

Tazewell County Board

James Carius Community Room

Wednesday, November 20, 2019

David Zimmerman, Chairman of the Board

Tim Neuhauser, Vice-Chairman of the Board



COUNTY BOARD AGENDA

1

RESOLUTIONS:

HEALTH SERVICES HS-19-04	EAST PEORIA AND ANIMAL CONTROL	5
HEALTH SERVICES HS-19-05	SOUTH PEKIN AND ANIMAL CONTROL	9
HEALTH SERVICES HS-19-06	MARQUETTE HEIGHTS AND ANIMAL CONTROL	13
HEALTH SERVICES HS-19-07	HOPEDALE AND ANIMAL CONTROL	17
HEALTH SERVICES HS-19-08	MACKINAW AND ANIMAL CONTROL	21
HEALTH SERVICES HS-19-09	WASHINGTON AND ANIMAL CONTROL	25
HEALTH SERVICES HS-19-10	DEER CREEK AND ANIMAL CONTROL	29
HEALTH SERVICES HS-19-11	NORTH PEKIN AND ANIMAL CONTROL	33
HEALTH SERVICES HS-19-12	PEKIN AND ANIMAL CONTROL	37
TRANSPORTATION T-19-34	ENGINEER SALARY/VEHICLE COMPENSATION	41
TRANSPORTATION T-19-35	ENGINEER SALARY	42
TRANSPORTATION T-19-36	ANNUAL EQUIPMENT	45
TRANSPORTATION T-19-37	ANNUAL GENERAL MAINTENANCE	46
TRANSPORTATION T-19-38	RECEIVE BIDS ON ROAD AND BRIDGE PROJECTS	48
TRANSPORTATION T-19-39	IPSLA CONFERENCE	49
TRANSPORTATION T-19-40	NACE CONFERENCE	50
PROPERTY P-19-23	COMPUTER MAINTENANCE SYSTEM PROGRAM	51
FINANCE F-19-29	TRANSFER FOR COURT SERVICES	58
FINANCE F-19-35	TRANSFER FOR COURT SERVICES	60
FINANCE F-19-32	TRANSFER FOR TREASURER	62
FINANCE F-19-30	TRANSFER FOR HIGHWAY	64
FINANCE F-19-31	TRANSFER FOR ANIMAL CONTROL	66
FINANCE F-19-39	TRANSFER FOR COUNTY ADMINISTRATION	68
FINANCE F-19-33	FY20 COBRA RATES	71
FINANCE F-19-34	PAYMENT OPTIONS FOR CAPITAL PROJECTS	72
FINANCE F-19-36	TRANSFER FOR HEALTH DEPARTMENT	74
FINANCE F-19-37-IP	FEE SCHEDULE FOR COUNTY CLERK	77
FINANCE F-19-38-IP	FEE SCHEDULE FOR RECORDER OF DEEDS	80
HUMAN RESOURCES HR-19-39	SERVICE AWARD CERTIFICATES	97
HUMAN RESOURCES HR-19-32	AUDITOR SALARY	100
HUMAN RESOURCES HR-19-33	COUNTY BOARD CHAIRMAN SALARY	101
HUMAN RESOURCES HR-19-34	CORONER SALARY	102
HUMAN RESOURCES HR-19-35	CIRCUIT CLERK SALARY	103
HUMAN RESOURCES HR-19-36	COURT SERVICES REPLACEMENT HIRE	104
HUMAN RESOURCES HR-19-37	COURT SERVICES REPLACEMENT HIRE	110

HUMAN RESOURCES HR-19-38	COURT SERVICES REPLACEMENT HIRE	116
EXECUTIVE E-19-147	HOURS OF OPERATION FOR ASSESSMENTS AND COMMUNITY DEVELOPMENT	123
EXECUTIVE E-19-148	HOURS OF OPERATION FOR COUNTY CLERK/RECORDER	124
EXECUTIVE E-19-145	4 TH QUARTER INVESTMENT FOR GPEDC	125
EXECUTIVE E-19-149- IP	AGREEMENT WITH GPEDC FOR GRANT APPLICATION	127
EXECUTIVE	REAPPOINTMENT	134

SUPPLEMENTS:

IN-PLACE FINANCE COMMITTEE AGENDA	135
IN-PLACE EXECUTIVE COMMITTEE AGENDA	136
IN-PLACE HUMAN RESOURCES AGENDA	137
DECEMBER 2019 CALENDAR OF MEETINGS	138
JANUARY 2020 CALENDAR OF MEETINGS	139



TAEWELL COUNTY BOARD

James Carius Community Room
Wednesday, November 20, 2019 - 6:00 p.m.

David Zimmerman - Chairman of the Board
Tim Neuhauser - Vice Chairman of the Board

- A. Roll Call
- B. Invocation and Pledge of Allegiance
- C. Communications from members of the public and county employees
- D. Communications from elected and appointed county officials
- E. Presentation: Tazewell County GIS - Aerial photography
- F. Approve the minutes of the October 30, 2019 County Board Proceedings and the October 07, 2019 Tentative Budget meeting
- G. In-Place Finance Committee meeting
- H. In-Place Executive Committee meeting
- I. In-Place Human Resources meeting
- J. Consent Agenda:

Health Services:

- HS-19-04 1. Approve agreement with East Peoria for Animal Control Services
- HS-19-05 2. Approve agreement with South Pekin for Animal Control Services
- HS-19-06 3. Approve agreement with Marquette Heights for Animal Control Services
- HS-19-07 4. Approve agreement with Hopedale for Animal Control Services
- HS-19-08 5. Approve agreement with Mackinaw for Animal Control Services
- HS-19-09 6. Approve agreement with Washington for Animal Control Services
- HS-19-10 7. Approve agreement with Deer Creek for Animal Control Services
- HS-19-11 8. Approve agreement with North Pekin for Animal Control Services

- HS-19-12 9. Approve agreement with Pekin for Animal Control Services

Transportation:

- T-19-34 10. Approve the County Engineer Salary/Vehicle Compensation
- T-19-35 11. Approve the County Engineer Salary
- T-19-36 12. Approve annual equipment
- T-19-37 13. Approve annual general maintenance, IDOT
- T-19-38 14. Approve receiving bids on road and bridge projects
- T-19-39 15. Approve attendance at IPSLA Conference
- T-19-40 16. Approve attendance at NACE Conference

Property:

- P-19-23 17. Approve proposal for Computer Maintenance System Program

Finance:

- F-19-29 18. Approve transfer request for Court Services
- F-19-35 19. Approve transfer request for Court Services
- F-19-32 20. Approve transfer requests for the Treasurer
- F-19-30 21. Approve transfer requests for the Highway Department
- F-19-31 22. Approve transfer request for Animal Control – correction
- F-19-39 23. Approve transfer requests for wage changes
- F-19-33 24. Approve FY20 COBRA rates
- F-19-34 25. Approve payment options for capital projects
- F-19-36 26. Approve transfer requests for Health Department

- F-19-37** **27.** Approve fee schedule for County Clerk
Upon approval of In-Place committee meeting

F-19-38 **28.** Approve fee schedule for Recorder of Deeds
Upon approve of In-Place committee meeting

Human Resources:

- HR-19-39 29. Approve Service Award Certificates for FY19
- HR-19-32 30. Approve the four year salary for the Tazewell County Auditor
- HR-19-33 31. Approve the four year salary for the Tazewell County Board Chairman/Liquor Commissioner
- HR-19-34 32. Approve the four year salary for the Tazewell County Coroner
- HR-19-35 33. Approve the four year salary for the Tazewell County Circuit Clerk
- HR-19-36 **34.** Approve replacement hire in Court Services for Juvenile Probation Officer
- HR-19-37 **35.** Approve replacement hire in Court Services for Adult Probation Officer
- HR-19-38 **36.** Approve replacement hire in Court Services for a Sex Offender Officer

Executive:

- E-19-147 37. Approve hours of operation for Assessments and Community Development
- E-19-148 38. Approve hours of operation for the County Clerk/Recorder of Deeds
- E-19-145 39. Approve 4th quarter investment payment to the Greater Peoria Economic Development Council

E-19-149 **40.** Approve agreements with Greater Peoria Economic Development Council for project assessment for Community Development Block Grant Application
Upon approval of In-Place meeting

Appointments/Reappointments

- E-19-146 a. Reappointment of Aaron Birky to the Hopedale Fire Protection District
- K. Unfinished Business
 - Reopen the FY20 Budget
- L. New Business
- M. Review of approved bills

- N. Approve the December 2019 calendar and the January 2020 calendar
- O. Recess to January 29, 2020

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

<u>Sammy S. Rich Stinson</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>_____</u>
<u>Mary Jo Haegard</u>	<u>_____</u>
<u>[Signature]</u>	<u>_____</u>
<u>Sue Sudell</u>	<u>_____</u>

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of East Peoria which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of East Peoria to the County the sum of \$28,752.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through The Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, John Kahl, Mayor of East Peoria, City Hall, Administrative Office, 401 W. Washington Street, East Peoria, IL 61611 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the City of East Peoria, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$28,752.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:

John R. Kahl

Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director


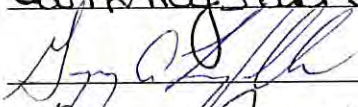

ANNUAL AMOUNT: \$28,752.00

MONTHLY AMOUNT \$2,396.00

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

<u>Sammy Spink Stinson</u>	<u></u>
<u></u>	<u>_____</u>
<u>Mary Jo Howard</u>	<u>_____</u>
<u></u>	<u>_____</u>
<u>Sue Suddell</u>	<u>_____</u>

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of South Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of South Pekin to the County in the sum of \$1,477.08; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Chad Lamberson, Village Board President, 209 W. Main Street, South Pekin, IL 61564 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the Village of South Pekin, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$1,477.08, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this fourteenth day of October, 2019.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$1,477.08

MONTHLY AMOUNT \$123.09

COMMITTEE REPORT

HS-19-06

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

<u>James B. Rich Stinson</u>	<u>Adell</u>
<u>[Signature]</u>	<u>_____</u>
<u>Mary Jo Hooper</u>	<u>_____</u>
<u>[Signature]</u>	<u>_____</u>
<u>Steve Seidel</u>	<u>_____</u>

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Marquette Heights which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Marquette Heights to the County in the sum of \$3,210.00; and

WHEREAS, The County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Mayor Rick Crum, 715 Lincoln Road, Marquette Heights, IL 61554, and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the City of Marquette Heights, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$3,210.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY: CITY OF MARQUETTE HEIGHTS

Rich C...

Mayor of Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$3,210.00

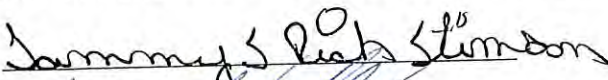


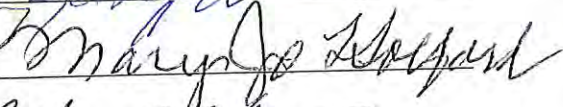
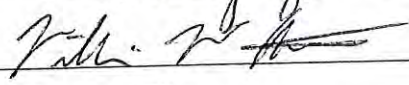

MONTHLY AMOUNT \$267.50

COMMITTEE REPORT

HS-19-07

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

 _____  _____
 _____
 _____
 _____
 _____

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Hopedale which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Hopedale to the County the sum of \$1,068.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, August Eilts, Village Board President, PO Box 387, Hopedale, IL 61747, and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the Village of Hopedale, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$1,068.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this 7th day of October, 2019.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:


Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$1,068.00

MONTHLY AMOUNT \$89.00

COMMITTEE REPORT

HS-19-08

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

<u>Sammy Dick Stinson</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>_____</u>
<u>Marie G. Halpern</u>	<u>_____</u>
<u>[Signature]</u>	<u>_____</u>
<u>Sue Sundell</u>	<u>_____</u>

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Mackinaw which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Mackinaw to the County the sum of \$1,674.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Craig Friend, Mayor, Municipal Building, 100 E. Fast Avenue, P.O. Box 500, Mackinaw, IL 61755 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the Village of Mackinaw, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$1,674.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

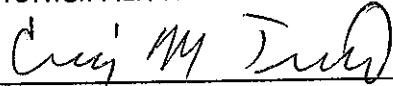
PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$1,674.00

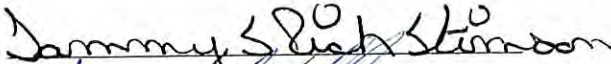


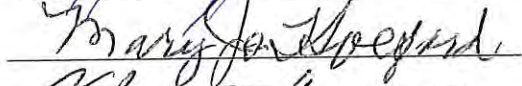
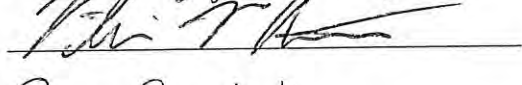
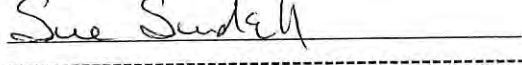
MONTHLY AMOUNT \$139.50

COMMITTEE REPORT

HS-19-09

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Washington which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Washington to the County the sum of \$13,359.96; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Gary Manier, Mayor of Washington, 301 Walnut Street, Washington, IL 61571, and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the City of Washington, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$13,359.96, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:

Danyelle Marier
Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$13,359.96

MONTHLY AMOUNT \$1,113.33

COMMITTEE REPORT

HS-19-10

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

<u>Sammy Dick Stinson</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>[Signature]</u>
<u>Mary Jo Wolford</u>	<u>_____</u>
<u>[Signature]</u>	<u>_____</u>
<u>Sue Serdell</u>	<u>_____</u>

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of Deer Creek which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of Deer Creek to the County the sum of \$696.00; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, James Hackney, Village Board President, PO Box 38, Deer Creek, IL 61733 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the Village of Deer Creek, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$696.00, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$696.00

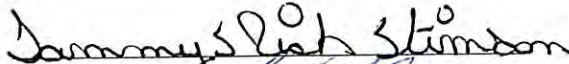


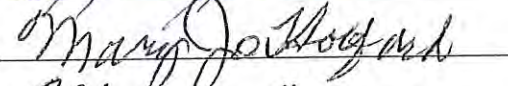

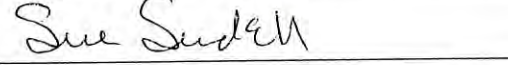
MONTHLY AMOUNT \$58.00

COMMITTEE REPORT

HS-19-11

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the Village of North Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the Village of North Pekin to the County the sum of \$1,808.04; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Stephen Flowers, Village Board President, 318 North Main Street, North Pekin, IL 61554, and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the Village of North Pekin, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$1,808.04, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:



Mayor or Village Board President

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$1,808.04

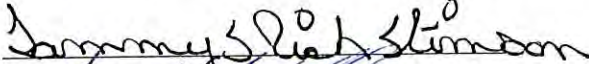


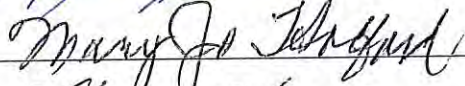


MONTHLY AMOUNT \$150.67

COMMITTEE REPORT

HS-19-12

Mr. Chairman and Members of the Tazewell County Board:

Your Health Services Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Health Services Committee recommends to the County Board that it enter into an agreement with the City of Pekin which will be entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the County consider the payment by the City of Pekin to the County in the sum of \$45,045.96; and

WHEREAS, the County agrees to provide the Animal and Rabies Control Services through the Tazewell County Animal & Rabies Control Department, its Administrator, Director, Deputies, and Agents effective January 1, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Director of Animal Control, Mark Luft, Mayor, 111 South Capitol Street, Pekin, IL 61554 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

INTERGOVERNMENTAL AGREEMENT
FOR
ANIMAL & RABIES CONTROL SERVICES

THIS AGREEMENT, entered into this 1st day of January, 2020, by and between the County of Tazewell, Illinois, a body politic and corporate (hereinafter referred to as "County") and the City of Pekin, a unit of local government of the State of Illinois (hereinafter referred to as "Municipality"), this Agreement being entered into pursuant to Article 7, Section 10 of the Constitution of the State of Illinois of 1970.

In consideration of the payment by Municipality to the County of the sum of \$45,045.96, County agrees to provide the following Animal and Rabies Control services through the Tazewell County Animal & Rabies Control Department, its administrator, director, deputies, and agents as follows.

1. The County shall respond to calls and attempt to pick up animals running at large within the corporate limits of the Municipality between the hours of 8:00 a.m. and 4:00 p.m. seven (7) days a week, including weekends, but not including regularly scheduled County Holidays.
2. The County shall, on an emergency basis only, attempt to pick up animals running at large between the hours of 4:00 p.m. and 8:00 a.m. the next morning seven (7) days a week including weekends. During these times, the County has no obligations under this contract unless an emergency exists.
3. On regularly scheduled County Holidays, the County shall, on an emergency basis only, attempt to pick up dogs running at large both day and night. On regularly scheduled County Holidays, the County has no obligations under this contract unless an emergency exists.
4. For the purposes of this Agreement, an emergency shall be considered to include but not be limited to the following situations: a) a person in immediate danger of an animal; b) sick or injured domestic animals running at large; c) sick or injured wild animals; d) aggressive animals running at large; e) animal bite reports; f) providing necessary assistance to police, fire or EMS agencies; g) wildlife present in the living quarters of a home/apartment/business; however removal of such wildlife from attics, walls or closed interiors areas of a building of any kind is not provided by Tazewell County Animal Control; h) animals in extreme elements without proper shelter or access to water (e.g. a dog in frigid temperature with no access to shelter or an animal left in a hot car)
5. Emergency calls shall be placed by the City or Village authorities or a citizen of the Municipality to either the Sheriff's Office (346-4141) or the Tazewell County Animal Control facility (925-3370). All calls placed by citizens, police, or governmental bodies will be answered as soon as possible during regularly scheduled working days between the hours of 8:00 a.m. and 4:00 p.m., Monday - Friday. Responses to emergency calls shall be made by the Tazewell County Animal Control Officer who is then on duty.

