD SUPPLIES		
	827	SECRETARY OF STATE	REGIST STICKER R251816 DET HARPER		101.00
			TOTAL:		173,508.12

check# 4294 07-19-13

MANUAL TOTAL: 101.00

GRAND TOTAL: 173,609.12

Comty	Vend-No	Vend-Name	E.M.A. (100-213)	Invoice-Numb	Expense-Amount
	100-213-522-100				
	17631	TAZEWELL COUNTY HIGHWAY*	GASOLINE		
			FUEL 7/13 100-213	80961	67.56
	100-213-533-300				
	18500	COOK*DAWN M	MILEAGE		
			MILEAGE JULY 100-213	18504-0813A	185.32
	100-213-533-620				
	7	AMEREN ILLINOIS*	GAS & ELECTRIC		
			EMA 100-213	3468814495-0813	64.49
	7	AMEREN ILLINOIS*	SHERIFF REAR UNIT 100-213	5064963774-0813	119.54
	7	AMEREN ILLINOIS*	EMA 100-213	5918993212-0813	130.74
	7	AMEREN ILLINOIS*	EMA 100-213	8964336175-0813	43.40
	84567	NOBLE AMERICAS ENERGY SOLUTIONS*	ENERGY EMA 212360 100-213	132130003105783	192.00
	100-213-544-001				
	9296	ZUERCHER*JERRY C	MISC EQUIPMENT		
			REIMB HARDWARE 100-213	00100168	192.98

TOTAL: 996.03

Comty Vend-No	Vend-Name	COURT SECURITY (100-214)	Invoice-Numb	Expense-Amount
100-214-533-000		CONTRACTUAL SERVICE		
230	MOYER ELECTRONICS INC*	RADIO SVC CNTR 8/13 100-214	245141	240.00
1265	RAGAN COMMUNICATIONS INC*	CORONER RDO SV8/13 100-214	9492	29.38
1265	RAGAN COMMUNICATIONS INC*	RDO SVC 8/13 100-214	9495	1,395.55
100-214-544-000		NEW EQUIPMENT		
87	SEICO INC*	RPR PANIC BUTTON 100-214	79963	1,466.00
			TOTAL:	<u>3,130.93</u>

Comty	Vend-No	Vend-Name	PROBATION UPGRADE (100-230)	Invoice-Numb	Expense-Amount
	100-230-522-010		OFFICE SUPPLIES		
4532	STAPLES CREDIT PLAN*	DRY ERASE BRD/POST 100-230		9242977978	226.98
100-230-522-100			GASOLINE/OIL		
1763	TAZEWELL COUNTY HIGHWAY*	FUEL 7/13 100-230		80962	205.14
7773	CITY OF PEKIN*	FUEL 6/13 100-230		9909604	985.57
100-230-522-140			DUES & SUBSCRIPTIONS		
7073	VISA*	SUBSCRIPTION HVRD RVW 100-230		1511-0813	89.00
100-230-533-000			CONTRACTUAL SERVICE		
7775	AAA CERTIFIED CONFIDENT SECURITY*	FILE DESTRUCTION 100-230		47828	118.32
9395	ABC COUNSELING & FAMILY SVCS*	JV SO PRGRM 7/13 100-230		93950-0813	5,500.00
9395	ABC COUNSELING & FAMILY SVCS*	JV BACK ON TRACK 100-230		93950-0813A	3,600.00
100-230-533-080			WORK RELEASE/ELECTRONIC MON		
333	BI INC*	ELEC MNRNG 7/13 100-230		798577	1,092.92
9062	CAM SYSTEMS*	GPS MONITORING 6/13 100-230		43867	630.00
100-230-533-180			MEDICAL SERVICES		
2580	ALCOPRO INC*	BATTERY CVR/INTXMTR 100-230		0168901-IN	18.50
4532	STAPLES CREDIT PLAN*	LATEX GLOVES/MASKS 100-230		9242367979	69.48
4532	STAPLES CREDIT PLAN*	LATEX GLOVES FOR LAB 100-230		9242977978A	179.70
10815	PEORIA COUNTY JUVENILE DETENTION*	JV EXAMS/TRANS/EVL 100-230		10816-0813A	140.00
16867	REDWOOD TOXICOLOGY LABORATORY INC*	DRUG SCREENS 7/13 100-230		341720137	715.50
9960	GREAT LAKES LABS*	DRUG TESTING SUPPLIES 100-230		95888	1,778.50
100-230-533-220			T/PCCC		
217	TAZEWELL/PEKIN COMMUNICATIONS*	COMM SVC 9/13-11/13 100-230		217-0813B	1,212.00
1265	RAGAN COMMUNICATIONS INC*	PRTBLS MO SVC 8/13 100-230		9493	470.08
8503	E & S COMMUNICATIONS INC*	RADIO REPAIR 100-230		13-362	126.50
100-230-533-700			VEHICLE MAINTENANCE		
228	RAY DENNISON CHEVROLET INC*	ACCT# 44637 BATTERY 100-230		CTCS377595	210.95
228	RAY DENNISON CHEVROLET INC*	ACCT# 44637 BATTERY 100-230		CVCS377441	44.38
228	RAY DENNISON CHEVROLET INC*	# 44637 RPLC CAP 100-230		CVCS378608	93.33
100-230-533-910			TRAINING		

Proceedings from the Tazewell County Board Meeting held on the 28th day of August, 2013.

