## TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK

FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION
November 30, 2010



#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK

#### **TABLE OF CONTENTS**

	PAGE
INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Statement of Assets and Liabilities Statement of Changes in Fiduciary Assets and Liabilities	3 4
Notes to Financial Statements	6
SUPPLEMENTAL INFORMATION	8
Report J - Annual Financial Report	9
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	18
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE	20
SCHEDULE OF FINDINGS AND RESPONSES	22



#### **Independent Auditor's Report**

Tazewell County Circuit Clerk Tazewell County, Illinois

We have audited the accompanying financial statements of the Agency Fund of the Tazewell County, Illinois Circuit Clerk as of and for the year ended November 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the Tazewell County, Illinois Circuit Clerk's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Agency Fund of the Tazewell County, Illinois Circuit Clerk and do not purport to and do not present fairly the financial position of Tazewell County, Illinois, as of November 30, 2010, and the changes in its financial position and the cash flow of its proprietary fund type for the year ended, in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Agency Fund of the Tazewell County, Illinois Circuit Clerk, as of November 30, 2010, and its changes in assets and liabilities for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 3, 2011 on our consideration of the Tazewell County, Illinois Circuit Clerk's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



The Tazewell County, Illinois Circuit Clerk has not presented a management discussion and analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

Peoria, Illinois May 3, 2011

Clifton Gunderson LLP

#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK AGENCY FUND STATEMENT OF ASSETS AND LIABILITIES November 30, 2010

#### **ASSETS**

Cash Certificates of deposit	\$	882,332 432,499
TOTAL ASSETS	<u>\$ ^</u>	<u>1,314,831</u>
LIABILITIES		
Due to other funds Due to others Bond deposits	\$	333,603 257,509 723,719
TOTAL LIABILITIES	<u>\$ ^</u>	<u>1,314,831</u>

# TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK AGENCY FUND STATEMENT OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES Fiscal Year Ended November 30, 2010

	Beginning Balances	Receipts	Disbursements	Ending Balances
ASSETS				,
Cash on hand	\$ 2,150	\$ -	\$ -	\$ 2,150
Cash in bank Certificates of deposit	804,030 427,500	6,819,951 5,571	(6,743,799) (572)	880,182 432,499
Octanicates of deposit	427,500		(312)	432,499
TOTAL ASSETS	\$ 1,233,680	\$ 6,825,522	(6,744,371)	1,314,831
LIABILITIES				
Due to other funds:				
Due to General Fund	\$ 294,672	\$ 2,352,463	\$ (2,356,802)	\$ 290,333
Due to Law Library Fund	4,095	52,524	(53,289)	3,330
Due to Court Automation Fund Due to Document Storage	13,314 13,227	197,907 197,269	(198,791)	12,430 12,637
Due to Document Storage  Due to Circuit Clerk Operations	13,221	197,209	(197,859)	12,037
and Administrative Fund	1,632	25,372	(25,110)	1,894
Due to Child Support		, ,	<b>(,</b> · · · - <b>,</b>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
administrative fee	6,016	95,837	(95,311)	6,542
Due to Police Vehicle Fund	7,005	91,451	(92,019)	6,437
T. 1.1.	000 004	0.040.000	(0.040.404)	
Total due to other funds	339,961	3,012,823	(3,019,181)	333,603
Due to others:				
City Attorney	504	9,183	(9,008)	679
Domestic Violence Shelter Service	1,140	18,700	(18,685)	-1,155
Drug Crime Lab	1,315	16,189	(16,250)	1,254
Drug Assessment	4,123	63,034	(61,019)	6,138
Driver's Education Fund	5,002	76,324	(76,137)	5,189
Drug Enforcement	6,285	87,546	(92,017)	1,814
LEADS maintenance Sexual Assault	72 14	1,075 1,172	(1,093)	54
Restitution	17,135	1,172 162,996	(1,186) (170,723)	- 9,408
Reserve Restitution	439	1,319	(1,454)	304
Highway Hireback Fund	823	5,872	(6,070)	625
Foreign Sheriff	395	4,130	(4,136)	389
State Fee	4,081	109,872	(105,405)	8,548
Prisoner Review Board Fund	175	2,314	(2,325)	164
Sex Offender Registration Fund	-	729	(729)	-
State Police Ops	-	47,432	(39,420)	8,012
Foreclosure Prev.	-	6,027	(4,116)	1,911

## TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK AGENCY FUND STATEMENT OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES Fiscal Year Ended November 30, 2010

	Beginning Balances	Receipts	Disbursements	Ending Balances
LIABILITIES (CONTINUED)				
Due to others (continued):				
Domestic Violence Abuser Services Spinal Cord Injury Paralysis Cure	\$ -	\$ 114	(96)	\$ 18
Research Trust State Offender DNA Identification	278	3,843	(3,818)	303
System Fund Traffic and Criminal Conviction, Lump Sum, and State	2,244	28,243	(28,549)	1,938
Surcharge Fee	34,159	511,809	(506,755)	39,213
Trauma Center Fund Violent Crime Victim Assistance	5,983	89,659	(89,512)	6,130
Fund	11,815	157,615	(157,677)	11,753
Fire prevention	53	1,614	(1,382)	285
Firetruck Loan Fund	53	1,567	(1,335)	285
Child Advocacy Fund	1,406	25,360	(25,100)	1,666
Marriage Fund	70	1,300	(1,330)	40
Credit Card fees	401	4,050	(4,247)	204
Tele-Check fees	678	11,424	(11,246)	856
Overpayments	_	7,541	(7,541)	. <del>-</del>
Due to others	123,391	1,443,294	(1,417,511)	149,174
Total due to others	222,034	2,901,347	(2,865,872)	257,509
BONDS	671,685	473,329	(421,295)	723,719
TOTAL LIABILITIES	\$ 1,233,680	\$ 6,387,499	\$ (6,306,348)	\$ 1,314,831

The accompanying notes are an integral part of the financial statements.

#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK NOTES TO FINANCIAL STATEMENTS November 30, 2010

### NOTE 1 - DESCRIPTION OF THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Description of the Organization and Reporting Entity**

The Tazewell County, Illinois Circuit Clerk (Circuit Clerk) is an agency fund of Tazewell County, Illinois. Tazewell County, Illinois (County) is a governmental entity located in central Illinois. Increases to the assets of the Circuit Clerk are substantially generated as a result of fines and fees assessed and amounts collected and held on behalf of others.

#### **Basis of Accounting**

The financial statements have been prepared in accordance with the accrual basis of accounting. Increases in assets are recognized when they become measurable and available as net current assets.

#### **Fund Presentation**

The financial statements present only the agency fund of the Tazewell County, Illinois Circuit Clerk and are not intended to present the financial position of Tazewell County, Illinois as a whole. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Amounts presented for cash and due to other funds differ from the amounts presented in the County's basic financial statements for the Circuit Clerk Fund as amounts due to other funds were allocated to respective funds receiving the cash in the County's basic financial statements.

#### Investments

Certificates of deposit are stated at cost, which approximates fair value.

#### **Use of Estimates in Preparing Financial Statements**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK NOTES TO FINANCIAL STATEMENTS November 30, 2010

#### **NOTE 2 - CASH AND INVESTMENTS**

#### **Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the Circuit Clerk's deposits may not be returned to it. The Circuit Clerk does not have a formal policy to address custodial credit risk.

At November 30, 2010, the carrying amount of the Circuit Clerk's deposits, which includes demand deposits and certificates of deposit, was \$1,312,681 (excludes \$2,150 in cash on hand) and the bank balance was \$1,356,063, of which \$279,129 was exposed to custodial credit risk.

#### **Investments**

The Circuit Clerk invests in allowable investments under the Illinois Compiled Statutes. These include (a) interest-bearing savings accounts and certificates of deposit, (b) bonds, notes, certificates of indebtedness, treasury bills, or other securities which are guaranteed by the full faith and credit of the United States of America, and (c) short-term discount obligations of the Federal National Mortgage Association.