6. The County of Tazewell shall accept and make reasonable response to complaints of citizens concerning dogs running at large within the corporate limits of the Municipality.
7. The County may make regular and irregular patrols in the corporate limits of the Municipality one day a week at regular and irregular hours.
8. The County shall take custody and impound animals apprehended within the corporate limits of the Municipality at the Tazewell County Animal Control facility.
9. The County of Tazewell shall require proof of payment of Municipal reclamation fees to the Municipality by owners of animals sought to be redeemed before releasing said animal from custody.
10. The County of Tazewell shall provide humane treatment of animals removed from the corporate limits of the Municipality during the period of impounding.
11. The County of Tazewell shall make reasonable efforts to locate the owner or owners of any impounded animal providing that said animal is wearing a collar or rabies tag capable of identifying ownership. Upon identifying the owner or any such animal, an attempt will be made for immediate notification to said owner. A letter shall be mailed to the last known address of the owner notifying him of the impoundment of his animal. Said notification will give notice to the owner that the animal shall be destroyed, adopted, or transferred after the passage of seven (7) days if not reclaimed in accordance with law by the owner. An affidavit or testimony of the Administrator, or his authorized agent, who mails such notice shall be prima facie evidence of the receipt of said notice by the owner of such animal.
12. It is mutually understood and agreed that any animal apprehended from within the corporate limits of the Municipality and impounded at the Tazewell County Animal and Rabies Control Shelter, with respect to whom the owner is unknown but which unknown owner has failed to claim the animal within four (4) working days, shall be humanely dispatched or placed for adoption at the discretion of the Director of the Tazewell County Animal Control Department pursuant to the provisions of the Animal Control Act of the State of Illinois.
13. It is further understood and agreed that the consideration payable by the Municipality to the County may at the option of the Municipality be paid in equal monthly installments.
14. This Agreement shall become effective on the 1st day of January, 2020, and shall be in full force and effect for a period of one (1) year.
15. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference.
16. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other or further breach of this contract or any provision thereof.
17. This contract is severable, and the invalidity, or unenforceability of any provision of this contract, or a part thereof, should not render the remainder of the contract invalid or unenforceable.
18. This contract may not be assigned by either party without the written consent of the other party.

19. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.
20. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto.
21. The parties hereto agree that the foregoing constitutes all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date above first noted.

PASSED this _____ day of _____, _____.

Tazewell County Board Chairman

ATTEST:

Tazewell County Clerk

MUNICIPALITY:

Mark A. Luft

Mayor or Village Board President
Mark A. Luft 10/28/19

TAZEWELL COUNTY ANIMAL CONTROL:

Director

ANNUAL AMOUNT: \$45,045.96

MONTHLY AMOUNT \$3,753.83

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

RESOLUTION

WHEREAS, there exists an employment agreement between the County and the County Engineer which expires April 21, 2020; and

WHEREAS, said agreement stipulates that the salary be negotiated on an annual basis with the current salary period expiring December 31, 2019; and

WHEREAS, the Transportation Committee recommends that the County Engineer's salary be set at \$140,167.00 for the period January 1, 2020 to December 31, 2020.

WHEREAS, the Transportation Committee recommends that the County Engineer's stipend pay for mileage be set at \$700.00 per month with additional mileage reimbursement for travel outside the Tazewell/Peoria metro area to be paid at the current mileage rate, for the period January 1, 2020 to December 31, 2020.

THEREFORE BE IT RESOLVED that the County Board accept the recommendation of the Transportation Committee as presented;

THEREFORE BE IT RESOLVED, that the County Clerk notify the County Board Chairman, Chairman of the Human Resources Committee, County Engineer and the Payroll Supervisor of this action, and submit five (5) originals of the approved resolution to the Illinois Department of Transportation as notification of this action.

ADOPTED THIS 30th DAY OF OCTOBER, 2019

ATTEST:

TAZEWELL COUNTY CLERK

TAZEWELL COUNTY BOARD CHAIRMAN

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

THEREFORE BE IT RESOLVED, that the County Clerk notify the County Board Chairman, County Administrator, Chairman of the Human Resources Committee, County Engineer and the Payroll Supervisor of this action, and submit *five certified signed originals of the approved resolution to the Illinois Department of Transportation* as notification of this action.

PASSED THIS 30th DAY OF OCTOBER, 2019

ATTEST:

County Clerk

County Board Chairman



Resolution Appropriating Funds for the Payment of the County Engineer's Salary



Does the County participate in the County Engineer's Salary Reimbursement Program? [X] Yes [] No

Resolution No T-19-35 (P1of3) Section No 20-00000-00-CS STP Section No 20-CS179-00-AC

WHEREAS, the County Board of Tazewell County has adopted a resolution establishing the salary of the County Engineer to be >95% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Tazewell County has entered into an agreement with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Tazewell County Board that there is hereby appropriated the sum of One Hundred Forty Thousand One Hundred Sixty Seven and 00/100 Dollars (\$140,167.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from 01/01/20 to 12/31/20 and, beginning date ending date

BE IT FURTHER RESOLVED, that the Tazewell County Board hereby authorizes the Department of Transportation, State of Illinois to transfer Seventy Thousand Eighty Three and 50/100 Dollars

(\$70,083.50) of Federal Surface Transportation Program funds allocated to Tazewell County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Tazewell County Board that there is hereby appropriated the sum of Fifty Four Thousand Six Hundred and 00/100 Dollars (\$54,600.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's expenses from 01/01/20 to 12/31/20 beginning date ending date

I John C. Ackerman County Clerk in and for said County of Tazewell in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Tazewell at a meeting held on date

I certify that the correct TIN/FEIN number for Tazewell County is 376002171 Legal Status: Governmental. TIN/FEIN Number

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year

(SEAL)

Clerk Signature

[Signature box]

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds: Omer Osman, P.E. Secretary of Transportation Date

[Signature box] [Date box]

BY: Director, Office of Planning & Programming Date [Signature box] [Date box]

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy.

LPA NAME

Tazewell

County

Section Number

200000000CS

STP Section Number

20CS17900AC

For IDOT Use Only

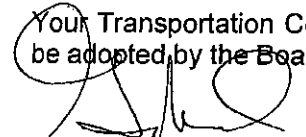
Dates of the existing agreement between IDOT and County _____ to _____
Beginning Ending

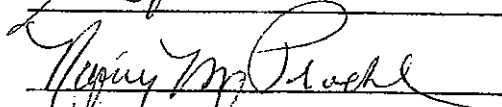
Dates of the new agreement between IDOT and County _____ to _____
Beginning Ending


COMMITTEE REPORT

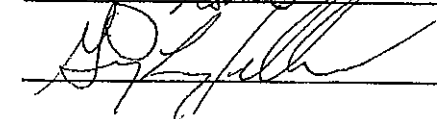
Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

 _____ *Tom Nuntore*

 _____

 _____

 _____

RESOLUTION

WHEREAS, the County Engineer has requested approval to receive bids for new equipment to replace old equipment, sell, or acquire new equipment; and

WHEREAS, the following equipment at the following associated costs has been budgeted to be paid from the FY 2019 County Highway Tax Fund, New Equipment Line Item (202-311-544-000);

- | | | |
|------------------------------------|-----------|-------|
| 1. Lease: Tractors/Mowers | \$46,200 | |
| 2. Lease: Endloader (#32) | \$18,000 | |
| 3. Lease: Backhoe (#31) | \$11,200 | |
| 4. Replace: Tandem (#20) | \$170,000 | |
| 5. Replace: Truck/Aerial Lift (#8) | \$150,000 | |
| 6. New: Wing Plow | \$25,000 | |
| 7. Replace: Truck (#10) | \$50,000 | |
| 8. Misc. Items | \$20,000 | ; and |

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer be authorized to take bids;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, and the County Engineer of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019

ATTEST:



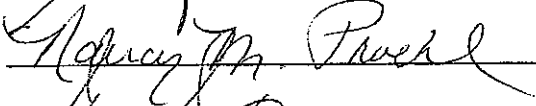

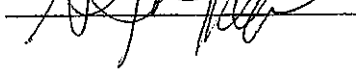
County Clerk

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

PASSED THIS 20th DAY OF NOVEMBER, 2019

ATTEST:

County Clerk

County Board Chairman



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
T-19-37 (P1of2)	Original	20-00000-00-GM

BE IT RESOLVED, by the Board of the County of Tazewell Illinois that there is hereby appropriated the sum of

Five Million Five Hundred Thirty Thousand and 00/100 Dollars (\$5,530,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/20 to 12/31/20 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Tazewell shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I John C. Ackerman County Clerk in and for said County of Tazewell in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Tazewell at a meeting held on 11/20/19 Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 20th day of November, 2019 Day Month, Year

(SEAL)

Clerk Signature

APPROVED


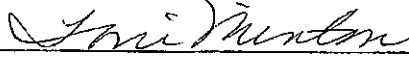
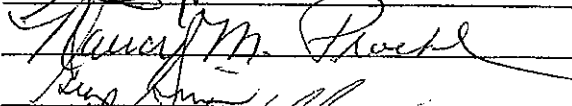
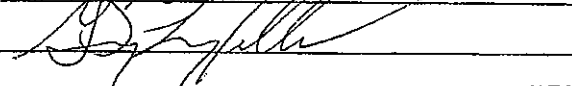
Regional Engineer
Department of Transportation

Date

COMMITTEE REPORT

Mr. Chairman and Member of Tazewell County Board:

Your Transportation Committee has considered the following RESOLUTION and recommends that it be adopted by the Board.

	
_____	_____
	_____
_____	_____
	_____
_____	_____

RESOLUTION

WHEREAS, the County Engineer has requested approval to receive bids for new bridge and road contracts as plans and specifications become available; and

WHEREAS, these bridge and road projects have been budgeted for Fiscal Year 2020 with each project and approximate cost as follows:

BRIDGES:

1. Wagonseller Rd ovr Mackinaw River – (13-16130-00-DR) - \$734,700 CB, \$1,349,874 FED, \$14,126 ROAD DIST
2. Toboggan Rd ovr Drainage Ditch Str 090-3170 – (16-00099-00-BR) - \$124,800 CB, \$379,200 FED
3. Market Rd ovr Tributary to W Fork Sugar Cr Str 090-5044 – (16-01124-00-BR) - \$495,000 CB, \$11,200 ROAD DIST

ROADS:

1. General Maintenance – Road Program (01GM, 05GM thru 09GM) - \$5,250,000 CMFT, \$400,000 MT
2. General Maintenance – Paint (20-00000-02-GM) - \$120,000 CMFT
3. General Maintenance – Beads (20-00000-03-GM) - \$10,000 CMFT
4. General Maintenance – Salt (20-00000-04-GM) - \$150,000 CMFT
5. General Maintenance – Culverts (20-00000-10-GM) - \$24,000 CH, \$200,000 MT
6. General Maintenance – Maintenance Materials (Various Locations) - \$30,000 CH

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer be authorized to take bids.

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Board authorize the County Board Chairman to sign the necessary I.D.O.T. project funding agreements subject to current budgetary constraints.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman and the County Engineer of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019

ATTEST:



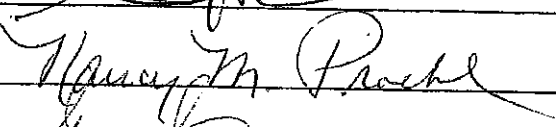
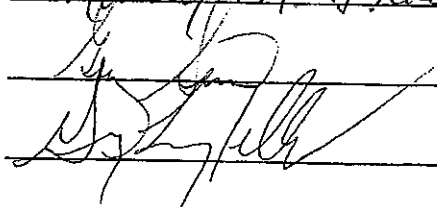
County Clerk

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

	
_____	_____
	_____
_____	_____
	_____
_____	_____

RESOLUTION

WHEREAS, the Assistant County Engineer has requested approval to attend the following conference in FY2020:

Illinois Professional Land Surveyors Association 2020 Annual Conference
– Springfield, Illinois; February 5-7, 2020

; and

WHEREAS, this item is included in the FY 2020 budget and will be paid from County Highway Fund, Conferences and Seminars, Line Item 202-311-533-900; and

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the Assistant County Engineer attend this conference as requested;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, County Auditor and the County Engineer of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019

ATTEST:

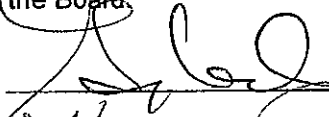



County Clerk

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of Tazewell County Board:

Your Transportation Committee has considered the attached RESOLUTION and recommends that it be adopted by the Board.

	
_____	_____
	_____
_____	_____
	_____
_____	_____

RESOLUTION

WHEREAS, the County Engineer has requested approval to attend the following conferences in FY2020:

1. National Association of County Engineers – Orange Beach, AL: April 19-23, 2020

; and

WHEREAS, these items are included in the FY 2020 budget and will be paid from County Highway Fund, Conferences and Seminars, Line Item 202-311-533-900; and

WHEREAS, motion was made and passed upon vote to recommend to the County Board that the County Engineer attend these conferences as requested;

THEREFORE BE IT RESOLVED that the County Board would approve said recommendation of the Transportation Committee.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Chairman, County Auditor and the County Engineer of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019

ATTEST:

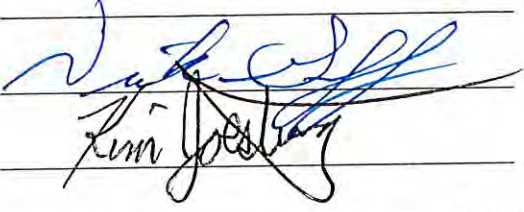

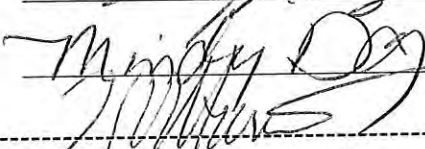
County Clerk

County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
	
_____	_____
_____	

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to approve the proposal from *emaint* for a Computer Maintenance System Program for the County Maintenance Department; and

WHEREAS, this software program will assist in tracking maintenance requirements, costs and monitor preventative maintenance; and

WHEREAS, the recommended bid is \$9,063 which includes initial service startup cost for the first year; and

WHEREAS, recurring cost for the Professional Edition Annual Subscription and Technician Support of \$3,343 beginning the second year.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Facilities Director and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



Subscription and Order Form Agreement

Account Name: Tazewell County

Contact Name: Mike Schone
Contact Email: mschone@tazewell.com

Billing Address: 101 S Capitol Street
 Pekin, IL, 61554

Agreement ID	Quote Created	Term Start Date	Prepared By Name	Prepared By Email
Q-60799	9/20/2019	10/1/2019	Dan Bryan	dan.bryan@fluke.com

Product	Description	Charge Type	Qty (Each)	Unit Price (USD)	Extended Price (USD)
Professional Edition User	Professional Edition Annual Subscription includes: - 24/7 access, daily data backups, automatic system updates and upgrades - Designated Customer Success Manager/Account Manager for the full term of your contract - Toll-Free Access with Priority Response - Unlimited technical helpdesk support via phone, live chat & email - eMaint University unlimited access (e-learning & reliability portal) - Choice of Work Requester Options - Look & feel Branding option - "Sandbox" staging account - Advanced storeroom features - Integrated Document Storage feature (includes 100GB of storage) - Experience Center Access	Recurring	3.00	USD 969.00	USD 2,907.00
Tech Select (Technician Limited User License)	Tech Select (Technician Limited User License) Annual Subscription includes: - Access to MX Mobile, a wireless mobile version of eMaint for use with mobile devices, such as tablets, smart phones and bar code scanners. [MX Mobile functionality provides a limited feature set and not all features available in the full version are available in the mobile/tech solution. Features most notably absent are: Access to saved/hard filters, multiple forms, purchasing, reports and eMaint University]	Recurring	2.00	USD 228.00	USD 456.00

Initials: _____



Subscription and Order Form Agreement

Product	Description	Charge Type	Qty (Each)	Unit Price (USD)	Extended Price (USD)
Advanced Implementation Onboarding Service	<p>This service – honed from hundreds of successful implementations-- is designed to closely match your eMaint system with your CMMS objectives, business processes, get you up and running efficiently, and help you achieve a measurable return on investment (ROI) as quickly as possible.</p> <p>This service is delivered remotely. Your Customer Success Manager in conjunction with eMaint's team of certified and trained implementation experts perform the following over an 8-week period:</p> <ul style="list-style-type: none"> • Pre Implementation Planning Call • Project Welcome Call (video conference) with client stakeholder team • Develop your implementation timeline and manage the implementation process and activities • eMaint University set-up and overview of course assignments and course recommendations for you and your users • Users/User Rights guidance • System setup and configuration to align the system to your business processes, examples include, filtered list views, form design for work requests, work orders, contacts, assets, parts, purchasing and PMs, up to 15 custom workflows • Configure basic dashboards and reports • Setup your Sandbox test environment • Test configurations • Remote overview with your Implementation Specialist on the configurations that have been applied to your eMaint system • Assist you in defining initial reports and dashboards • Plan your go-live activities and process • Import Initial Data provided - from eMaint Data Import Template <p>The Implementation is a continuous multi-week event. Any adjustments or postponements to the schedule may result in additional weeks being added to the end of your implementation at an additional cost. These additional weeks will impact the projected Go-Live date.</p>	Non-Recurring	1.00	USD 5,700.00	USD 5,700.00
				DISCOUNT:	USD 477.00
				Total:	USD 9,063.00

Subscription Term

Initial Term (Months): 12

The initial subscription term will run through the last day of: 9/30/2020

Renewal Term

Renewal Term (Months): 12

Initials: _____



Subscription and Order Form Agreement

Payment Terms and Schedule

Payment Frequency Annual

Payment Terms Net 30

Order Placement

Include Item Numbers on your Order. All Orders are to be issued to eMaint Enterprises LLC
Submit Orders via email or fax to:

Email: sales@emaint.com and CC: dan.bryan@fluke.com

Fax: (253) 323-6353

Credit Card – eMaint accepts Visa, MasterCard and American Express..