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	PROBATION UPGRADE (100-230)	Invoice-Numb	Expense-Amount
	12263	MILLS*DAVID E	AO/APRDBL CARE ACT TRN 100-230	12263-0813	87.57
	62810	TURNER*MORIAH	CUPS/ICE T4C 100-230	62810-0813	3.40
	70736	VISA*	COMPUTER TRAINING 100-230	1511-0813A	280.00
	70736	VISA*	PIZZA FOR T4C 100-230	1511-0813B	54.18
	100-230-544-000		COMPUTER HARDWARE/SOFTWARE		
	62557	CDW GOVERNMENT INC*	15 COMPUTERS 100-230	DS88178	11,775.00
	100-230-544-001		MISC EQUIPMENT		
	70736	VISA*	4 DESK CHAIRS 100-230	1511-0813C	234.46
	76934	ROYAL IMAGING SUPPLIES*	TONER FOR PRINTER 100-230	3388	48.00
	76934	ROYAL IMAGING SUPPLIES*	DRUM/TONER FOR FAX 100-230	3390	207.35
	100-230-544-002		OFFICER SAFETY EQUIPMENT		
	21841	RAY O'HERRON CO INC*	VEST CARRIER 100-230	1323189-IN	96.25
	89526	SYMBOL ARTS*	3 BADGES/WALLETS 100-230	191283-IN	305.00
	89526	SYMBOL ARTS*	BADGE CHANGE COSTS 100-230	195055-IN	129.00
			TOTAL:		30,727.06

100-230-544-000 COMPUTER HARDWARE/SOFTWARE

7315 VERIZON WIRELESS LAPTOP/TABLET INTERNET CARDS

345.65 check# 4308 07-31-13

MANUAL TOTAL: 345.65

GRAND TOTAL: 31,072.71

Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	COURT SERVICES (100-231)	Invoice-Numb	Expense-Amount
100-231-533-070 10816	PEORIA COUNTY JUVENILE DETENTION*	DETENTION JV DETENTION 7/13 100-231	10816-0813	15,570.00
100-231-533-090 337	TAZWOOD MENTAL HEALTH CENTER*	DRUG COURT EXPENSES DRUG COURT CST 7/13 100-231	337-0813	2,516.72
100-231-533-190 345	ARROWHEAD RANCH*	PRIVATE HOMES & INSTITUTIONS JV DETENTION 7/13 100-231	0002793-IN	10,084.30
TOTAL:				<u>28,171.02</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	LEGAL SERVICES (100-232)	Invoice-Numb	Expense-Amount
100-232-544-000			NEW EQUIPMENT		
94456	INDEPENDENT STATIONERS*		TONER/DRUM HL6050D 100-232	322909	203.63
TOTAL:					<u>203.63</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

County Vnd-No	Vend-Name	CORONER (100-252)	Invoice-Numb	Expense-Amount
100-252-522-010	OFFICE SUPPLIES			
651	TROPHY PRO SHOPPE*	TWO NAME PLATES 100-252	516031	16.00
87939	PRAIRIELAND VENDING*	1 CASE OF COFFEE 100-252	703	27.00
100-52-522-012	INVESTIGATION SUPPLIES			
101255	EVIDENT CRIME SCENE PRODUCTS*	SUPPLIES FOR OFFICE 100-252	78653A	23.04
100-52-522-100	GASOLINE			
17633	TAZEWELL COUNTY HIGHWAY*	JULY BILL FOR SQUADS 100-252	80964	295.72
100-52-533-020	PATHOLOGY EXPENSE			
95122	DENTON MD* J SCOTT	AUTOPSY 100-252	N-13-437	895.00
95122	BELCHER*WILLIAM K	AUTOPSY ASSIST 5 7/13 100-252	N-13-417-429	800.00
95122	BELCHER*WILLIAM K	ASSIST ON AUTOPSY 100-252	N-13-437	160.00
96711	AMANDA J. YOUMANS D.O.*	AUTOPSY 100-252	N-13-417	895.00
96711	AMANDA J. YOUMANS D.O.*	AUTOPSY 100-252	N-13-426	895.00
96711	AMANDA J. YOUMANS D.O.*	AUTOPSY 100-252	N-13-427	895.00
96711	AMANDA J. YOUMANS D.O.*	AUTOPSY 100-252	N-13-429	895.00
99600	SKINNER*STEVEN W	AUTOPSY ASSIST 2 7/13 100-252	N-13-438/440	320.00
99600	MITCHELL*AMY	AUTOPSY ASSIST 100-252	N-13-469	160.00
100-52-533-021	TOXICOLOGY LAB EXPENSE			
9679	SLU DEPT OF PATHOLOGY*	TOX ON JULY CASES 100-252	T1407057	750.00
100-52-533-022	MORGUE USE EXPENSE			
88161	VISION MEDICAL*	BODY BAGS 100-252	34972	636.84
96715	MCLEAN COUNTY CORONER'S OFFICE*	JULY MORGUE USE 100-252	13-129	1,975.00
100-52-533-300	MILEAGE			
99411	BRAMMEIER*CHRIS	MILEAGE/SCENE CALLS 100-252	99411-0813	163.85
100-52-533-370	BODY REMOVAL			
99413	MORGAN-JONES MORTUARY SVCS*	7/13 BODY REMOVALS 100-252	1083	2,250.00
100-252-533-700	VEHICLE MAINTENANCE			
99412	WAMSLEY*ROD	REFUND/CAR WASH 100-252	99412-0813	16.00
100-252-544-001	GRANT EQUIPMENT			

Proceedings from the Tazewell County Board Meeting held this 28th day of August, 2013

Comty Vend-No	Vend-Name	CORONER (100-252)	Invoice-Numb	Expense-Amount
75516	OFFICE DEPOT*		665498110001	299.99
100425	VISA*		6523-0813	253.90
100425	VISA*		6523-0813A	150.00
TOTAL:				<u>12,772.34</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COURTS (100-800)	Invoice-Numb	Expense-Amount
	100-800-522-010		OFFICE SUPPLIES		
76	PURITAN SPRINGS WATER*		WATER 100-800	1447952-0813	49.50
	100-800-522-040		JUROR FOOD		
1144	COURTYARD CAFE*		JUROR LUNCHESES 100-800	12-CF-27	123.02
	100-800-533-120		ATTORNEY FEES		
1009N	MADISON*ANGELA		REIMB/REPRESENTATION 100-800	08-MR-42 0813	410.86
16266	THOMAS*DALE		REIMB/REPRESENTATION 100-800	05-MR-91	360.41
16266	THOMAS*DALE		REIMB/REPRESENTATION 100-800	12-JA-76	2,500.00
88721	HOPPOCK*MATTHEW		REIMB/REPRESENTATION 100-800	10-MR-21-0813	886.65
	100-800-533-140		COURT REPORTING FEES		
2602	HARRIS*E SCOTT		TRANSCRIPTS 100-800	11-JA-115	112.00
7075	WINN CRS*LORI		TRANSCRIPTS 100-800	11-JA-115	409.50
	100-800-533-170		WITNESS FEES		
2482	ZAVALA*CATALINA		INTERPRETER 100-800	08-CF-539	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	08-CF-539-0813	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	08CF539-12MR106	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	13TR7736/DT226	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	13TR9161-62	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	13TR9501	65.00
2482	ZAVALA*CATALINA		INTERPRETER 100-800	TR12218/08CF539	130.00
	100-800-544-000		MISC. EQUIPMENT		
7904	CJ'S CAFE*		RETIREMENT CAKE 100-800	062713-0813	10.00
91607	MOESSNER*COURTNEY		JURY COMM CERTIFICATES 100-800	91607-0813	19.48
TOTAL:					5,401.42