SUPPLEMENTAL INFORMATION

#### REPORT J ANNUAL FINANCIAL REPORT

#### CLERK OF THE CIRCUIT COURT TENTH JUDICAL CIRCUIT, TAZEWELL COUNTY, ILLINOIS FISCAL YEAR END NOVEMBER, 2010

#### PART I - REVENUE OF CLERK'S OFFICE

A. CLERK'S FEES AND COSTS RECEIVED (INCLUDE THE VARIOUS FEES IN THE CLERKS OF COURTS ACT) SECTION 27.1a THROUGH 27.2a. OTHER CLERK'S FEES NOT ALLOCATED	SECTION A TOTAL	\$1,221,290.02
TO A SPECIFIC FUND ARE ALSO REPORTED IN THIS TOTAL.  B. COURT AUTOMATION FUND	SECTION B TOTAL	\$197,907.21
C. SEPARATE MAINTENANCE AND CHILD SUPPORT COLLECTION FUND	SECTION C TOTAL	\$95,836.52
D. COURT DOCUMENT STORAGE FUND	SECTION D TOTAL	\$197,269.11
E. CIRCUIT COURT CLERK OPERATION AND ADMINISTRATIVE FUND	SECTION E TOTAL	\$25,110.00
F. OTHER REVENUE OF CLERK'S OFFICE (SPECIFY)  (1) INTEREST PAID ON ACCOUNTS \$1,033.74  (2) DHFS IV-D CONTRACTUAL AND INCENTIVE \$47,434.46  (3) OTHER \$0.00	SECTION F (1,2,3) TOTAL	\$48,468.20

PART I - REVENUE OF THE CLERK'S OFFICE (SECTIONS A,B,C,D,E,F) TOTAL \$1,785,881.06

#### PART III - DISTRIBUTION OF FUNDS HELD IN TRUST OR AGENCY CAPACITY and OF COLLECTIONS MADE FOR OTHERS

#### Ä. MAINTENANCE AND CHILD SUPPORT

B.

1) CLERK'S OFFICE (Include payments deposited and personal checks endorsed without recourse and forwarded to obligee or public office.)

\$11,505.83

**SECTION A TOTAL** 

\$18,112,828.10

2) STATE DISBURSEMENT UNIT (Insert the total amount reported by the State Disbursement Unit)

\$18,101,222.27

THIS AMOUNT FORWARDED TO PAGE 6

FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES

SEE PAGE 9, ATTACHMENT B (MUNICIPALITIES, DRUG TASK FORCE, AND TOWNSHIP AND DISTRICTS)

1) MUNICIPALITIES (CITIES, VILLAGES, TOWNS, AND PARK DISTRICTS)

a. ALL EXCEPT DRUG FINES \$1,249,171.06 b. DRUG FINES \$10,217.75 c. CRIME LABORATORY FUND \$0.00 d. CRIME LABORATORY DUI FUND \$0.00 e. OTHER (EMERGENCY RESPONSE) \$0.00

SUBTOTAL 1-A,B,C,D,E \$1,269,388.81

1.1) DRUG TASK FORCE

\$7.512.37

2) TOWNSHIPS AND DISTRICTS (INCLUDING ROAD DISTRICTS, SPECIAL DISTRICTS, ETC.)

a. ALL EXCEPT DRUG FINES b. DRUG FINES c. OTHER \$0.00 \$0.00 \$0.00

SUBTOTAL 2-A,B,C

TOTAL \$1,266,901.18

(THE TOTAL OF ABOVE THREE AMOUNTS SHOULD BE TOTAL OF AMOUNT ON PAGE 8, ATTACHMENT B)

3) COUNTY

a. CRIMINAL FINES \$237,308.49 b. TRAFFIC FINES \$455,847,15 c. DRUG FINES \$21,903.50 d. CRIME LABORATORY FUND \$0.00 e. CRIME LABORATORY DUI FUND \$0.00 f. COUNTY BOATING FUND \$0.00 g. \*OTHER (INCLUDES PERCENTAGE DISBURSEMENT \$36,373.78 TO COUNTY GENERAL CORPORATE FUND)