Payments – Payments should be submitted to:

eMaint Enterprises, LLC

438 N Elmwood Road

Marlton, NJ 08053

Email: AR@emaint.com

Fax: (253) 323-6353

Phone: 856-810-2700

ACH/EFT Information: Routing Number 071923284 Account Number 8765230088

Corporate Information – eMaint Enterprises LLC EIN: 22-3817612 DUNS New Jersey 075904479 DUNS FL 061678302.

Initials: _____

3181 North Bay Village Court, Bonita Springs, Florida 34135 • Phone: 239-494-8928 • Fax: 253-323-6353 • www.emaint.com



Subscription and Order Form Agreement

Additional Terms

This offer is expressly conditioned upon and subject to the eMaint Enterprises LLC (eMaint) terms referenced herein and referenced on the eMaint.com website at <https://emaint.com/terms>. It is expressly agreed that any terms and conditions in Customer's Order and/or acknowledgement of acceptance which are different from or contrary to eMaint's Terms shall be of no force nor effect unless modified and agreed to in writing by an authorized eMaint representative.

If on-site services are included in this order, travel and living expenses will be billed separately. Users may be added after order is signed by contacting eMaint. eMaint will pro-rate the fees of additional users to your existing subscription term.

Renewal Terms will automatically initiate at the end of the preceding (Initial or Renewal) Term and continue for the number of months set forth above. Either party may terminate this Agreement at the end of any (Initial or Renewal) Term by providing the other party written notice of termination at least 10 days prior to the end of such period. By signing below, you indicate that you agree to the subscription terms and pricing above and that you are authorized and empowered by the Subscriber to execute and deliver this Agreement for and on behalf of the Subscriber.

Agreement is effective upon signature. Unsigned agreements will expire 30 days from create date.

Customer listed at top of form represents that its signatory below has the authority to bind Customer to the terms of this Order and the Agreement. The terms of this Order are eMaint Confidential Information.

Payment Method

Please indicate your payment preference:

Purchase Order Number: _____

Do you prefer to have a copy of the invoice emailed to you? (circle one)

No or Yes; Email invoice to _____

(Please include a copy of your PO with the signed Agreement)

Unless otherwise agreed to, the credit card used for this transaction will be the same credit card used for the Renewal Term on the last day of the current Subscription Term.

Card Type (circle one) Visa MasterCard American Express

Last 4 Digits of Card Number: _____

Cardholder Name: _____ Cardholder Phone Number: _____

Initials: _____



Subscription and Order Form Agreement

Signature and Acceptance

Please complete this section of the form, sign it, and return via email to sales@emaint.com OR via fax at 253-323-6353.

Accounts Payable Name: _____

Accounts Payable Email: _____

Accounts Payable Phone: _____

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

Email: _____

BY SIGNING ABOVE, YOU CERTIFY THAT YOU HAVE READ THIS AGREEMENT, THAT YOU KNOW AND UNDERSTAND THE MEANING AND INTENT OF THIS AGREEMENT AND AGREE TO THE TERMS AS STATED WITHIN THIS DOCUMENT AND REFERENCED ON THE EMAINT.COM WEBSITE AT <https://www.emaint.com/terms>

This offer is expressly conditioned upon and subject to the eMaint Enterprises LLC (eMaint) terms referenced herein and referenced on the eMaint.com website at <https://emaint.com/terms>. It is expressly agreed that any terms and conditions in Customer's Order and/or acknowledgement of acceptance which are different from or contrary to eMaint's Terms shall be of no force nor effect unless modified and agreed to in writing by an authorized eMaint representative.

Initials: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. EMAIT ENTERPRISES, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 438 N ELMWOOD ROAD	Requester's name and address (optional)
6 City, state, and ZIP code MARLTON, NJ 08053	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> </tr> </table>											<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> <td style="width: 10%; border: 1px solid black;"> </td> </tr> </table>										
or																					
Employer identification number																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; border: 1px solid black;">2</td> <td style="width: 10%; border: 1px solid black;">2</td> <td style="width: 10%; border: 1px solid black;">-</td> <td style="width: 10%; border: 1px solid black;">3</td> <td style="width: 10%; border: 1px solid black;">8</td> <td style="width: 10%; border: 1px solid black;">1</td> <td style="width: 10%; border: 1px solid black;">7</td> <td style="width: 10%; border: 1px solid black;">6</td> <td style="width: 10%; border: 1px solid black;">1</td> <td style="width: 10%; border: 1px solid black;">2</td> </tr> </table>	2	2	-	3	8	1	7	6	1	2											
2	2	-	3	8	1	7	6	1	2												

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 2/20/19
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.



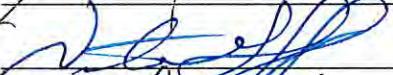


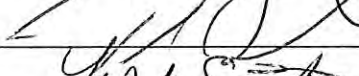

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

COMMITTEE REPORT

F-19-29

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Line Transfer requests for Court Services:

- Transfer \$5,000 from Contractual Service Line Item (100-230-533-000) to Work Release/Electronic Monitoring Line Item (100-230-533-080)
- Transfer \$5,000 from Contractual Services Line Item (100-230-533-000) to Computer Hardware/Software Line Item (100-230-544-000)

WHEREAS, the transfer of funds is due to increases in expenditures and purchase of equipment.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Court Services Director and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

**THE CIRCUIT COURT OF THE TENTH JUDICIAL DISTRICT
OFFICE OF COURT SERVICES**

**334 ELIZABETH STREET * SUITE 100
PEKIN, IL 61554
309-477-2281**

Date: October 21, 2019

To: Finance Committee

From: John Horan
Director of Probation and Court Services

Subject: Line Item Transfer

Transfer Request

Transfer \$5000

From: Contractual Services	Line Item # 100-230-533-000
To: Work Release/ Elec Monitoring	Line Item # 100-230-533-080

Purpose for Transfer of Funds: Due to the number of clients on monitors

Transfer Request

Transfer \$5000

From: Contractual Services	Line Item # 100-230-533-000
To: Computer/Hardware	Line Item # 100-230-544-000

Purpose for Transfer of Funds: Due to the purchase of equipment.

CC: Auditor
County Board Secretary

COMMITTEE REPORT

F-19-35

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____ <i>Ioni Milner</i>
_____ <i>[Signature]</i>	_____ <i>Monica Cuffell</i>
_____ <i>[Signature]</i>	_____ <i>[Signature]</i>
_____ <i>mind Bay</i>	_____ <i>[Signature]</i>
_____	_____ <i>[Signature]</i>

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Line Transfer requests for Court Services:

- Transfer \$25,000 from Private Homes & Institutions Line Item (100-231-533-190) to Detention Line Item (100-231-533-070)

WHEREAS, the transfer of funds is to cover expenses for the remainder of FY19.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Court Services Director and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

**THE CIRCUIT COURT OF THE TENTH JUDICIAL DISTRICT
OFFICE OF COURT SERVICES**

**334 ELIZABETH STREET * SUITE 100
PEKIN, IL 61554
309-477-2281**

Date: November 7, 2019

To: Finance Committee

From: John Horan
Director of Probation and Court Services

Subject: Line Item Transfer

Transfer Request

Transfer \$25,000

From: Placement Line

Line Item # 100-231-533-190

To: Detention Line

Line Item # 100-231-533-070

Purpose for Transfer of Funds: Due to running short before end of fiscal year due to higher than normal charges

CC: Auditor
County Board Secretary

COMMITTEE REPORT

F-19-32

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	<i>Lori Milton</i>
<i>[Signature]</i>	<i>Monica Corbett</i>
<i>[Signature]</i>	<i>[Signature]</i>
<i>[Signature]</i>	<i>Frank Scortino</i>
_____	<i>[Signature]</i>

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Line Transfers for the Treasurer;

Transfer \$2,163.88 from Office Equipment Maintenance Line Item (100-155-533-710) to Part Time Line Item (100-155-511-050)

Transfer \$450 from Misc. Equipment Line Item (100-155-544-000) to Overtime Premium Line Item (100-155-511-070)

Transfer \$166.55 from Misc. Equipment Line Item (100-155-544-000) to Legal Notices Line Item (100-155-533-400)

WHEREAS, the transfer of funds is needed to cover expenses for the remainder of FY19.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Treasurer and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Sue Beeney - transfers

From: Mary Burress
To: Tim Neuhauser; Sue Beeney; Shelly Hranka
Date: 10/24/2019 12:11 PM
Subject: transfers

Transfer request

Please transfer budgeted funds to new lines:

transfer **from** line # 100-155-533-710 \$2,163.88 **to** line # 100-155-533-050

transfer **from** line# 100-155-544-000 \$450.00 **to** line # 100-155-511-070

transfer **from** line # 100-155-544-000 \$166.55 **to** line # 100-155-533-400

Thank you
Mary Burress

Mary Burress
Tazewell County Treasurer
11 S. 4th St - Suite #308
Pekin, IL 61554
Office [\(309\) 477-2284](tel:(309)477-2284)
Fax [\(309\) 347-4621](tel:(309)347-4621)

COMMITTEE REPORT

F-19-30

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____ <i>Joni Meriton</i>
_____	_____
_____ <i>[Signature]</i>	_____ <i>Monica Connett</i>
_____ <i>[Signature]</i>	_____ <i>[Signature]</i>
_____ <i>[Signature]</i>	_____ <i>Frank Scortino</i>
_____	_____ <i>[Signature]</i>

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Line Item Transfers for the County Highway Department:

Transfer \$3,000 from Engineering Supplies Line Item (202-311-522-120) to Tech Equipment Line Item (202-311-544-001)

Transfer \$1,000 from New Equipment Line Item (202-311-544-000) to Conference \$ Seminars Line Item (202-311-533-900)

Transfer \$10,000 from New Equipment Line Item (202-311-544-000) to Road Improvement Line Item (202-311-544-110)

Transfer \$2,228.66 from Adjustments Line Item (203-311-555-000) to IMRF Line Item (203-311-511-200)

Transfer \$5,000 from Highway Maintenance Line Item (203-311-533-740) to Mileage Line Item (203-311-533-300)

WHEREAS, the transfer is needed to meet end of the fiscal year needs as outlined on the attached letter from the County Engineer.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the County Highway Engineer and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

TAZEWELL COUNTY HIGHWAY DEPARTMENT

CRAIG FINK
COUNTY ENGINEER

21308 ILLINOIS ROUTE 9
TREMONT, IL 61568

cfink@tazewell.com

PHONE (309) 925-5532
FAX (309) 925-5533

November 4, 2019

Mr. Tim Neuhauser
Tazewell County Finance Committee
Pekin, IL 61554

Dear Mr. Neuhauser,

We are asking you to approve a request for transfer of funds for the Highway Department.

We request a transfer of \$3,000.00 from County Highway Fund 202, line item 202-311-522-120, Engineering Supplies, to the following line item: 202-311-544-001, Tech Equipment. A transfer is necessary to cover the cost to replace 2 traffic counters that are over a decade old, one of which no longer works.

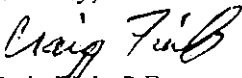
We request a transfer of \$1,000.00 from County Highway Fund 202, line item 202-311-544-000, New Equipment, to the following line item: 202-311-533-900, Conference & Seminars. A transfer is necessary to cover the increase due primarily to the County Engineer attendance at the NACE Conference.

We request a transfer of \$10,000.00 from County Highway Fund 202, line item 202-311-544-000, New Equipment, to the following line item: 202-311-544-110, Road Improvement. A transfer is necessary primarily due to the reduction in the budgeted amount for this line item versus the highway maintenance and repair costs it must cover.

We request a transfer of \$2,228.66 from County Motor Fuel Tax Fund 203, line item 203-311-555-000, Adjustments, to the following line item: 203-311-511-200, IMRF. A transfer is necessary to cover the shortfall due to the original budgeted amount being at 0% increase over FY2018 versus the increase which the Board approved later. The Adjustments line item was budgeted to cover such later increase.

We request a transfer of \$500.00 from County Motor Fuel Tax Fund 203, line item 203-311-533-740, Highway Maintenance, to the following line item: 203-311-533-300, Mileage. A transfer is necessary to cover the increased travel due primarily to the passage by the state of the "Rebuild Illinois" capital program which generated for this fund an additional \$1.5 Million/year (\$1.3 Million indexed to the CPI) as well as \$5 Million in 1-time bond proceeds. It generated \$3.5 Million/year (\$3.3 Million indexed to the CPI) as well as \$14.9 Million in 1-time bond proceeds for all Local Governments in Tazewell County.

Sincerely,

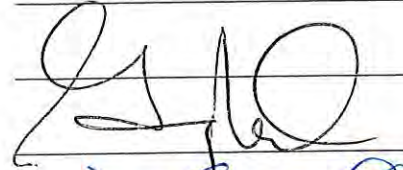




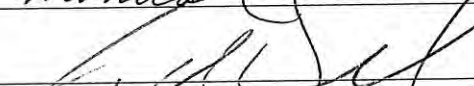
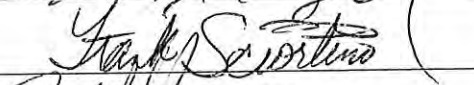
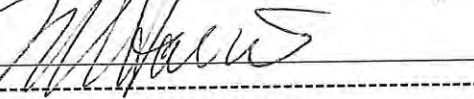

Craig Fink, P.E.
County Engineer

COMMITTEE REPORT

F-19-31

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a Budget Line Transfer for Animal Control;

Transfer \$500 from New Equipment Line Item (211-411-544-000) to the Building and Grounds Maintenance Line Item (211-411-533-720)

WHEREAS, a Resolution (F-19-26) was passed in October 2019 with this request but an incorrect line item was cited.

WHEREAS, the transfer of funds is needed to cover expenses for the remainder of FY19.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Director of Animal Control and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tazewell County Animal Control

October 9, 2019

To: Tim Neuhauser, Finance Chairman

RE: Transfer Requests

I am requesting the following end of the year transfers:

~~\$3000 from the **New Equipment Line** (211-411-544-000) to Gasoline Line (211-411-522-100).~~

- ~~• This transfer will cover an overage and fuel for the remainder of the year.~~

~~\$300 from the **New Equipment Line** (211-411-544-000) to the Cellular Telephone Line (211-411-533-202).~~

- ~~• This transfer will cover additional costs to pay for a new cell phone and attritional monthly service due to adding a mobile hotspot to our account.~~

~~\$2000 from the **New Equipment Line** (211-411-544-000) to the Alarm System Line (211-411-533-230).~~

- ~~• This transfer will cover an overage due to transferring service to a new alarm company.~~

~~\$500 from the **New Equipment Line** (211-411-544-000) to the Building and grounds Maintenance Line (211-411-522-202.)~~

- ~~• This transfer will cover costs for the remainder of the year. We have experienced some unexpected costs this year due to clogged drains.~~

~~\$500 from the **New Equipment Line** (211-411-544-000) to the Medical Supplies Line (211-411-522-050.)~~

- ~~• This transfer will cover an overage of \$112.36 and additional costs for the remainder of the year.~~

Thank you for your consideration.