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	FARM (100-912)	Invoice-Numb	Expense-Amount
100-912-522-130		CHEMICALS		
93136	SAUDER FARMS INC*		136	519.75
			TOTAL:	<u>519.75</u>

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY GENERAL (100-913)	Invoice-Numb	Expense-Amount
	100-913-522-010		OFFICE SUPPLIES		
	734	QUILL CORPORATION*	SUPPLIES 100-913	4010138	701.44
	734	QUILL CORPORATION*	SUPPLIES 100-913	4014341	8.52
	734	QUILL CORPORATION*	SUPPLIES 100-913	4040215	127.95
	734	QUILL CORPORATION*	SUPPLIES 100-913	4073332	23.02
	734	QUILL CORPORATION*	SUPPLIES 100-913	4181479	84.17
	734	QUILL CORPORATION*	SUPPLIES 100-913	4353616	24.30
	734	QUILL CORPORATION*	SUPPLIES 100-913	4405111	17.37
	7551	OFFICE DEPOT*	SUPPLIES 100-913	667288941001	53.85
	7551	OFFICE DEPOT*	SUPPLIES 100-913	667289056001	122.30
	7551	OFFICE DEPOT*	SUPPLIES 100-913	667289057001	25.03
	9445	INDEPENDENT STATIONERS*	SUPPLIES 100-913	IN-325944	118.33
	100-913-522-300		COMPUTER SUPPLIES		
	734	QUILL CORPORATION*	INK CARTRIDGES 100-913	4009694	554.21
	734	QUILL CORPORATION*	INK CARTRIDGES 100-913	4316294	1,017.49
	100-913-522-320		COPY MACHINE SUPPLIES		
	150	MIDLAND PAPER*	COPY PAPER 100-913	35F51220	424.00
	100-913-533-010		COMPUTER CONTRACT		
	9464	COMMUNICATION REVOLVING FUND*	INTERNET SVC 6/13 100-913	T1343614	170.00
	9314	COMCAST CABLE*	XFINITY TV 100-913	0047517-0813	1.99
	9314	COMCAST CABLE*	HIGH SPEED INTERNET 100-913	0262223-0813	86.90
	100-913-533-011		COMPUTER MAINTENANCE		
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	4/23 HELP DESK 100-913	7733	137.50
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	5/13-5/14 HELP DESK 100-913	7746	577.50
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	5/9-5/10 HELP DESK 100-913	7769	1,347.50
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	5/13-14 HELP DESK 100-913	7770	522.50
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	5/30-31 HELP DESK 100-913	7785	660.00
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	5/13 HELP DESK 100-913	7789	302.50
	6181	PROACTIVE TECHNOLOGY GROUP, LTD*	6/7 HELP DESK 100-913	7796	275.00
	100-913-533-210		POSTAGE		
	12217	FARLEY*FRANK X	1ST CLASS PRESORT 100-913	79621	911.34
	70675	UNITED STATES POSTAL SERVICE*	JULY POSTAGE 100-913	70675-0813	12,965.11
	100-913-533-320		COPY MACHINE MAINTENANCE/USAGE		

A20300
08/14/2013

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY GENERAL (100-913)	Invoice-Numb	Expense-Amount
	90611	DIGITAL COPY SYSTEMS LLC*	8/13 LEASE CONTRACT 100-913	CNIN117606	3,284.90
	90611	DIGITAL COPY SYSTEMS LLC*	8/13 MAINT CONTRACT 100-913	CNIN117607	1,430.00
	90611	DIGITAL COPY SYSTEMS LLC*	7/13 COPY COUNT 100-913	CNIN117608	674.57
	100-913-533-910		EDUCATION/TRAVEL/TRAINING		
	26	CRAWFORD*K RUSSELL	UCCI LDGNG/M&IE CO BRD 100-913	26-0813B	225.33
	29	GRIMM*DEAN	HOTEL UCCI CO BOARD 100-913	29-0813B	169.58
	2041	STANFORD*MELVIN	HOTEL UCCI CO BRD 100-913	2041-0813B	169.58
	6754	PROEHL*NANCY M	HOTEL UCCI CO BRD 100-913	67546-0813B	169.58
	7606	LAPSLEY*ANGELA R	MILEAGE REIMB ASSMNTS 100-913	76069-0813	6.78
	7795	MEISINGER*DARRELL G	HOTEL UCCI CO BRD 100-913	77953-0813B	169.58
	8769	TWIST*GARY	MILEAGE ASSESSMENTS 100-913	87691-0813	73.45
	9864	FRIEND*ALESANDRA R	MILEAGE REIMB S/A 100-913	98643-0813	107.36
	100-913-533-970		YOUTH SERVICES BOARD		
	1224	YOUTH SERVICE BOARD*	3RD QUARTERLY PMT 100-913	1224-0813	3,750.00
	100-913-533-971		TRI-CO. REG. PLANNING COMMISS.		
	1223	TRI-COUNTY REGIONAL PLANNING COMM*	3RD QUARTERLY PMT 100-913	1223-0813	4,000.00
	100-913-533-972		TAZ CO SOIL & WATER CONSER.		
	662	TAZEWELL COUNTY SOIL & WATER CONS*	3RD QUARTERLY PMT 100-913	662-0813	1,875.00
	100-913-533-978		REGIONAL ECONOMIC DEVELOPMENT		
	1223	TRI-COUNTY REGIONAL PLANNING COMM*	2ND PMT CONSULT SVC 100-913	2013-02-0813	8,800.00
	100-913-533-979		CTR FOR PREVENTION OF ABUSE		
	1218	CENTER FOR PREVENTION OF ABUSE*	3RD QUARTERLY PMT 100-913	1218-0813	7,750.00
	100-913-533-981		HEARTLAND COMM. HEALTH CLINIC		
	1226	HEARTLAND COMM HEALTH CLINIC*	3RD QUARTERLY PMT 100-913	1220-0813	1,250.00
	100-913-544-000		TECHNOLOGY UPGRADES		
	62557	CDW GOVERNMENT INC*	LAPTOP 100-913	DP41091	1,290.36
	98669	DEVERMAN ADVERTISING INC*	AREAL PHOTO/WEBSITE 100-913	37893	150.00
	100-913-544-002		SOFTWARE/LICENSES		
	62557	CDW GOVERNMENT INC*	NOVEL LICENSE 100-913	DM73381	29,290.00
	62557	CDW GOVERNMENT INC*	MAINT CISCO FIREWALL 100-913	DW66888	2,481.40