SUBTOTAL 3-A,B,C,D,E,F,G

\$751,432,92

\* "OTHER" DESCRIPTION AND ITEMIZED LISTING ON PAGE 9, ATTACHMENT C

SUBTOTAL SECTION B (1,1.1,2,3) \$2,018,334.10 THIS AMOUNT FORWARDED TO THE TOP OF PAGE 4

### SUBTOTAL SECTION B(1,1.1, 2, 3) \$2,018,334.10 AMOUNT FORWARDED FROM THE BOTTOM OF PAGE 3

#### 4) STATE

and a second and a second	
1. DNR FUNDS TOTAL 2. ROAD FUND (OVERWEIGHTS) 3. STATE TOLL HIGHWAY AUTORITY FUND 4. DRUG TRAFFIC PREVENTION FUND 5. STATE CRIME LABORATORY FUND 6. STATE POLICE DUI FUND 7. VIOLENT CRIME VICTIMS ASSISTANCE FUND 8. TRAFFIC AND CRIMINAL CONVICTION SURCHARGE 9. DRIVERS EDUCATION FUND 10. DOMESTIC VIOLENCE SHELTER AND SERVICE FUND 11. DRUG TREATMENT FUND 12. CHILD ABUSE PREVENTION FUND	\$9,616.28
2. ROAD FUND (OVERWEIGHTS)	\$3,408.00
3. STATE TOLL HIGHWAY AUTORITY FUND	\$0.00
4. DRUG TRAFFIC PREVENTION FUND	\$3,112.52
5. STATE CRIME LABORATORY FUND	\$16,250.00
6. STATE POLICE DUI FUND	\$11,815.20
7. VIOLENT CRIME VICTIMS ASSISTANCE FUND	\$157,676.61
8. TRAFFIC AND CRIMINAL CONVICTION SURCHARGE	\$314.00
9. DRIVERS EDUCATION FUND	\$76,137.40
10. DOMESTIC VIOLENCE SHELTER AND SERVICE FUND	\$18,684.83
11. DRUG TREATMENT FUND	\$61,019.45
12. CHILD ABUSE PREVENTION FUND	\$0.00
13. SEXUAL ASSAULT SERVICES FUND	\$1,067.40
14. TRAUMA CENTER FUND	\$89,511.61
15. PERCENTAGE DISTRIBUTION: UNDER \$55 FUND	\$0.00
16. PERCENTAGE DISTRIBUTION: \$55 AND OVER FUND	\$105,405.38
17. GENERAL REVENUE FUND	\$230,536.12
18. EMS ASSISTANCE FUND	\$0.00
19. YOUTH DRUG ABUSE PREVENTION FUND	\$12,896.78
20. SECRETARY OF STATE EVIDENCE FUND	\$0.00
21. ILLINOIS CHARITY BUREAU FUND	\$0.00
22. TRANSPORTATION REGULATORY FUND	\$0.00
23. PROFESSIONAL REGULATION EVIDENCE FUND	\$0.00
24. GENERAL PROFESSIONS DEDICATED FUND	\$0.00
25. LOBBYIST REGISTRATION ADMINISTRATION FUND	\$0.00
26. DESIGN PROFESSIONAL ADMIN. AND INVESTIGATION FUND	\$0.00
27. REAL ESTATE RECOVERY FUND	\$0.00
28. AGGREGATE OPERATIONS REGULATORY FUND	\$0.00
29. EDUCATION ASSISTANCE FUND	\$0.00
30. DEPARTMENT OF PUBLIC HEALTH	\$0.00
31. USED TIRE MANAGEMENT FUND	\$0.00
32. EMERGENCY PLANNING AND TRAINING FUND	\$0.00
33. FEED CONTROL FUND	\$0.00
34. PESTICIDE CONTROL FUND	\$0.00
19. YOUTH DRUG ABUSE PREVENTION FUND 20. SECRETARY OF STATE EVIDENCE FUND 21. ILLINOIS CHARITY BUREAU FUND 22. TRANSPORTATION REGULATORY FUND 23. PROFESSIONAL REGULATION EVIDENCE FUND 24. GENERAL PROFESSIONS DEDICATED FUND 25. LOBBYIST REGISTRATION ADMINISTRATION FUND 26. DESIGN PROFESSIONAL ADMIN. AND INVESTIGATION FUND 27. REAL ESTATE RECOVERY FUND 28. AGGREGATE OPERATIONS REGULATORY FUND 29. EDUCATION ASSISTANCE FUND 30. DEPARTMENT OF PUBLIC HEALTH 31. USED TIRE MANAGEMENT FUND 32. EMERGENCY PLANNING AND TRAINING FUND 33. FEED CONTROL FUND 34. PESTICIDE CONTROL FUND 35. SPINAL CORD INJURY PARALYSIS CURE RESEARCH TRUST FUND 36. FIRE PREVENTION FUND 37. WIC PROGRAM 38. SEX OFFENDER REGISTRATION FUND 39. SECURITIES AUDIT AND ENFORCEMENT FUND	\$3,817.62
36. FIRE PREVENTION FUND	\$1,381.50
37. WIC PROGRAM	\$0.00
38. SEX OFFENDER REGISTRATION FUND	\$729.00
And the second s	90.00
40. SPECIAL ADMINISTRATIVE FUND	\$0.00
41. LEADS MAINTENANCE FUND	\$1,092.80
42. STATE OFFENDER DNA IDENTIFICATION SYSTEM FUND	\$28,549.39
43. DOMESTIC VIOLENCE ABUSER SERVICES FUND	\$96.30
44. OTHER (ITEMIZED ON PAGE 10, ATTACHMENT D)	\$74,228.56
45. LUMP SUM SURCHARGE*	\$506,755.51
SUBTOTAL 4 (1-45)	\$1,414,102.26