Ryan Sanders
Director Animal Control

Cc: David Zimmerman, County Board Chairman
Wendy Ferrill, County Administrator
Sue Beeney, Chief Clerk/Secretary to the County Board
Craig Peters, Finance Director
Shelly Hranka, Auditor

COMMITTEE REPORT

F-19-39

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Line Transfers for County Administration as outlined on the attachment to this Resolution; and

WHEREAS, the transfer of funds is needed for salary expenses for FY19.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tazewell County			
Personnel Line Item Transfers			
FY 2019			
Amount	Transfer to	Transfer From	
2,006.00	100-111-511-040 COUNTY ADMINISTRATOR	100-913-555-000	ADJUSTMENTS
625.00	100-111-511-048 EXEMPT PERSONNEL	100-913-555-000	ADJUSTMENTS
22,027.00	100-123-511-030 ASSISTANT PUBLIC DEFENDERS	100-913-555-000	ADJUSTMENTS
1,738.00	100-123-511-040 ADMINISTRATIVE ASSISTANT	100-913-555-000	ADJUSTMENTS
1,417.00	100-152-511-020 EXEMPT PERSONNEL	100-913-555-000	ADJUSTMENTS
4,672.00	100-152-511-048 CLERK HIRE	100-913-555-000	ADJUSTMENTS
1,679.00	100-155-511-020 MGMT./PROFESSIONAL	100-913-555-000	ADJUSTMENTS
4,514.00	100-155-511-048 CLERK HIRE	100-913-555-000	ADJUSTMENTS
2,298.00	100-157-511-020 DEPARTMENT HEAD	100-157-511-048	CLERK HIRE
527.00	100-157-511-030 OFFICE MANAGER/SALES ANALYST	100-157-511-048	CLERK HIRE
929.00	100-157-511-040 MANAGEMENT/PROFESSIONAL	100-157-511-048	CLERK HIRE
833.00	100-161-511-011 BLDG INSPECTOR/CODE ENFORCE	100-913-555-000	ADJUSTMENTS
1,089.00	100-161-511-020 DEPARTMENT HEAD	100-913-555-000	ADJUSTMENTS
581.00	100-161-511-048 CLERK HIRE	100-913-555-000	ADJUSTMENTS
914.00	100-161-511-071 INSPECTIONS COORDINATOR	100-913-555-000	ADJUSTMENTS
1,259.00	100-182-511-048 CUSTODIAL PERSONNEL	100-913-555-000	ADJUSTMENTS
8,493.00	100-182-511-048 CUSTODIAL PERSONNEL	100-181-511-047	MAINTENANCE SUPERVISOR
1,363.00	100-211-511-030 JAIL SUPERINTENDENT	100-181-511-048	MAINTENANCE PERSONNEL
4,118.00	100-211-511-035 JAIL COMMAND OFFICERS	100-913-555-000	ADJUSTMENTS
2,203.00	100-211-511-051 DATABASE MANAGER	100-913-555-000	ADJUSTMENTS
1,158.00	100-213-511-020 DEPARTMENT HEAD	100-913-555-000	ADJUSTMENTS
5,500.00	100-231-511-020 DEPARTMENT HEAD	100-213-511-048	RESPONSE COORDINATOR/P.T.
7,200.00	100-231-511-041 PRE TRIAL OFFICERS	100-231-511-048	CLERK HIRE
293.00	100-252-511-048 CLERK HIRE	100-231-511-048	CLERK HIRE
788.00	100-252-511-049 CHIEF DEPUTY CORONER	100-913-555-000	ADJUSTMENTS
1,303.00	100-800-511-047 COURT ADMINISTRATOR	100-913-555-000	ADJUSTMENTS
1,029.00	100-800-511-048 GUARDIAN AD LITEM	100-913-555-000	ADJUSTMENTS
2,138.00	100-913-511-020 NETWORK ADMINISTRATOR	100-913-555-000	ADJUSTMENTS
582.00	100-913-511-021 I.T. SUPPORT TECH	100-913-555-000	ADJUSTMENTS

1,099.00	100-913-511-022	H.R. GENERALIST		100-913-555-000	ADJUSTMENTS
979.00	100-913-511-023	FINANCE DIRECTOR		100-913-555-000	ADJUSTMENTS
1,151.00	100-913-511-048	CLERK HIRE		100-913-555-000	ADJUSTMENTS
1,645.00	202-311-511-042	ENGINEER (ASST. COUNTY ENG)		202-311-555-000	ADJUSTMENTS
4,290.00	202-311-511-043	ENGINEERS		202-311-555-000	ADJUSTMENTS
1,100.00	202-311-511-046	MAINTENANCE FOREMAN		202-311-555-000	ADJUSTMENTS
700.00	202-311-511-048	CLERK HIRE		202-311-555-000	ADJUSTMENTS
1,425.00	203-311-511-020	DEPARTMENT HEAD		203-311-555-000	ADJUSTMENTS
1,700.00	208-422-511-020	DEPARTMENT HEAD		208-422-555-000	ADJUSTMENTS
2,058.00	211-411-511-020	DIRECTOR		211-411-555-000	ADJUSTMENTS
750.00	211-411-511-041	KENNEL MANAGER		211-411-555-000	ADJUSTMENTS
1,575.00	211-411-511-042	RABIES WARDEN		211-411-555-000	ADJUSTMENTS
450.00	211-411-511-043	KENNEL ASSISTANT		211-411-555-000	ADJUSTMENTS
1,025.00	219-914-511-022	HUMAN RESOURCES		219-914-555-050	ADJUSTMENTS
1,388.00	219-914-511-043	INVESTIGATORS		219-914-555-050	ADJUSTMENTS
1,237.00	219-914-511-030	CIVIL ASSISTANT STATES ATTY		219-914-555-050	ADJUSTMENTS
2,890.00	219-914-511-030	CIVIL ASSISTANT STATES ATTY		219-914-511-250	UNEMPLOYMENT COMPENSATION
575.00	260-913-511-020	DEPARTMENT HEAD (S of A)		260-913-511-048	CLERK HIRE
275.00	260-913-511-021	DEPARTMENT HEAD (ZONING)		260-913-511-048	CLERK HIRE
1,020.00	260-913-511-030	GIS SUPERVISOR		260-913-511-048	CLERK HIRE
745.00	260-913-511-031	GIS COORDINATOR		260-913-511-048	CLERK HIRE
40.00	260-913-511-049	ADMINISTRATIVE ASSISTANT (ZONING)		260-913-511-048	CLERK HIRE

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____ <i>Loni Kenton</i>
_____ <i>[Signature]</i>	_____ <i>[Signature]</i>
_____ <i>[Signature]</i>	_____ <i>Monica Bennett</i>
_____ <i>[Signature]</i>	_____ <i>Frank Swinton</i>
_____ <i>[Signature]</i>	_____ <i>[Signature]</i>

RESOLUTION

WHEREAS, the Consolidated Omnibus Reconciliation Budget Act (COBRA) requires employers with twenty or more employees to offer continued coverage in their group health plans to certain former employees, retirees, spouses and dependent children; and

WHEREAS, the COBRA rates established and published for FY20 are as follows:

	<u>Medical/RX</u>	<u>Dental</u>	<u>Vision</u>
Employee Only	\$1,074.61	\$33.30	\$12.75
Employee and spouse	\$2,154.57	\$120.96	n/a
Employee and children	\$1,936.34	\$120.96	n/a
Employee and Family	\$2,154.57	\$120.96	n/a

The effective date for premium change will be December 01, 2019.

BE IT FURTHER RESOLVED that the County Clerk notifies County Board Office, IPMG and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

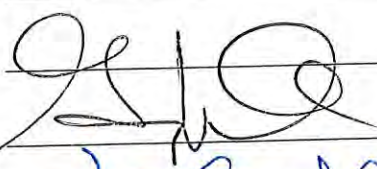



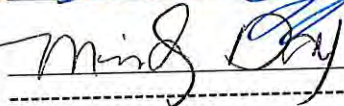

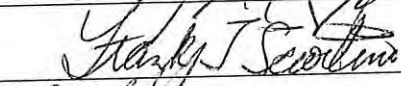
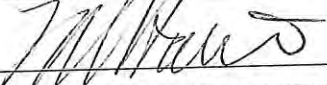
Tazewell County Board Chairman

COMMITTEE REPORT

F-19-34

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to approve a drawdown from the MCB Guidance Line to capital projects; and

WHEREAS, the projects and costs for FY19 are attached to this resolution; and

WHEREAS, the total fiscal year 2019 needs are \$614,679.09.

THEREFORE BE IT RESOLVED that the County Board approve the drawdown from Morton Community Bank Guidance Line to fund these approved property projects.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Finance Department and Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tazewell County
Building and Equipment Maintenance Needs Completed
 For Fiscal Years 2019

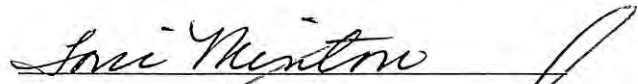
Description	Actual Cost	Location	Reason for Replacement	Status
Washers & Dryers	\$ 54,033.00	Justice Center	The washer & dryer replacements need due to age & use	Completed
Oven Steamer	\$ 23,680.09	Justice Center	Replacement needed due to age and use	Completed
Maintenance Air Handling Unit	\$ 31,057	Justice Center	Costly repairs and phasing out of R22 refridgerant	Completed Nov 2019
Chiller	\$ 90,728	McKenzie	Repair costs, R-22 being phased out and costly	Completed
Fan Coils	\$ 27,366	Courthouse	Replacement of obsolete units	Completed
Pipe insulation	\$ 7,540.00	Courthouse	Wrong application which causes condensation buildup	Completed
Generator	\$ 338,698.00	Courthouse/McKenzie	Safety issue - generator in basement of courthouse	Completed Nov 2019
Grand Jury chairs	\$ 7,600.00	Courthouse	Past useful life	Completed Nov 2019
Replace Stair Treads	\$ 3,000.00	Courthouse	Safety Issue	Completed Nov 2019
Clerks Office Remodel	\$ 5,000.00	McKenzie	Request by County Clerk/CyberSecurity	Completed Nov 2019
Arcade Carpet (Unes)	\$ 5,488.00	Arcade	Request by Mike Unes	Completed
Mixer	\$ 9,369.00	Justice Center	Replacement due to wear	Completed
Food Processor	\$ 5,650.00	Justice Center	Replacement due to wear	Completed
RTU #1 Compressor	\$ 5,470.00	Justice Center	Repair to keep functional	Completed
Fiscal Year 2019 Needs	\$ 614,679.09			

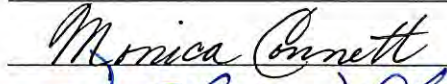
COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

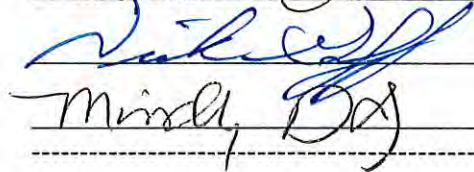
Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

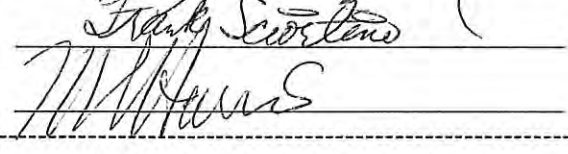












RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Line Transfer requests for the Health Department:

- Transfer \$5,500 from Nursing Staff Salaries Line Item (222-412-511-041) to Screening Technician Salaries Line Item(222-412-511-043)
- Transfer \$1,000 from Education Supplies Line Item (222-412-522-020) to Office Supplies Line Item (222-412-522-010)
- Transfer \$1,000 from Education Supplies Line Item (222-412-522-020) to Medical & Tech Supplies Line Item (222-412-522-190)
- Transfer \$1,000 from Education Supplies Line Item (222-412-522-020) to Board of Health Line Item (222-412-533-900)
- Transfer \$2,000 from Utilities Line Item (222-412-533-600) to Vehicle Maintenance Line Item (222-412-533-700)
- Transfer \$500 from Utilities Line Item (222-412-533-600) to New Equipment Line Item (222-412-544-000)
- Transfer \$2,500 from Education & Training Line Item (222-412-533-910) to Mileage Line Item (222-512-533-300)
- Transfer \$12,500 from Adjustments Line Item (222-412-555-000) to Medical Supplies – Field Line Item (222-412-522-053)
- Transfer \$6,500 from Adjustments Line Item (222-412-555-000) to Building Maintenance Lien Item (222-412-533-720)

WHEREAS, the transfer of funds is to cover expenses for the remainder of FY19.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

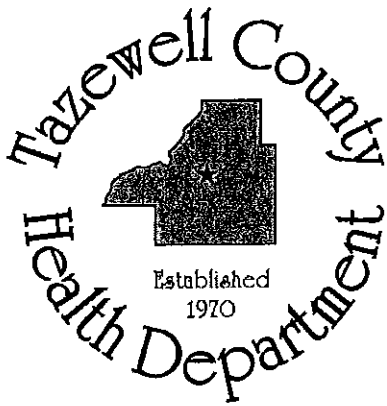
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Health Department Administrator and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



October 28,2019

The Line Item Transfers for Fiscal Year 2019 listed below have been discussed with the Tazewell County Health Department, Board of Health. They reviewed and approved these at the October 28,2019 meeting. Please make the adjustments to the Health Department 222-412 Accounts as detailed below.

			BUDGET TRANSFER	
			<u>FROM</u>	<u>TO</u>
222-412-	511043	Screen Tec Salaries		5,500
222-412-	511041	Nursing Salaries	5,500	
222-412-	522010	Office/Prog Supplies		1,000
222-412-	522190	Med.&Tec Equipment		1,000
222-412-	533900	Board of Health		1,000
222-412-	522020	Educational Supplies	3,000	
222-412-	533700	Vehicle Maintenance		2,000
222-412-	544000	Equipment		500
222-412-	533600	Utilities	2,500	
222-412-	533300	Mileage		2,500
222-412-	533910	Education & Training	2,500	
222-412-	522053	Medical Supplies-Field		12,500
222-412-	533720	Building Maintenance		6,500
222-412-	555000	Adjustments	<u>19,000</u>	
			32,500	32,500

21306 Illinois Route 9
 Tremont, IL. 61568
 309.925.5511 ph 309.925.4381 fax
 www.tazewellhealth.org



COMMITTEE REPORT

F-19-37

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, 55 ILCS 5/4-4001 provides that the statutory County Clerk fees may be increased by the County Board if an increase is "justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/4-4001) are not sufficient to cover the costs of providing the services"; and

WHEREAS, both 55 ILCS 5/4-4001 require a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, 410 ILCS 535/25 directs the County Clerk to collect \$2.00 for the Death Certificate Surcharge Fund and \$2.00 for the Cemetery Oversight Licensing and Disciplinary Fund added to each certified Death Certificate; and

WHEREAS, 55 ILCS 5/4-4001 directs the County Clerk to collect \$5.00 added to each Marriage and Civil Union License for the Domestic Violence Fund; and

WHEREAS, 55 ILCS 5/4-4001 provides authority to the County Board to establish a County Clerk's Automation Fund and collect a \$3.00 fee for each copy of a certified document produced by the County Clerk; and

WHEREAS, based on the Bellwether, LLC study and the recommendation of the County Clerk, and the County Board agrees that the County Code should be amended to change and establish the fees charged by the Tazewell County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as attached to this Resolution.

THEREFORE BE IT RESOLVED that the County Board approve the recommendation to increase the fees in the County Clerk's office.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Clerk's Office
(309) 477-2264

Tazewell County Clerk / Recorder
John C. Ackerman
11 South Fourth St., Rm. 203
Pekin, Illinois 61554 - 4298

Election Division
(309) 477-2267

Fee Schedule as of February 1, 2020

Certified Copy Birth Certificate	\$17.00
Add Cert Copies-Birth	\$12.00
Certified Copy Death Certificate	\$25.00
Add Cert Copies-Death	\$16.00
Certified copy Marriage Certificate	\$16.00
Add Cert Copies-Marriage	\$12.00
Certified Business Registration	\$24.00
Business Reg. Change	\$24.00
Notary at Counter	\$17.00
Notary by Mail	\$17.00
Tax Redemption	\$92.00



COMMITTEE REPORT

F-19-38

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, 55 ILCS 5/3-5018 provides that the statutory County Recorder fees may be increased by the County Board if an increase is "justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/3-5018) are not sufficient to cover the costs of providing the services"; and

WHEREAS, 55 ILCS 5/3-5018 requires a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County Recorder's Automation Fund to collect a \$6.21 fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish County Recorder's Document Storage Fund collect a \$4.00 fee for document storage for each document recorded by the Recorder; and

WHEREAS, 55 ILCS/5-5018 provides authority to the County Board to establish a County GIS Fee of \$26.00 County Recorders to collect with \$1.00 retained in the County Recorder Automation Fund; and

WHEREAS, 55 ILCS 5/3-5018 directs the County Board to collect a Rental Housing Support Program Fee of \$9.00 for each document recording reflecting financial value; and

WHEREAS, 55 ILCS/5/3-5018 requires an established predictable fee for standard documents and said fee is set at \$3.00; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, based on the Bellwether, LLC study and the County Board agrees that the County Code should be amended to change and establish the fees charged by the Tazewell County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as attached to this Resolution.

THEREFORE BE IT RESOLVED that the County Board approve the recommendation to increase the fees in the County Clerk's office.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Clerk's Office
(309) 477-2264

Tazewell County Clerk / Recorder
John C. Ackerman
11 South Fourth St., Rm. 203
Pekin, Illinois 61554 - 4298

Election Division
(309) 477-2267

Fee Schedule as of February 1, 2020

Recorded Land Records	\$69.70
Recorded Non-Standard Doc	\$84.70
File Search Fee	\$23.80
Condo/Plat Recording	\$92.20
Non-Land Records Recording	\$60.70
Plat Copies	\$25.00





Government Performance Services

Cost of Services

Tazewell County, Illinois

Recording and Vital Records Fee Review

Revised 11/13/2019

November 2019

Introduction

This report includes revised calculations based on factors learned as part of the normal draft review. Specifically:

1. Some labor costs attributed to the General Fund in the first draft were redirected to the Recorder Automation Fund
2. The volume of PLAT / CONDO / SURVEY copies was under-represented in the initial report
3. A requested Search Fee for Recorded Documents was not included as requested

Fees within the **Tazewell County Clerk/Recorder** were reviewed by **Bellwether, LLC**. (Bellwether) in January 2014 and updated to include the Illinois State directed predictable fee in 2018.

Over the past five years many factors have, or are poised to, influence the cost of County operations.

- Since the initial review in 2014 labor costs have increased an estimated 4% per year when including compensation and all employer paid taxes and retirement contributions.
- Specialty equipment and software costs for new installation and upgrades have steadily increased.
- Municipal Consumer Price Index (MCPI) has increased on average 1.2% per year on materials common to County Operations.
- Illinois statute directed a gradually increasing minimum wage with a predictable direct labor cost for the County as well as indirect costs for contracted services and bargaining unit efforts to counter the inevitable wage compression. Labor costs and indirect service costs are calculated to the eventual \$15.00 per hour minimum wage.
- Cost for indirect services (payroll, general administration, risk management, facilities management, etc.) have steadily increased as well. Our model includes the 2020 IMRF increased rate but DOES NOT include the potential impact of currently proposed legislation.