Proceedings from the Tazewell County Board Meeting held on this 28th day of August, 2013

Claims Docket
Expenditure Accounts

Comty Vend-No Vend-Name COUNTY GENERAL (100-913) Invoice-Numb Expense-Amount

TOTAL: 88,377.29

100-913-522-010	OFFICE SUPPLIES		
101300	ALL ABOUT PINS	COUNTY LAPEL PINS	1,140.00 check# 4320 08-09-13
100-913-533-910	EDUCATION/TRAVEL/TRAINING		
174	RANDY DAVIS	MILWAUKEE...SHERIFF	274.50 check# 4323 08-09-13
199	DARRYL STOECKER	M&IE HOMICIDE INV SCHOOL...SHERIFF	253.00 check# 4302 07-26-13
1422	ILL SHERIFF'S ASSOC	CONFERENCE REGISTRATION...SHERIFF	225.00 check# 4304 07-26-13
5417	MIKE GREEN	M&IE AND AIRFARE SEATTLE...S/A	1,301.10 check# 4296 07-19-13
6622	MARC RABB	MILEAGE REIMB...SHERIFF	775.18 check# 4297 07-19-13
8927	JEFF LOWER	MILWAUKEE...SHERIFF	335.50 check# 4322 08-09-13
12891	JEFF ROGERS	MILWAUKEE...SHERIFF	274.50 check# 4324 08-09-13
78239	JACKIE WORKMAN	CONFERENCE FEE...COMMUNITY DEVELOPMENT	35.00 check# 4319 08-09-13
78451	PHIL EMERY	M&IE GREENSBORO, NC...SHERIFF	279.00 check# 4327 08-09-13
97395	IPBVAA/SUSIE KELLER	CONFERENCE FEE D. GRAY...S/A	30.00 check# 4310 07-31-13
98643	ALSENDRA FRIEND	M&IE SPRINGFIELD...S/A	196.00 check# 4299 07-19-13
99022	KATE LEGGE	M&IE SPRINGFIELD...S/A	196.00 check# 4298 07-19-13
99422	ROD WAMSLEY	COLLINSVILLE...CORONER	252.00 check# 4326 08-09-13
99644	JAMES BALDI	COLLINSVILLE...CORONER	252.00 check# 4325 08-09-13
101263	HAMPTON INN	LODGING FOR CAPT. STOECKER...SHERIFF	395.00 check# 4301 07-26-13
101310	SHERATON GREENSBORO	LODGING.....SHERIFF	777.98 check# 4328 08-09-13

MANUAL TOTAL: 6,991.76

GRAND TOTAL: 95,369.05

County Vendors	Vend-Name	TOWNSHIP BRIDGE FUND (201-311)	Invoice-Numb	Expense-Amount
201-311-544-100	MIDWEST BRIDGE & CRANE*	BRIDGE CONSTRUCTION		
20728		07-14115-00-BR RBSN 201-311	4-0813A	28,626.55
TOTAL:				<u>28,626.55</u>

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
	202-311-522-010		OFFICE SUPPLIES		
	20109	RELIABLE OFFICE SUPPLIES*	HIGHLIGHTERS, INK 202-311	DT605200	84.38
	20666	ANDERSON*JOHN J	POSTAGE 202-311	713	162.35
	20899	QUILL CORP*	INK 202-311	4454568	109.17
	202-311-522-100		FUEL		
	20540	YODER OIL INC*	FUEL 202-311	22413	24,694.94
	202-311-522-120		ENGINEERING SUPPLIES		
	20000	EAGLE POINT CORP*	SOFTWARE 202-311	268682-IN	950.00
	202-311-522-121		FIELD ENGINEER EXPENSE		
	20002	VERIZON WIRELESS*	PHONES 202-311	9708285252A	949.93
	20093	MATHIS-KELLEY CONST SUPPLY CO INC*	LEVEL 202-311	757283	74.07
	20666	ANDERSON*JOHN J	4 PHONE CASES 202-311	0713A	91.09
	202-311-522-720		MAINTENANCE MATERIALS		
	20030	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9301800075	147.98
	20030	LAWSON PRODUCTS INC*	SHOP SUPPLIES 202-311	9301832561	195.88
	20040	PRAXAIR DISTRIBUTION INC-465*	ACETYLENE REFILLS 202-311	46672010	227.96
	20040	PRAXAIR DISTRIBUTION INC-465*	CYLINDERS 202-311	46711619	21.03
	20040	PRAXAIR DISTRIBUTION INC-465*	CYLINDERS 202-311	46823884	22.85
	20060	SENTRY SAFETY SUPPLY INC*	SAFETY SUPPLIES 202-311	161580-IN	99.61
	20060	SENTRY SAFETY SUPPLY INC*	SWEATBANDS 202-311	168126-IN	53.00
	20360	MENARDS*	GREAT STUFF 202-311	38385	20.56
	20450	CCP INDUSTRIES INC*	SHOP TOWELS 202-311	IN01132984	550.82
	20710	PURITAN SPRINGS*	MONTHLY SVC 202-311	1241231-0713A	2.50
	20710	PURITAN SPRINGS*	MONTHLY SVC 202-311	1241231-0813	120.00
	20840	ALS TRIBOLOGY*	OIL KITS 202-311	WC90552	726.87
	20850	CHEMCO INDUSTRIES INC*	RUST AWAY 202-311	61657	184.95
	202-311-533-720		BUILDING MAINTENANCE		
	20013	AMEREN ILLINOIS*	MONTHLY SVC 202-311	58007-0713	1,724.44
	20017	FRANTZ & COMPANY INC*	MONTHLY SVC 202-311	108824	50.00
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SVC 202-311	542783-0713	29.01
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SVC 202-311	81427-0713	56.03
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SVC 202-311	81458-0713	22.26
	20137	ILLINOIS AMERICAN WATER COMPANY*	MONTHLY SVC 202-311	81489-0713	41.36