\*Contains Traffic & Criminal Switheige Fund, Law Enforcement Camera Grent Fund, and LEADS Fund (as of 7/1/05)

SECTION B (1,1.1,2,3,4) TOTAL \$53,432,436:36 CADS FUND (198 of 17/100) THIS AMOUNT FORWARDED TO PAGE 6

#### C. FEES OF OTHERS

1. STATE'S ATTORNEY 2. SHERIFF		\$57,980.59	
<ul><li>a. FEES (e.g. SERVICE OF PROCESS)</li><li>b. COUNTY GENERAL FUND FOR</li></ul>	\$41,986.3 \$351,801.6		
COURT SECURITY	SUBTOTAL (2-a,b)	\$393,787.97	
3. COUNTY LAW LIBRARY FUND		\$53,288.60	
4. MARRIAGE FUND OF THE CIRCUIT CO	URT	\$1,330.00	
5. COUNTY FUND TO FINANCE THE COU	RT SYSTEM	\$125,751.60	
6. COURT-APPOINTED COUNSEL:			
a. DEFENSE COUNSEL	\$12,448.0		
b. JUVENILE REPRESENTATION	\$0.0	T	
	SUBTOTAL (6 -a,b)	\$12,448.00	
7. COURT-APPOINTED COUNSEL:		20.00	
STATE APPELLATE DEFENDER	وال يسائيس السال الم	\$0.00	
8. MUNICIPAL ATTORNEY PROSECUTION		\$9,008.00	
<ol> <li>PROBATION AND COURT SERVICES F</li> <li>DISPUTE RESOLUTION FUND</li> </ol>	עאט	\$222,033.41 \$0.00	
11. MANDATORY ARBITRATION FUND		<b>\$0.00</b>	
a. ARBITRATION FEE	\$0.0	n-	
b. REJECTION OF AWARD	\$0.0		
5, 11225 11511 01 11111 1112	SUBTOTAL (11-a,b)	\$0.00	
12. DRUG/ALCOHOL TESTING & ELECTR		\$0.00	
13. ELECTRONIC MONITORING DEVICE F		^	
a. SUBSTANCE ABUSE SERVICES FU			
b. WORKING CASH FUND	\$750.0 SUBTOTAL (13-a,b)	\$750.00	
14. COUNTY GENERAL FUND TO FINANCE		\$750.00	
EDUCATION PROGRAMS (DUI)	, Man	\$0.00	
15. COUNTY HEALTH FUND		\$0.00	
16. TRAFFIC SAFETY PROGRAM SCHOO	Ľ	\$0.00	
17. COUNTY JAIL MEDICAL COSTS FUND		\$13,718.50	
18. SEXUALLY TRANSMITTED DISEASE T	EST FUND	\$600.00	
19. DOMESTIC RELATIONS LEGAL FUND		\$0.00	
20. CHILDREN'S WAITING ROOM FUND		\$0.00	
21. NEUTRAL SITE CUSTODY EXCHANGI	FUND	\$0.00	
22. OTHER		\$0.00	
			\$890,696.67 DED TO PAGE 6