Fee prices are defined by state laws and county ordinances. County governments may charter cost studies to review the appropriateness of these fees and make adjustments to meet actual expenses. The process and authority to adjust these fees are addressed in laws of the State, as an example, - 55 ILCS 5/3-5018 (from CH. 34, Par. 305018) (County Recorder Fees), states:

"The county board may, however, by ordinance, increase the fees allowed by this Section and collect such increased fees from all persons and entities other than officers, agencies, departments and other instrumentalities of the State if the increase is justified by an acceptable cost study showing that the fees allowed by this Section are not sufficient to cover the cost of providing the service....."

"A statement of the costs of providing each service, program and activity shall be prepared by the county board. All supporting documents shall be public record and subject to public examination and audit. All direct and indirect costs, as defined in the United States Office of Management and Budget Circular A-87, may be included in the determination of the costs of each"

The following review attempts to identify current direct and indirect costs of operations for the Recorder / County Clerk functions.

Methods

The Cost of Services Study or Fee Review is a detailed analysis of the data related to the operations and expenses of the department. Central to the analysis is:

- Annual budgeted expenses
- Actual expenses
- Inclusion (or exclusion) of expense categories or lines within the department budget(s)
- Actual staff related expenses
- Current revenues derived from fees
- Service requests - Volumes and trends
- Changes in State Law or Regulations
- Onsite observation of core processes related to each service
- Appropriate exclusions of data (related to services that are non-eligible for fees)

Bellwether engaged County staff only to the extent necessary to collect and clarify the data. All departments should be recognized for the thorough nature of their record keeping, willingness to participate in the review process and the direct support of the elected or appointed official. These reviews would not be possible without the added effort from all staff involved.

- The provided data was assessed for reasonableness and completeness. The Bellwether analysis produced a detailed description of each service under review and detailed direct and indirect costs that can be attributed to each.

- Both direct and indirect expenses may be included for the purpose of establishing the cost of services under Illinois law. Direct expenses are expenses, including labor, that are directly incurred for the purpose of delivering a service. These expenses include pre-printed forms, dedicated equipment or software, or dedicated office facilities. Indirect expenses are expenses that include shared management services or administrative costs, portions of shared facility costs and equipment.
- While it is not possible to attribute every moment of every transaction to an individual, it is possible to understand the flow of the work and develop a weighted value of labor.
- Several processes have direct materials, equipment and other reliable costs. To the extent possible these costs are determined on a "per transaction" basis.

According to federal rules (2 CFR Part 200 previously OMB Circular A-87), indirect expenses associated with central services provided to sub-units of local governments would be documented in a Central Services Cost Allocation Plan to ensure the consistent treatment of these expenses. Tazewell County did not request a cost allocation, therefore indirect expenses were distributed by department using an employee per capita proxy.

Infrastructure (facilities, maintenance, utilities) were conservatively allocated based on the estimated occupancy of the county administration building. (total budget amount allocated based on the estimated percentage of total available space)

Table 2: Examples of Allocations

Expense Item	Allocation Process
General Management & Administrative Time	The cost of management time, training time, and other administrative time was allocated to the services under review based on the amount of time employees spend providing the services under review. Not all management and administrative time was allocated to the services under review as other work is conducted within the offices that are not subject to service fees.
General Equipment, Telephone and Supplies	The cost of equipment and supplies that are used to provide multiple services within an office were allocated based on the volume of transactions in the office, and the estimated consumption of the resource per transaction.

The County Clerk / Recorder's Office provides several services as a part of their role as an elected official. These services are funded differently based on the statute. Recording, Vital Records and Tax Redemption are intended to be fully funded through Fee Revenue. All other functions are funded through the General Fund.

Service	Statute Basis of Activity	Funding Source
Recording of deeds and recorders	<ul style="list-style-type: none"> Activities defined by statute 	<ul style="list-style-type: none"> Zero impact to General Fund
Recording of Vital Records	<ul style="list-style-type: none"> Activities defined by statute 	<ul style="list-style-type: none"> Zero impact to General Fund
Management of the Property Tax Redemption Process	<ul style="list-style-type: none"> Activities defined by statute 	<ul style="list-style-type: none"> Zero impact to General Fund
Elections	<ul style="list-style-type: none"> Activities defined by statute and modified by the State Board of Elections 	<ul style="list-style-type: none"> 100% General Fund Supported
County Board Agenda and Minutes	<ul style="list-style-type: none"> Role is defined by statute 	<ul style="list-style-type: none"> 100% General Fund Supported

Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:

"For issuing each civil union or marriage license, the certificate thereof, and for recording the same, including the recording of the parent's or guardian's consent where indicated, a fee to be determined by the county board of the county, not to exceed \$75, which shall be the same, whether for a civil union or marriage license. \$5 from all civil union and marriage license fees shall be remitted by the clerk to the State Treasurer for deposit into the Domestic Violence Fund."

- This report reflects the current technology costs for the County Clerk's Office and includes the allowed fee for technology.

Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:

"For each official copy of any process, file, record or other instrument of and pertaining to his office, 50¢ for each 100 words, and \$1 additional for certifying and sealing the same."

"The county board of any county of the first or second class may by ordinance authorize the county clerk to impose an additional \$2 charge for certified copies of vital records as defined in the Section 1 of the Vital Records Act, for the purpose of developing, maintaining, and improving technology in the office of the County Clerk."

- The calculated fees for Certified Copies of Death Certificates includes \$4.00 in fees distributed to the State of Illinois

Illinois law - 410 ILCS 535/25 (from Ch. 111 1/2, par. 73-25) Vital Records Act

"Any local registrar or county clerk shall search the files of birth, death and fetal death records, upon receipt of a written request from any applicant entitled to such search. If upon search the record requested is found, such local registrar or county clerk shall furnish the applicant one certification or certified copy of such record, under the seal of such office, upon payment of the applicable fees. If the requested record is not found, the local registrar or county clerk shall furnish the applicant a certification attesting to that fact, if so, requested by the applicant and upon payment of applicable fee. The local registrar or county clerk must charge a \$2 fee for each certified copy of a death certificate. The fee is in addition to any other fees that are charged by the local registrar or county clerk. The additional fees must be transmitted to the State Registrar monthly and deposited into the Death Certificate Surcharge Fund. The local registrar or county clerk may charge fees for providing other services for which the State Registrar may charge fees under this Section."

"Any custodian of vital records, whether it may be the Department of Public Health, a local registrar, or a county clerk shall charge an additional \$2 for each certified copy of a death certificate and that additional fee shall be collected on behalf of the Department of Financial and Professional Regulation for deposit into the Cemetery Oversight Licensing and Disciplinary Fund."

Illinois law - 55 ILCS 5/4-4001 (from Ch. 34, par. 4-4001) (County Clerk Fees), prescribes:

"The foregoing fees allowed by this Section are the maximum fees that may be collected from any officer, agency, department or other instrumentality of the State. The county board may, however, by ordinance, increase the fees allowed by this Section and collect such increased fees from all persons and entities other than officers, agencies, departments and other instrumentalities of the State if the increase is justified by an acceptable cost study showing that the fees allowed by this Section are not sufficient to cover the cost of providing the service."

55 ILCS 5/3-5018) (from Ch. 34, par. 3-5018)

"Sec. 3-5018. Fees. The recorder elected as provided for in this Division shall receive such fees as are or may be provided for him or her by law, in case of provision therefore: otherwise he or she shall receive the same fees as are or may be provided in this Section, except when increased by county ordinance pursuant to the provisions of this Section, to be paid to the county clerk for his or her services in the office of recorder for like services."

"For recording any document that affects an interest in real property other than documents which solely affect or relate to an easement for water, sewer, electricity, gas, telephone or other public service, the recorder shall charge a fee of \$1 per document to all filers of documents not filed by any State agency, any unit of local government, or any school district. Fifty cents of the \$1 fee hereby established shall be deposited into the County General Revenue Fund. The remaining \$0.50 shall be deposited into the Recorder's Automation Fund and may not be appropriated or expended for any other purpose. The additional amounts available to the recorder for expenditure from the Recorder's Automation Fund shall not offset or reduce any other county appropriations or funding for the office of the recorder."

"The county board of any county may provide for an additional charge of \$3 for filing every instrument, paper, or notice for record, (1) in order to defray the cost of converting the county recorder's document storage system to computers or micrographics and (2) in order to defray the cost of providing access to records through the global information system known as the Internet."

"The county board of any county that provides and maintains a countywide map through a Geographic Information System (GIS) may provide for an additional charge of \$3 for filing every instrument, paper, or notice for record (1) in order to defray the cost of implementing or maintaining the county's Geographic Information System and (2) in order to defray the cost of providing electronic access to the county's Geographic Information System records. Of that amount, \$2 must be deposited into a special fund set up by the treasurer of the county, and any moneys collected pursuant to this amendatory Act of the 91st General Assembly and deposited into that fund must be used solely for the equipment, materials, and necessary expenses incurred in implementing and maintaining a Geographic Information System and in order to defray the cost of providing electronic access to the county's Geographic Information System records. The remaining \$1 must be deposited into the recorder's special funds created under Section 3-5005.4. The recorder may, in his or her discretion, use moneys in the funds created under Section 3-5005.4 to defray the cost of implementing or maintaining the county's Geographic Information System and to defray the cost of providing electronic access to the county's Geographic Information System records."

"The recorder shall collect a \$9 Rental Housing Support Program State surcharge for the recordation of any real estate-related document. Payment of the Rental Housing Support Program State surcharge shall be evidenced by a receipt that shall be marked upon or otherwise affixed to the real estate-related document by the recorder. The form of this receipt shall be prescribed by the Department of Revenue and the receipts shall be issued by the Department of Revenue to each county recorder."

Illinois HB 3036 effected changes to 55 ILCS 5/3-5018.1 wherein it directed that counties:

"shall adopt and implement, by ordinance or resolution, a predictable fee schedule that eliminates surcharges or fees based on the individual attributes of a standard document to be recorded."

The revised statute further defines and disallows additional fees previously allowed and collected by the Recorder of Deeds for standard documents.

"Under a predictable fee schedule, no charge shall be based on: page count; number, length, or type of legal descriptions; number of tax identification or other parcel identifying code numbers; number of common addresses; number of references contained as to other recorded documents or document numbers; or any other individual attribute of the document except as expressly provided in this Section.

The fee charged under this Section shall be inclusive of all county and State fees that the county may elect or is required to impose or adjust, including, but not limited to, GIS fees, automation fees, document storage fees, and the Rental Housing Support Program State surcharge."

The Recorder of Deeds may continue to charge previously allowed additional fees for Non-Standard Documents.

"(a) As used in this Section: "Nonstandard document" means:

- (1) a document that creates a division of a then active existing tax parcel identification number;
- (2) a document recorded pursuant to the Uniform Commercial Code;
- (3) a document which is non-conforming, as described in paragraphs (1) through (5) of Section 3-5018;
- (4) a State lien or a federal lien;
- (5) a document making specific reference to more than 5 tax parcel identification numbers in the county in which it is presented for recording; or
- (6) a document making specific reference to more than 5 other document numbers recorded in the county in which it is presented for recording.

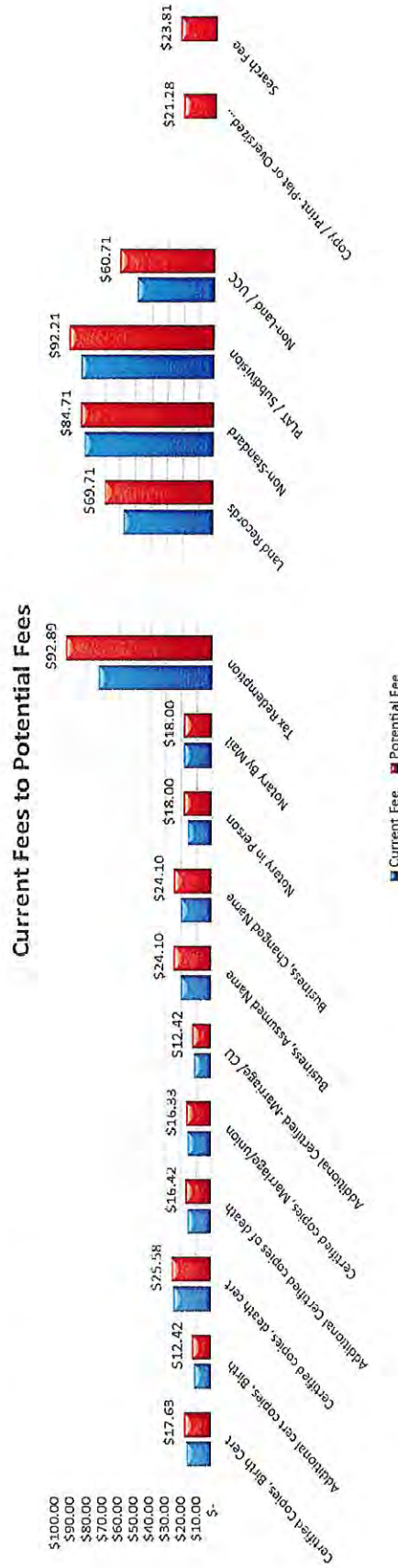
"Standard document" means any document other than a nonstandard document."

SUMMARY

Combined Recorder and Clerk Potential Fee Based Increase (Rounded Value)

Total Fund Impact	
General	\$ (38,288)
Automation	\$ 142,138
Storage	\$ 49,931
GIS	\$ 67,818
Total Increase	\$ 221,599

Potential Fee (Actual Cost Value)



These summary findings reflect conservative calculations of the labor, equipment, consumables, facilities and other department allocated costs of providing the services reviewed within this study and under the control of the Tazewell County Board.

Increased revenues are projected using estimated transaction volume extrapolated from 2019 revenues. Bellwether recommends a conservative approach to budgeting for the first year to demonstrate actual increases. Actual increased revenue may vary based on volume.

The potential to capture this new revenue depends on a constant volume of transactions and establishing fees at the cost threshold. Distribution charts included in this report use a rounded value and may vary from the summary above.

RECORDING DISTRIBUTION

Land Records	Prior	Actual	Change
Summary	\$ 57.40	\$ 69.71	\$ 12.31
General Fund	\$ 24.78	\$ 15.00	\$ (9.78)
County Allocations	\$ -	\$ 3.66	\$ 3.66
Distributed to GIS	\$ 16.00	\$ 20.14	\$ 4.14
Retained GIS	\$ 1.00	\$ 1.00	\$ -
Total RHSP collected	\$ 9.00	\$ 9.00	\$ -
Retained RHSP	\$ 0.50	\$ -	\$ (0.50)
Automation Fund	\$ 6.12	\$ 14.81	\$ 8.69
Document Storage	\$ -	\$ 3.10	\$ 3.10
Predictable	\$ -	\$ 3.00	\$ 3.00

Non-Standard Doc	Prior	Actual	Change
Summary	\$ 69.40	\$ 84.71	\$ 15.31
General Fund	\$ 49.56	\$ 30.01	\$ (19.55)
County Allocations	\$ -	\$ 3.66	\$ 3.66
Distributed to GIS	\$ 16.00	\$ 20.14	\$ 4.14
Retained GIS	\$ 1.00	\$ 1.00	\$ -
Total RHSP collected	\$ 9.00	\$ 9.00	\$ -
Retained RHSP	\$ 0.50	\$ -	\$ (0.50)
Automation Fund	\$ 6.12	\$ 14.81	\$ 8.69
Document Storage	\$ -	\$ 3.10	\$ 3.10
Predictable	\$ -	\$ 3.00	\$ 3.00

File Search Fee	Prior	Actual	Change
Summary	\$ -	\$ 23.81	\$ 23.81
General Fund	\$ -	\$ 23.81	\$ 23.81

Summary	Current	Actual	Rounded
Land Records	\$ 57.40	\$ 69.71	\$ 68.30
Non-Standard Record	\$ 69.40	\$ 84.71	\$ 83.30
Plat / Condo	\$ 84.35	\$ 92.21	\$ 90.80
Non-Land Record UCC	\$ 49.40	\$ 60.71	\$ 59.30

CONDO / PLAT	Prior	Actual	Change
Summary	\$ 84.35	\$ 92.21	\$ 7.86
General Fund	\$ 51.23	\$ 37.51	\$ (13.72)
County Allocations	\$ -	\$ 3.66	\$ 3.66
Distributed to GIS	\$ 16.00	\$ 20.14	\$ 4.14
Retained GIS	\$ 1.00	\$ 1.00	\$ -
Total RHSP collected	\$ 9.00	\$ 9.00	\$ -
Retained RHSP	\$ 0.50	\$ -	\$ (0.50)
Automation Fund	\$ 6.12	\$ 14.81	\$ 8.69
Document Storage	\$ 0.50	\$ 3.10	\$ 2.60
Predictable	\$ -	\$ 3.00	\$ 3.00

Non Land Records	Prior	Actual	Change
Summary	\$ 49.40	\$ 60.71	\$ 11.31
General Fund	\$ 21.78	\$ 15.00	\$ (6.78)
County Allocations	\$ -	\$ 3.66	\$ 3.66
Distributed to GIS	\$ 16.00	\$ 20.14	\$ 4.14
Retained GIS	\$ 1.00	\$ 1.00	\$ -
Automation Fund	\$ 6.62	\$ 14.81	\$ 8.19
Document Storage	\$ 4.00	\$ 3.10	\$ (0.90)
Predictable	\$ -	\$ 3.00	\$ 3.00

PLAT Copies	Prior	Actual	Change
Summary	\$ 10.00	\$ 26.28	\$ 16.28
General Fund	\$ 8.00	\$ 24.28	\$ 16.28
Automation	\$ 2.00	\$ 2.00	\$ -

Total Fund Impact	
General	\$ (46,859)
Automation	\$ 142,138
Storage	\$ 49,931
GIS	\$ 67,818
Total Increase	\$ 213,028

Changes in fee distributions have occurred since the last review.