Proceedings from the Tazewell County Board Meeting held on 28th day of August, 2013

A20300
08/15/2013

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
	20208	FRONTIER*	MONTHLY SVC 202-311	9255532-0813	306.88
	20627	SCOTT*STEPHEN	MONTHLY SVC 202-311	813	500.00
	20798	NOBLE AMERICAS ENERGY SOLUTIONS*	MONTHLY SVC 202-311	132130003104979	246.46
	20883	AMERICAN PEST CONTROL INC*	MONTHLY SVC 202-311	1451000-0713	50.00
	20917	X WASTE INC*	MONTHLY SVC 202-311	207517	72.80
	202311-533-730		EQUIPMENT MAINTENANCE		
	20010	MUTUAL WHEEL CO*	BRAKE PARTS #18 202-311	2711030	592.16
	20010	MUTUAL WHEEL CO*	TRAILER JACK 202-311	2712172	75.29
	20010	MUTUAL WHEEL CO*	BRAKE PARTS #22 202-311	2714401	722.62
	20010	MUTUAL WHEEL CO*	CLEARANCE LIGHTS 202-311	2716453	55.88
	20011	TRUCK CENTERS INC*	FRONT ALIGNMENT #24 202-311	R141004584:01	100.00
	20016	TREMONT OIL CO*	TRUCK TIRE LABOR 202-311	76558	35.00
	20016	TREMONT OIL CO*	TIRE REPAIR 202-311	93169	20.00
	20016	TREMONT OIL CO*	TIRE REPAIR #21 202-311	93494	45.00
	20110	CENTRAL ILLINOIS TRUCKS INC*	FUEL FILTERS 202-311	MI58463	62.32
	20112	TOMMY HOUSE TIRE CO*	TIRES #24 202-311	842500	1,042.02
	20217	KELLY-CRESWELL COMPANY INC*	ACTUATOR, SWITCHES 202-311	57823	4,475.00
	20217	KELLY-CRESWELL COMPANY INC*	PAINT GUN/ACUATOR 202-311	57824	5,293.30
	20217	KELLY-CRESWELL COMPANY INC*	REGULATOR./SHRD RPR 202-311	57826	1,386.32
	20213	JX ENTERPRISES INC*	SWITCH #15 202-311	1-231960042	70.14
	20319	EAST PEORIA TIRE & VULCANIZING*	TIRES #5 202-311	47409	630.94
	20418	MANITO HARDWARE INC*	TIRES # 75 202-311	17393	3,385.00
	20515	CARQUEST AUTO PARTS*	FILTER/SPARK PLUGS 202-311	6607-123181	74.07
	20515	CARQUEST AUTO PARTS*	FILTERS./WIPERS 202-311	6607-123750	196.91
	20714	PENCE'S AG REPAIR INC*	INSPECTION #27 202-311	9857	27.00
	20715	CROSS IMPLEMENT INC*	MOWER PARTS 202-311	123628	277.77
	20715	CROSS IMPLEMENT INC*	MIRROR GLASS 202-311	124408	30.34
	20710	FLANAGAN IMPLEMENT & SVC*	MOWER BLADES, BOLTS 202-311	58783F	582.68
	20712	MFC*	SWIVEL ELBOW 202-311	104724	23.72
	202311-533-740		HIGHWAY MAINTENANCE		
	20013	VERIZON WIRELESS*	MONTHLY SVC 202-311	9708285252B	463.23
	20218	WEST FORK DRAINAGE DISTRICT*	ANNUAL FEE 202-311	2013	16.88
	202-311-544-000		NEW EQUIPMENT		
	20217	KELLY-CRESWELL COMPANY INC*	LASER POINTER 202-311	57825	7,280.00
	20495	CATERPILLAR FINANCIAL SERV CORP*	#9 BACKHOE LEASE PMT 202-311	913	376.45
	202-311-544-110		ROAD IMPROVEMENT		

Comty Vend-No	Vend-Name	COUNTY HIGHWAY (202-311)	Invoice-Numb	Expense-Amount
20855	SCIORTINO*JESI	MILEAGE 202-311	JS0713	62.72
20936	DIEKHOFF*ERIC	STRAW 202-311	328581	37.50
202-311-544-120		DEBT SERVICES - INTEREST		
20680	CATERPILLAR FINANCIAL SVC CORP*	950 INTEREST PMT 25 202-311	950INT25	331.80
202-311-544-125		DEBT SERVICES- PRINCIPAL		
20680	CATERPILLAR FINANCIAL SVC CORP*	950 PRINCIPAL PMT 25 202-311	950PRNCPL25	1,743.44
TOTAL:				<u>62,104.68</u>

TAZEWELL COUNTY

Claims Docket
 Expenditure Accounts

Comty	Vend-No	Vend-Name	MOTOR FUEL TAX FUND (203-311)	Invoice-Numb	Expense-Amount
	203-311-533-740		HIGHWAY MAINTENANCE		
	20053	R A CULLINAN & SON INC*	13-00000-01-GM 203-311	3-0813-00-01	67,267.14
				TOTAL:	<u>67,267.14</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	TOWNSHIP ROAD FUEL TAX (204-311)	Invoice-Numb	Expense-Amount
	204-311-544-110		ROAD IMPROVEMENT		
	20735	TAZEWELL COUNTY ASPHALT CO INC*	13-19000-00-GM WSH TWP 204-311	1-0813-19-00	43,954.15
	20937	B.E.B. EXCAVATION INC*	13-13000-01-GM MLN 204-311	1301FINAL3	4,276.43
				TOTAL:	<u>48,230.58</u>

Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	BRIDGE FUND/LEVIED FUND (205-311)	Invoice-Numb	Expense-Amount
205-311-533-150		ENGINEER CONSULTANT		
20372	HLR*	07-00010-12-ES MNTO 205-311	20130690	913.59
20372	HLR*	07-00010-12-ES MNTO 205-311	20130691	15,698.53
20537	MAURER-STUTZ INC*	12-00007-01-DR ARMNGTN 205-311	29852	907.25
205-311-544-100		BRIDGE CONSTRUCTION		
20055	N E FINCH COMPANY*	12-00043-00-BR WGNLSR 205-311	1-13WAGBR	52,241.27
20294	POLY SYSTEMS INC*	18" CULVERT 205-311	6770	1,573.00
20369	METAL CULVERTS INC*	30" FLARED END 205-311	HV-31349	442.70
20369	METAL CULVERTS INC*	36" CULVERT 205-311	HV-31390	997.12
20504	G A RICH & SON INC*	13-00025-00-DR TWNLN 205-311	88877	1,775.00
20728	MIDWEST BRIDGE & CRANE*	07-14115-00-BR RBSN 205-311	4-0813B	56,890.88
TOTAL:				131,439.34

TAZEWELL COUNTY
 Claims Docket
 Expenditure Accounts

Comty Vend-No	Vend-Name	MATCHING TAX FUND/LEVIED (206-311)	Invoice-Numb	Expense-Amount
206-311-544-110	ROAD IMPROVEMENT			
20827	AMERICAN ROAD MAINTENANCE*	13-00087-00-RS VAR 206-311	1-13VARIOUS RS	64,111.08
20861	HUTCHISON ENGINEERING INC*	12-00043-00-BR WNG 206-311	1-0813	7,614.96
206-311-544-115	WAGONSELLER ROAD GRANT			
2005	CHRISTOPHER B BURKE ENG LTD*	11-00014-00-FP MNTO 206-311	111646	10,292.50
2005	CHRISTOPHER B BURKE ENG LTD*	11-00014-00-FP TWNLN 206-311	111647	8,155.00
2019	HANSON PROFESSIONAL SERVICES INC*	WAGONSELLER RD 206-311	1039620	3,076.04
TOTAL:				93,249.58

TAEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	VETERANS ASSISTANCE (208-422)	Invoice-Numb	Expense-Amount
	208-422-522-040		FOOD		
	275	NIEMANN FOODS INC*	FOOD PNTRY PURCH 208-422	1500658	691.13
	84546	PEORIA AREA FOOD BANK*	FOOD PNTRY PURCH 208-422	A021755-1	26.61
	84547	PEORIA AREA FOOD BANK*	FOOD PNTRY PURCH 208-422	A021913-1	56.43
	84548	PEORIA AREA FOOD BANK*	FOOD PNTRY PURCH 208-422	A021931-1	202.52
	84549	PEORIA AREA FOOD BANK*	FOOD PNTRY PURCH 208-422	A021960-1	253.28
	208-422-533-200		TELEPHONE		
	54111	CENTURYLINK*	LONG DISTANCE 208-422	304006043-0813	101.98
	208-422-533-210		POSTAGE		
	70677	UNITED STATES POSTAL SERVICE*	JULY POSTAGE 208-422	70675-0813B	25.50
	208-422-533-300		MILEAGE		
	38	SAAL*STEVE	JULY MILEAGE 208-422	38-0813	261.60
	208-422-533-970		EMERGENCY ASSISTANCE		
	277	STROPES REALTY*	PRTL RNTL ASST 208-422	19885	210.00
	277	STROPES REALTY*	PRTL RNTL ASST 208-422	19888	210.00
	277	STROPES REALTY*	PRTL RNTL ASST 208-422	19904	210.00
	5699	HACKNEY*ESTHER P	PRTL RNTL ASST 208-422	19880	330.00
	10519	MAJORS*RICHARD	PRTL RNTL ASST 208-422	19892	210.00
	10675	CRAFTON*HAROLD L	PRTL RNTL ASST 208-422	19889	330.00
	11499	DION*KARL	PRTL RNTL ASST 208-422	19894	210.00
	14904	WHITE*ALAN G	PRTL RNTL ASST 208-422	19881	210.00
	19928	VANG*CHAO	PRTL RNTL ASST 208-422	19884	210.00
	62756	HENDRIX*JOE E	PRTL RNTL ASST 208-422	19905	210.00
	68101	EDGEWOOD TERRACE*	PRTL RNTL ASST 208-422	19896	250.00
	69397	BROOKS*TONI L	PRTL RNTL ASST 208-422	19886	250.00
	71462	DRAFFEN*PHILLIP J	PRTL RNTL ASST 208-422	19875	210.00
	72165	VISTA VILLA*	PRTL RNTL ASST 208-422	19887	210.00
	73040	JUHL*CATHERINE L	PRTL RNTL ASST 208-422	19883	330.00
	78647	HELLRIGEL*TODD A	PRTL RNTL ASST 208-422	19902	210.00
	81303	KEGLEY*CHRISTOPHER C	PRTL RNTL ASST 208-422	19878	210.00
	82951	KRUMHOLZ*JOAN & BILL	PRTL RNTL ASST 208-422	19895	210.00
	82951	KRUMHOLZ*JOAN & BILL	PRTL RNTL ASST 208-422	19900	250.00
	87627	UPPOLE*GARY L	PRTL RNTL ASST 208-422	19882	330.00
	88264	ORR*ANGELA	PRTL RNTL ASST 208-422	19906	210.00