#### D. MISCELLANEOUS DISBURSEMENTS

1. RESTITUTION TO VICTIMS OF CRIME (INCLUDES 2. "WORK RELEASE" / GAINFULLY EMPLOYED OFF a. TOTAL PAID TO COUNTY FOR ROOM AND BO b. TOTAL PAID TO OTHER INDIVIDUALS AND AG	ENDER \$13,950.68	\$172,040.99
	SUBTOTAL (2-a,b)	\$13,950.68
3. EXPENSES NECESSARY FOR MINOR'S NEEDS UTHE JUVENILE ACT	JNDER	\$2,370.00
4. ABANDONED (UNCLAIMED) BAIL TO COUNTY		\$2,913.67
5. ABANDONED (UNCLAIMED) PROPERTY TO STA	TE	\$6,380.63
6. DEPOSITS WITH CLERK DISBURSED DURING TI		#* . <b>*</b> . # . # . # . # . # . # . # . # . # .
a. FROM JUDICIAL SALES	\$0.00	
b. FROM ALL OTHER CASE CATEGORIES	\$0.00	
the state of the s	SUBTOTAL (6-a,b)	\$0.00
7. REIMBURSEMENTS/CONTRIBUTIONS TO		
A "LOCAL ANTI-CRIME PROGRAM"		\$0.00
8. REFUND AND RETURNS		
a. BAIL	\$7,540.77	
b. OTHER	\$369,261.36	
grand and present in	SUBTOTAL (8-a,b)	\$376,802.13
9. OTHER (DESCRIPTION AND ITEMIZED LISTING ATTACHMENT E. THIS INCLUDES SUCH ITEMS FEES, PASSPORT FEES DISBURSED TO THE FE GOVERNMENT, OUT OF COUNTY BONDS, TRANBAIL TO ANOTHER COUNTY, ETC.)	AS WITNESS EDERAL	\$52,228.74
		Control of the Contro

SECTION D TOTAL \$626,686.84 THIS AMOUNT FORWARDED TO SECTION D BELOW

\$18,112,828.10

PART III DISTRII	\$18,112,828.10 \$3,432,436,36 \$890,696,67 \$626,686,84 \$23,062,647,97				
Please indicate if you are a percentage distribution county oursuant to 27.5 and 27.6 of the Clerks of Courts Act	YES		NO	<u> </u>	
Please indicate the Month your fiscal year ends.	MONTH:	NOVEMBER			

#### ATTACHMENT B

## LINE ITEM BREAKDOWN OF PART III. B. (1), (1.1) AND (2) FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES PAID TO MUNICIPALITIES, DRUG TASK FORCE AND TOWNSHIPS

NAME OF MUNICIPALITY, TOWNSHIP, OR DRUG TASK FORCE	ALL EXCEPT DRUG	DRUG	CRIME LAB	DUI EQUIPMT	POLICE VEHICLE	TOTALS
ARMINGTON	\$4,028.50	\$0.00	\$0.00	\$0.00	\$320.00	\$4,348.50
CREVE COEUR	\$142,706.21	\$442.13	\$0.00	\$7,781.83	\$8,523.00	\$159,453.17
DEER CREEK	\$5,443.62	\$0.00	\$0.00	\$100.00	\$540.00	\$6,083.62
DELAVAN	\$6,850.20	\$175.00	\$0.00	\$100.00	\$320.00	\$7,445.20
EAST PEORIA	\$337,910.34	\$3,718.75	\$0.00	\$10,658.07	\$12,887.00	\$365,174.16
FONDULAC	\$13,220.13	\$25.00	\$0.00	\$200.00	\$1,089.00	\$14,534.13
GREEN VALLEY	\$1,454.80	\$100.00	\$0.00	\$0.00	\$184.00	\$1,738.80
HOPEDALE	\$3,790.38	\$250.00	\$0.00	\$200.00	\$200.00	\$4,440.38
MACKINAW	\$4,510.76	\$0.00	\$0.00	\$200.00	\$260.00	\$4,970.76
MARQUETTE HEIGHTS	\$10,020.96	\$100.00	\$0.00	\$80.00	\$843.00	\$11,043.96
MINIER	\$3,681.70	\$0.00	\$0.00	\$0.00	\$360.00	\$4,041.70
MORTON	\$103,737.78	\$659.50	\$0.00	\$4,153.60	\$3,952.00	\$112,502.88
NORTH PEKIN	\$92,383.82	\$0.00	\$0.00	\$2,114.50	\$6,331.50	\$100,829.82
PEKIN	\$307,104.61	\$3,257.62	\$0.00	\$12,999.70	\$16,412.50	\$339,774.43
PEKIN PARK DIST.	\$7,296.21	\$0.00	\$0.00	\$0.00	\$780.00	\$8,076.21
SOUTH PEKIN	\$2,483.43	\$0.00	\$0.00	\$100.00	\$100.00	\$2,683.43
TREMONT	\$6,834.52	\$0.00	\$0.00	\$300.00	\$425.00	\$7,559.52
WASHINGTON	\$93,199.59	\$1,489.75	\$0.00	\$4,256.80	\$5,742.00	\$104,688.14
MULTI CTY ENFORCEMENT	\$0.00	\$7,512.37	\$0.00	\$0.00	\$0.00	\$7,512.37
MOLITOTT ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTALS	1,146,657.56	* + 1 ***	- Table 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	43,244.50		• * * * * * * * * * * * * * * * * * * *
SUBTUIALS		•			•	
	(ADD SUBTO	INFO WOO	VE) ATTAGE	VICIYI D IUI.	MLO	1,266,901.18

THIS TOTAL SHOULD MATCH PART III - SECTION B (1),(1.1), AND (2) TOTAL ON PAGE 3. IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY INSERT ROWS TO THIS SPREADSHEET AS REQUIRED.