1. The portion of the fee for General Fund includes all labor, infrastructure and cost allocation expenses identified in the 2014 study and adjusted in this review.
2. The increase in this fee only reflects the current budget allocation for the GIS function. This increase should offset any subsidy from the general fund.
3. RHSP distribution to the General Fund and Automation Fund have ceased by statute.
4. Recording Automation represents the total costs for the recording system, desk top equipment replacement, copy/print costs and technology infrastructure.
5. The Predictable Fee portion is a replacement for the "page count" fees. We assume these funds are allocation the same.
6. The "Extended" column represents the proposed fee increase multiplied by the projected volume.
7. The "PLAT Copy" fee is based on the \$10,000 printer having a lifespan of 10 years; a projected annual volume of 20 copies per year; requiring 25 minutes effort per copy; and estimated costs of consumable materials.

CLERK FEE DISTRIBUTION

Birth Certified		Rounded	Change
Summary	\$ 16.00	\$ 17.00	\$ 1.00
General	\$ 14.00	\$ 15.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ -	\$ -	\$ -
Death Certified		Rounded	Change
Summary	\$ 24.00	\$ 25.00	\$ 1.00
General	\$ 18.00	\$ 19.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ 4.00	\$ 4.00	\$ -
Add Cert Copies - Marriage		Rounded	Change
Summary	\$ 11.00	\$ 12.00	\$ 1.00
General	\$ 9.00	\$ 10.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ -	\$ -	\$ -
Business, Assumed Name		Rounded	Change
Summary	\$ 20.00	\$ 24.00	\$ 4.00
General	\$ 20.00	\$ 24.00	\$ 4.00
Automation	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Notary in Person		Rounded	Change
Summary	\$ 15.50	\$ 18.00	\$ 2.50
General	\$ 15.50	\$ 18.00	\$ 2.50
Automation	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Tax Redemption		Rounded	Change
Summary	\$ 72.50	\$ 92.00	\$ 19.50
General	\$ 72.50	\$ 92.00	\$ 19.50
Automation	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Add Cert Copies - Birth		Rounded	Change
Summary	\$ 11.00	\$ 12.00	\$ 1.00
General	\$ 9.00	\$ 10.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ -	\$ -	\$ -
Add Cert Copies - Death		Rounded	Change
Summary	\$ 15.00	\$ 16.00	\$ 1.00
General	\$ 9.00	\$ 10.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ 4.00	\$ 4.00	\$ -
Marriage Cert Copy		Rounded	Change
Summary	\$ 15.00	\$ 16.00	\$ 1.00
General	\$ 13.00	\$ 14.00	\$ 1.00
Automation	\$ 2.00	\$ 2.00	\$ -
Other	\$ -	\$ -	\$ -
Business, Changed Name		Rounded	Change
Summary	\$ 15.00	\$ 24.00	\$ 9.00
General	\$ 15.00	\$ 24.00	\$ 9.00
Automation	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Notary by Mail		Rounded	Change
Summary	\$ 18.00	\$ 18.00	\$ -
General	\$ 18.00	\$ 18.00	\$ -
Automation	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -

Total Fund Impact	
General	\$ 8,576
Automation	\$ -
Other	\$ -
Total Increase	\$ 8,576

Attachment A – Sample County Board Action on Clerk Fees

WHEREAS, 55 ILCS 5/4-4001 provides that the statutory County Clerk fees may be increased by the County Board if an increase is “justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/4-4001) are not sufficient to cover the costs of providing the services”; and

WHEREAS, both 55 ILCS 5/4-4001 require a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, 410 ILCS 535/25 directs the County Clerk to collect \$2.00 for the Death Certificate Surcharge Fund and \$2.00 for the Cemetery Oversight Licensing and Disciplinary Fund added to each certified Death Certificate; and

WHEREAS, 55 ILCS 5/4-4001 directs the County Clerk to collect \$5.00 added to each Marriage and Civil Union License for the Domestic Violence Fund; and

WHEREAS, 55 ILCS 5/4-4001 provides authority to the County Board to establish a County Clerk’s Automation Fund and collect a \$3.00 fee for each copy of a certified document produced by the County Clerk; and

WHEREAS, based on the Bellwether, LLC study and the recommendation of the County Clerk, and the County Board agrees that the County Code should be amended to change and establish the fees charged by the Tazewell County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows:

INSERT NEW FEE SCHEDULE HERE

Attachment B – Sample County Board Action on Recorder Fees

WHEREAS, 55 ILCS 5/3-5018 provides that the statutory County Recorder fees may be increased by the County Board if an increase is “justified by an acceptable cost study showing that the fees allowed by this Section (55 ILCS 5/3-5018) are not sufficient to cover the costs of providing the services”; and

WHEREAS, 55 ILCS 5/3-5018 requires a statement of the costs of providing each service, program and activity be prepared and be part of the public record; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County Recorder’s Automation Fund to collect a \$6.21 fee for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish County Recorder’s Document Storage Fund collect a \$4.00 for document storage for each document recorded by the Recorder; and

WHEREAS, 55 ILCS 5/3-5018 provides authority to the County Board to establish a County GIS Fee of \$21.00 County Recorders to collect with \$1.00 retained in the County Recorder Automation Fund; and

WHEREAS, 55 ILCS 5/3-5018 directs the County Board to collect a Rental Housing Support Program Fee of \$9.00 for each document recording reflecting financial value; and

WHEREAS, 55 ILCS 5/3-5018 requires an established predictable fee for standard documents and said fee is set at \$3.00; and

WHEREAS, a statement of cost (attached hereto and made a part hereof) and cost analysis by Bellwether, LLC. has been prepared; and

WHEREAS, based on the Bellwether, LLC study and the County Board agrees that the County Code should be amended to change and establish the fees charged by the Tazewell County Clerk.

NOW, THEREFORE, BE IT ORDAINED that the County Code is amended as follows:

INSERT NEW FEE SCHEDULE HERE

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resource Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Tazewell County Board recognizes County employees indicated herein for their years of loyal service to Tazewell County Government and is proud to present each employee with a Certificate of Appreciation:

2019 Service Recognition by Department

Animal Control

Jaymee Harms	15 Years
--------------	----------

Board of Review

Donald Edie	10 Years
-------------	----------

County Administration

Scott Hizey	10 Years
Terry Short	15 Years

Court Services

Michael Seward	20 Years
Susan Walker	35 Years

EMA

Jerry Zuercher	10 Years
----------------	----------

Health Department

Morgan Murray	10 Years
Julie St. Clair	10 Years

Rebecca Onken	15 Years
Donna Reiling	15 Years
Suzanne Short	15 Years
Erica Mutchler	20 Years
Eric Vandyke	20 Years
Karla Burress	25 Years
Deana Gibbs	30 Years

Highway

Rusty Albers	20 Years
John Repogle	30 Years

Public Defender

Luke Taylor	15 Years
-------------	----------

Sheriff

Nick Carlton	10 Years
Paul Helmig II	10 Years
Aaron Hoffman	10 Years
Kayla Hoffman	10 Years
Charles May	10 Years
Kevin Keen	15 Years
Trent Strunk	15 Years
Mary Woodworth	15 Years
Anthony Steven	20 Years
Jeffrey Rogers	20 Years
Jeffrey Stocke	20 Years
Kelly Vansaghi	20 Years
Paul Malavolti	25 Years

State's Attorney

Sarah Schryer	10 Years
Deanna Gray	30 Years

Supervisor of Assessments

Carol Greenhalgh	20 Years
------------------	----------

Treasurer

Christine Joesting	20 Years
Mary Burress	35 Years

ZBA

Duane Lessen

15 Years

THEREFORE BE IT RESOLVED that the County Board extends its appreciation to these employees of Tazewell County Government.

PASSED THIS 20th DAY OF NOVEMBER, 2019.



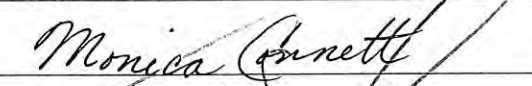
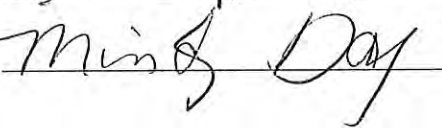

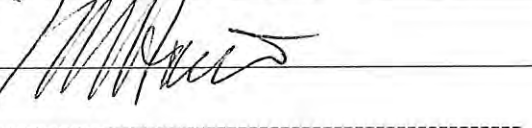
ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the four (4) year salary representing fiscal years 2021 through 2024 for the Tazewell County Auditor; and

WHEREAS, the Committee recommends a salary freeze for fiscal year 2021 and 2022 at the current salary of \$55,167.57 and a COLA increase for fiscal year 2023 at the 2021 rate and a COLA increase for fiscal year 2024 at the 2022 rate.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Auditor and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the four (4) year salary representing fiscal years 2021 through 2024 for the Tazewell County Board Chairman; and

WHEREAS, the Committee recommends a salary freeze for fiscal year 2021 and 2022 at the current salary of \$29,220.12 and a COLA increase for fiscal year 2023 at the 2021 rate and a COLA increase for fiscal year 2024 at the 2022 rate; and

WHEREAS, the Human Resources Committee also recommends that the Liquor Commissioner salary for fiscal year 2021 through fiscal year 2024 will be increased by \$50 each year.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

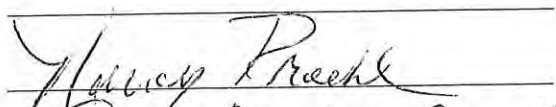
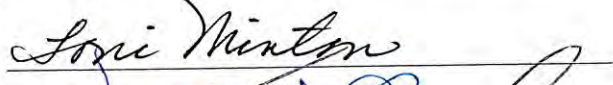

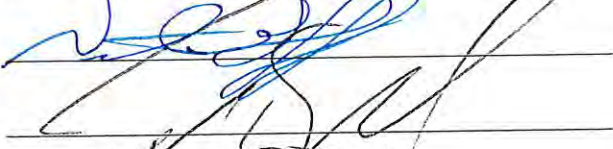
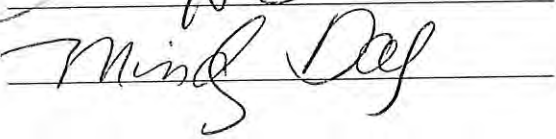
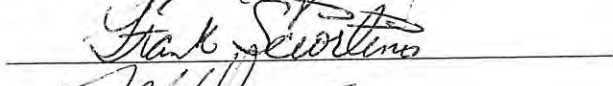
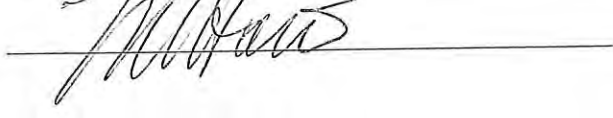
Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the four (4) year salary representing fiscal years 2021 through 2024 for the Tazewell County Coroner; and

WHEREAS, the County's Human Resources Committee recommends a salary freeze for fiscal year 2021 and 2022 at the current salary of \$79,092.08 and a COLA increase for year fiscal year 2023 at the 2021 rate and a COLA increase for fiscal year 2024 at the 2022 rate.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Coroner and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to establish the four (4) year salary representing fiscal years 2021 through 2024 for the Tazewell County Circuit Clerk; and

WHEREAS, the Committee recommends a salary freeze for fiscal year 2021 and 2022 at the current salary of \$96,776.64 and a COLA increase for fiscal year 2023 at the 2021 rate and a COLA increase for fiscal year 2024 at the 2022 rate.

THEREFORE BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Circuit Clerk and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

HR-19-36

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a replacement hire in Court Services for Juvenile Probation Officer; and

WHEREAS, the position is a union position with an hourly wage of \$20.668.

THEREFORE BE IT RESOLVED by the County Board that the Director of Probation and Court Services be authorized to hire a Juvenile Probation Officer.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Court Services and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

**THE CIRCUIT COURT OF THE TENTH JUDICIAL DISTRICT
OFFICE OF COURT SERVICES
ADULT PROBATION
334 ELIZABETH STREET * SUITE 100
PEKIN, IL 61554
309-477-2281**

TO: Human Resources Chairman
FROM: John Horan, Court Services Director
DATE: November 5, 2019
RE: **Replacement Position in Court Services**

I respectfully request that the Human Resources Committee approve hire for the following position(s) in Court Services:

Type: Juvenile Probation Officer

Grade: NA

Step: N/A

Salary and/or Hourly Wage: \$20.668

Stipend if applicable: NA

Please see attached. Thank you for your consideration in this matter.

TAZEWELL COUNTY
Position Description

JUVENILE PROBATION OFFICER
Position Title

Department: Juvenile Probation

Classification: N/A

NATURE OF WORK

Appointed by the Chief Judge of the Tenth Judicial District, administered by the Director of Court Services and Probation, and under the direct supervision of the Chief Juvenile Probation Officer, this position performs all duties as described in Chapter 730, of the Illinois Compiled Statutes, Act 110, Section 12, including investigations and supervision of probationers.

This position is responsible for ensuring that all orders of the Court are successfully completed and for reporting probationer progress to the Court.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supervise and monitor a caseload of 50 to 150 probationers.
- Prepare social histories, violation, and other reports and appear in Court as needed.
- Providing the attorneys and the court with recommendations.
- Maintain thorough and accurate records of all case activities.
- Facilitate probationer rehabilitation through networking with and referral to community agencies.
- Provide probationer surveillance through home, work, and other onsite visits in the community.
- Carry the on-call pager and make decisions (using the screening criteria) about whether or not a probationer (minor) will be detained or returned home.
- Facilitate residential placements and family placements for probationers (minors) under the guardianship of the Office of Court Services.
- Facilitate working relationships with school districts and other appropriate agencies.
- Transportation of probationer (minors) to and from residential placements and detention as required.
- Taking probationers (minors) into custody for warrants and violations of probation.
- Ensure that all criminal justice information is used for criminal justice purposes only.

PERIPHERAL DUTIES

- Through use of Tracker and other computerized programs complete all probation case forms, client records, and correspondence.
- Interview probationer and others to acquire case information.

- Identify client needs and risks, incorporating prescribed risk/needs assessment tools. Collect and maintain information regarding compliance including but not limited to completion of detention time, jail time, public service, treatment, and payment of assessments, fines, and restitution and probation fees.
- Collect defendant urine samples and conduct preliminary department-approved drug testing procedures.
- Attend all training and departmental meetings as directed.
- Cross training of other duties.
- Development of programs and running of programs developed by the department to meet the needs of the probationer.
- Perform other duties as directed by Chief Probation Officers that are pursuant to establishing a change in work assignment, introduction of new methods of operation, the need to relocate or transfer work to maintain efficiency, or to carry out department functions in emergency situations.

REQUIREMENTS OF WORK

Education and Experience

- Must have a Bachelor's Degree from an accredited four (4) year college/university with studies in Criminal Justice or other related fields.
- Must have demonstrated experience and proficiency in use of computers, word processing programs, and typing.
- Previous work experience in probation, social service, or related field is desirable.

Knowledge, Skills, and Abilities:

- Must be able to communicate effectively, both verbally and in writing.
- Must be able to make sound decisions in non-routine situations.
- Must have sufficient knowledge of psychological, substance abuse, and other areas of mental and physical problems to identify human needs and make appropriate referrals.
- Must be able to establish successful working relationships.
- Must be able to work productively with frequent interruptions.
- Must have excellent organizational and time management skills.
- Must conform to departmental attendance policies and procedures.

SPECIAL REQUIREMENTS

- Must be a resident of the state of Illinois within ninety (90) days of appointment.
- Must be certified eligible as a Non-supervisory Probation Officer by the Supreme Court of Illinois-Division of Probation Services.
- Must be on the employment eligibility list maintained by the Administrative Office of the Illinois Courts.
- Must have a valid Illinois motor vehicle operator's license.

TOOLS AND EQUIPMENT USED

Computer, printer, copy machines and miscellaneous office equipment, multi-line/function telephones, field radios, cell phones, specimen cups, drug testing kits, mace, squad car and electronic monitoring units.

PHYSICAL REQUIREMENTS

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The qualified incumbent must be able to sit, stand, and walk for varying periods of time, both in and outside of the office environment.

The qualified incumbent must be physically mobile to the degree that he/she is able to engage in self-defense and other low-level physical training.

The qualified incumbent must have good hand-eye coordination and visual ability sufficient to operate computers, multi-function phone systems, field radios, mace aerosols, and motor vehicles.

The qualified incumbent must have hearing and speaking ability, which is sufficient to carry on conversations in person and via telephone or field radio.

PHYSICAL DEMANDS

Physical Effort-Light/Minimal

The qualified incumbent will be required to:

- sit for substantial periods of time in such activities as interviewing and data entry;
- walk occasionally within the office and to other county buildings such as courthouse and jail;
- handle light objects such as staplers, phone, and miscellaneous small office equipment;
- stand in place for brief periods of time for such tasks as copying.

Physical Effort-Light/Moderate

The qualified incumbent will be required to:

- engage in extensive data entry which utilizes repetitive hand, wrist, and arm movements;
- drive and/or sit in a squad car for substantial periods of time;
- climb stairs and traverse varying types of terrain in the course of home visits.