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	VETERANS ASSISTANCE (208-422)	Invoice-Numb	Expense-Amount
90673	JOHNSON*NEIL C	PRTL RNTL ASST 208-422	19903	330.00
92391	TEMPLE*VICTOR & LORI	PRTL RNTL ASST 208-422	19891	210.00
92906	SHELBY*KEVIN	PRTL RNTL ASST 208-422	19876	210.00
96249	CLANCY*ERIC	PRTL RNTL ASST 208-422	19877	210.00
99622	FANNIE E APARTMENTS*	PRTL RNTL ASST 208-422	19879	330.00
99648	HOOSTE*SCOTT	PRTL RNTL ASST 208-422	19901	330.00
99810	COUNTRY SIDE ESTATES OF MACKINAW L	PRTL RNTL ASST 208-422	19897	210.00
100828	HARMS*HELENA	PRTL RNTL ASST 208-422	19893	330.00
101117	THOMPSON*JAMES	PRTL RNTL ASST 208-422	19899	210.00
101110	HANCOCH*TRAVIS	PRTL RNTL ASST 208-422	19890	210.00

TOTAL: 9,209.05

TAZEWELL COUNTY

Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	ANIMAL CONTROL (211-411)	Invoice-Numb	Expense-Amount
	211-411-522-050	MWI VETERINARY SUPPLY CO*	MEDICAL SUPPLIES		
	1236	BIG R STORES*	KETACINE 20 BOTTLES 211-411	3756060	118.00
	95733	TAZEWELL COUNTY HIGHWAY*	25 BAGS OIL DRI 211-411	1647/13	124.75
	211-411-522-100		GASOLINE 211-411	80963	1,211.22
	17633		TEE SHIRTS 211-411	57025	57.75
	211-411-522-110		VETERINARIAN OFFICE SERVICE		
	62083		JULY PER A/C CONTRACT 211-411	210-0813	1,816.67
	211-411-533-160		TELEPHONE 211-411		
	210		TELEPHONE 211-411	2991013-0813	32.76
	211-411-533-200		TELEPHONE 211-411	4772270-0813	69.35
	102		TELEPHONE 211-411	9253370-0813	99.71
	222		TELEPHONE 211-411	304044105-0813	57.38
	222		CELLULAR TELEPHONE		
	5411		CELL PHONE/MODEM 211-411	9709099050	137.42
	211-411-533-202		POSTAGE		
	7311		JULY POSTAGE 211-411	70675-0813A	1,558.43
	211-411-533-210		RADIO SVC 211-411		
	70675		ALARM SVC 211-411	01378836	174.86
	211-411-533-220		GAS, ELECTRIC & WATER		
	217		GAS/ELEC 211-411	5201369932-0813	266.18
	211-411-533-230		WATER SVC 211-411	1233147-0813	7.00
	66629		WATER SVC 211-411	1233147-0813A	44.30
	211-411-533-230		WATER 211-411	1081540-0813	56.03
	66629		ELECTRIC 211-411	132130003105784	337.52
	211-411-533-600		GARBAGE COLLECTION		
	7				
	76				
	76				
	219				
	88949				
	211-411-533-660				

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	ANIMAL CONTROL (211-411)	Invoice-Numb	Expense-Amount
	66418	X WASTE INC*	GARBAGE 211-411	207516	125.66
	211-411-533-700		VEHICLE MAINTENANCE		
	90195	BEST AUTOMOTIVE*	SERVICE 211-411	P055575	46.97
	90195	BEST AUTOMOTIVE*	AC3 SERVICE 211-411	P055602	46.97
	211-411-533-720		BUILDING & GROUNDS MAINTENANCE		
9		MARKLEY'S PEST ELIMINATION*	FLEAS INSIDE 211-411	224784	40.00
74		TCRC INC*	FLOOR CARE 211-411	014735	40.00
6662		TYCO INTEGRATED SECURITY LLC*	BATTERY 211-411	01615178	42.70
8816		G & K SERVICES*	OFFICE RUGS 211-411	1018629306	42.90
	211-411-533-983		SPAY/NEUTER ASST. PROGRAM		
6271		PEKIN VETERINARY CLINIC*	SPAY DOG SUZY 211-411	188405	266.25
9481		SASSMAN*DONNA J	NEUT CAT 211-411	3639-1	169.50
TOTAL:					8,202.28

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty	Vend-No	Vend-Name	HEALTH INTER-SERVICE (249-914)	Invoice-Numb	Expense-Amount
	249-914-533-101		ADMINISTRATION		
	99621	BENEFIT PLANNING CONSULTANTS INC*	TPA SVC COBRA 8/13 249-914	BPCI00025686	210.40
	100877	HEALTH ALLIANCE MEDICAL PLANS*	TPA HLTH INS SVC 249-914	JULY2013	5,891.26
	249-914-533-533		EMPLOYEE LIFE INSURANCE		
	10766	SYMETRA LIFE INSURANCE COMPANY*	EMP LIFE INS 8/13 249-914	10764-0813A	1,786.19
	249-914-533-534		VOLUNTARY LIFE		
	10766	SYMETRA LIFE INSURANCE COMPANY*	VOL LIFE INS 8/13 249-914	10764-0813	1,412.58
	249-914-533-535		VAD&D		
	10822	LINA*	VOL AD&D 8/13 249-914	10825-0813	50.80
	249-914-533-611		EMPLOYEE STOP LOSS		
	96555	STARLINE USA LLC*	EMP STP LOSS 8/13 249-914	96555-0813	6,377.74
	249-914-533-612		DEPENDENT STOP LOSS		
	96555	STARLINE USA LLC*	DEP STP LOSS 8/13 249-914	96555-0813B	10,709.60
	249-914-533-613		AGGREGATE STOP LOSS		
	96555	STARLINE USA LLC*	AGG STP LOSS 8/13 249-914	96555-0813A	709.53
			TOTAL:		<u>27,148.10</u>