#### ATTACHMENT C

#### LINE ITEM BREAKDOWN OF PART III. B. (3) (g): "OTHER"

DESCRIPTION	AMOUNT
TAZEWELL COUNTY GENERAL DRUG FUND	\$36,373.78
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
ATTACHMENT C TOTA	AL \$36,373.78

THIS TOTAL SHOULD MATCH PART III - SECTION B (3) (g) TOTAL ON PAGE 3. IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTACHMENT, SIMPLY INSERT ROWS TO THE SPREADSHEET AS REQUIRED.

#### ATTACHMENT D

#### LINE ITEM BREAKDOWN OF PART III. B. (4) 44: "OTHER"

DESCRIPTION	AMOUNT
ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELIEF FUND	\$0.00
ADDITIONAL CHILD PORNOGRAPHY FINE (STATE POLICE)	\$0.00
ARSONIST REGISTRATION FUND	\$0.00
CHILD MURDER AND VIOLENT OFFENDER AGAINST YOUTH REG. FUND	\$0.00
CORPORATE CRIME FUND	\$0.00
DIESEL EMISSIONS TESTING FUND	\$0.00
DRUG TRAFFIC PREVENTION FUND	\$0.00
ER RESTITUTION (STATE)	\$0.00
FIRE TRUCK REVOLVING LOAN FUND	\$1,334.50
FORECLOSURE PREVENTION PROGRAM FUND	\$4,116.00
ILLINOIS ANIMAL ABUSE FUND	\$0.00
ILLINOIS RACING BOARD	\$0.00
LEAD POISONING SCREENING, PREVENTION, AND ABATEMENT FUND	\$0.00
MILITARY FAMILY RELIEF FUND	\$0.00
PRISONER REVIEW BOARD VEHICLE AND EQUIPMENT FUND	\$2,325.00
SEALING FEE (STATE POLICE)	\$0.00
SECRETARY OF STATE POLICE SERVICES FUND	\$951.06
SEX OFFENDER INVESTIGATION FUND	\$0.00
STATE POLICE OPERATIONS ASSISTANCE FUND	\$39,420.00
STATE POLICE STREETGANG-RELATED CRIME FUND	\$0.00
STATE POLICE VEHICLE FUND	\$19,717.00
TRANSPORTATION SAFETY HIGHWAY HIRE-BACK FUND	\$6,070.00
VEHICLE INSPECTION FUND	\$0.00
D.U.I. CRIME LAB.	\$290.00
C.S. CERTIFICATION	\$5.00
	\$0.00
	\$0.00
	\$0.00
ATTACHMENT D TOTAL	\$74,228.56

THIS TOTAL SHOULD MATCH PART III - SECTION B (4)44 (OTHER) TOTAL ON PAGE 4.

#### ATTACHMENT E

#### LINE ITEM BREAKDOWN OF PART III. D. (9): "OTHER"

DESCRIPTION		AMOUNT
COPIES		\$17,626.20
FOREIGN SHERIFF		\$4,135.57
POSTAGE		\$5,216.65
SCHOOL DISTRICT FEE		\$150.00
CHILD ADVOCACY		\$25,100.32
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
	ATTACHMENT E TOTAL	\$52,228.74

THIS TOTAL SHOULD MATCH PART III - SECTION D. (9) (Other) TOTAL ON PAGE 6. IF YOU NEED ADDITIONAL LINE ITEM DETAIL FOR THIS ATTCHEMENT, SIMPLY INSERT ROWS TO THE SPREADSHEET AS REQUIRED.



# Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Tazewell County Circuit Clerk Tazewell County, Illinois

We have audited the financial statements of the Agency Fund of the Tazewell County, Illinois Circuit Clerk as of and for the year ended November 30, 2010, and have issued our report thereon dated May 3, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Tazewell County, Illinois Circuit Clerk's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as Finding No. 10-1 to be a material weakness in internal control over financial reporting.