Physical Effort-Moderate/Considerable

The qualified incumbent will be required to:

- engage in self-defense and other low-level physical training;
- engage in interaction with and the transporting of resistant probationers. Sensory Attention-Minimal

Sensory Attention-Minimal

The qualified incumbent will be required to:

- see, read, and comprehend case records and other written material;
- see sufficiently to operate a motor vehicle;
- hear conversations both in person and through use of phone or field radio;
- speak for periods of time to interview or provide testimony;

Sensory Attention-Moderate/Considerable

The qualified incumbent will be required to:

- focus attention for considerable periods of time in interviewing and preparing in-depth reports such as pre-sentence investigations;
- focus attention and listen for extended periods of time such as in in-depth interviewing, following court proceedings, or providing testimony.

Sensory Attention-Extreme

The qualified incumbent will be required to:

- focus attention and listen for extended periods or under stressful conditions such as in interviewing a volatile/violent probationer or in providing crisis intervention.

WORK ENVIRONMENT

The work environment characteristics described herein are representative of those a probation officer encounters while performing the routine functions of his/her job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

General Conditions

- The probation officer will be exposed to an indoor office environment for the largest percentage of his/her work time. In that offender and community contacts are a requirement of this position, the officer will be exposed to periods of time in squad cars and to outdoor conditions, which can involve weather extremes.

Hazardous Conditions

- The probation officer will be expected to supervise individuals who are considered high-risk for volatile and violent behaviors. The officer may be exposed to verbal and potential physical abuse.
- Due to the nature of work demands and the supervised population, the officer will work in a psychologically stressful environment.

COMMITTEE REPORT

HR-19-37

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a replacement hire in Court Services for an Adult Probation Officer; and

WHEREAS, the position is a union position with an hourly wage of \$20.668.

THEREFORE BE IT RESOLVED by the County Board that the Director of Probation and Court Services be authorized to hire an Adult Probation Officer.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Court Services and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

**THE CIRCUIT COURT OF THE TENTH JUDICIAL DISTRICT
OFFICE OF COURT SERVICES
ADULT PROBATION
334 ELIZABETH STREET * SUITE 100
PEKIN, IL 61554
309-477-2281**

TO: Human Resources Chairman
FROM: John Horan, Court Services Director
DATE: November 5, 2019
RE: **Replacement Position in Court Services**

I respectfully request that the Human Resources Committee approve hire for the following position(s) in Court Services:

Type: Adult Probation Officer

Grade: 6

Step: N/A

Salary and/or Hourly Wage: \$20.668

Stipend if applicable: NA

Please see attached. Thank you for your consideration in this matter.

TAZEWELL COUNTY
Position Description

ADULT PROBATION OFFICER
Position Title

Department: Adult Probation

Classification: 6

NATURE OF WORK

Appointed by the Chief Judge of the Tenth Judicial Circuit, administered by the Director of Court Services and Probation, and under the direct supervision of the Chief Felony or Chief Misdemeanor Officer, this position performs all duties as described in Chapter 730, of the Illinois Compiled Statutes, Act 110, Section 12, including investigations and supervision of probationers.

This position is responsible for ensuring that all orders of the Court are successfully completed and for reporting probationer progress to the Court.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supervise and monitor a caseload of 150 to 250 probationers.
- Prepare pre-sentence, violation, and other reports and appear in Court as needed.
- Maintain thorough and accurate records of all case activities.
- Facilitate probationer rehabilitation through networking with and referral to community agencies.
- Provide probationer surveillance through home, work, and other onsite visits in the community.
- Ensure that all criminal justice information is used for criminal justice purposes only.

PERIPHERAL DUTIES

- Through use of Tracker and other computerized programs complete all probation case forms, client records, and correspondence.
- Interview probationer and others to acquire case information.
- Identify client needs and risks, incorporating prescribed risk/needs assessment tools. Collect and maintain information regarding compliance including but not limited to completion of jail time, public service, treatment, and payment of assessments.
- Collect defendant urine samples and conduct preliminary department-approved drug testing procedures.
- Attend all training and departmental meetings as directed.
- Perform other duties as directed by Chief Probation Officers that are pursuant to establishing a change in work assignment, introduction of new methods of operation, the need to relocate or transfer work to maintain efficiency, or to carry out department functions in emergency situations.

REQUIREMENTS OF WORK

Education and Experience

- Must have a Bachelor's Degree from an accredited four (4) year college/university with studies in Criminal Justice or other related fields.
- Must have demonstrated experience and proficiency in use of computers, word processing programs, and in typing.
- Previous work experience in probation, social service, or related field is desirable.

Knowledge, Skills, and Abilities:

- Must be able to communicate effectively, both verbally and in writing.
- Must be able to make sound decisions in non-routine situations.
- Must have sufficient knowledge of psychological, substance abuse, and other areas of mental and physical problems to identify human needs and make appropriate referrals.
- Must be able to establish successful working relationships.
- Must be able to work productively with frequent interruptions.
- Must have excellent organizational and time management skills.
- Must conform to departmental attendance policies and procedures.

SPECIAL REQUIREMENTS

- Must be a resident of the state of Illinois within ninety (90) days of appointment.
- Must be certified eligible as a Non-supervisory Probation Officer by the Supreme Court of Illinois-Division of Probation Services
- Must be on the employment eligibility list maintained by the Administrative Office of the Illinois Courts.
- Must have a valid Illinois motor vehicle operator's license.

TOOLS AND EQUIPMENT USED

Computer, printer, copy machines and miscellaneous office equipment, multi-line/function telephones, field radios, cell phones, specimen cups, drug testing kits, mace, squad car.

PHYSICAL REQUIREMENTS

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The qualified incumbent must be able to sit, stand, and walk for varying periods of time, both in and outside of the office environment.

The qualified incumbent must be physically mobile to the degree that he/she is able to engage in self-defense and other moderate physical training.

The qualified incumbent must have good hand-eye coordination and visual ability sufficient to operate computers, multi-function phone systems, field radios, mace aerosols, and motor vehicles.

The qualified incumbent must have hearing and speaking ability which is sufficient to carry on conversations in person and via telephone or field radio.

PHYSICAL DEMANDS

Physical Effort-Light/Minimal

The qualified incumbent will be required to:

- sit for substantial periods of time in such activities as interviewing and data entry;
- walk occasionally within the office and to other county buildings such as courthouse and jail;
- handle light objects such as staplers, phone, and miscellaneous small office equipment;
- stand in place for brief periods of time for such tasks as copying.

Physical Effort-Light/Moderate

The qualified incumbent will be required to:

- engage in extensive data entry which utilizes repetitive hand, wrist, and arm movements;
- drive and/or sit in a squad car for substantial periods of time;
- climb stairs and traverse varying types of terrain in the course of home visits.

Physical Effort-Moderate/Considerable

The qualified incumbent will be required to:

- engage in self-defense and other moderate physical training;
- engage in interaction with and the transporting of resistant probationers.

Sensory Attention-Minimal

The qualified incumbent will be required to:

- see, read, and comprehend case records and other written material;
- see sufficiently to operate a motor vehicle;
- hear conversations both in person and through use of phone or field radio;
- speak for periods of time to interview or provide testimony;

Sensory Attention-Moderate/Considerable

The qualified incumbent will be required to:

- focus attention for considerable periods of time in interviewing and preparing indepth reports such as pre-sentence investigations;
- focus attention and listen for extended periods of time such as in indepth interviewing, following court proceedings, or providing testimony.

Sensory Attention-Extreme

The qualified incumbent will be required to:

- focus attention and listen for extended periods or under stressful conditions such as in interviewing a volatile/violent probationer or in providing crisis intervention.

WORK ENVIRONMENT

The work environment characteristics described herein are representative of those a probation officer encounters while performing the routine functions of his/her job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

General Conditions

- The probation officer will be exposed to an indoor office environment for the largest percentage of his/her work time. In that offender and community contacts are a requirement of this position, the officer will be exposed to periods of time in squad cars and to outdoor conditions which can involve weather extremes.

Hazardous Conditions

- The probation officer will be expected to supervise individuals who are considered high-risk for volatile and violent behaviors. The officer may be exposed to verbal and potential physical abuse.
- Due to the nature of work demands and the supervised population, the officer will work in a psychologically stressful environment.

Mr. Chairman and Members of the Tazewell County Board:

Your Human Resources Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the County's Human Resources Committee recommends to the County Board to approve a replacement hire in Court Services for a Sex Offender Officer; and

WHEREAS, the position is a union position with an hourly wage of \$20.668 plus armed stipend if applicable.

THEREFORE BE IT RESOLVED by the County Board that the Director of Probation and Court Services be authorized to hire a Sex Offender Officer.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Court Services and the Payroll Division of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

**THE CIRCUIT COURT OF THE TENTH JUDICIAL DISTRICT
OFFICE OF COURT SERVICES
ADULT PROBATION
334 ELIZABETH STREET * SUITE 100
PEKIN, IL 61554
309-477-2281**

TO: Human Resources Chairman
FROM: John Horan, Court Services Director
DATE: November 5, 2019
RE: **Replacement Position in Court Services**

I respectfully request that the Human Resources Committee approve hire for the following position(s) in Court Services:

Type: Sex Offender Officer

Grade: 6

Step: N/A

Salary and/or Hourly Wage: \$20.668

Stipend if applicable: 1.082/hourly

Please see attached. Thank you for your consideration in this matter.

TAZEWELL COUNTY
Position Description

INTENSIVE SPECIALIZED SEX OFFENDER SUPERVISION OFFICER
ADULT AND JUVENILE
Position Title

Department: Adult Probation

Classification: 6

NATURE OF WORK

Appointed by the Chief Judge of the Tenth Judicial District, administered by the Director of Court Services and Probation, and under the direct supervision of the Chief Felony Officer, this position performs all duties as described in Chapter 730, of the Illinois Compiled Statutes, Act 110, Section 12, including investigations and supervision of probationers.

This position is responsible for ensuring that all orders of the Court are successfully completed and for reporting probationer progress to the Court.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supervise and monitor a caseload of 40 to 60 probationers.
- Prepare pre-sentence, social history, violation, and other reports and appear in Court as needed.
- Maintain thorough and accurate records of all case activities.
- Facilitate probationer rehabilitation through networking with and referral to community agencies.
- Provide probationer surveillance through home, work, and other onsite visits in the community.
- Ensure that all criminal justice information is used for criminal justice purposes only.

SPECIALIZED DUTIES AND RESPONSIBILITIES

- Adhere to a non-traditional work schedule performing week-end and evening home and office contacts consistent with level of supervision;
- Conduct all field client contacts while armed;
- Adhere to all departmental procedural and safety guidelines for armed officers;
- Install and monitor electronic monitoring unit for personal caseload and for other officers as directed;
- Keep informed of all sex offender treatment modalities, resources, and statutory requirements and updates;
- Perform sex offender case intakes;
- Perform sex offender notification and monitor registration completion;
- Refer clients for DNA/STD testing and monitor testing completion;
- Provide victim service referral and safety planning;

- Attend, audit, and or participate in sex offender treatment group sessions on a random basis;
- Perform the following juvenile probation functions:
 Authorize detention of juvenile sex offender probation violators;
 Prepare social histories of juvenile sex offenders and appear in Juvenile Court, as needed.

PERIPHERAL DUTIES

- Through use of Tracker and other computerized programs complete all probation case forms, client records, and correspondence.
- Interview probationer and others to acquire case information.
- Identify client needs and risks, incorporating prescribed risk/needs assessment tools. Collect and maintain information regarding compliance including but not limited to completion of jail time, public service, treatment, and payment of assessments.
- Collect defendant urine samples and conduct preliminary department-approved drug testing procedures.
- Attend all training and departmental meetings as directed.
- Perform other duties as directed by Chief Probation Officers that are pursuant to establishing a change in work assignment, introduction of new methods of operation, the need to relocate or transfer work to maintain efficiency, or to carry out department functions in emergency situations.

REQUIREMENTS OF WORK

Education and Experience

- Must have a Bachelor's Degree from an accredited four (4) year college/university with studies in Criminal Justice or other related fields.
- Must have demonstrated experience and proficiency in use of computers, word processing programs, and in typing.
- Previous work experience in probation, social service, or related field is desirable.

Knowledge, Skills, and Abilities:

- Must be able to communicate effectively, both verbally and in writing.
- Must be able to make sound decisions in non-routine situations.
- Must have sufficient knowledge of psychological, substance abuse, and other areas of mental and physical problems to identify human needs and make appropriate referrals.
- Must be able to establish successful working relationships.
- Must be able to work productively with frequent interruptions.
- Must have excellent organizational and time management skills.
- Must conform to departmental attendance policies and procedures.

SPECIAL REQUIREMENTS

- Must be a resident of the state of Illinois within ninety (90) days of appointment.
- Must be certified eligible as a Non-supervisory Probation Officer by the Supreme Court of Illinois-Division of Probation Services.

- Must be on the employment eligibility list maintained by the Administrative Office of the Illinois Courts.
- Must have a valid Illinois motor vehicle operator's license.
- Must be able to pass psychological exam as a prerequisite to being armed.
- Must be able to pass 40-hour mandatory firearms training.

TOOLS AND EQUIPMENT USED

Computer, printer, copy machines and miscellaneous office equipment, multi-line/function telephones, field radios, cell phones, specimen cups, drug testing kits, electronic monitoring units, drive-by monitor detection units, squad car, mace, baton, bullet-proof vest, firearm, ammunition.

PHYSICAL REQUIREMENTS

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The qualified incumbent must be able to sit, stand, and walk for varying periods of time, both in and outside of the office environment.

The qualified incumbent must be physically mobile to the degree that he/she is able to engage in self-defense and other physical training.

The qualified incumbent must have good hand-eye coordination and visual ability sufficient to operate computers, multi-function phone systems, field radios, electronic monitoring units, motor vehicles, mace aerosols, batons, and firearms.

The qualified incumbent must have hearing and speaking abilities, which are sufficient to carry on conversations in person and via telephone or field radio.

PHYSICAL DEMANDS

Physical Effort-Light/Minimal

The qualified incumbent will be required to:

- sit for substantial periods of time in such activities as interviewing and data entry;
- walk occasionally within the office and to other county buildings such as courthouse and jail;
- handle light objects such as staplers, phone, and miscellaneous small office equipment;
- stand in place for brief periods of time for such tasks as copying.

Physical Effort-Light/Moderate

The qualified incumbent will be required to:

- engage in extensive data entry which utilizes repetitive hand, wrist, and arm movements;
- drive and/or sit in a squad car for substantial periods of time;
- climb stairs and traverse varying types of terrain in the course of home visits.

Physical Effort-Moderate/Considerable

The qualified incumbent will be required to:

- engage in self-defense and other physical training;
- engage in interaction with and the transporting of resistant probationers.

Physical Effort-Strenuous/Extreme

The qualified incumbent may be required to:

- subdue potential probation violators;
- arrest probationers due to on-view violations/offenses or warrant status as situations dictate;
- handcuff and transport violators.

Sensory Attention-Minimal

The qualified incumbent will be required to:

- see, read, and comprehend case records and other written material;
- see sufficiently to operate a motor vehicle;
- hear conversations both in person and through use of phone or field radio;
- speak for periods of time to interview or provide testimony.

Sensory Attention-Moderate/Considerable

The qualified incumbent will be required to:

- focus attention for considerable periods of time in interviewing and preparing in-depth reports such as pre-sentence investigations;
- focus attention and listen for extended periods of time such as in in-depth interviewing, following court proceedings, or providing testimony.

Sensory Attention-Extreme

The qualified incumbent will be required to:

- focus attention and listen for extended periods or under stressful conditions such as in interviewing a volatile/violent probationer or in providing crisis intervention.
- attend to necessary functioning for the officer to protect him/herself or others in a critical incident.

WORK ENVIRONMENT

The work environment characteristics described herein are representative of those a probation officer encounters while performing the routine functions of his/her job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

General Conditions

- The probation officer will be exposed to an indoor office environment for the largest percentage of his/her work time. In that offender and community contacts are a requirement of this position, the officer will be exposed to periods of time in squad cars and to outdoor conditions which can involve weather extremes.

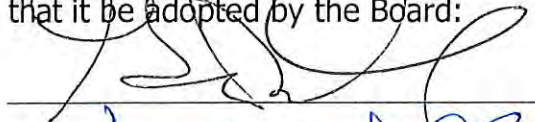
Hazardous Conditions

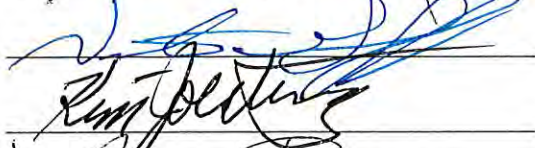
- The probation officer will be expected to supervise individuals who are considered high-risk for volatile and violent behaviors. The officer may be exposed to verbal and potential physical abuse.
- Due to the nature of unannounced night fieldwork and the practice of violator arrest the officer may encounter potentially lethal situations.
- Due to the nature of work demands and the supervised population, the officer will work in a psychologically stressful environment.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:





 Kimberly
 Nancy Powell
 Sue Sudell





 Monica Cornett


RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to approve the request of the Supervisor of Assessments and the Community Development Administrator to amend the hours of operation for these offices; and

WHEREAS, the Tazewell County Board approves the request and establishes the hours of operation for both the Supervisor of Assessments Office and the Community Development Office to be 8:00am to 4:30pm of each working day effective January 01, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Supervisor of Assessments and Community Development of this action.