TAZEWELL COUNTY
Claims Docket
Expenditure Accounts

Comty Vend-No	Vend-Name	SOLID WASTE (254-112)	Invoice-Numb	Expense-Amount
254-112-511-000	TAZEWELL COUNTY HEALTH DEPT SW*	SALARIES	01-0813	11,352.13
50000	TAZEWELL COUNTY HEALTH DEPT SW*	SWE PERSONAL SVC 254-112		
254-112-511-240	TAZEWELL COUNTY HEALTH DEPT SW*	HEALTH INSURANCE	02-0813	2,500.56
50000	TAZEWELL COUNTY HEALTH DEPT SW*	HOSPITALIZATION 254-112		
254-112-533-000	TAZEWELL COUNTY HEALTH DEPT SW*	CONTRACTUAL SERVICE	03-0813	50.08
50000	TAZEWELL COUNTY HEALTH DEPT SW*	CONTRACTUAL 254-112		
50001	VILLAGE OF TREMONT*	RECYCLING GRANT 254-112	50001-0813	1,600.00
50002	VILLAGE OF ARMINGTON*	RECYCLING GRANT 254-112	50002-0813	420.00
50003	HITTLE TOWNSHIP*	RECYCLING GRANT 254-112	50003-0813	455.00
50004	VILLAGE OF DEER CREEK*	RECYCLING GRANT 254-112	50004-0813	750.00
50005	CITY OF DELAVAN*	RECYCLING GRANT 254-112	50005-0813	2,116.25
50006	DELAVAN TOWNSHIP*	RECYCLING GRANT 254-112	50006-0813	189.00
50007	DILLON TOWNSHIP*	RECYCLING GRANT 254-112	50007-0813	519.75
50008	VILLAGE OF GREEN VALLEY*	RECYCLING GRANT 254-112	50008-0813	537.50
50009	MALONE TOWNSHIP*	RECYCLING GRANT 254-112	50009-0813	268.75
50010	SAND PRAIRIE TOWNSHIP *	RECYCLING GRANT 254-112	50010-0813	268.75
50011	VILLAGE OF HOPEDALE*	RECYCLING GRANT 254-112	50011-0813	1,725.00
50012	VILLAGE OF MACKINAW*	RECYCLING GRANT 254-112	50012-0813	4,100.00
50013	VILLAGE OF MINIER*	RECYCLING GRANT 254-112	50013-0813	1,600.00
50014	VILLAGE OF SOUTH PEKIN*	RECYCLING GRANT 254-112	50014-0813	1,050.00
50015	CINCINNATI TOWNSHIP*	RECYCLING GRANT 254-112	50015-0813	1,050.00
50016	GROVELAND TOWNSHIP*	RECYCLING GRANT 254-112	50016-0813	5,047.20
50017	DEER CREEK TOWNSHIP*	RECYCLING GRANT 254-112	50017-0813	750.00
254-112-533-001	MIDLAND DAVIS CORP*	RECYCLING	172474	300.00
50018	MIDLAND DAVIS CORP*	LANDFILL/HAULING 254-112		
254-112-533-300	TAZEWELL COUNTY HEALTH DEPT SW*	MILEAGE	04-0813	671.26
50019	TAZEWELL COUNTY HEALTH DEPT SW*	MILEAGE 254-112		
TOTAL:				37,321.23

Motion by member Vanderheydt, Second by member
VonBoeckman to Approve calendar of meetings for September,
2013. Motion carried by Voice Vote.



TAZEWELL COUNTY BOARD September 2013 Calendar of Meetings

Labor Day Holiday	Mon., September 02	County Offices Closed
Zoning Board of Appeals (Newman)	Wed., September 04 6:00pm - JCCR	Connett, Crawford, Hillegonds, Palmer, Redlingshafer, Rinehart, Sinn, Sundell
Finance Budget (Neuhauser)	Monday, September 09 3:30 pm Jury Room – 3 rd floor of McKenzie Building	B. Grimm, Connett, Donahue, Graff, D. Grimm, Harris, Hillegonds, Imig, Meisinger, VonBoeckman
Land Use (Hillegonds)	Tues., September 10 5:00pm – Jury Room	Crawford, Connett, Palmer, Redlingshafer, Rinehart, Sinn, Sundell
Insurance Review (Zimmerman)	Thurs., September 12 3:00pm – Jury Room	Neuhauser, Aeilts, Connett, Gillespie, Graff, Johnson, Lourgous, McKinney, Timian, Young
Health Services (Imig)	Thurs., September 12 5:30pm - TCHD	Sundell, Graff, B. Grimm, Harris, Redlingshafer, Sinn, Vanderheydt
Transportation (Imig)	Mon., September 16 8:00am - Tremont	Proehl, Ackerman, Crawford, Palmer, Rinehart, Stanford, Von Boeckman
Property (D. Grimm)	Tues., September 17 3:30pm - JCCR	Donahue, Ackerman, Meisinger, Neuhauser, Proehl, Stanford, Vanderheydt
Finance (Neuhauser)	Tues., September 17 following Property - JCCR	B. Grimm, Connett, Donahue, Graff, D. Grimm, Harris, Hillegonds, Imig, Meisinger, Von Boeckman
Human Resources (Harris)	Tues., September 17 following Finance - JCCR	Meisinger, Connett, Donahue, Graff, B. Grimm, D. Grimm, Hillegonds, Imig, Neuhauser, Von Boeckman
Risk Management (Zimmerman)	Wed., September 18 4:00pm – Jury Room	Neuhauser, Crawford, Donahue, B. Grimm, D. Grimm, Harris, Hillegonds, Imig, Meisinger, Sinn, Von Boeckman *(Auditor, Treasurer, State's Attorney)*
Executive (Zimmerman)	Wed., September 18 following Executive	Neuhauser, Crawford, Donahue, B. Grimm, D. Grimm, Harris, Hillegonds, Imig, Meisinger, Sinn, Von Boeckman
Finance Budget (Neuhauser)	Wednesday, September 18 Immediately following Executive Committee Jury Room – 3 rd floor of McKenzie Building	B. Grimm, Connett, Donahue, Graff, D. Grimm, Harris, Hillegonds, Imig, Meisinger, VonBoeckman

Board Recessed at 6:47 p.m. Next Meeting will be held on
September 25, 2013

I, Christie A. Webb, Clerk of Tazewell County, do hereby certify
that the foregoing is a true and complete copy of the Board
Minutes at a meeting held in the Justice Center Community Room
in the City of Pekin, Illinois on
June 26, 2013 at 6:01 p.m. The originals of which are in my
custody in my office and that I am the Legal custodian of the
same.

In Testimony Whereof, I have hereunto subscribed my hand and
affixed the Seal of the said County at my office in Pekin, Illinois
this 29th day of August, 2013.