#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Tazewell County, Illinois Circuit Clerk's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Tazewell County, Illinois Circuit Clerk's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit Tazewell County, Illinois Circuit Clerk's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

Peoria, Illinois

Clifton Gunderson LLP

May 3, 2011



## Independent Auditor's Report on Compliance and on Internal Control Over Compliance

Tazewell County Circuit Clerk Tazewell County, Illinois

#### Compliance

We have examined the Tazewell County, Illinois Circuit Clerk's compliance with the requirements listed below during the year ended November 30, 2010. The management of the Tazewell County, Illinois Circuit Clerk is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Tazewell County, Illinois Circuit Clerk's compliance based on our examination.

- A. The Circuit Clerk has properly assessed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- B. The Circuit Clerk has properly distributed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- C. The Circuit Clerk has timely assessed and distributed monies in accordance with the purpose authorized by law.
- D. The Circuit Clerk has complied, in all material respects, with applicable laws and regulations in its financial and fiscal operations.
- E. The Circuit Clerk is maintaining effective accounting control over receipts, disbursements, assets, and liabilities.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the annual audit requirements included in the Clerks of Courts Act; and the *Circuit Clerk Audit Guidelines*, as noted by the Act; and, accordingly, included examining, on a test basis, evidence about the Tazewell County, Illinois Circuit Clerk's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Tazewell County, Illinois Circuit Clerk's compliance with specified requirements.

In our opinion, the Tazewell County, Illinois Circuit Clerk complied, in all material respects, with the aforementioned requirements during the year ended November 30, 2010.



#### **Internal Control Over Compliance**

The management of Tazewell County, Illinois Circuit Clerk is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered Tazewell County, Illinois Circuit Clerk's internal control over compliance with the aforementioned requirements in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the *Circuit Clerk Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of Tazewell County, Illinois Circuit Clerk's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Tazewell County, Illinois Circuit Clerk's internal control over compliance.

A deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a requirement that is listed in the first paragraph of this report will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance with the requirements listed in the first paragraph of this report was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

Peoria, Illinois

Clifton Gunderson LLP

May 3, 2011

#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK SCHEDULE OF FINDINGS AND RESPONSES November 30, 2010

### Finding No. 10-1 - Financial Statement Preparation and Responsibility for Financial Matters

#### Condition:

The Circuit Clerk's office is currently not able to prepare or review its financial statements in a manner that provides a high level of assurance that potential omissions or other errors would be identified and corrected, including note disclosures. The Circuit Clerk's office currently engages Clifton Gunderson to assist in preparing its financial statements and accompanying disclosures. However, as independent auditors, Clifton Gunderson cannot be considered part of the Circuit Clerk's internal control system. To establish proper control over the preparation of its financial statements, including disclosures, the Circuit Clerk should design and implement a comprehensive review procedure to ensure the financial statements, including disclosures, are complete and accurate. Such review procedures should be performed by an individual possessing a thorough understanding of applicable generally accepted accounting principles and knowledge of the Circuit Clerk's office activities and operations.

#### Criteria:

In an ideal control setting, the Circuit Clerk's office would have personnel possessing a thorough understanding of applicable generally accepted accounting principles staying abreast of recent accounting developments. Such personnel would perform a comprehensive review procedure to ensure that in the preparation of its annual financial statements that such statements, including disclosures, are complete and accurate.

#### Effect:

It is possible that a misstatement of the Circuit Clerk's Agency Fund financial statements could occur and not be prevented or detected by the Circuit Clerk's office internal control.

#### Cause:

The Circuit Clerk, in the past, has not made it a practice to have a person or persons responsible for completion of financial statements in their entirety. Additional training classes on updated accounting rules and regulations may need to be provided to the appropriate staff on an annual basis.

#### TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK SCHEDULE OF FINDINGS AND RESPONSES November 30, 2010

## Finding No. 10-1 - Financial Statement Preparation and Responsibility for Financial Matters (Continued)

#### Recommendation:

With regard to the Circuit Clerk financial statements, we make no recommendation as to whether management should or should not invest in additional training for existing personnel to acquire the capacity to maintain the level of expertise necessary to prepare financial statements in accordance with generally accepted accounting principles including all disclosures.

#### Auditee Response/Corrective Action Plan:

The County and the Circuit Clerk do not deem it cost effective to send designated employees to training classes nor to hire an individual with the qualifications necessary to prepare financial statements in accordance with generally accepted accounting principles, including all disclosures.