PASSED THIS 20th OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to approve the request of the County Clerk/Recorder for established office hours of the County Clerk and Recorder of Deeds; and

WHEREAS, 55 ILCS 5/3 establishes the hours of operation but allows for the County Board to make changes to the opening and closing hours of the office; and

WHEREAS, by Resolution, the Tazewell County Board allows for the County Clerk and the Recorder of Deeds Division of the Tazewell County Clerk's office to be 8:00am to 4:30pm of each working day effective January 01, 2020.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office of this action.

PASSED THIS 20th OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to authorize the 4th quarterly payment for 2019 per the agreement between Tazewell County and the Greater Peoria Economic Development Council; and

WHEREAS, Resolution E-18-108 was approved in November 2018 approving an agreement with GPEDC for twelve months encompassing calendar year 2019; and

WHEREAS, Tazewell County agreed to pay the Greater Peoria Economic Development Council quarterly installments for the term of this Agreement provided that the full County Board approves based upon quarterly review of GPEDC performance.

THEREFORE BE IT RESOLVED that the County Board approve the recommendation and authorize payment of the 4th quarter investment for 2019.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Greater Peoria Economic Development Council, 401 NE Jefferson, Peoria, IL 61603 and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



401 NE Jefferson Ave.
Peoria IL 61603
Tel. (309) 495-5910

Invoice

Date	Invoice #
11/5/2019	GPEDC '19-4

Bill To
Tazewell County David Zimmerman 11 S. Fourth St., Suite 432 Pekin, IL 61554

RECEIVED
NOV 05 2019
TAZEWELL COUNTY
BOARD OFFICE

Due Date
12/31/2019

Description	Amount			
2019 Investment - 4 of 4	18,750.00			
<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$18,750.00</td> </tr> </table>			Total	\$18,750.00
	Total	\$18,750.00		

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to authorize the attached agreements between Tazewell County and the Greater Peoria Economic Development Council; and

WHEREAS, these agreements allow the Greater Peoria Economic Development Council to provide Tazewell County with an assessment of projects for the Community Development Block Grant Application (CBDG) process; and

WHEREAS, one or both options will be necessary to expend as CDBG grant funds the value of the Revolving Loan Fund dollars that are being returned from Tazewell County to the State of Illinois

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Greater Peoria Economic Development Council and the Auditor of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION PACKAGING AND SUBMISSION AGREEMENT

This Community Development Block Grant (CDBG) Application Packaging and Submission Agreement (hereinafter "Agreement") is entered into by and between the **County of Tazewell, Illinois** (hereinafter "the Applicant") and the **Greater Peoria Economic Development Council, Inc.**, 401 NE Jefferson Ave., Peoria, Illinois 61603 (hereinafter "GPEDC").

The Applicant is interested in applying for a part of the **Community Development Block Grant (CDBG)** funds that it has returned to the Illinois Department of Commerce and Economic Opportunity (DCEO) to close out its revolving loan fund (RLF) account for a second architectural barriers removal project if shown to be needed.

GPEDC, Inc. is a professional, nonprofit economic development organization, whose primary responsibility is to coordinate public and private sector interests for the promotion of new investment, and the creation and/or retention of jobs in the federally designated Economic Development District (Peoria, Tazewell, Woodford, Logan and Mason counties). While GPEDC's primary involvement is with business development, local community development along with talent development, are also seen to be important in attaining GPEDC's development goals. To this end, GPEDC has developed excellent working relationships with a variety of state and federal officials, including the Illinois Department of Commerce and Economic Opportunity; the Small Business Administration; and the Illinois Finance Authority.

The **County of Tazewell, Illinois** in consideration of the mutual covenants contained herein, does hereby accept this Agreement, with the terms and conditions as stated below.

- 1) The County Board Chairman or other designee of the **County of Tazewell, Illinois**, is authorized to execute all necessary documents to fulfill the intent of this Agreement and that a copy of the authorizing resolution is forwarded to GPEDC.
- 2) GPEDC is hereby authorized to prepare a CDBG Grant application for project that utilizes the refunded CDBG RLF funds in compliance with the rules established for that activity. A number of tasks must be completed in order to complete a comprehensive application. The specific tasks are outlined below:
 - A) Set the date for the public hearing. Public notice must be published at least seven (7) days prior to the hearing. GPEDC will prepare and place the legal notice for publication and will assist the County with conducting the hearing.
 - B) The County Board must approve a minimum of one resolution but possibly two (2) resolutions for this project: one resolution authorizing the submission of a CDBG application; whereas, a second resolution may be required to commit the expenditure of matching funds, if applicable. All appropriate resolutions must be

included in the application.

(The public hearing must be held prior to adopting these resolutions.) GPEDC will prepare the draft resolutions.

C) Preparation of a variety of letters and documents for the completion of the application. GPEDC will work with all federal, state, regional or local entities to obtain any documentation required to support the application, including, but not necessarily limited to: the County Engineer, States Attorney, and any other appropriate officials to complete the CDBG application. In addition, GPEDC will attend all meetings regarding the project, as required by the County Board.

D) Conducting of an income survey, if necessary, for an additional fee to determine the number and percent of "low- and moderate-income" (LMI) persons in order to establish the Applicant's eligibility for the program, if determination is required for an area benefit project;

E) Compilation and printing of the CDBG application will be done by GPEDC. Furthermore, GPEDC will deliver the application to Springfield. (In addition to the required applications submitted to DCEO, the County will also receive a copy of the application.)

3) Application costs incurred by GPEDC will be paid by applicant. Only time and expenses directly attributable to the actual writing and coordination and submittal of the application will be allowable. GPEDC will invoice Applicant for its effort in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00) for the application itself. Such fee does not include an income survey if one is deemed necessary for the project chosen by the County. An additional fee would be due based on the initial mailing universe for the survey. In the event it is determined that an application should not be pursued further, the agreement will be terminated and costs to date invoiced.

4) Legal, engineering, and other professional costs incurred as a result of the application will be the sole responsibility of Applicant. GPEDC will not be responsible for the material that cannot be obtained in a timely manner from outside service providers.

5) If any provision of this Agreement is deemed invalid by a court of competent jurisdiction, such validation will not render invalid other provisions of this Agreement, which can remain in effect without the specified invalid provision

6) This agreement will be construed in accordance with the Laws and Constitution of the State of Illinois.

7) This agreement will become effective upon execution of said Agreement by Applicant and GPEDC.

8) GPEDC represents and warrants that its execution, delivery, and performance of this Agreement have been duly authorized by all necessary corporate and other actions and is valid upon GPEDC's execution.

9) GPEDC does not represent and warrant that this Agreement will insure that the Illinois Department of Commerce and Economic Opportunity will approve said application.

Each party hereto may execute an identical counterpart of this Agreement and all such counterparts together will constitute one original agreement. The date of execution of this Agreement will be deemed to be the date on which the last party executes said Agreement.

The undersigned parties agree to the terms and conditions stated above.

County of Tazewell

Greater Peoria Economic Development
Council, Inc.

By: _____
Title: Chairman or other designee

President/CEO

Date: _____

Date: _____

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION PACKAGING AND SUBMISSION AGREEMENT

This Community Development Block Grant (CDBG) Application Packaging and Submission Agreement (hereinafter "Agreement") is entered into by and between the **County of Tazewell, Illinois** (hereinafter "the Applicant") and the **Greater Peoria Economic Development Council for Central Illinois, Inc.**, 401 NE Jefferson Ave., Peoria, Illinois 61603 (hereinafter "GPEDC").

The Applicant is interested in applying to obtain a part of the **Community Development Block Grant (CDBG)** funds that it has returned to the Illinois Department of Commerce and Economic Opportunity (DCEO) to close out its revolving loan fund (RLF) account in order to undertake the removal of architectural barriers in public buildings.

GPEDC, Inc. is a professional, nonprofit economic development organization, whose primary responsibility is to coordinate public and private sector interests for the promotion of new investment, and the creation and/or retention of jobs in the federally designated Economic Development District (Peoria, Tazewell, Tazewell, Logan and Mason counties). While GPEDC's primary involvement is with business development, local community development along with talent development, are also seen to be important in attaining GPEDC's development goals. To this end, GPEDC has developed excellent working relationships with a variety of state and federal officials, including the Illinois Department of Commerce and Economic Opportunity; the Small Business Administration; and the Illinois Finance Authority.

The **County of Tazewell, Illinois** in consideration of the mutual covenants contained herein, does hereby accept this Agreement, with the terms and conditions as stated below.

- 1) The County Board Chairman or other designee of the **County of Tazewell, Illinois**, is authorized to execute all necessary documents to fulfill the intent of this Agreement and that GPEDC will be notified of said authorization.

- 2) GPEDC is hereby authorized to prepare a CDBG Grant application for project that utilizes the refunded CDBG RLF funds in compliance with the rules established for that activity. A number of tasks must be completed in order to complete a comprehensive application. The specific tasks are outlined below:
 - A) Set the date for the public hearing. Public notice must be published at least seven (7) days prior to the hearing. GPEDC will prepare and place the legal notice for publication and will assist the County with conducting the hearing.

 - B) The County Board must approve a resolution for this project that will authorize the submission of a CDBG application. An originally executed authorization resolution must be included in the application.
(The public hearing must be held prior to adopting this resolution.) GPEDC will

prepare the draft resolution.

C) Preparation of a variety of letters and documents for the completion of the application. GPEDC will work with all federal, state, regional or local entities to obtain any documentation required to support the application, including, but not necessarily limited to: the County Engineer, States Attorney, and any other appropriate officials to complete the CDBG application. In addition, GPEDC will attend all meetings regarding the project, as required by the County Board.

D) Conducting of an income survey, if necessary, for an additional fee to determine the number and percent of "low- and moderate-income" (LMI) persons in order to establish the Applicant's eligibility for the program, if determination is required for an area benefit project;

E) Compilation and printing of the CDBG application will be done by GPEDC. Furthermore, GPEDC will deliver the application to Springfield. (In addition to the required applications submitted to DCEO, the County will also receive a copy of the application.)

3) Application costs incurred by GPEDC will be paid by applicant. Only time and expenses directly attributable to the actual writing and coordination and submittal of the application will be allowable. GPEDC will invoice Applicant for its effort in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00) for the application itself. Such fee does not include an income survey if one is deemed necessary for the project chosen by the County. An additional fee would be due based on the initial mailing universe for the survey.

4) Legal, engineering, and other professional costs incurred as a result of the application will be the sole responsibility of Applicant. GPEDC will not be responsible for the material that cannot be obtained in a timely manner from outside service providers.

5) If any provision of this Agreement is deemed invalid by a court of competent jurisdiction, such validation will not render invalid other provisions of this Agreement, which can remain in effect without the specified invalid provision

6) This agreement will be construed in accordance with the Laws and Constitution of the State of Illinois.

7) This agreement will become effective upon execution of said Agreement by Applicant and GPEDC.

8) GPEDC represents and warrants that its execution, delivery, and performance of this Agreement have been duly authorized by all necessary corporate and other actions and is

valid upon GPEDC's execution.

9) GPEDC does not represent and warrant that this Agreement will insure that the Illinois Department of Commerce and Economic Opportunity will approve said application.

Each party hereto may execute an identical counterpart of this Agreement and all such counterparts together will constitute one original agreement. The date of execution of this Agreement will be deemed to be the date on which the last party executes said Agreement.

The undersigned parties agree to the terms and conditions stated above.

County of Tazewell

Greater Peoria Economic Development
Council, Inc.

By: _____
Title: Chairman or other designee

President/CEO

Date: _____

Date: _____


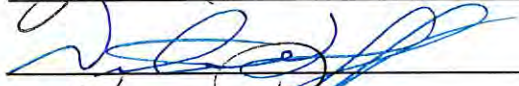
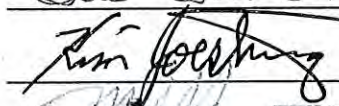
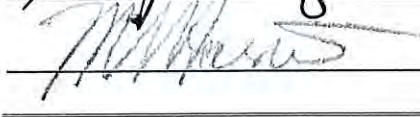
REAPPOINTMENT

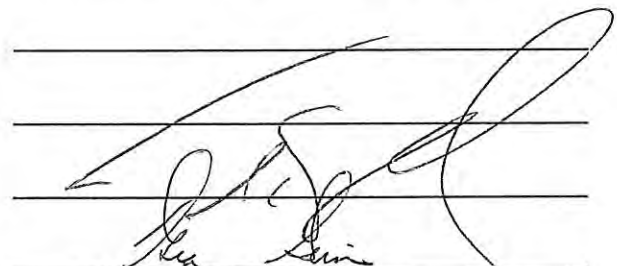
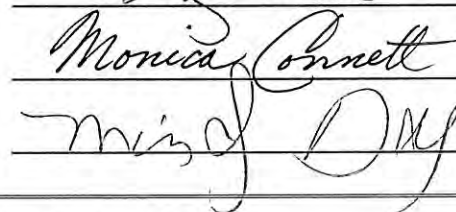
I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Aaron Birky of 7500 Sparrow Road, Hopedale, IL 61747 to the Hopedale Fire Protection District for a term commencing December 01, 2019 and expiring November 30, 2022.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Aaron Birky to the Hopedale Fire Protection District and we recommend said reappointment be approved.



 Nancy Praed
 Sue Sudek





 Monica Cornett
 Ming Day

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Aaron Birky to the Hopedale Fire Protection District.

The County Clerk shall notify the County Board Office and the County Board Office will notify Attorney Mark McGrath, 113 Main Street, Mackinaw, IL 61755 of this action.

PASSED THIS 20th DAY OF NOVEMBER, 2019.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



In-Place Finance Committee

Tim Neuhauser - Chairman

James Carius Community Room

November 20, 2019

- I. Roll Call
- II. New Business
- III. Unfinished Business
 - A. Recommend to approve fee schedule for the County Clerk
 - B. Recommend to approve fee schedule for the Recorder of Deeds
- IV. Recess

Members: Chairman Tim Neuhauser, Vice Chairman Nick Graff, Bill Atkins, Monica Connett, Mindy Darcy, Mike Harris, Carroll Imig, Greg Menold, Toni Minton, Tim Neuhauser, Frank Sciortino



In-Place Executive Committee

David Zimmerman – Chairman
James Carius Community Room
Wednesday, November 20, 2019

I. Roll Call

II. New Business

E-19-149

A. Recommend to approve agreements with Greater Peoria Economic Development Council for project assessment for Community Development Block Grant Application

III. Recess

Members: Chairman David Zimmerman, Vice Chairman Tim Neuhauser, Monica Connett, Mindy Darcy, Nick Graff, Mike Harris, Carroll Imig, Kim Joesting, Greg Menold, Nancy Proehl, Greg Sinn, Sue Sundell



In-Place Human Resources Committee

Nancy Proehl, Chairman
James Carius Community Room
November 20, 2019

- I. Roll Call
- II. Executive Session – 5 ILCS 120/2(c)(2) – Collective Bargaining or Salary Schedules
- III. Recess

Members: Chairman Nancy Proehl, Vice Chairman Mindy Darcy, Bill Atkins,
Monica Connett, Nick Graff, Mike Harris, Carroll Imig, Greg Menold,
Toni Minton, Tim Neuhauser, Frank Sciortino



Tazewell County Board Calendar of Meetings December 2019

Board of Health	Monday, December 09 6:30pm - TCHD	
Christmas Holiday	Tuesday, December 24 Wednesday, December 25	County Offices Closed
Zoning Board of Appeals	No December meeting	
Property	No December meeting	
Finance	No December meeting	
Human Resources	No December meeting	
Land Use	No December meeting	
Insurance Review	No December meeting	
Risk Management	No December meeting	
Executive	No December meeting	
Health Services	No December meeting	
Transportation	No December meeting	



Tazewell County Board Calendar of Meetings January 2020

Zoning Board of Appeals (Lessen)	Tuesday, January 07 6:00pm – JCCR	Connett, Crawford, Hall, Hovey, Imig, Joesting, Rich-Stimson, Sundell
Insurance Review (Zimmerman)	Thursday, January 09 3:00pm – Jury Room	Connett, Darcy, Neuhauser
Health Services (Sinn)	Thursday, January 09 5:30pm - TCHD	Atkins, Hall, Holford, Longfellow, Rich-Stimson, Sundell, Wolfe
Land Use (Sundell)	Tuesday, January 14 5:00pm – Jury Room	Connett, Crawford, Hall, Hovey, Imig, Joesting, Rich-Stimson
Transportation (Menold)	Monday, January 20 8:00am - Tremont	Crawford, Holford, Hovey, Longfellow, Minton, Proehl, Sinn
Property (Harris)	Tuesday, January 21 3:30pm – JCCR	Darcy, Graff, Joesting, Neuhauser, Sciortino, Wolfe
Finance (Neuhauser)	Tuesday, January 21 following Property – JCCR	Atkins, Connett, Darcy, Graff, Harris, Imig, Menold, Minton, Proehl, Sciortino
Human Resources (Proehl)	Tuesday, January 21 following Finance – JCCR	Atkins, Connett, Darcy, Graff, Harris Imig, Menold, Minton, Neuhauser, Sciortino
Risk Management (Zimmerman)	Wednesday, January 22 4:00pm – Jury Room	Connett, Darcy, Graff, Harris, Imig, Joesting, Menold, Neuhauser, Proehl, Sinn, Sundell
Executive (Zimmerman)	Wednesday, January 22 following Risk Management	Connett, Darcy, Graff, Harris, Imig, Joesting, Menold, Neuhauser, Proehl, Sinn, Sundell
Board of Health (Burton)	Monday, January 27 6:30pm - TCHD	Sinn
County Board	Wednesday, January 29 6:00 pm – JCCR	All County Board Members